



HILLINGDON
LONDON



Cabinet

Date: THURSDAY, 15 DECEMBER
2011

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE,
UB8 1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

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Councillors in the Cabinet

Ray Puddifoot (Chairman)
Leader of the Council

David Simmonds (Vice-Chairman)
Deputy Leader / Education & Children's Services

Jonathan Bianco
Finance, Property & Business Services

Keith Burrows
Planning, Transportation & Recycling

Philip Corthorne
Social Services, Health & Housing

Henry Higgins
Culture, Sport & Leisure

Douglas Mills
Improvement, Partnerships & Community Safety

Scott Seaman-Digby
Co-ordination & Central Services

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Agenda

- 1 Apologies for Absence
- 2 Declarations of Interest in matters before this meeting
- 3 To approve the minutes of the last Cabinet meeting 1 - 16
- 4 To confirm that the items of business marked Part 1 will be considered in public and that the items of business marked Part 2 in private

Cabinet Reports - Part 1 (Public)

- 5 Month 7 2011/12 Revenue and Capital Monitoring Report (Cllr Bianco) 17 - 40
- 6 The Council's Budget 2012/13 and Medium Term Financial Forecast 2012/13 to 2014/15 (Cllrs Puddifoot and Bianco) 41 - 184
- 7 Financial Support to Voluntary Organisations (Cllr Mills) 185 - 240
- 8 Gift Funding for Planning Functions (Cllr Burrows) 241 - 246
- 9 Adult Social Care - Local Account 2010/2011 (Cllr Corthorne) 247 - 260
- 10 Planning Obligations - quarterly monitoring report (Cllr Burrows) 261 - 288

Cabinet Reports - Part 2 (Private and Not for Publication)

11	Careers Information, Advice and Guidance Options 2012 (Cllr Simmonds)	289 - 294
12	Electronic Document Management Project (Cllrs Bianco and Seaman-Digby)	295 - 304
13	Highways Asset Database Development (Cllr Burrows and Seaman-Digby)	305 - 310
14	Highgrove Pool Refurbishment - Second Stage Tender (Cllrs Bianco and Seaman-Digby)	311 - 324
15	Preventative Social Care Services: Appointment of Age UK Hillingdon to provide the Handyperson Service (Cllrs Corthorne and Seaman-Digby)	325 - 334
16	Intermediate Care Services: Approval of Contract with Care UK (Cllrs Corthorne and Seaman-Digby)	335 - 340
17	Personalisation of accommodation-based Learning Disability Services (Cllrs Corthorne and Seaman-Digby)	341 - 360
18	The Lancaster Centre & Hermitage Nursery, Lancaster Road, Uxbridge (Cllr Bianco)	361 - 370
19	54 Howletts Lane, Ruislip (Cllr Bianco)	371 - 378
20	Voluntary Sector Leases Update (Cllr Bianco)	379 - 386

The reports listed above in Part 2 are not made public because they contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

21 Any other items the Chairman agrees are relevant or urgent

Minutes

Cabinet

Thursday, 24 November 2011

Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge, UB8 1UW



Published on: 25 November 2011

Decisions come into effect on: 2 December 2011

Cabinet Members Present:

Ray Puddifoot (Chairman)

Jonathan Bianco

Keith Burrows

Philip Corthorne

Douglas Mills

Scott Seaman-Digby

Members also Present:

John Riley

George Cooper

Judith Cooper

Brian Crowe

Janet Duncan

Dominic Gilham

Paul Harmsworth

Patricia Jackson

Peter Kemp

Mo Khursheed

Edward Lavery

425. APOLOGIES FOR ABSENCE

Councillor David Simmonds and Councillor Henry Higgins gave their apologies for the meeting.

426. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING

Councillor Douglas Mills declared a personal and prejudicial interest in Item 6 (minute 430) as a local resident affected by the proposed HS2 route and left the room during discussion and voting on the item.

Councillor Douglas Mills declared a personal interest in Item 12 (minute 436) due to a family interest in the Willow Tree Centre. He remained in the room during consideration of this item.

Councillor George Cooper declared a personal interest in Item 6 (minute 420) as a Member of the Colne Valley Partnership, which is affected by the proposed HS2 route. He remained in the room during consideration of this item.

427. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING

The decisions and minutes of the last meeting were approved as a correct record.

428. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE

This was confirmed.

429. DRAFT WEST LONDON WASTE PLAN: PROPOSED SUBMISSION STAGE

RESOLVED:

That Cabinet:-

- 1. Notes the responses received to the consultations held during February and March 2011 on the West London Waste Plan: Proposed Sites and Policies Consultation Document, as detailed in the Summary Report of Consultations.**
- 2. Notes that various sites have been deleted from the Proposed Submission draft of the West London Waste Plan. In Hillingdon these were:**
 - Tavistock Road Coal Depot, West Drayton**
 - Silverdale Road Industrial area, Hayes**
- 3. Approves the Proposed Submission Draft of the West London Waste Plan for public consultation.**
- 4. Grants delegated authority to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services to agree, in conjunction with the Cabinet Member for Planning, Transportation and Recycling, to the Sustainability Appraisal and Equalities Impact Assessment; and to make any minor editing and textual changes to the Proposed Submission Draft of the West London Waste Plan before it is formally published.**
- 5. Approves the Proposed Submission Draft of the West London Waste Plan as a material consideration for the purposes of development management.**
- 6. Instructs officers to carry out a minimum six-week public consultation on the Proposed Submission Draft of the West London Waste Plan and the Sustainability Appraisal in compliance with the adopted Statement of Community Involvement, and for officers to report back to a future meeting of Cabinet the outcome of public consultation and recommendations for changes to the Plan prior to its submission for**

formal examination to the Department for Communities and Local Government.

Reasons for decision

Cabinet received a report which presented the results of the consultation held in February and March 2011 on the West London Waste Plan Proposed Sites and Policies Consultation Document. Cabinet endorsed the removal of two sites within the Borough from the draft Plan, which it deemed inappropriate for inclusion. After due consideration of all the facts, Cabinet approved the draft plan and thanked local residents for their significant involvement during the consultation period, some of who were present at the meeting. Cabinet also sought residents' continued support as the draft Waste Plan passed through the next consultation stage.

Alternative options considered and rejected

Cabinet could have chosen to amend the draft Plan or not to approve it for the next stage of consultation, which would have resulted in delays in the final adoption of the Plan across West London.

Officer to action:

Jales Tippell –
Planning, Environment, Education and Community Services

430. UPDATE ON THE GOVERNMENT'S CONSULTATION ON HIGH SPEED RAIL

RESOLVED:

That the Cabinet:

- 1. Notes the contents of the report;**
- 2. Strongly appreciates the efforts of local residents groups that have been established in response to the HS2 proposal and reaffirms this Council's commitment to work closely with and support them during the campaign;**
- 3. Instructs officers to continue work on opposing the Government's current proposals for High Speed Rail, including joint working with the 51M Group, and to report back to Cabinet on any significant issues and;**
- 4. Agrees that should the Secretary of State for Transport decide to pursue the proposal, that the Leader of the Council can take all necessary action in pursuit of the campaign, including legal action, funding and partnerships with any other local authorities / organisations; and furthermore agrees that delegated authority be given to the Borough Solicitor and the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services to formally implement any actions directed by the Leader.**

Reasons for decision

Cabinet received an update on matters regarding the Government's proposals for High Speed Rail and welcomed the effort by local residents and *Hillingdon against HS2* over the last year in campaigning against the proposed route.

Cabinet gave full delegated authority to the Leader of the Council and Chief Officers to effectively and flexibly respond to any Government decision on the matter and, if necessary to take legal action to protect the interests of residents and businesses in the Borough.

Alternative options considered and rejected

None.

Officer to action

Jales Tippell
Planning, Environment, Education and Community Services

431. ARMED SERVICES COMMUNITY COVENANT

RESOLVED:

That Cabinet:

- 1. Welcomes the principle of a local Armed Forces Community Covenant;**
- 2. Delegates authority to the Leader of the Council to sign up to and establish an Armed Forces Community Covenant between the Borough and the Local Armed Forces Community and;**
- 3. Delegates authority to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, in consultation with the Leader of the Council and local Armed Services, to agree and submit any bids for the Community Covenant Grant Scheme.**

Reasons for decision

Cabinet gave its full endorsement to the proposal for a local Community Covenant as an important statement of mutual support between Hillingdon's civilian community and the local Armed Forces community. Cabinet was proud of the strong ties and support the Council had already given to the military, including ex-servicemen.

Alternative options considered and rejected

None.

Officers to action:

Glenda Greenfield / Lyn Summers
Planning, Environment, Education and Community Services

432. GIFT FUNDING ARRANGEMENTS - SPENHILL REGENERATION

RESOLVED:

That Cabinet:

- 1. Accepts the offer of a gift from Spenhill Regeneration Ltd (who are connected to Tesco Plc) in accordance with the provisions of Section 93 of the Local Government Act 2003 and;**
- 2. Delegates authority to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, in consultation with the Cabinet Member for Planning, Transportation and Recycling, to appoint the necessary consultant(s) required as set out in the report.**

Reasons for decision

Cabinet agreed to receive a small amount of monies to fund an independent highways consultant as part of the planning process. Cabinet felt it justifiable for the developer to contribute to the public cost of carrying out its planning functions.

Alternative options considered and rejected

Cabinet could have refused the gift, which would have not been in the best interests of the local communities, tax-payers or the Council.

Officer to action:

James Rodger –
Planning, Environment, Education and Community Services

433. GIFT FUNDING ARRANGEMENTS - INLAND HOMES

RESOLVED:

That Cabinet accepts the offer of a gift from Inland Homes in accordance with the provisions of Section 93 of the Local Government Act 2003.

Reasons for decision

Cabinet agreed to receive a small amount of monies to assist with the complex planning application process at the former National Air Traffic Services site. Cabinet

felt it justifiable for the developer to contribute to the public cost of carrying out its planning functions.

Alternative options considered and rejected

Cabinet could have refused the gift, which would have not been in the best interests of the local communities, tax-payers or the Council.

Officer to action:

Matthew Duigan / James Rodger –
Planning, Environment, Education and Community Services

434. REVIEW OF TOWN TWINNING

RESOLVED:

That the Cabinet:

- 1. Notes the findings of the Working Group;**
- 2. Instructs officers to end the arrangement with Emden in Germany by mutual agreement;**
- 3. Agrees, subject to annual review, to maintain an annual budget for town twinning;**
- 4. Notes the Town Twinning Guidelines for the use of resources and;**
- 5. Requests that the Leader of the Council formally assign responsibility, as lead members, for the provision and direction of town twinning jointly to the Cabinet Members for Culture, Sport & Leisure and Improvement, Partnership & Community Safety.**

Reasons for the decision

Cabinet received the report of the Working Group set up to review partnership arrangements with Hillingdon's twinned local authorities. Cabinet agreed to update and refresh the arrangements and provide improved accountability. Cabinet also agreed that support to two authorities within Germany was unsustainable and that the relationship with Emden be ended by mutual agreement. Cabinet endorsed the continued tripartite arrangement with Mantes-La-Jolie (in France) and Schleswig (in Germany).

Alternative options considered and rejected

Cabinet could have agreed to abolish all Town Twinning activity or chosen to explore alternative authorities to twin with.

Officer to action:

Howard Griffin -
Planning, Environment, Education & Community S

435. PROPOSED SELF-FINANCING IMPLEMENTATION FOR THE HOUSING REVENUE ACCOUNT

RESOLVED:

That Cabinet:

- 1. Note that, subject to the enactment of the Localism Bill, the financial regime for the HRA will significantly change from April 2012;**
- 2. Note that a further report based on the actual self financing settlement will be brought before Cabinet in February as part of the 2012-13 rent and budget setting process;**
- 3. Agree a broad strategy for the HRA which involves the development of supported housing and planned investment in the housing stock and;**
- 4. Delegate authority to the Chief Financial Officer and Corporate Director of Adult Social Care, Health and Housing, in consultation with the Leader of the Council and Cabinet Members for Finance, Property and Business Services & Social Services, Health and Housing, to agree and submit the Council's response to the Government's draft self-financing determination.**

Reasons for decision

Cabinet noted the new financing regime for the Housing Revenue Account and gave its endorsement to making use of this opportunity to develop supported housing accommodation to meeting both service and financial priorities and invest in the existing Council housing stock.

Alternative options considered and rejected

Cabinet had no alternative options as the new regime was to be mandatory in nature.

Officer to action:

Neil Stubbings – Social Care, Health and Housing

436. COUNCIL BUDGET - MONTH 6 2011/12 REVENUE AND CAPITAL MONITORING REPORT

RESOLVED:

That Cabinet:

- 1. Note the forecast budget position for revenue and capital as at Month 6**
- 2. Note the treasury 6 month update at Appendix B and agree the amendment to the 2011/12 Treasury Management Strategy**
- 3. Approve the retaining of agency staff as detailed in Appendix C**
- 4. Approve award of grant funding to the Willow Tree Centre in the form of match funding up to the value of £300k**
- 5. Delegate authority to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, in consultation with the Cabinet Member for Finance, Property and Business Services, to appoint technical consultants for New Years Green Lane in order to action the Cabinet decision of 29 September 2011.**
- 6. Agree to release £50k from contingency to cover the cost of contracting in-house on a temporary basis Haste Hill, Ruislip and Uxbridge Golf Courses. Furthermore, agrees to delegate all necessary decisions in respect of this matter to the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services.**

Reasons for decision

Cabinet received an update on the Council's strong financial position and made a number of necessary decisions in relation to the Council's investment strategy, agency staff and remediation work at New Years Green Lane. Cabinet also approved a grant to the Willow Tree Centre in order for the organisation to expand and grow its services to the community. Furthermore, decisions were made to bring back in-house on a temporary basis three local golf courses to ensure their continued viability.

Alternative options considered and rejected

None.

Officer to action:

Paul Whaymand, Central Services

437. THE WILLOWS SPECIAL SCHOOL, STIPULARIS DRIVE, HAYES

RESOLVED:

That Cabinet approves the grant of a 125 year lease of The Willows Special School on the terms outlined in this report in order to facilitate the conversion of the school to an Academy.

Reasons for decision

Cabinet agreed the grant of a 125 year lease to the school to facilitate their conversion to Academy status. Cabinet noted that decisions regarding academies are made by the Secretary of State for Education and therefore the Council had no choice other than to progress with the transfer of the premises.

Alternative options to consider and action

None.

Officer to action:

Mike Paterson
Planning, Environment, Education and Community Services

Exempt Information

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438. AWARD OF ICT DESKTOP SERVICES CONTRACT

RESOLVED:

That Cabinet agrees:

- 1. To the use of Google Business Applications as the Council's desktop suite of software as set out in the report;**
- 2. To award Cloudfreach Limited a 4 year Desktop Services contract to deliver the agreed applications;**
- 3. To agree to include within the contract documentation a permitted option to extend the contract for two further one year periods, for which approval would be sought from Cabinet, upon completion of the initial four year period;**

4. To agree to the release of funds from the ICT Single Development Plan accordingly in the sum of £140,000 for the migration costs and preparatory upgrading of the ICT estate necessary for the project commencement. Annual revenue costs are included in the Council's base budget for Corporate ICT and;
5. To agree to withdraw the exempt nature of relevant parts of the report solely for Officers of the Council to use to provide public information about this initiative and for other related purposes.

Reasons for decision

Cabinet agreed to move forward with the award of the most economically advantageous desktop services contract to enable the Council to realise the tremendous opportunities afforded by Cloud computing. Cabinet noted that the move would establish a new web-based desktop computing environment with a range of productivity tools and applications that were interoperable.

Cabinet endorsed the strong financial and business transformation case for the move and noted that the procurement process had been undertaken with all due diligence.

Alternatives options considered and rejected

Cabinet could have decided to award the contract to a different bidder or it could have made the decision to defer and not pursue the opportunities of Cloud computing at the present time.

Officer to action:

Steve Palmer -
Planning, Environment, Education and Community Services

Exempt Information

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439. FILING CONTRACT

RESOLVED:

That Cabinet:

- 1) Agree to the extension of the existing contract with Oasis Filing for a period of one year to provide off site storage as set out in the report.**
- 2) Note the work undertaken and further work planned to reduce the use of the off site storage contract.**

Reasons for decision

Cabinet agreed to a short extension of the current contract in order to provide the Council with flexibility and continued service provision until further work had been completed on future corporate scanning, document management and storage requirements.

Alternative options considered and rejected

Cabinet could have decided to move existing files back into Council premises or re-tender the current contract.

Officer to action:

Steve Smith -
Planning, Environment, Education and Community Services

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440. MANUAL / BLUE COLLAR AGENCY CONTRACT

RESOLVED:

That the Cabinet:

- 1. Approve the award of a new two year contract to ASAP Pertemps, with the option for a permitted extension of up to a further two years subject to approval, for the provision of manual / blue collar temporary agency workers at a cost of £1.9M per annum.**

- 2. Approve the use of the Eastern Shires Purchasing Organisation procurement framework for 'Managed Services Temporary Agency Resources' to directly award the new contract.**

Reasons for decision

Cabinet approved the award of a new two-year contract, via a framework agreement, to cover the provision of manual / blue-collar temporary workers within the Council. Cabinet noted that this enabled the Council to address the impact of the new Agency Worker Regulations.

Alternative options considered and rejected

Cabinet could have continued with the existing contract, extended the current contract or sought competitive tenders for a new contract.

Officer to action:

Mike Talbot –
Central Services

Exempt Information

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441. FORMER BELMORE ALLOTMENT, BURNS CLOSE, HAYES

RESOLVED:

That Cabinet:

- 1. Appropriate Plot A, Belmore Allotments into the Housing Revenue Account for the development of Supported Housing**
- 2. Declare the subject site Plot B Belmore Allotments surplus to requirements**
- 3. Instructs Officers to market the site Plot B Belmore Allotments with the benefit of planning permission and dispose of the site by “informal tender”**
- 4. Delegate authority to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services to decide which informal offer to accept and pursue.**

Reasons for decision

Cabinet made the necessary property decisions in relation to the former Belmore Allotments site in order to declare the site surplus and provide the necessary funds to facilitate the wider supported housing programme.

Alternative options considered and rejected

Cabinet could have decided to retain the site for allotment use, sell the site to a Housing Association or use the site itself to develop new Council housing.

Officer to action:

Boe Williams-Obasi
Planning, Environment, Education & Community Services

Exempt Information

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442. ACOL CRESCENT, SOUTH RUISLIP

RESOLVED:

That Cabinet:

- 1. Appropriate Plot 1, Acol Crescent into the Housing Revenue Account for the Council development of Supported Housing**
- 2. Declare the site Plot 2 Acol Crescent surplus to requirements**
- 3. Instructs Officers to market the site Plot 2 Acol Crescent with the benefit of planning permission and dispose of the site by “informal tender”**
- 4. Delegate authority to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services to decide which informal offer to accept and pursue.**

Reasons for decision

Cabinet made the necessary property decisions in relation to the Acol Crescent site in order to declare the site surplus and provide the necessary funds to facilitate the wider supported housing programme.

Alternative options considered and rejected

Cabinet could have decided keep the site in Council ownership to develop new Council housing.

Officer to action:

Boe Williams-Obasi
Planning, Environment, Education & Community Services

Exempt Information

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443. VOLUNTARY SECTOR LEASES UPDATE

RESOLVED:

That Cabinet agrees the rent set out in the report and instructs the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services to then commission the Borough Solicitor to complete the appropriate lease documentation.

Reasons for decision

Cabinet considered an application from the South Ruislip Community Association and agreed a lease and proposed rent in accordance with the Council's Voluntary Sector Leasing Policy. It was noted that the Cabinet Member had met with representatives of the Association at a petition hearing on 9th November where he had endorsed their proposal for the terms of a new lease.

Alternative options considered and rejected

Cabinet could have chosen not to apply the Voluntary Sector Leasing Policy.

Officer to action:

Greg Morrison -
Planning, Environment, Education and Community Services

Exempt Information

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444. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

None.

The meeting closed at 7.50pm

IMPORTANT INFORMATION

DECISION AUTHORITY

Meeting after Cabinet, the Executive Scrutiny fully endorsed all of Cabinet's decisions and they therefore now come into effect from 5pm, Friday 2nd December 2011.

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MONTH 7 2011/12 REVENUE AND CAPITAL MONITORING

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Report Author	Paul Whaymand, Central Services
Papers with report	None

HEADLINE INFORMATION

Purpose of report	The report sets out the Council's overall 2011/12 revenue & capital position, as forecast at the end of Month 7 (October). The in-year revenue position is forecast as an underspend of £2,349k. Total capital expenditure for 2011-15 is forecast to be £3,817k lower than the revised budget, with a forecast underspend in 2011/12 of £42,587k, which is largely attributed to rephasing.
Contribution to our plans and strategies	Achieving value for money is an important element of the Council's medium term financial plan.
Financial Cost	N/A
Relevant Policy Overview Committee	Corporate Services and Partnerships
Ward(s) affected	All

RECOMMENDATIONS

That Cabinet:

1. Note the forecast budget position for revenue and capital as at Month 7
2. Note the treasury Month 7 update at Appendix B
3. Approve the retaining of agency staff as detailed in Appendix C
4. Approve the rephasing of capital budgets

INFORMATION

Reasons for Recommendations

1. The reason for the monitoring recommendation is to ensure that the Council achieves its budgetary objectives. The report informs Cabinet of the latest forecast revenue and capital position for the current year 2011/12.
2. Recommendation 4 seeks authority to rephase capital budgets, forming the basis for the 2012/13 capital programme and remove budgets previously allocated to cancelled projects.

Alternative options considered

3. There are no other options proposed for consideration.

SUMMARY

A) Revenue

4. The in year revenue monitoring position as at Month 7 (October) shows that forecast net expenditure for the year 2011/12 is £2,349k less than the budget, a £288k improvement on Month 6. There is a £99k forecast underspend on directorate budgets comprising a pressure of £998k (£182k adverse movement) in SCH&H, offset by a £209k underspend (£127k favourable movement) in PEECS, a £305k underspend (£53k favourable) in Central Services and a £583k (£40k favourable) underspend on contingency. The remaining overspend is offset by the projected underspend in capital financing costs of £2,250k (£250k favourable) due to budgets set aside in advance for schools capital financing and other priority projects, which are not forecast to be needed in this financial year.
5. Although the budget position is showing an underspend there are still significant budgetary risks remaining. The Government consulted over the summer on potentially further top-slicing local authority revenue support grant to fund a national shortfall in funding for Academy schools. The consultation indicated that they were considering applying this top-slice in the current financial year as well as ongoing. If the Government go ahead with top-slicing in-year this could worsen the current year's budget position by up to £1.3m.
6. The balances brought forward at 31st March 2011 were £17,022k. £1,793k of this sum was applied in support of the 2011/12 budget as part of the budget strategy, as agreed at Council Tax setting. The forecast balances as at 31st March 2012 are £17,578k (an improvement of £288k on month 6), as a result of the budgeted drawdown from balances (-£1,793k) and the forecast in-year underspend (£2,349k).

B) Capital

7. Latest forecast outturn on the 2011/12 General Fund capital programme is £52,527k, a reduction of £8,925k from that reported in Month 6. This movement primarily relates to further expected rephasing of expenditure into 2012/13.
8. The Council Resourced programme for 2011-15, consisting of current projects and future programmes of works, is currently projected to result in a net pressure of £167k (compared with Month 6 £540k), consisting of £3,421k pressures which is largely mitigated by £3,254k of un-required budget (detailed in table 7). £4,000k of unallocated contingency remains in the Capital Programme for this period.
9. General Fund Capital Receipts of £6,547k are expected in 2011/12, with a total of £47,962k over the period 2011-15 representing a shortfall against approved budget of £6,242k which will result in an increased call on Prudential Borrowing.
10. Latest forecasts on the HRA capital programme indicate a 2011/12 outturn of £12,709k (Month 6, £13,380k) from a revised budget of £14,896k. The reported variance relates to projects no longer going ahead and minor rephasing of projects into 2012/13.

A) REVENUE

11. Table 1 indicates the overall impact of the expenditure forecast now reported on the approved budget and the resulting balances position.

Table 1

2011/12 Original Budget	Budget Changes		2011/12 (As at Month 7)		% Var of budget	Variances (+ adv/- fav)		
			Current Budget	Forecast		Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
£'000	£'000		£'000	£'000		£'000	£'000	£'000
239,453	-2,222	Directorates Budgets on normal activities	237,231	237,132	0%	-99	-61	-38
-42,915	2,222	Corporate Budgets on normal activities	-40,693	-42,943	6%	-2,250	-2,000	-250
196,539	0	Total net expenditure	196,539	194,190	-1%	-2,349	-2,061	-288
-194,746	0	Budget Requirement	-194,746	-194,746		0	0	0
1,793	0	Net total	1,793	-556		-2,349	-2,061	-288
-17,022		Balances b/f 1/4/011	-17,022	-17,022		0	0	0
		Transfer from earmarked reserves				0	0	0
-15,229	0	Balances c/f 31/3/12	-15,229	-17,578		-2,349	-2,061	-288

Directorates' Forecast Expenditure Month 7

12. Table 2 shows further details on the budget, forecast and variance at directorate level. Further detail on each directorate is shown in Appendix A. The group forecasts exclude sums provided for in contingency which are set out in table 3.

Table 2

2011/12 Original Budget	Budget changes	2011/12 Current Budget (as at Month 7)	Directorate		2011/12 Forecast (as at Month 7)	% Var of budget	Variances (+ adv/- fav)		
							Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
£'000	£'000	£'000			£'000		£'000	£'000	£'000
326,915	-6,454	320,461	SCHH	<i>Exp</i>	329,528	3%	+9,067	+9,868	-801
-199,190	-1,628	-200,818		<i>Inc</i>	-208,887	4%	-8,069	-9,052	+983
127,724	-8,081	119,643		Total	120,641	1%	+998	+816	+182
396,479	-10,563	385,917	PEECS	<i>Exp</i>	385,117	0%	-800	-610	-190
-301,269	7,093	-294,176		<i>Inc</i>	-293,585	0%	+591	+528	+63
95,210	-3,470	91,740		Total	91,531	0%	-209	-82	-127
9,511	19,239	28,750	CS	<i>Exp</i>	28,470	-1%	-280	-224	-56
-6,578	-9,910	-16,488		<i>Inc</i>	-16,513	0%	-25	-28	+3
2,933	9,329	12,262		Total	11,957	-2%	-305	-252	-53
11,786	0	11,786	Contingency		11,203	-5%	-583	-543	-40
1,800	0	1,800	Priority Growth		1,800	0%	0	0	0
239,453	-2,222	237,231	Sub-Total Normal Activities		237,132	0%	-99	-61	-38

13. **Social Care, Health & Housing (SCH&H)** are projecting a **pressure of £998k (£182k adverse movement)**. The Month 7 position is showing an adverse movement of £108k in Older People's services as a result of increased residential placement spend. There is also a £74k pressure from additional redundancy costs above that provided in the current year's budget.

14. **Planning, Environment, Education & Community Services (PEECS)** are forecasting a **favourable variance of £209k (£127k improvement)** as at Month 7. The favourable movement is the net result of an improvement in the School Improvement Service through the application of grant income to eligible, previously base budget funded, expenditure. This is offset by a pressure in Sport and Green Spaces as a result of the Council taking possession of the three golf courses and inheriting the rent and income pressures.

15. **Central Services (CS)** is forecasting a **£305k favourable variance (£53k improvement)** as at Month 7, largely arising from a staffing underspend as the restructure of services are implemented as part of the BID programme.

Progress on the delivery of 2011/12 Savings

16. Analysis of progress on the implementation of savings proposals included in the 2011/12 budget continues to indicate that the Council is largely on track to deliver the majority of the savings. The following table summarises the status for the MTFF projects.

RAG Status	Central Services	PEECS	SCH&H	Cross Cutting	Total Nov	Total Oct
Blue (banked)	2,543	9,415	9,098	954	22,010	21,467
Green (on-track)	65	852	1,380	300	2,597	2,563
Amber (some Slippage Or Risky Project at an Early stage)	26	832	291	0	1,149	2,026
Red (serious Delivery problems)	0	933	600	0	1,533	1,233
Redundancy costs	0	-712	-338	0	-1,050	-1,050
Total	2,634	11,319	11,031	1,254	26,238	26,238

17. The projected shortfall on those savings classed as red is currently estimated at £1,533k (5.8% of total savings) an increase of £300k on last month. This arises from the reclassification of a further saving relating to the reshaping of learning disability housing and support, although it is expected to be delivered in full in 2012/13. This shortfall has been more than offset by the early delivery of £450k of new savings from the disabilities case review project. A breakdown of the red projects is shown in the following table:

Group	Proposal	£000s
PEECS	Corporate Landlord	98
	Youth & Connexions review	687
	Decommission Extended Services Function	148
SCH&H	Learning Disability Housing & Support	300
	In House Services – Learning Disability	200
	In House Services – Older people's Services	100
Total		1,533

18. An additional £543k of savings has now been classified as banked during November giving a banked total of 83.9% of the total savings. Within SCH&H there is an increase in banked savings of £347k and in PEECS the increase in banked savings is £196k.

Development & Risk Contingency: £583k underspend (£40k improvement)

19. £11,786k of potential calls on the Development & Risk Contingency was incorporated into the 2011/12 budget. Table 3 shows the amounts that have been allocated or earmarked as at Month 7. The £40k improvement in contingency is mainly as a result of a reduction in the pressure on Development Control income.

Table 3

Development and Risk Contingency	2011/12 Budget	Forecast as needed	Variance (+adv / - fav)	Group
<i>2011/12 allocations:</i>	£'000	£'000	£'000	
Commitments:				
General Contingency	1,000	1,000	0	All
Employers' Pension Contributions	850	850	0	All
Pump priming for BID savings	400	400	0	ALL
Uninsured claims	420	420	0	CS
Carbon Reduction Commitment Energy Efficiency Scheme	460	210	-250	PEECS
Development Control Income	350	428	+78	PEECS
Cost Pressures on Recycling Service	150	150	0	PEECS
Local Development Framework legal & consultancy fees	100	75	-25	PEECS
HS2 Challenge contingency	100	100	0	PEECS
Assisted searches	75	25	-50	PEECS
Potential new responsibilities in relation to Flood defence	50	5	-45	PEECS
Building Control Income	50	0	-50	PEECS
Social Care Pressures (Adults)	4,089	4,089	0	SCHH
Increase in Transitional Children due to Demographic Changes	1,254	1,254	0	SCHH
Asylum Funding Shortfall	880	1,597	+717	SCHH
Social Care Pressures (Children's)	500	500	0	SCHH
Contingency against delivery of grants savings	1,058	0	-1,058	ALL
Fuel	0	100	+100	PEECS
Total net contingency	11,786	11,203	-583	

20. At this stage, a large proportion of the total contingency is expected to be required in full. However, a net underspend on a few items and the assumption that the £1,058k contingency against delivery of grants savings will not be drawn down, have resulted in an overall underspend of £583k. This assumes that the £1m held in unallocated contingency is called upon in full between now and the year end which, at this stage, seems unlikely. Details of these variances are discussed below.

21. There has been no change in the Asylum funding pressure (£717k) since month 6. There has been a significant downward movement in the number of UASC for whom LBH can claim funding from UKBA due to an individuals change in status. This relates to children who have Exhausted All Appeals (EAA) or have been naturalised. Grant funding is no longer claimable

for this group but the Authority still has a duty support them. The forecast will be further refined once the implications of the Q2 asylum grant claim have been assessed.

22. Up to and including month 4 this cohort had averaged 20 per month however, over the last few months there has been a significant increase to 33 in August and to 50 clients in September. Within this number those being naturalised has shown a near 40% increase from a total of 46 in Q1 to 63 in Q2. Neither LBH nor UKBA can influence a client claiming naturalisation which results in grant funding ceasing but ongoing liabilities under Leaving Care duties, potentially up to 24 years of age.
23. The forecast position for Development Control Income is a pressure of £428k, which is £78k greater than the sum held in contingency, a £30k improvement on Month 6. The major application forecast has a favourable movement of £3k compared to the previous month. Minor applications recovered by £17k in Month 7 but are still 14% lower than the 4 year average. The forecast for other applications has improved by £10k from Month 6 and applications are in line with the 4 year average. Although not reported against this contingency, the pre-application income from developers shows a pressure of £47k, reflecting continuing uncertainty in the housing market.
24. The Flood and Water Management Act has conferred new responsibilities upon local authorities and the funding that the Council has received as part of the grant settlement for 2011/12 is £127k. The Council has completed the Preliminary Flood Risk Appraisal and this has been signed off by the Environment Agency. Recruitment will shortly begin for a flood management officer to fulfil the Council's ongoing responsibilities. However, the recruitment timetable means that the £50k full year cost can be reduced to £5k for the current year.
25. The fuel budget across the group has been increased by £108k for 2011/12 as part of the MTF process. However, prices have continued to rise in 2011 and analysis shows that fuel budget is already under pressure at the current bulk purchase price of £1.13 per litre. A range of projections have been modelled, the worse case scenario showing a pressure of £176k and best case scenario of £97k over the increased budget. A pressure of £100k is therefore considered to be the most likely pressure at this point.
26. BID revenue pump priming allocated figure to date is £321k, but at Month 7 it is assumed the full £400k allocation will be needed.

Priority Growth: Nil variance (no change)

27. £1,000k was included in the 2011/12 budget for priority growth and £800k for HIP Initiatives. Table 4 summarises the position with regards to each element of priority growth.

Table 4

Priority Growth	2011/12 Budget	Agreed draw downs	Commitments	Unallocated
<i>2011/12 Unallocated Priority Growth at start of the year</i>	£'000	£'000	£'000	£'000
HIP Initiatives New budget:	800			
Agreed:				
Environmental projects		17		
Heritage projects		88		
Customer Experience		10		
HIP Initiatives unallocated balance	800	115	0	685
Unallocated non specific growth	1,000			
Ward budget scheme		330		
Gold bursaries		20		
Balance of unallocated growth	1,000	350	0	650
Total	1,800	465	0	1,335

28. HIP Steering Group has approved £115k of allocations so far this year leaving £685k as yet unallocated within the HIP initiatives budget. Cabinet have also agreed the recommendation to allocate £330k of priority growth to fund a new Ward budget scheme and £20k of priority growth to fund Gold Bursaries. This leaves £650k of priority growth budget unallocated. However, the Month 7 forecast assumes that the remaining unallocated budgets for both HIP contingency and priority growth will be spent in full.

Corporate Budgets' Forecasts: £2,250k underspend (£250k favourable)

29. Table 5 shows budget, forecast and variance reported on corporate budgets as at Month 7.

Table 5

2011/12 Original Budget	Budget Changes	2011/12 Current Budget (as at Month 7)	Corporate Budgets	2011/12 Forecast Outturn (as at Month 7)	Variances (+ adv/- fav)		
					Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
£'000	£'000	£'000		£'000	£'000	£'000	
-400	400	0	Unallocated savings	0	0	0	
10,697	-584	10,113	Financing Costs	7,863	-2,250	-2,000	-250
-3,322	0	-3,322	FRS 17 Pension Adjustment	-3,322	0	0	0
-35,169	2,875	-32,294	Asset Management A/c	-32,294	0	0	0
10,836	-383	10,453	Levy's & other corp budgets	10,453	0	0	0
-25,556	-87	-25,643	Corporate Govt Grants	-25,643	0	0	0
-42,915	2,222	-40,693	Corporate Budgets	-42,943	-2,250	-2,000	-250

30. Financing costs show a forecast underspend of £2,250k at Month 7, an improvement of £250k on the Month 6 forecast. This is due to £2,000k being set aside for capital financing for schools or other priority projects which is not likely to be needed in 2011/12.
31. Debt financing costs are now forecast to be £250k underspent due to the rephasing of planned capital spend. Investment income remains forecast to be in line with the budget.

B) CAPITAL

General Fund Capital Programme

Programme Monitoring

32. Table 6 sets out the latest forecast outturn on current General Fund capital projects. Forecasts for future years include live capital projects and programmes of works as included in the draft programmes for 2012/13 to 2014/15 reported to Cabinet and Council in February 2011. Financial implications included within this report do not take into account further programme development yet to be approved by members, the implications of which will be managed through the MTFP process detailed in a separate report to Cabinet.

Table 6:

General Fund Capital Programme	2011/12	2012/13	2013/14	2014/15	Total (Mth 7)	Total (Mth 6)
Original Budget	78,907	34,364	29,420	28,305	170,996	170,996
Revised Budget	95,114	34,364	29,420	28,305	187,203	187,132
Forecast Outturn	52,527	74,891	28,663	27,305	183,386	183,688
Council Resourced Variance – see table 7	(33,163)	31,087	(757)	(1,000)	(3,833)	(3,460)
External Grants Variance	(9,365)	9,365	-	-	-	-
Other Resources Variance	(59)	75	-	-	16	16
Programme Variance	(42,587)	40,527	(757)	(1,000)	(3,817)	(3,444)

33. Capital expenditure incurred to 31 October 2011 was £16,592k, 31.6% of forecast outturn (Month 5 £14,008k). Expenditure incurred to 31 October 2010 represented 48.4% of final outturn, however there are a number of major projects currently on site. These include Phase 1 Primary School Expansions, South Ruislip Development, New Years Green Lane Civic Amenity Site and Hayes End Library. In addition the majority of 2011/12 TfL funded infrastructure works are scheduled for late 2011/12.
34. Forecasts for the current financial year have been further updated to reflect likely rephasing of projects into 2012/13, with forecasts related to existing school estates and Phase 1 school expansion works at Grange Park and Whitehall moved into 2012/13.
35. Table 7 below sets out variances against the approved Council Resourced programme, with movements from Month 6 detailed below:

Table 7:

Council Resourced Variance	2011/12	2012/13	2013/14	2014/15	Total (Mth 7)	Total (Mth 6)
Pressures:						
Primary School Expansions - Phase 1	-	994	243	-	1,237	1,029
Primary School Expansions - Rosedale Temporary	-	7	-	-	7	9
Botwell Green Leisure Centre	1,187	-	-	-	1,187	1,187
Farm Barns	18	-	-	-	18	26
Hayes End Library	110	-	-	-	110	-
Highgrove Pool Phase II	-	500	-	-	500	500
Hillingdon Sports & Leisure Centre	274	-	-	-	274	274
Libraries Refurbishment	48	-	-	-	48	48
South Ruislip Development	-	40	-	-	40	-
Total Council Resourced Pressures:	1,637	1,541	243	-	3,421	3,073
Underspends:						
Primary School Expansions - Phase 1A Temporary	(273)	-	-	-	(273)	(273)
Primary School Expansions - Phase 2	(313)	-	-	-	(313)	-
ICT Single Development Plan	(378)	-	-	-	(378)	-
Laurel Lane (Longmead) Primary School Expansion	(247)	-	-	-	(247)	(247)
Manor Farm Stables Development	(30)	-	-	-	(30)	-
Suspended Projects:						
Arundel Road Development HIP	(2,013)	-	-	-	(2,013)	(2,013)
Total Council Resourced Underspends:	(3,254)	-	-	-	(3,254)	(2,533)
Projected Rephasing:	(30,546)	30,546	-	-	-	-
Main Programme Variance:	(32,163)	32,087	243	-	167	540
General Contingency:	(1,000)	(1,000)	(1,000)	(1,000)	(4,000)	(4,000)
Council Resourced Variance:	(33,163)	31,087	(757)	(1,000)	(3,833)	(3,460)

36. The net pressure on Primary School Expansion projects has reduced from £765k to £658k. The pre-construction stage of Phase 2 is now expected to be £313k lower than budget due to a reduction of 5 FE progressing to the Planning stage within this phase of the programme. However this is partially offset by an expected increase in the Phase 1 pressure due to programme changes at Grange Park and uncertainty around costs of the delayed Whitehall project. This movement within the Phase 1 programme is not expected to impact upon the Council's ability to deliver sufficient Primary School Places for September 2012.

37. New pressures are reported this month on Hayes End Library (£110k) and South Ruislip Development (£40k) due to internal fees and developers Section 106 contributions payable on residential units. Although capital receipts from the South Ruislip Development are expected to be sufficient to fund these pressures, such movements will impact upon General Fund financing costs in the longer term.

38. Forecast outturn on the ICT Single Development Plan has been reduced by £378k to reflect a number of projects which are not expected to commence in the current financial year.

39. Variances reported in table 7 are sufficient to off-set unfunded pressures without an increase in borrowing and associated revenue financing costs over and above that currently provided within the MTF. Specific revenue resources remain to fund the increase in scope at Highgrove Pool.

40. In addition to reported Council Resourced variances, an overspend of £172k is now forecast on Children's Centres Phase 3 relating to snagging and related works at a number of sites. Should officers be unsuccessful in managing this potential pressure, it would be possible to fund this from the DfE Urgent Building Condition Works budget.

Capital Financing

Table 8:

Capital Receipts	2011/12	2012/13	2013/14	2014/15	Total (Mth 6)	Total (Mth 5)
Budget approved February 2011	21,319	21,646	10,851	388	54,204	54,204
Forecast Disposals	6,547	15,895	12,675	12,845	47,962	47,962
Variance	14,772	5,751	(1,824)	(12,457)	6,242	6,242

41. Forecast capital receipts for 2011/12 are estimated to be £6,547k, which would be sufficient to fund current year programmes of works unsuitable for financing from Prudential Borrowing. As General Fund capital receipts of only £182k have been achieved by 31 October 2011 and a number of high value capital receipts scheduled for quarter 4 there remains a risk that some receipts will slip into 2012/13. It is expected that offers on a number of sites will be received during December.

42. Table 9 summarises forecast prudential borrowing requirement and the future revenue impact of the current General Fund capital programme. Revenue impacts are calculated for MRP and estimated interest costs; these are tentative forecasts which will be subject to application of MRP policies, the Council's cash flow management and actual interest payable on outstanding debt.

Table 9:

Prudential Borrowing Forecast	2011/12	2012/13	2013/14	2014/15	Total (Mth 6)	Total (Mth 5)
Revised Budget	36,114	(9,679)	(2,523)	6,825	30,737	30,737
Council Resourced Variance	(33,163)	31,087	(757)	(1,000)	(3,833)	(3,460)
Capital Receipts Variance	14,772	5,751	(1,824)	(12,457)	6,242	6,242
Forecast Borrowing	17,723	27,159	(5,104)	(6,632)	33,146	33,519
Variance	(18,391)	36,838	(2,581)	(13,457)	2,409	2,782
Future Revenue Impact	(1,287)	2,579	(181)	(942)	169	195

43. Substantial rephasing of capital expenditure into 2012/13 is sufficient to off-set the impact of reduced and delayed disposals on the Council's borrowing requirement. Latest MTFP projections included in 2012/13 budgets being presented to this meeting contain sufficient revenue resources to support the above borrowing in addition to planned future programme development.

Housing Revenue Account Capital Programme

44. Table 10 details the latest forecast outturn for the HRA capital programme, indicating an underspend of £857k (Month 6 £994k underspend). This movement relates to a £226k reduction in HCA grant funding which the Council will no longer be able to access due to the cancellation of the Denbigh Drive project within Pipeline Phase 2 and an expected underspend on the completed Triscott House development.

Table 10:

Housing Revenue Account Capital Programme	2011/12	2012/13	2013/14	2014/15	Total (Mth 7)	Total (Mth 6)
Original Budget	14,850	2,326	2,150	2,235	21,561	21,561
Revised Budget	14,896	2,326	2,150	2,235	21,607	21,833
Forecast Outturn	12,709	3,656	2,150	2,235	20,750	20,839
HRA Resourced Variance	(1,837)	980	-	-	(857)	(768)
External Grants Variance	(100)	100	-	-	-	(226)
Other Resources Variance	(250)	250	-	-	-	-
Programme Variance	(2,187)	1,330	-	-	(857)	(994)

45. Year to date expenditure at Month 7 was £6,168k or 48.5% of latest forecast (Month 6 £5,533k), with major investment in Low Cost Home Ownership and other new build projects now expected to be completed by July 2012. Two projects (Whitehall Road and Brackenbridge Drive) are currently subjected to delays due to planning and site preparation thus rephasing expenditure into early 2012/13.

CORPORATE CONSULTATIONS CARRIED OUT

Financial Implications

6. The financial implications are contained in the body of the report.

CORPORATE IMPLICATIONS

Corporate Finance

7. This is a Corporate Finance report.

Legal

8. There are no legal implications arising from this report.

BACKGROUND PAPERS

9. Monitoring report submissions from Groups.

APPENDIX A – Detailed Group Forecasts

Social Care, Health and Housing (SCH&H)

Revenue: £998k Pressure (£182k adverse)

1. The month 7 revenue monitoring report for 2011/12 has been compiled following analysis of relevant activity trends and implementation of the MTF £11.4m savings programme. In summary there is an adverse movement of £182k from the month 6 position resulting in a forecast of £998k pressure as shown in the table below.

Services		2011/12 (As at Month 7)		% Var of budg et	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
		£'000	£'000		£'000	£'000	£'000
Children & Families Services	<i>Exp</i>	+31,616	+31,453	-1%	-163	-243	+80
	<i>Inc</i>	-3,651	-3,791	4%	-140	-60	-80
	Total	+27,965	+27,662	-1%	-303	-303	-0
Asylum Services	<i>Exp</i>	+11,895	+11,742	-1%	-153	-0	-153
	<i>Inc</i>	-10,851	-10,698	-1%	+153	-0	+153
	Total	+1,044	+1,044	0%	-0	-0	-0
Older People's Services	<i>Exp</i>	+37,652	+39,418	5%	+1,767	+1,068	+699
	<i>Inc</i>	-8,629	-9,478	10%	-849	-258	-591
	Total	+29,023	+29,940	3%	+918	+810	+108
Physical & Sensory Disability Services	<i>Exp</i>	+8,751	+8,817	1%	+66	+47	+20
	<i>Inc</i>	-507	-716	41%	-209	-190	-20
	Total	+8,244	+8,101	-2%	-143	-143	-0
Learning Disability Services	<i>Exp</i>	+31,735	+32,133	1%	+397	+397	-0
	<i>Inc</i>	-5,494	-5,691	4%	-197	-197	-0
	Total	+26,241	+26,442	1%	+201	+201	-0
Mental Health Services	<i>Exp</i>	+7,390	+7,441	1%	+50	+47	+3
	<i>Inc</i>	-336	-387	15%	-50	-47	-3
	Total	+7,054	+7,054	0%	-0	-0	-0
Housing Benefits	<i>Exp</i>	+161,640	+165,772	3%	+4,132	+5,634	-1,502
	<i>Inc</i>	-158,115	-162,000	2%	-3,881	-5,383	+1,502
	Total	+3,525	+3,772	7%	+251	+251	-0
Housing Needs Services	<i>Exp</i>	+12,741	+15,622	23%	+2,881	+2,911	-30
	<i>Inc</i>	-10,021	-12,902	29%	-2,881	-2,911	+30
	Total	+2,720	+2,720	0%	-0	-0	-0
SCH&H Other Services	<i>Exp</i>	+17,042	+17,130	1%	+88	+6	+82
	<i>Inc</i>	-3,215	-3,229	0%	-14	-6	-8
	Total	+13,827	+13,901	1%	+74	-0	+74
Total Expenditure		+320,461	+329,528	3%	+9,067	+9,868	-801
Total Income		-200,818	-208,891	4%	-8,069	-9,052	+983
SCH&H Total		+119,643	+120,637	1%	+998	+816	+182

2. Overall there is an adverse movement of £182k from the month 6 forecast for social care due to an overspend on the redundancy provision; and a continuing increased pressure in Older People's services.

MTFF Savings

3. The group is delivering a savings programme totalling £11.4m and to date has banked £9,548k (84%). At the present time slippage of £291k has been identified in Adult Social Care (excluding Mental Health) and is included in the forecasts set out below; the management team are exploring options to resolve this potential shortfall. The remainder of the programme is on target to deliver the balance albeit recognising that these represent major changes in service delivery for the group.

Children Services: £303k favourable (no change)

4. There has been no material movement in the forecast since last month.

Asylum: £717k adverse (no change)

5. There has been a significant downward movement in the number of UASC for whom LBH can claim funding from UKBA due to an individuals change in status. This relates to children who have Exhausted All Appeals (EAA) or have been Naturalised. Grant funding is no longer claimable for this group but the Authority still has a duty support them.
6. Detailed information has now been received from UKBA regarding the Q1 claim and this is being reviewed and if able to do so will be challenged. At the present time there has been no response from UKBA in respect of the Q2 claim.

Older People's Services: £918k adverse (£108k adverse)

7. The £108k adverse movement primarily relates to a net increase in the number of people in residential placements due to a lower rate of deaths this year when compared to the trend over the last 12 months.

Physical Disabilities: £143k favourable (no change)

8. There has been no material movement in the forecast since last month.

Learning Disability: £201k adverse (no change)

9. There has been no material movement in the forecast since last month.

Housing Benefit: £251k Pressure (no change)

10. The pressure relates to private tenants which are the more complex claims to administer; the added pressures from changes to the Benefit Scheme and; the additional work necessary to prepare for the move to Universal Credit from 2013. This results in a projected overspend on staffing costs of £251k.

SCH&H Other Services: £74k adverse (£74k adverse)

11. The provision made for redundancy payments is now forecast to be exceeded by £74k. It is possible that this may rise further depending on the outcome of staff currently under notice of redundancy.

Housing HRA

12. The HRA has a gross budget of £59.3m and is forecasting a £1,113k favourable position at month 7, an improvement of £242k from the month 6 position.

Services		2011/12 Budget (as at Month 7) £000	2011/12 Forecast (as at Month 7) £000	% Var of budget	Variance (As at Month 7) £'000	Variance (As at Month 6) £000	Change from Month 6 £000
General and Special Services	Exp	+16,930	+16,652	-2%	-278	-236	-42
Repairs Services	Exp	+21,287	+21,127	-1%	-160	-209	+49
Subsidy Payment to Government	Exp	+15,492	+15,472	0%	-20	-10	-10
Capital Funded from Revenue (RCCO)	Exp	+2,384	+2,384	0%	0	0	0
Other Expenditure	Exp	+3,178	+3,207	1%	+29	+29	0
Income	Inc	-56,796	-57,480	1%	-684	-445	-239
In Year (Surplus) / Deficit	Total	+2,475	+1,362	-45%	-1,113	-871	-242

13. The major reason for the improvement is a £239k improvement in the income forecast. This is due to a revision of the forecast of income for Works Over Prescribed Limits, which is essentially a recharge for capital works for leasehold properties.

Planning, Environment, Education & Community Services

Revenue: **£209k underspend (£127k improvement)**

14. The Group has a projected outturn position of £209k underspend, excluding all pressure areas that have identified contingency provisions.

Services		2011/12 (As at Month 7)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
		£'000	£'000		£'000	£'000	£'000
Corporate Property & Construction	<i>Exp</i>	4,011	4,089	2%	+78	+78	0
	<i>Inc</i>	-3,652	-3,434	-6%	+218	+218	0
	Total	359	655	83%	+296	+296	0
Education	<i>Exp</i>	290,462	289,973	0%	-489	-489	0
	<i>Inc</i>	-252,736	-253,267	0%	-531	-196	-335
	Total	37,727	36,707	-3%	-1,020	-685	-335
ICT Highways & Business Services	<i>Exp</i>	34,134	34,297	0%	+163	+163	0
	<i>Inc</i>	-16,406	-16,033	-2%	+373	+323	+50
	Total	17,728	18,264	3%	+536	+486	+50
Planning, Consumer Protection, Sport & Green Spaces	<i>Exp</i>	12,025	11,895	-1%	-130	0	-130
	<i>Inc</i>	-3,911	-3,644	-7%	+267	-81	+348
	Total	8,114	8,251	2%	+137	-81	+218
Public Safety & Environment	<i>Exp</i>	41,490	41,128	-1%	-362	-302	-60
	<i>Inc</i>	-14,510	-14,246	-2%	+264	+264	0
	Total	26,980	26,882	0%	-98	-38	-60
Transportation Planning Policy & Community Engagement	<i>Exp</i>	3,795	3,735	-2%	-60	-60	0
	<i>Inc</i>	-2,961	-2,961	0%	0	0	0
	Total	834	774	-7%	-60	-60	0
Total Expenditure		385,917	385,117	0%	-800	-610	-190
Total Income		-294,176	-293,585	0%	+591	+528	+63
PEECS Total		91,740	91,531	0%	-209	-82	-127

Corporate Property & Construction: £296k overspend (no change)

1. The forecast outturn for Harlington Road Depot is a pressure of £163k. The pressure chiefly relates to a reduction in the intensity of usage. This is due to the movement of some Council services to the Civic Centre, together with the loss of Hillingdon Homes contributions for space occupation at the depot and use of the Stores facility. A number of space rationalisation measures have been implemented, such as Block A being decommissioned last November, resulting in some minor savings on rates and utilities. A number of further measures will be explored as part of wider review of Depot Management within the BID process.
2. Property Disposal and empty buildings are forecasting a pressure of £35k which relates to the cost of maintaining vacant assets within the Estate.
3. There is a £98k pressure which relates to the underachievement on the 2011/12 MTF savings target relating to the corporate landlord staffing review.

Education: £1,020k underspend (£335k improvement)

Schools: variance not applicable

4. The Schools Budget is ring fenced and funded from the DSG. Schools' expenditure is monitored quarterly with any forecast year-end deficits being the subject of detailed discussions with the schools concerned. Schools forecasting deficits are required to work with the Schools Finance Team and supply recovery plans identifying how they intend to eliminate their deficit. It should be noted that the DSG budgets are completely separate to the General Fund and no interaction between these two funds is allowable.
5. Any underspend or overspend of the Schools Budget in 2011/12 would be carried forward as the schools own balances into 2012/13 and would have no effect on the General Fund.
6. The retained DSG element follows the similar procedure but is carried forward as a whole for the Schools Forum then to decide how to allocate it in 2012/13.

Youth & Connexions: £415k overspend (no change)

7. The Connexions service has a pressure of £687k against the MTFE savings target. A reduced contract price has been agreed that has produced a saving for the current year, and continues to deliver the Connexions service. The youth service is reporting an underspend of £272k, due to the service having a significant number of staff vacancies, as the service is undergoing a major BID review. These are being held vacant where it does not affect service delivery, and will assist with delivering the 2012/13 full year saving target, as well as providing a one-off in year saving.

Childcare, Early Years and Children Centres: £411k underspend (no change)

8. Part of this service area was previously funded by the ringfenced Sure Start Grant - these budgets have now been incorporated into the base budget.
9. The other part of this service area continues to be DSG funded and includes Hillingdon's three Early Years Centres and 3 & 4 Year Old Nursery grants. The Hillingdon's Early Years Centres are either confirmed Children's Centres or building up to Children's Centre status.
10. Children's Centres budgets have been reviewed and are being reduced by 8.4% giving a BID saving of £411k.

School Improvement Service: £500k underspend (£250k improvement)

11. A review of the service's budget and expenditure including a review of grant income has identified an underspend of £500k, which relates to the application of grant income to eligible expenditure up to August 2011 - this has released base budget to achieve a one-off saving for the current year.

Education Central Budget: £112k underspend (no change)

12. This area consists of the Education Central Support Cost budget, certain centrally managed items and corporate charges such as debt interest which will be charged at the year-end in line with the budget.
13. There is an underspend on the Barnhill PFI project revenue budget - the original General Fund allocation was to cover a range of associated costs amongst which included the FM contract and legal costs. The revised calculation of PFI credits produces a saving of £310k.

14. The remainder of the forecast for these items includes £148k representing the MTFF saving on extended schools support that can not be achieved, plus a £50k shortfall on the MTFF saving for the education business support review that is offset by brought forward savings on the group-wide review of support functions reported within Public Safety and Environment below.

Access & Inclusion: £394k underspend (£85k improvement)

15. The service is forecasting an underspend of £394k, comprising £300k underspend in the Educational Psychology service, an underspend of £50k in the Pupil Support Service and an underspend of £44k in the Parent Support Service, where there are a number of vacant posts. The previously reported pressure of £85k relating to 'not school' provision has now been contained following a review of the Pupil Referral Unit. The Educational Psychology position reflects the bringing forward of savings targeted for 2012/13 in order to cover the shortfall on Connexions savings identified above.

Organisation & Resources: £18k underspend (no change)

16. This service is reporting an underspend of £18k on staffing budgets due to the impact of staff on maternity leave.

ICT Highways & Business Services: £536k overspend (£50k adverse)

Imported Food: £50k overspend (£50k adverse)

17. This is a service area where significant income targets were set as part of the MTFF savings programme, reflecting the new levies for catch certificates and perishable food certificates and inspections. Although there is limited historic data to base an analysis on, current indications of the projected outturn for these new income streams are that they will exceed their targets by up to £75k, allowing for expected seasonal variations. However, the targets for the existing business of the service continue to be under pressure as a result of the depressed economic conditions, which is estimated to be at least £125k based on current projections.

SEN Transport: £151k pressure (no change)

18. This is an area that has seen significant pressure in the last financial year and as a result growth monies were allocated to support the service for 2011/12. The service is currently reporting a pressure of £151k, there has been an increase of 15 routes since April, the service is endeavouring to minimise the cost impact by consolidating routes wherever possible.

Facilities Management: £335k overspend (no change)

19. There is a forecast pressure of £270k across facilities management, maintenance and Borough wide maintenance budgets, no change compared to Month 6. The larger proportion of this is due to a pressure against the income target to sell services to the schools and other externally funded services, where schools have opted out and have purchased FM services directly. There are also pressures on maintenance budgets for day to day repairs.

20. The Middlesex Suite is forecasting a pressure of £65k. The pressure has been due to a general slow down in demand set against a challenging income target. The marketing of this service has been reviewed and updated, however the impact of this is yet to be reflected in additional hires.

Planning, Consumer Protection, Sport & Green Spaces: £137k overspend (£218k adverse)

Sport & Green Spaces: £260k overspend (£260k adverse)

21. In October 2011 a court order granted re-possession of all three golf courses to the Council from the golf operator that had incurred significant rent arrears. An in-house operation is being established to provide effective management of the courses. There are, however, pressures resulting from rent foregone due to the re-possession, consisting of two quarters rent income (£140k), plus the Council's share of turnover income for 2010/11 that is unlikely to be recovered (£110k). In addition, the turnover income target for 2011/12 of £100k has effectively transferred to the in-house operation. The costs and income from this for the remainder of the year are currently being assessed but at this stage it is unlikely that any surplus will be delivered. Hence an early indicative estimate of the total current income pressure this financial year is £350k.

22. There are compensating savings elsewhere in the division arising from bringing litter collection in parks in-house (£30k), and from one-off reduced maintenance commitments this financial year (£60k).

Planning: £83k underspend (£2k improvement)

23. There is an in-year surplus of £130k against the income target for Section 106 administration fees due to the conclusion of two large agreements, an improvement of £19k compared to Month 6.

24. Pre-application advice income from developers shows a pressure of £47k, an adverse movement of £17k compare to Month 6 reflecting continuing uncertainty in the housing market.

Consumer Protection: £40k underspend (£40k improvement)

25. There is an underspend of £40k on salaries budgets across the service due to posts being held vacant in anticipation of BID savings for 2012/13 onwards.

Public Safety & Environment: £98k underspend (£60k improvement)

Waste Services: £150k underspend (£60 improvement)

26. Waste Disposal is forecasting a £150k underspend. This has improved by £60k compared to Month 6 based on confirmation of the second quarter charges attributable to the variable element of the levy. There is an expectation that this figure could improve as waste tonnages tend to be higher in the first half of the year.

27. Overall the rest of the waste services are reporting a nil variance, with pressures in kerbside recycling assumed to be met from the contingency sum of £150k. The Trade Waste service has increased its fees and has an associated MTFE savings target. The indications are that the service has broadly maintained its customer base and the target will be achieved.

Parking: £150k overspend (no change)

28. There is a projected shortfall of around £150k on off-street parking, which is attributable to Cedars and Grainges multi-storey car parks in Uxbridge town centre, partly reflecting

pressures reported last financial year, and a further reduction in consumer confidence among shoppers in view of the worsening economic outlook.

29. There is also a pressure of £50k for on-street parking income reflecting a similar trend in PCN income to last year. There are compensating savings of £50k on the expenditure side, and as a result it is anticipated that the PRA will break even.

Community Safety: £112k underspend (no change)

30. The underspend is due to a realignment of the funding for police officers from the Housing Revenue Account to reflect activity levels.

Libraries: £64k overspend (no change)

31. There is an underlying pressure across the income streams, currently forecast at £64k which can not be contained within the overall Library budget. This relates to reduced fine income due to the implementation of on-line renewals, as well as the ongoing trend reduction in demand for audio-visual material.

Directorate Support: £50k underspend (no change)

32. The BID reviews of business support and technical administration have been undertaken on a group-wide basis, and have now been implemented producing an additional saving of £50k this financial year, representing the bringing forward of part of the saving already identified for the 2012/13 financial year.

Transportation Planning Policy and Community Engagement: £60k underspend (no change)

33. The service is reporting a £60k favourable position, due to the anticipated net savings resulting from a restructure in the Road Safety service, which is included in the MTF savings assumptions for 2012/13. However, there are some risk areas for the service division, in particular for street lighting the uncertainty around the energy tariffs and their potential increase which may be greater than budgeted inflation. The rest of the service area is reporting in line with budget.

Central Services

Revenue: £305k favourable (Improvement £53k)

Services		2011/12 (As at Month 7)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
		£'000	£'000		£'000	£'000	£'000
Chief Executive/Deputy Chief Executive	<i>Exp</i>	646	645	0%	-1	-5	+4
	<i>Inc</i>	0	0		0	0	0
	<i>Rechgs</i>	-8	-8	0%	0	0	0
	Total	638	637		-1	-5	4
Audit & Enforcement	<i>Exp</i>	1,441	1,405	-2%	-36	-26	-10
	<i>Inc</i>	0	-4		-4	-4	0
	<i>Rechgs</i>	-898	-898	0%	0	0	0
	Total	543	503		-40	-30	-10
Corporate Communications	<i>Exp</i>	919	817	-11%	-102	-94	-8
	<i>Inc</i>	-27	-26	-4%	+1	+1	0
	<i>Rechgs</i>	-862	-829	-4%	+33	+33	0
	Total	30	-38		-68	-60	-8
Democratic Services	<i>Exp</i>	3,258	3,292	1%	+34	+36	-2
	<i>Inc</i>	-453	-484	7%	-31	-31	0
	<i>Rechgs</i>	412	412	0%	0	0	0
	Total	3,217	3,220		3	5	-2
Finance & Procurement Services	<i>Exp</i>	10,710	10,796	1%	+86	+94	-8
	<i>Inc</i>	-522	-528	1%	-6	-6	0
	<i>Rechgs</i>	-6,064	-6,064	0%	0	0	0
	Total	4,124	4,204		80	88	-8
Human Resources	<i>Exp</i>	4,802	4,766	-1%	-36	-28	-8
	<i>Inc</i>	-1,126	-1,139	1%	-13	-18	+5
	<i>Rechgs</i>	-3,702	-3,702	0%	0	0	0
	Total	-26	-75		-49	-46	-3
Legal Services	<i>Exp</i>	1,934	1,972	2%	+38	+45	-7
	<i>Inc</i>	-152	-129	-15%	+23	+23	0
	<i>Rechgs</i>	-1,819	-1,819	0%	0	0	0
	Total	-37	24		61	68	-7
Policy & Performance	<i>Exp</i>	5,040	4,777	-5%	-263	-246	-17
	<i>Inc</i>	-533	-561	5%	-28	-26	-2
	<i>Rechgs</i>	-734	-734	0%	0	0	0
	Total	3,773	3,482	0	-291	-272	-19
Total Expenditure		28,750	28,142	-2%	-280	-224	-56
Total Income		-2,813	-2,455	-13%	-58	-61	+3
Total Recharges		-13,675	-13,642	0%	+33	+33	0
CS Total		12,262	12,045	-2%	-305	-252	-53

Audit and Enforcement: £40k favourable (Improvement £10k)

1. This underspend relates primarily to vacant posts within the teams, the recruitment to which is intended for later in the year and will bring the team to full establishment to ensure that controls are maintained during this period of restructuring.

Finance and Procurement: £80k pressure (Improvement £8k)

2. The pressure in finance relates to one-off redundancy costs arising from the BID restructure of the service.

Corporate Communications: £68k favourable (Improvement £8k)

3. The favourable movement arises from staff vacancies continuing to be held open following the restructure and a review of the funding strategy of Hillingdon People.

Democratic Services: £3k pressure (Improvement £2k)

4. Overspends within salaries due to the inability to achieve the managed vacancy factor as a result of a full establishment, have been reduced by an expected over-recovery of income and various non salary underspends.

Policy, Performance and Partnerships: £291k favourable (Improvement £19k)

5. The restructure of the Policy and Performance Team is now complete and set to deliver significant savings. There are also substantial staffing savings within the Partnerships team. These savings will be taken as part of the MTF 2012/13, but provide an in-year underspend in 2011/12. A review of non-salaries spend across the teams has helped to improve the monitoring position this month.

Human Resources: £49k favourable (Improvement £3k)

6. A review of recharges within the service has resulted in an improvement to the monitoring position in month 7. There are some pressures remaining within salaries due to the inability to achieve the managed vacancy factor in full.

Legal Services: £61k pressure (Improvement £7k)

7. Salary overspends due to MVF and cover required for maternity leave along with a shortfall in the income target for charges to capital schemes make up this overspend. Vacancy savings have contributed to the improvement this month. Reviews of business processes are continuing within Legal, focusing on court cost recovery and business processes within the support team with the aim of delivering savings going forward.

APPENDIX B – Month 7 Treasury Report 2011/12

1. As at 31st October 2011 the Council's portfolio of deposits and debt were as follows (deposit balances can move substantially from day to day in line with cash flow requirements):

Outstanding Deposits - Average Rate of Return on Deposits: 0.93%

	Actual £m	Actual %	Bench-mark %
Up to 1 Month	40.0	40.32	60.00
1-2 Months	8.0	8.07	0.00
2-3 Months	15.4	15.52	40.00
3-6 Months	23.3	23.49	0.00
6-9 Months	0.0	0.0	0.00
9-12 Months	2.0	2.02	0.00
12-18 Months	0.0	0.0	0.00
Subtotal	88.7	90.20	100.00
Unpaid Maturities	10.5	10.58	0.00
Total	99.2	100.00	100.00

2. Due to downgrades this month of Nationwide BS, Lloyds Banking Group and Royal Bank of Scotland, deposits totalling £29m now fall below the Council's minimum credit criteria of A+ (Fitch or equivalent). £59.7m is held with UK institutions, which hold a minimum Fitch AA-long-term credit rating and the remaining £10.5m are unpaid Icelandic investments.
3. Deposits are currently held with the following institutions; BlackRock MMF, Deutsche MMF, Goldman Sachs MMF, Ignis MMF, PSDF MMF, Barclays Bank, HSBC Bank plc, Lloyds TSB Banking Group, Nationwide BS, Royal Bank of Scotland, Lancashire County Council.
4. During October fixed-term deposits continued to mature in line with cash flow requirements. Surplus funds were either placed in instant access accounts or short fixed term deposits of up to one month in order to meet near term cash flow requirements and remain within counterparty limits.

Outstanding Debt - Average Interest Rate on Debt: 3.60%

	Actual £m	Actual %
PWLB	118.70	71.12
Long-Term Market	48.00	28.88
Temporary	0.00	0.00
Total	166.70	100

5. There were no early debt repayments or rescheduling activities during October and there were no breaches of the prudential indicators during October.
6. To maintain liquidity for day-to day business operations short-term balances will be placed in money market funds, which are yielding a higher rate of interest than fixed term deposits of up to two months. New deposits with UK banks will continue to have maximum maturity period of 3 months.

7. During October outstanding PWLB loans carried premiums and therefore made rescheduling of debit unfeasible. Early redemption opportunities will continue to be monitored; however it is unlikely the market will move to an extent which will make it viable.

APPENDIX C

Retaining of agency staff for Social Care, Health, and Housing Services

The following agency staff are required to be retained within Social Care and Housing to maintain essential services whilst recruitment is in process or to deliver key improvement projects.

Ref	Post Title	Start Date	Proposed End Date	2010/11 Spend £000	2011/12 Est spend £000	Total Cumulative Spend £000
1	Asylum, Support Worker	01-Apr-10	31-Dec-11	56	11	67
2	Children in Need (CIN), Social Worker	31-Dec-11	31-Mar-12	46	66	112
3	Referral Assessment Team (RAT), Social Worker	31-Dec-11	31-Mar-12	46	35	81
4	RAT, Senior Social Worker	31-Dec-11	31-Mar-12	52	59	111
5	CIN, Team Manager	31-Dec-11	31-Mar-12	7	63	70
6	CIN, Senior Social Worker	01-Apr-11	31-Mar-12	0	59	59

Retaining of agency staff for Central Services

A lawyer is required to provide further capacity to deal with the significant number of land & property disposals required over the next 6 months. Delivery of these disposals is an important part of the Council's capital funding strategy. The post will also provide capacity to implement a new electronic records management and workflow system within Legal Services. The cost can be absorbed within existing Central Service budgets through the early implementation of a number of BID reviews.

Ref	Post Title	Start Date	Proposed End Date	2010/11 Spend £000	2011/12 Est spend £000	Total Cumulative Spend £000
1	Property Lawyer	02-Jan-11	30-Jun-12	0	60	60

THE COUNCIL'S BUDGET 2012/13 & MEDIUM TERM FINANCIAL FORECAST 2012/13 - 2014/15

Cabinet Member	Council Ray Puddifoot Councillor Jonathan Bianco
Cabinet Portfolio	Leader of the Council Cabinet Member for Finance and Business Services
Officer Contact	Paul Whaymand, Central Services
Papers with report	Appendix 1 to 9 (detailed MTFF proposals)

HEADLINE INFORMATION

Purpose of report	<p>This report sets out the Medium Term Financial Forecast (MTFF), which includes draft General Fund revenue budget for 2012/13, along with indicative projections for the following two years.</p> <p>The revenue budget proposals have been developed to deliver a zero increase in Council Tax for the fourth successive year, as well as providing for new priority growth of £1.5m, whilst maintaining balances and reserves well above the minimum of £12m over the medium term.</p>
Contribution to our plans and strategies	The Medium Term Financial Forecast is the financial plan for the Council, and contains the funding strategy for delivering the Council's objectives.
Financial Cost	Zero increase in Council Tax for the fourth successive year.
Relevant Policy Overview Committees	Corporate Services and Partnerships Policy Overview Committee Education and Children's Services Policy Overview Committee Residents' and Environment Services Policy Overview Committee Social Services, Health and Housing Policy Overview Committee
Ward(s) affected	All

RECOMMENDATIONS

That Cabinet:

- 1) **Approve the draft revenue budget and capital programme proposals for 2012/13 and beyond as the basis for consultation with Policy Overview Committees and other stakeholders.**
- 2) **Request the comments of individual Policy Overview Committees on the draft budget proposals relating to their areas of responsibility, to be collated into a single report back to Cabinet from the Corporate Services and Partnerships Policy Overview Committee.**
- 3) **Approve the proposed fees and charges included at Appendix 8 as the basis for consultation with Policy Overview Committees and other stakeholders.**
- 4) **Authorise the Chief Finance Officer, in consultation with the Leader of the Council, to respond on behalf of the Council to the consultation on the provisional Local Government Finance Settlement and to the Mayor of London's budget consultation.**

SUMMARY

The budget proposals included in this report represent Cabinet's budget strategy for 2012/13 and beyond. The revenue budget proposals have been developed to deliver a zero increase in Council Tax for 2012/13 whilst maintaining balances and reserves at well above £12m over the medium term.

The main challenge in delivering a balanced budget for 2012/13 is the development of significant savings of around £17.8m, on top of the £26.2m delivered in 2011/12. However, the Council's Business Improvement Delivery Programme is now well established and is driving the delivery of these savings. The month 7 budget monitoring for 2011/12 shows that good progress is being made in responding to this challenge; with the latest year end forecast showing a projected budget underspend of £2,349k and 94% of the 2011/12 savings being on track for delivery.

The final funding settlement for 2012/13 has not yet been announced and the budget has therefore been drafted on an estimated cut in funding of £9.2m, partially offset by a further central Government grant of £2.8m enabling a freeze in Council Tax in 2012/13.

Detailed within the draft budget proposals, in addition to the £17.8m savings proposals are £5.1m of corporate increases, £5.4m of contingency provisions and service pressures and an allowance of £3.3m for inflation.

- The key increases in corporate items arise from £2m provision for new capital investment including a further £1m for the school building programme and a contribution to balances of £2.8m.
- The key service pressure increases, many of which are provided for in contingency, have increased by £5.3m. This includes £2.2m for Adult Social Care demographic pressures,

£1.5m for the costs of Transitional Children, £0.6m for an asylum funding shortfall, £1.1m for an increase in the Waste Disposal Levy, £0.7m for a temporary accommodation pressure and £0.2m for a shortfall in development control income. These have been netted down by a reduction of £0.3m in other Children's Service pressures and the removal of a previous contingency item of £1m relating to the potential shortfall on the delivery of savings in services where Government grant funding had previously been reduced.

The development of savings proposals has continued to concentrate on more efficient service delivery methods, the rolling out of the new Council operating model, focusing on core services and by not creating new pressures by providing services that are no longer funded by Central Government.

At present total savings amount to around £17.8m, with £7.8m in Planning, Environment, Education & Community Services, £7.5m in Social Care, Health & Housing, £1.7m in Central Services and £0.8m from Major Transformation Projects. Full details of the proposals are contained in Appendix 7.

The report also includes the provisional fees and charges recommendations for 2012/13, detailed in Appendix 8.

The draft capital programme for 2012/13 and indicative allocations for the following two years are presented in this report and in Appendix 9. The General Fund Capital Programme amounts to £204.0m over three years, with £111.0m of that investment focused on meeting demand for Primary School Places across the Borough. In addition this programme will enable completion of a number of major projects during 2012/13 including the South Ruislip and Hayes End Library Developments and a new Civic Amenity Site at New Years Green Lane.

The HRA Capital Programme amounts to £34.8m over the period 2012/13 to 2014/15 and includes the delivery of 225 units of supported housing as part of the Council's wider reablement strategy as well as work to existing stock.

INFORMATION

Reasons for recommendation

The recommendations have been framed to comply with the Budget and Policy Framework rules and to allow the presentation to Council of a recommended budget for 2012/13 in February 2012, which takes into account consultation with Policy Overview Committees.

They also allow for representations to be made to the Department for Communities and Local Government in relation to the provisional Local Government Finance Settlement, and to the Mayor of London in relation to the Greater London Authority's budget proposals, in accordance with the required deadlines for responses.

Alternative options considered / risk management

In order to comply with the Budget and Policy Framework, the Cabinet needs to publish a draft budget for consultation at this meeting. The Cabinet could, however, choose to vary the proposals set out in the report, with any amendments reflected in the papers consulted upon with Policy Overview Committees during January 2012.

The section of the report on the Development and Risk Contingency considers the key risks and uncertainties that need to be managed and how these have been provided for within the budget strategy.

Comments of Policy Overview Committee(s)

Following consideration at Cabinet, this report will form the basis of consultation with Policy Overview Committees during January 2012. Comments from the Policy Overview Committees will be reported back to Cabinet by the Corporate Services and Partnerships Policy Overview Committee when Cabinet meets on 16 February 2012. Cabinet will then agree a set of budget proposals for recommendation to the annual Council Tax setting meeting of full Council on 23 February 2012.

Supporting Information

BACKGROUND TO THE 2012/13 BUDGET

1. As reported to Council in February 2011, the budget report for Council Tax setting for 2011/12 contained an initial savings requirement of £16.4m for 2012/13. The budget strategy developed in response to the CSR 2010, which is reliant on the HIP Business Improvement Delivery project, contained challenging savings targets totalling in excess of £60m over the subsequent four year period. Having delivered budgeted savings of around £15.6m in 2010/11 (£10.2m original savings target, increased to £15.6m to deal with in-year Government cuts) and being well on track to deliver an additional £26.2m savings in 2011/12, initial plans had been developed to deliver the £16.4m savings required in 2012/13. Alongside this, groups were also tasked with reviewing all pressures and a review also commenced of all corporate pressures.
2. The local Government Finance Settlement in 2010 was for 2 years, so large elements of the funding for 2012/13 were known at the start of the budget cycle. However, there were still a number of areas of uncertainty within the budget, some of which still remain, and recent funding consultations add further uncertainty going forward. Confirmation of the 2012/13 settlement will not be known until week commencing 5 December and so the details are not included within this report. However, it is fairly certain that there will be a top slice in the funding to pay for funding for Academies, so an estimate of the funding cut has been included in this report and an additional savings target has been included to partially offset this. In addition, there are some emerging demand led pressures have now been recognised in the draft budget. The net result of all these changes is that the estimated budget gap now stands at £17.8m.
3. This budget report outlines a strategy and detailed proposals that are capable of bridging the budget gap of £17.8m in 2012/13, with minimal impact on the delivery of front line services and within the following parameters:
 - zero increase for Hillingdon's element of the Council Tax (funded by a second year of Central Government grant);
 - priority growth available for new initiatives of £1.5m;
 - increased funding for capital financing of £1m;
 - maintaining balances and reserves well in excess of £12m

MTFF PROCESS FOR THE 2012/13 BUDGET CYCLE

4. The timetable for the development of the 2012/13 was brought forward significantly from previous years with work commencing as soon as the 2011/12 budget was agreed by Council in February. As the Local Government Finance Settlement covered two years, including 2012/13, the funding side of the budget for 2012/13 was already largely known. This enabled a good early estimate of the likely budget gap for 2012/13 to be made and a strategy to bridge this gap to be developed.
5. Work on the development of savings proposals was integrated with service transformation work programmes and managed through the HIP Business Improvement Delivery programme. BID has continued to develop and evolve. The DCE PEECS has full control for the delivery of the total BID programme to ensure there is a standardised approach taken across all departments and services. This refreshed governance framework enabled significant early progress on both the delivery of a balanced 2011/12 budget position and the development of a balanced set of proposals for 2012/13. Challenge sessions were held with all groups during June to ensure their proposals were sufficiently robust and to discuss the service pressures in each area, both ongoing and emerging. As a result of this work the draft 2012/13 budget was comprehensively updated and a detailed set of proposals and supporting working papers provided to the Leader at the end of July.
6. Over recent months, work has continued to monitor and model all known and emerging pressures and Groups have developed and refined their savings proposals, with ongoing discussion and feedback from Members, leading to the development of this budget report.

GENERAL FUND REVENUE BUDGET

Update on 2011/12 Budget Monitoring

7. To provide some context to the budget setting for 2012/13, it is essential that the position with the 2011/12 budget is fully understood as there is a strong link between many of the proposals included in the 2011/12 budget and those in 2012/13.
8. The latest in-year revenue monitoring position (Month 7 October) shows that forecast net expenditure for the year 2011/12 is £2,349k less than the budget. There is a £99k forecast underspend on directorate budgets and a projected underspend in capital financing costs of £2,250k largely due to budgets set aside in advance for schools capital financing which are not forecast to be needed in the current financial year.
9. Although there is a healthy underspend at this stage of the year there are significant budgetary risks remaining. The Government consulted over the summer on potentially further top-slicing local authority revenue support grant to fund a national shortfall in funding for Academy schools, which could include the current financial year as well as ongoing. If the Government went ahead with top-slicing in-year this could worsen the current year's budget position by up to £1.3m. Additionally, there are emerging pressures beginning to impact such as a worsening asylum funding position caused by increasing numbers of naturalised or 'exhausted all appeals' clients that do not attract grant funding.

10. However, on the positive side there is still £1m of unallocated contingency and a £800k HIP contingency that has only had £115k called upon so far. The assumption currently built into monitoring is that these will both be fully spent by the year end. The month 7 position also assumes that the unallocated balance of £650k of the £1m priority growth budget will be fully spent by the year end. Projected balances carried forward in the month 7 report are £17,578k, over £2m in excess of what we expected them to be at the start of the current year.

Budget Requirement 2012/13

11. The movement between the current year's budget and the draft budget requirement for 2012/13 is summarised in Table 1 below. The work undertaken on the budget since February has resulted in some significant movement within each of the lines in Table 1 although the overall budget gap has only changed by £1.4m. Further detail on each of the items is set out in the following sections of this report and a more detailed summary of the MTFE over the full 3 year period is attached in Appendix 1.

Table 1: Budget Requirement 2012/13

	Budget (£000s)
Budget Requirement 2011/12	194,746
Inflation	3,315
Corporate Items (Appendix 2)	5,096
Service Pressures (Appendix 3)	55
Contingency (Appendix 4)	5,348
Priority Growth (Appendix 5)	1,500
Savings (Appendix 6)	-17,816
Change to non-formula grant	-1,576
Budget Requirement 2012/13	190,668
<u>Funding Sources</u>	
Council Tax	112,890
Government Formula Grant (estimated)	77,778
Total Resources	190,668

Inflation

12. The core amount of inflationary cost increases in the draft budget for 2012/13 is £3.3m. This represents a very slight decrease of £0.1m compared to the earlier projections contained in the budget report to Cabinet and Council in February 2011.

13. Table 2 below sets out the general inflation rates applied to specific budget lines.

Table 2: Inflation

Category	Rate (%)	2012/13 (£000s)
Employees' Pay (including increase in employer's pension contributions)	0.85%	1,097
Premises Costs	2.0%	141
Fuel Costs	7.5%	200
Care Placements	1.0%	687
Contracts with unavoidable inflation increases	Contractual %	576
Concessionary fares & taxicard scheme	7.0%	545
Levies	2.0%	69
Total		3,315

14. Whilst the CSR10 set out a proposed pay freeze for Local Government staff for 2 years in addition to that imposed in 2010/11, there remains a possibility of a pay award being given to lower paid staff so at this stage 0.25% has been allowed for pay inflation.
15. Inflation has not been provided for on most non-salary items unless there is an unavoidable contractual increase. However, given that RPI is running in excess of 5% there is considerable pressure from external contractors to increase prices at a time when the Council's funding is reducing considerably. If the market cannot adjust to the new reality in terms of the funding available to councils going forward, then Councils may be forced into considering in-sourcing certain services. For those services that remain outsourced then the importance of good contract management is heightened, particularly in terms of identifying activities that generate costs for a contractor that are not essential for the Council as the client.
16. With the rising cost of fuel an inflationary provision of 7.5% has been provided for and an increase of 1.0% has been applied for adult's and children's services care placements. The projected 7% inflationary increase in the concessionary fares levy announced by the Mayor of London has also been recognised.
17. The core inflation provision does not include any inflation on income as these will be included in the respective Group's savings proposals as was the case in 2011/12.

Corporate Items

18. This heading is used to describe items that affect the Council overall, or have a significant impact on the majority of service groups within the authority. A net increase in budget of £5.1m in 2012/13 is required to cover these items which are shown in summary in the table below and in further detail in Appendix 2.

Table 3: Corporate Items

Corporate Items	Amount 2012/13 (£000s)
Capital programme financing costs	300
Provision for Future Capital Investment	1,000
Additional capital programme financing provision (PCP)	1,000
Change in budgeted contribution to balances	2,796
Total	5,096

19. The budget for 2012/13 now includes the provision of a £3m revenue fund for financing future capital investment requirements such as the Primary Capital Programme (PCP). £2m of this is already in the 2011/12 budget and a further £1m will be added in 2012/13. However, the projected phasing of the borrowing required on this programme suggests that the full £3m will not be required until 2013/14 so this budget should underspend in 2012/13. The budget also incorporates a reduction of £1m in capital financing costs from that forecast in February 2011 as a result of debt refinancing, MRP analysis and capital programme rephasing.
20. A £1.0m provision for future capital investment has also been incorporated into the draft budget. This is the start of a new process of topslicing certain savings to start to build a revenue fund to fund future capital investment. There are no projects that will require funding from this source in 2012/13, so as things stand this budget should not be called upon in 2012/13.
21. The draft budget for 2012/13 includes a payment into balances of £1.003m compared to the current year's £1.793m drawdown. The report to Cabinet in February 2011 had previously projected a phased reduction in the draw down of balances over a three year period, reducing the current £1.793m budgeted drawdown to £1.243m in 2012/13, then £693k in 2013/14 and then zero in 2014/15. The current budget not only repays the drawdown but also contributes another £1.0m. As at month 7, 2011/12 balances are forecast to be at £17.6m as at 31st March 2012 and this strategy looks to keep balances at around £18.6m for the next 3 years. This should provide some contingency to help absorb any further adverse movement in central Government funding in addition to providing scope for absorbing any potential delays in the timing of the delivery of savings.

Service Pressures & Development and Risk Contingency

22. The development and risk contingency is used to manage issues that typically arise during the budget process where the likelihood of resources being required is uncertain. Rather than include all of these in the draft budget and therefore overstate the estimated budget requirement, they are collated within the Development and Risk Contingency.
23. Groups have identified and reviewed all service pressures and will continue to challenge and review through to Council Tax setting in February 2012. As noted at the start of the report there are demand led pressures emerging in the current year's budget monitoring for which further new or additional provision has been included in next year's contingency budget. To offset this, some savings are being brought forward from 2013/14 into 2012/13.

24. A net increase in the contingency of £5.3m reflects the latest estimate of potential funding to cover a range of financial risks faced by Council in 2012/13. The increase arises mainly from the significant demographic pressures facing the Council, although the increase has reduced by £0.9m from the level projected in February. An exercise will be undertaken prior to Council Tax setting in February 2012 to determine which of the forecast calls on contingency are certain enough for the budget to be transferred to the service concerned. A detailed breakdown on contingency is shown in Appendix 4.

Table 5: Development and Risk Contingency

Contingency Items	Pressure 2011/12 (£000s)	Pressure 2012/13 (£000s)	Change (£000s)
Total	10,936	16,284	5,348

25. The current contingency provision for Adult's Social Care for demographic pressures is £6.3m, an increase of £2.25m on 2011/12. Latest projections support these figures being retained as noted in month 7 monitoring, however, these will continue to be tracked over the forthcoming months.

26. In Children's social care the contingency figure has significantly reduced from earlier projections of £0.9m to £0.165m as the original contingency provision was calculated before the impact of the Southwark judgement could be fully evaluated. Further analysis has now established, as far as possible, the impact of this judgement and as a result the current contingency provision has been reduced.

27. The latest projections for transitional children moving through to Adult Services continue demonstrate an increasing trend on service demand. This represents the cost of clients that have already transferred and are an actual current cost to SCH&H. £2.8m is being provided for within contingency (an increase of £1.5m on the current year) to cover the estimated costs of clients likely to transfer during the next year. This are will be subject to a full BID review over the coming months.

28. Following the transfer of responsibility for asylum to the SCH&H finance team, the modelling has been totally reviewed and forecasts recalculated. In addition, as reflected in budget monitoring, there has been a significant downward movement in the number of UASC for whom LBH can claim funding from UKBA due to an individuals change in status (either naturalised or 'exhausted all appeals'). Whilst the Gateway agreement with UKBA in previous years has enabled LBH to mitigate against this reduction by receiving a fixed £1.9m each year, UKBA have indicated that this grant will be reviewed and potentially reduced by 20% from 2012/13. As a result the contingency for 2012/13 has been adjusted to £1,449k, an increase from the £0.52m estimated back in February.

29. The current contingency for the West Waste levy is £1.1m, which is an improvement from 2011/12 where a service pressure of £1.3m was provided for. The early indications are that tonnages are below the levels included in the variable (PAYT) element of the levy, which may give an in-year saving on the PAYT element of the levy. It also looks likely that West Waste will be able to apply further balances to mitigate some of the expected increase in the 2012/13 levy. This is not factored into the budget at this stage but will be included in the February budget report once the levy is finalised.

30. The draft budget includes a sum of £1m in general contingency within the development and Risk contingency. This reflects the large degree of uncertainty that exists over a number of budgets and central Government funding at this point in time.
31. The 2010/11 outturn for development control showed a gross pressure of £0.5m, the worst performance in the last four years and monitoring in 2011/12 is projecting a pressure of £0.6m. As a result the contingency provision for 2012/13 has been increased to £0.5m.
32. The draft 2012/13 budget in February showed the contingency for the Local Development Framework legal and consultancy fees dropping out in 2012/13. However, three Examination in Public issues have been identified where costs could fall in 2012/13, so a £90k contingency has been included and a further issue in 2013/14 so an additional £65k contingency has been included in that year.
33. An additional new contingency item for the impact of Housing Benefit change on temporary accommodation has also been included. The supply of private sector properties available to the Council has been squeezed, increasing pressure on bed and breakfast accommodation and alongside this increasing rents are resulting in substantial cost pressures. The contingency requirement in 2012/13 has been assessed at £0.7m. Going forward a proposed levy on empty properties could help to alleviate this pressure, although these measures are currently out to consultation.
34. There are potential shortfalls in budgeted income in the Council's various outsourced leisure contracts, necessitating the creation of a contingency item to provide for this shortfall. There are currently a number of issues in relation to the contracts with Fusion, Bromley MyTime and Mack Trading. The provision required in 2012/13 has been assessed at £0.5m and then in 2013/14 it also provides for the break clause in the contract with Bromley MyTime being invoked.
35. Early in the year a full review of all SLAs with schools for Council services was undertaken and a risk was identified in relation to the potential for schools to withdraw from the Council's payroll service. Seven schools gave the Council 6 months notice and are withdrawing in January and the others were expected to follow. As a result, it was decided that it was better from the Council's perspective to put all the schools on notice that we will not provide a Payroll Service after this financial year, enabling a more certain planning for future years. Contingency of £220k for this is provided for 2012/13 and 2013/14 only, as the payroll system contract expires during 2013, which will open up options for fundamentally reviewing how the service is delivered at a lower cost.
36. The current draft Development and Risk Contingency is set out in Appendix 4. Items with a total potential risk of £17.8m are included in the contingency for 2012/13 at this stage. When the probability of occurrence is applied to these amounts, the total for which funding needs to be provided stands at £16.4m, an increase of £5.5m on 2011/12.

Priority Growth

37. Provision has been made in the budget strategy for a further £1.5m of new priority growth. Currently, potential growth bids totalling £0.5m have been included in the draft budget and a further £1.0m remains unallocated, including £0.4m to expand support to the voluntary sector. Officers are currently undertaking a review of support to the voluntary sector with a view to identifying those elements of support that could be increased to reduce the pressure on Council services going forward.

Table 6: Priority Growth

Priority growth	Amount 2012/13 (£000s)
PEECS bids	381
SCH&H bids	150
Expansion in support to the voluntary sector	400
Unallocated priority growth	569
Total	1,500

38. The PEECS growth bids include sports bursaries for talented young local athletes, a bid to continue to fund free swimming for over 65s following the cessation of Government funding, a bid to base fund budget to the youth offending team and community safety team previously funded by the London Communities Safety Fund, and a bid for additional library staffing budget to cover the extended opening hours in the newly refurbished libraries.

39. The SCH&H bid relates to the development of a support team for clients with disabilities moving out of long term residential placements into supportive living arrangements.

Savings

40. The savings proposed in the draft budget for 2012/13 total £17.8m. These are shown in detail in appendices 6 and 7 and in summary in the table below. The proposals for each Group have been split into 3 categories:

- Full year impact of 2011/12 savings where there have been no changes to the proposals agreed in February 2011 Council Tax setting
- Full year impact of 2011/12 saving where proposals for 2012/13 presented to February 2011 Council Tax setting, have been revised in either amount or content.
- New proposals for 2012/13

Table 7: Savings Proposals

Savings Proposals	Saving 2012/13 (£000s)
Central Services	1,672
Planning, Environment, Education & Community Services	7,849
Social Care, Health & Housing	7,495
Cross cutting Savings	800
Total Savings Proposals	17,816

41. The savings proposals contained within this draft budget have been developed through the HIP Business Improvement Delivery programme (BID), the Council's response to the projected budget savings requirement of around £60m over the four year period 2010-14. Each Group has planned and is delivering a programme of BID projects all subject to central control and review by the DCE PEECS who ensures that there is consistency in approach and application across the Council.
42. The savings proposals currently developed total £17.8 m for 2012/13, only slightly higher than that projected to be required in February 2011. The total savings figure for each Group is net of the redundancy costs contained within their package of proposals. A summary of the approach taken in each Group to the development of their savings proposals is given below.

Central Services

43. Central Services have identified proposals totalling £1.7m for 2012/13. Each service is undergoing a review of their structure through the application of the Council's organisation design principles and operating model. This has resulted in a number of major restructures and changes to the way services are delivered. The 2012/13 savings are largely derived from later phases of this restructuring or the full year effect of restructures that are already being implemented to deliver the 2011/12 savings requirements.
44. There is £0.5m of savings proposed in Finance from a rationalised team structure arising from the Council's top tier restructure implemented in 2011/12 and from a review of the Council's insurance arrangements. In HR there are £0.5m of savings proposed including £0.1m in relation to rationalised business support and £0.3m in relation to reduced and more targeted Learning & Development activity. There is a further £0.4m of savings proposed through the restructure of the Performance and Partnership teams. Further details of the proposals developed to date are detailed in appendix 7a.

Planning, Environment, Education and Community Services

45. The approach to the delivery of savings within PEECS is being driven through a programme of transformational reviews of every service. This includes large scale reorganisation, restructuring and removal of duplication, undertaken in the context of a significantly larger service grouping. Within this over-arching work, the opportunity is being taken to question the need for services and examine alternative methods of service delivery, through process efficiency, use of technology or combining previously discrete service areas. Other workstreams include a continuing review of the scale of fees and charges and a phased review of contract-related expenditure, which are supported by a robust process for controlling and challenging expenditure decisions across the Group.
46. This programme is on track to deliver £11.3m of savings in 2011/12 and a further £7.8m savings in 2012/13. The proposals developed for 2012/13 include £0.8m of savings required to deliver the projected shortfall on the 2011/12 savings target. This target has recently been increased by £0.8m in 2012/13 and £1.6m in 2013/14 to deliver further education savings to offset the RSG top slice for academy finding. Further details of the savings proposals developed to date are included in appendix 7b.

Social Care, Health & Housing

47. In developing savings proposals in 2011/12, SCH&H took the opportunity to develop a new strategic model, which gave specific focus to a 'core offer' of essential services. As part of this process 3 key priorities were identified, allowing development of a thematic approach to savings proposals of Managing Demand, Managing the Support System, and Managing Supply. The savings being developed for 2012/13 are the next phase of this approach. This major change in service provision is dependent on the future use of several major assets, in particular in developing supported housing, and hence links across to the capital programme development. Savings proposals for 2012/13 of £7.5m have been developed and further details are included in appendix 7c. This is an increase of £0.4m to the 2012/13 savings projected in back in February 2011 through the early delivery of future years savings, which will help to offset the increase in demographic pressures being provide for in contingency.

Cross Cutting Savings

48. An additional savings target has been built into the draft budget from major transformational projects. This workstream will deliver savings of £0.8m in 2012/13, £1.5m in 2013/14 and £2.0m in 2014/15.

Fees and Charges

49. The Council is empowered to seek income from fees and charges to service users across a wide range of activities. Some of these fees and charges are set by the Government or other stakeholders, but many others are set at the discretion of the Council, based on Cabinet's recommendations. The Council, through use of the Resident's Card, has introduced differential charging, and any increase in fees and charges to resident's will be in general limited to no higher than general inflation. Parking charges are going to be frozen again next year, while many other increases have been kept to a minimum. Only those charges where benchmarking has indicated that Hillingdon's charges are substantially lower than other authorities, such as cemeteries, are above inflation increases proposed.

50. The inflation assumption included in the budget does not take account of any increase in income from fees and charges. However, within their detailed savings proposals groups will take account of any projected increases as was the case in 2011/12.

51. Schedules detailing the proposals relating to fees and charges for 2012/13 are attached at Appendix 8.

Central Government Grant

52. The Local Government Finance Settlement for 2011/12 included provisional figures for 2012/13, which are yet to be confirmed. Our latest information is that the Settlement will be announced week commencing 5 December and so this report does not reflect any changes which may be announced. A full analysis of the settlement will be completed once announced and the budget updated to reflect the impact. As a result, estimates for future years were prepared on the basis of estimated Government Formula Grant derived from the CSR and are unchanged from February 2011 at this stage. The future years' position is discussed further in the Medium Tern Impact of the proposals section below.

53. However, Government funding assumptions do need to be treated with some caution. The proposals contained in the DFE consultation on academy funding are for the funding to academies to be increased significantly and that this funding should come from a top slice of local Government RSG settlement in 2011/12 and 2012/13. The Government are using the new burden argument in reverse i.e. arguing that there has been a transfer of responsibility from local authorities to the DFE as schools have switched to Academy status. Although most funding for Academies comes from per pupil funding within the DSG switching from LEA schools to Academies a further sum comes from a top slice of local authorities General Fund LEA activities which are funded through RSG (Education Welfare, School Improvement Service, Statutory and regulatory duties, premature retirement costs etc). If this proposal is implemented then the further transfer to the DFE is estimated to be £1.2m-£1.3m in 2011/12 and £1.8m-£2.3m in 2012/13. At this early stage we have included a reduction of £1.8m in 2012/13. And as a partial offset against this we have included an additional 2012/13 savings target of £800k within Education rising to £1.6m in 2013/14.
54. On the positive side, the Government has announced that it will fund a freeze on council tax for a further year. This should provide a similar sum to that provided in 2011/12 i.e. £2.7m, which was not originally budgeted for. However, this funding is for one year only and will therefore add to the savings requirement in 2013/14 and beyond. Funding of £250m is also being made available to retain weekly rubbish collections and introduce further recycling initiatives. There is no detail on this grant as yet but it looks as though authorities will be invited to apply for funding for innovative schemes. On a pro-rate basis, we would expect the Council to be able to bid for around £780k of funding in total although we expect this to be around 80% capital and 20% revenue. At this stage we have therefore budgeted for £150k in revenue.
55. Whilst the figure for the Government Formula Grant remains at this stage as reported in February, there have been minor adjustments to some of the other specific grants, arising from late confirmation of the 2011/12 and 2012/13 grant determinations. The most significant change is in relation to the Home Office Grant, which is expected to reduce from £300k to £142k. This grant is in relation to the London Community Safety Fund which is now administered by the GLA who have notified that it is likely to be reduced by a further 40% in 2012/13.

Balances and Reserves

56. The projected unallocated balances and reserves are currently forecast to be £17.6m as at 31 March 2012, well above the minimum target level of balances and over £2m in excess of what they were projected to be at the start of the current year. However, this assumes that the £1m of priority growth (£350k committed to date), £1m unallocated contingency (nothing committed to date) and the £800k HIP contingency (£115k committed to date) will all be spent in full. However, there also remain risks within the current year budget position, particularly in relation to demand led budgets and Government grant funding issues mentioned above that could worsen the projected balances.
57. The MTF strategy is to maintain balances long term at a level of no lower than £12m. The budget strategy contained in this report will keep balances well above this level, at around £18.6m over the next 3 years. There is a planned payment into balances of £1.0m in 2012/13 but then no further payments over the remainder of the 3 years. This should provide some contingency to help absorb any further adverse movement in

central Government funding and provide some capacity in case of late delivery of some savings. This proposal keeps balances within the recommended range advised by the Chief Finance Officer.

Council Tax Levels / Collection Fund position

58. The budget proposals were developed to deliver a zero increase in the Council Tax for 2012/13 for the fourth successive year and so the only impact on council tax income arises from changes to the Council Tax base. The latest projection is showing an increase of 1,118 band D equivalents during 2011/12, considerably higher than the 750 assumed back in February 2011. This increase is primarily down to a decrease in discounts, particularly single person discounts, as a result of the considerable work that has been undertaken over the last year to crack down on single person discount fraud.
59. As central Government have since announced another year of funding the Council Tax freeze grant equivalent to a 2.5% increase, this funding has been factored into the budget proposals within this report.
60. The Collection Fund outturn for 2010/11 showed a year-end surplus attributable to the Council of £1,252k, which arose largely due to increased collection rates having a positive impact on bad debt provision requirements. The in-year collection rate for 2010/11 was 97.01%, the highest level ever achieved by the Council. In addition there is a further projected in year surplus for 2011/12 of £82k. This total sum of £1,334k has therefore been applied to the 2012/13 budget.

Strategy for Bridging the Budget Gap

61. The MTFF strategy has been designed to build in flexibility to deal with uncertainty. This flexibility should be sufficient to deal with any further changes in Government grant funding or other unexpected unavoidable pressures. The budget strategy contains very stretching savings targets and all areas of the Council have risen to the challenge in making significant progress in both the delivery of over £26m in savings over this year and last, and in the development of proposals to deliver a further £17.8m savings in 2012/13. The estimate of the savings requirement in 2013/14 is £12m, some what lower than preceding years due to the front loading of CSR funding reductions.
62. Balances are currently forecast to be £17.6m at the end of this financial year, £5.6m above the target level. The MTFF strategy at this stage has built in a payment of £1.0m into balances after the current financial year which will keep balances well above the minimum level in the medium term.
63. The strategy also contains £1.5m of new priority growth (£2.5m including the £1m unallocated brought forward from 2011/12), maintains the general unallocated contingency at £1m and the HIP contingency at £800k. On the capital financing side there is provision for a full £3m revenue sum to finance the Primary Capital Programme. In reality a large element of the required borrowing on this programme will not take place until the second half of 2012/13 due to positive cash flow in the first half of the year, so the £3m will not be require in full. In addition the MTFF strategy provides for a further £1m provision in 2012/13 towards funding future capital investment. At present there is no capital investment identified in 2012/13 that will require a draw down on this sum.

Taking all these factors together this provides a considerable degree of flexibility to cope with any further adverse developments in the 2012/13 budget.

MEDIUM TERM AGENDA

64. Whilst the immediate focus of this report is on the 2012/13 budget, this needs to be balanced with key developments over the medium term.
65. In May 2010 the Council entered into a new four year cycle, taking the opportunity both to set new goals and to adopt new approaches to the Council's ways of working through the HIP BID programme. A savings requirement of £60m was identified for the following 4 year period commencing 2011/12. The refreshed MTFF strategy now indicates that the requirement over this 4 year period will need to be £65.5m. The incremental savings over the next 3 years commencing 2012/13 are assessed at £17.8m, £11.8m and £9.7m respectively. The peak years for savings are therefore likely to be 2011/12 and 2012/13 at £26.2m and £17.8m respectively with savings thereafter falling to between £10m and £12m per annum.
66. However, over the medium term there are significant uncertainties in relation to both the funding of local Government and about the new burdens which may become the responsibility of local Government that make forecasting beyond 2012/13 more difficult.
67. The most significant issue is in relation to the long awaited review of local Government funding. Consultation on the first part of the Local Government Resource Review (LGRR) about local retention of business rates, which is due to come into effect from April 2013, concluded in October 2011. The Government response to the consultation has not yet been published. However, current expectations are that the Government will push ahead with the proposals in some form.
68. Whilst it is too early to calculate the impact of the proposals, initial analysis has highlighted a few key issues which could have a significant impact on the council's future funding the most significant of which are that there will be no growth in the first 2 years, future growth will only be possible between resets which will make planning very difficult and whether the tariff (and top-up) will be fixed or updated by RPI. The use of RPI would be a disincentive to growth but a fixed rate could be penal for top-up authorities. In overall terms there is concern that a very complex system is being set up that may in practice not allow authorities to generate much in the way of extra income. The potential growth in the NNDR base may be too attractive to the Treasury to take for the 'national good' leaving little for local authorities.
69. Intelligence on potential growth in the NNDR base and the timing of that growth will be crucial to informing the MTFF going forward. The NNDR base has fallen during the first half of 2011/12 highlighting the fact that it is not certain to always increase. Early indications are that there is the potential that even more specific grants will be tipped into this system at the next Spending Review which makes getting the right scheme at the outset more important. The budget for future years will be updated as and when further information becomes available and the model basis is clarified.
70. The second major issue relates to the reform of the benefits regime. The proposal is that Housing Benefit will be absorbed into the new universal benefit, although probably not until about 2018, and that a new local Council Tax Benefit (CTB) system will be

introduced with effect from April 2013. It is proposed that each individual council will have to design, administer and run a local scheme, and they will be expected to do so with an immediate 10 per cent reduction in the amount of support given out. Additionally, it is expected that certain groups (such as pensioners) will be protected from this reduction in funding. The initial estimate of the budget cut to Hillingdon is £2.21m.

71. Significant concerns have been raised about the viability of the scheme, both from the cut in funding perspective, but also as there is a risk that the scheme will run counter to the Government's aim of simplifying the benefits process. The change will be confusing for claimants as it is due to take place shortly before housing benefit, which many CTB claimants also receive, is rolled into the Government's proposed Universal Credit. Local councils have already seen their funding reduced by 28 per cent, so the risk posed by an ever increasing demand for Council Tax support would be particularly severe. (In the ten years up to March 2010, council tax benefit expenditure rose by 55 per cent). From an implementation perspective the timetable is way too short to enable the design of a scheme and the procurement and design of a supporting IT system. The IRRV, CIPFA and London Councils are all agreed that the proposal in its current form will be impossible to implement within the proposed timescale.
72. Strong lobbying of the Government by local councils across the country is ongoing in an attempt to seek that this proposal is dropped and that CTB is rolled into the Universal Credit proposals.
73. Additionally, as part of the LGRR, the Government launched a Technical Reform of Council Tax consultation on 31 October to consider what flexibilities local authorities should have to help keep overall council tax levels down or spend on improving frontline services. The proposals include the flexibility to reduce or remove council tax relief on second homes and empty properties; the power to remove Council Tax discounts on properties that have been vacant for more than 2 years to encourage empty homes to be brought back into use, thereby increasing the Council Tax base; giving residents the right to pay their council tax bills in 12 monthly instalments, rather than 10; and permitting electronic billing and online publication of associated information, such as the Council Tax booklet, normally printed and posted with every Council Tax bill. It is envisaged that these proposals will be effective from April 2013. Within these proposals there is significant potential to relieve both volume and budget pressures on temporary accommodation through bringing empty properties back into use.
74. On 15 July 2011 the Department of Health confirmed councils' new public health duties. Local authorities will take over responsibility for providing access to sexual health services, the national child measurement programme and the NHS's health check assessments. Funding arrangements are not yet clear, although it has been announced that Public Health Grants will be introduced in 2013/14, and that shadow allocations for 2012/13 will be made by the end of 2011. These duties should be fully funded under the Government's new burdens arrangements and budget provision will be included once more detail is known.
75. Within the draft budget, a potential increase in council tax of 2.5% has been included for the years 2013/14 and 2014/15 however this is purely illustrative at this stage and is not a policy objective. Until the funding position is clarified, or indeed if Central Government intend to fund a freeze for a third year, we will not be in a position to calculate the funding required from council tax.

76. The savings proposals outlined in the report should be capable of delivering a balanced budget in 2012/13. However, at this stage there exists unallocated savings for 2013/14 (£3.5m) and 2014/15 (£8.6m) which will need to be allocated. Given the uncertainties over the many changes expected in 2013/14, it is not yet appropriate to allocate this gap out in further savings targets to Groups at this stage. An approach to this will be agreed prior to budget setting in February 2012.

CAPITAL PROGRAMME DEVELOPMENT

Background to 2012/13 capital budget development

77. The development of a medium term capital programme is currently dominated by the requirement to provide sufficient primary school places and this programme is projected to cost a total of £127,916k based on latest pupil number estimates. In addition to this, many of the remaining capital schemes relate to projects that have already commenced or ongoing programmes of works.

78. The driving principles underlying programme development is to minimise the revenue impact in future years arising from interest payments and Minimum Revenue Provision (MRP) or alternatively, to identify future revenue resources to facilitate borrowing for capital purposes in a sustainable and prudent manner.

79. The budget proposed in this report has fulfilled these principles and would create minimal additional revenue liabilities over and above that already earmarked. However, there are risks associated with the realisation of capital receipts and the level of primary school places required that could adversely impact future revenue financing costs.

80. A summary of the proposed capital programme has been included in Appendix 9 and shows individual schemes alongside the financing source for each scheme. Particular focus should be placed on those schemes that require the use of the Council's own resources i.e. capital receipts or unsupported borrowing as it is these that create future revenue liabilities.

81. The capital programme continues to contain a number of on-going programmes of works requiring £7,788k of council resources in 2012/13, much of which does not satisfy requirements for borrowing under the Prudential Code. Such schemes are therefore reliant on sufficient un-ringfenced capital receipts to sustain delivery.

Additions to 2012/13 Capital Programme

82. In addition to the indicative budget presented in February 2011, the following additions have been included in the capital programme detailed in appendix 9.

- a. A proposal to install a Combined Heat and Power (CHP) unit at the Civic Centre is included in this draft programme at a cost £1,400k which is intended to deliver savings through reduced utilities costs and contribute towards the Council's carbon reduction commitment. This is an invest-to-save project and it is expected that the full cost of borrowing will be recovered from savings in energy budgets over the 15 year life of the asset.
- b. An additional £175k has been included to fund resurfacing and expansion of the West Drayton Cemetery, which is currently approaching capacity. These works

will increase capacity enabling the service to meet demand beyond 2012/13, with financing costs to be supported through future income generation.

- c. A review of the Civic Centre Works programme has identified £2,925k of required capital works, including £400k invest-to-save measures for lighting and voltage optimisation and the renewal of air conditioning systems during 2012/13 and 2013/14. These works are intended to bring this programme to a close during 2013/14.
- d. A refurbishment of the former Queenswalk Learning and Development site at a cost of £1,200k is included in the draft budget to allow the transfer of Social Care services from other sites. It is anticipated that de-camped sites will be used to provide alternative services or generate future capital receipts to fund this initial investment.
- e. Further investment of £470k in Sports and Cultural Projects is proposed for 2012/13, to support works to the Compass Theatre, Winston Churchill Hall and Great Barn at Manor Farm in addition to £200k for general sports and cultural projects. These projects are to be funded from a combination of Council Resources and Section 106 contributions.
- f. A re-scoping of the Yiewsley Pool Self-financing project proposes to increase the required investment from £6,304k to £11,000k with the aim of maximising the generation of future capital receipts from residential units and lease income.
- g. A project contingency of £1,000k in 2012/13 has been included in this programme to support development of further schemes or support additional investment where required. This is in addition to an increased general contingency of £1,750k in 2012/13.

Primary School Capital Programme

83. In order to meet the demand for additional school places, this draft budget includes provision for £127,916k of investment over the period 2010/11 to 2014/15 which is intended deliver an additional 26.5 forms of entry across the borough and meet expected demand from bulge year groups until 2014/15.

84. There remains a significant risk that further fluctuations in projected pupil numbers necessitate additional expansions. Using the average cost of Phase 2 expansions as an indicator, the cost of any additional form of entry would be approximately £5,400k.

85. Table 1 sets out the latest expenditure forecast on the schools programme which has been updated to reflect a number of Phase 2 schools due to be completed by September 2014. This rephasing enables greater use of DfE funding in the later years of the programme.

Table 1

Primary School Capital Programme	2010/11	2011/12	2012/13	2013/14	2014/15	Total	Perm. FE	Temp. Units
	£'000	£'000	£'000	£'000	£'000	£'000		
Minor Works	559	295	0	0	0	854	0	3.0

Phase 1	1,080	10,074	9,883	243	0	21,280	6.0	0
Phase 1A (incl. Rosedale)	10	2,430	802	0	0	3,242	0	7.0
Phase 2	0	2,313	32,143	34,200	9,559	78,215	14.5	(2.0)
Phase 2A	0	157	2,443	0	0	2,600	0	10.0
Phase 3	0	274	682	9,563	8,606	19,125	6.0	0
Phase 3A	0	0	0	1,300	1,300	2,600	0	10.0
Expenditure	1,649	15,543	45,954	45,306	19,465	127,916	26.5	28.0
DfE Grant	1,649	13,115	21,601	11,560	8,000	55,925		
Section 106	0	2,428	2,971	9,670	0	15,069		
Prudential Borrowing	0	0	21,382	24,076	11,465	56,922		

86. As grant funding from 2012/13 onwards is yet to be confirmed, the financing set out above assumes funding will be maintained at 2011/12 levels plus a share of the £500m DfE funding announced in July 2011 of £5,053k. Determinations of 2012/13 allocations are expected imminently and budgets will be updated prior to budget setting in February.

87. Should no significant variation in grant funding arise prudential borrowing of £56,922k would be required, resulting in borrowing costs of approximately £3,850k for which approximately £850k of revenue provision would be required from 2015/16.

Funding of the General Fund Capital Programme

88. Table 2 shows the proposed financing for the draft budget included in appendix 8. External funding is yet to be confirmed for 2012/13 hence these budgets have been produced on the assumption that funding will be maintained at 2011/12 levels and include £36,360k of expected rephasing from 2011/12.

Table 2

General Fund Financing	2012/13 £'000	2013/14 £'000	2014/15 £'000	Total £'000
GF Prudential Borrowing	43,356	27,837	14,959	86,152
GF Capital Receipts	15,905	12,675	6,341	34,921
Grants	32,522	20,478	16,919	69,919
Other 3 rd Party Contributions	3,316	9,670	0	12,986
Total	95,099	70,660	38,219	203,978

89. In the absence of increased grant funding, significant use of Prudential Borrowing will be required to finance the proposed 2012/13 capital programme. Of the £43,356k borrowing requirement for 2012/13 specific resources have been identified to support £21,382k investment in school expansions and £18,909k invest-to-save/self-financing projects. The remaining £3,065k of borrowing will require additional on-going revenue support.

90. Forecast 2012/13 capital receipts are sufficient to support continued investment in programmes of works such as Chrysalis, Highways Infrastructure and Disabled Facilities Grants. Proposed budgets for such programmes of works are expected to exceed available capital receipts in 2013/14 and 2014/15 as shown in table 3 below.

91. Grant funded expenditure of £32,522k included in this draft programme falls into two distinct categories; £8,825k of investment is directly attributable to grants for which variations in external funding would simply lead to the equivalent variation in expenditure. These grants are primarily linked to existing school estates and TfL projects.

92. The remainder of grant funded expenditure (£23,697k) is demand led and reductions in external funding would necessitate additional use of Council Resources. £10,041k of School Expansion funding is to be carried forward with the remaining at risk grants consisting of £11,560k of 2012/13 DfE funding and £2,096k of DH Social Care funding.

93. Other contributions included in table 2 are predominantly Section 106 contributions available to support school expansion projects and includes the proposed new school at RAF Uxbridge.

Programmes of Works

94. These programmes do not generally satisfy the Prudential Code requirements for borrowing and as such represent the first call on all un-ringfenced capital receipts. Table 3 contains the elements of these programmes for which expenditure needs to be funded from capital receipts over the period 2011/12 to 2014/15.

Table 3

Application of Capital Receipts	2011/12 (£'000)	2012/13 (£'000)	2013/14 (£'000)	2014/15 (£'000)	Total (£'000)
Community Initiatives	1,525	1,525	1,525	1,525	6,100
Highways Programmes	1,713	1,638	1,638	1,638	6,627
Corporate Landlord	1,700	2,175	1,350	500	5,725
Social Care Grants	1,452	1,450	1,450	1,450	5,802
Total Expenditure	6,390	6,788	5,963	5,113	24,254
Capital Receipts available to fund Programmes of Works	6,547	11,175	4,950	6,341	29,013
Capital Receipts (Surplus)/Shortfall	-157	-4,387	1,013	-1,228	-4,759

£1,200k capital receipts expected in 2013/14 have been excluded as these will be ring-fenced to fund the proposed Queenswalk Redevelopment

95. Delivery of the current disposals programme will be sufficient to support 2012/13 programmes of works included in Appendix 9 however, additional capital receipts or other funding sources will need to be identified from 2014/15.

HRA Capital Programme

96. The capital programme within the HRA has been developed against the backdrop of the move to self-financing from April 2012. Draft settlement figures have now been released. Hillingdon will be required to acquire £192.8m of national housing debt in return for retaining all rental income, thus saving around £15m per year for 2012/13, rising to £25m in future years. In addition, a borrowing cap has been set that gives the HRA a headroom capacity of £46m for new housing development schemes.

97. Table 4 below sets out funding for this draft HRA capital programme, which includes budgetary provision to complete Pipeline projects and continue capital renewal works to existing stock.

Table 4

HRA Financing	2012/13 (£'000)	2013/14 (£'000)	2014/15 (£'000)	Total (£'000)
HRA Prudential Borrowing	6,084	8,182	8,182	22,448
HRA Capital Receipts	2,064	0	0	2,064

Grants	1,225	1,125	1,125	3,475
Other Contributions	2,400	2,150	2,235	6,785
Total	11,773	11,457	11,542	34,772

98. Completion of existing pipeline programmes is expected to require £1,233k HRA Resources and £100k of previously awarded grant funding. HCA grant funding of £3,375k will support this investment in 225 new units of social housing, with the remaining £23,279k funded from HRA Resources. In addition to generating future rental income for the HRA, this programme will contribute towards the delivery of Social Care associated with re-ablement workstreams.

99. £2,064k capital receipts arising from sale of residential units completed under the current Pipeline Phase 2 - Low Cost Home Ownership Programme, will be available to reduce the call on Prudential Borrowing required to deliver this programme.

Financial Implications

This is a financial report and the financial implications are included throughout.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The draft budget proposals in this report result in a zero increase in Council Tax for the fourth successive year. The Medium Term Financial Forecast contains the funding strategy for delivering the Council's objectives. The effects are therefore extremely wide ranging, and are managed through the performance targets and outcomes that will be delivered through the resources approved in the draft budget.

The draft budget includes changes to several services which will impact on the level of service provision for some users. Overall the package of proposals is designed to secure the most effective combination of service outcomes across the whole of the Council's business, by improving the value for money offered by services and by maximising funding, procurement, efficiency and service effectiveness gains.

Consultation Carried Out or Required

Following consideration at Cabinet, this report will form the basis of consultation with Policy Overview Committees during January 2012. Comments from the Policy Overview Committees will be reported back to Cabinet by the Corporate Services and Partnerships Policy Overview Committee when Cabinet meets on 16 February 2012. Cabinet will then agree a set of budget proposals for recommendation to the annual Council Tax setting meeting of full Council on 23 February 2012.

The Council also has a statutory responsibility to consult on its budget proposals with business ratepayers in the borough. Schools Forum will also be consulted on those proposals that have a potential impact on schools budgets.

Individual service Groups will also be undertaking consultation with service users, staff and other stakeholders over this period on the key elements of their service proposals prior to full implementation in the new financial year.

CORPORATE IMPLICATIONS

Corporate Finance

This is a corporate finance report and the corporate financial implications are noted throughout.

Legal

The Cabinet is responsible for the preparation of the Council's Budget. Therefore the Budget and Policy Framework Procedure Rules, as set out in the Constitution, require it to make proposals on its budgets in accordance with the timetable which it has publicised.

The Cabinet is free to amend the proposals in this report as it wishes. It must nevertheless have regard to the need for the budget to be soundly based, adequate to fund the expected level of service provision next year, and to provide for unexpected events through contingencies and balances.

Following this meeting, the Cabinet's proposals will be published and will form the basis of consultation with Policy Overview Committees and other consultees such as business ratepayers in the Borough and the Schools Forum who will have a period of six weeks to put forward their views.

The Cabinet will ultimately consider any responses from the Policy Overview Committees and other consultees and take them into account in drawing up firm proposals for submission to full Council at its meeting on 23 February 2012. Its report will reflect the comments made by consultees and its response to them.

Relevant Service Groups

The draft budget proposals included in this report result from a substantial corporate process involving all service Groups. In particular, individual Corporate Directors and CMT collectively have endorsed the proposals in this report. The implications for all services of the individual budget proposals are set out in detail in the attached appendices.

BACKGROUND PAPERS

Report to Council 24 February 2011 – General Fund Revenue Budget and Capital Programme 2011/12

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Corporate Summary	2011/12 £(000s)	2012/13 £(000s)	2013/14 £(000s)	2014/15 £(000s)
Resources				
Increase in Council Tax Base (Band D properties)	1,166	1,118	750	750
Increase in Council Tax (%)	0.0%	0.0%	2.5%	2.5%
Collection Fund Deficit / (Surplus)	1,438	(1,334)	0	0
Council Tax Base (Band D properties)	99,118	100,236	100,986	101,736
Council Tax Band D (£)	£1,112.93	£1,112.93	£1,140.75	£1,169.27
Council Tax Revenues	108,870	112,890	115,200	118,957
Government Formula Grant	85,876	77,778	75,078	72,378
Early Intervention Grant	10,857	11,576	11,174	10,772
Academy funding formula grant toplice (estimate)	0	(1,810)	(1,810)	(1,810)
Waste collection/recycling grant (estimate)	0	150		
Council Tax freeze grant	2,765	5,516	2,758	2,758
Learning Disability and Health Reform Grant	5,781	5,918	5,713	5,507
Preventing homelessness	580	580	560	540
Housing & Council Tax Benefit Subsidy Admin Grant	2,418	2,265	2,185	2,106
NHS S256 Agreement	2,728	2,610	2,519	2,429
Home Office Grant	300	142	137	132
Lead Local Flood Authority Grant	127	185	179	172
Grant Income	111,432	104,910	98,493	94,984
Total Resources	220,302	217,800	213,693	213,941
Budget Requirement				
Roll Forward Budget	229,841	220,302	220,302	220,302
Inflation (non-schools)	1,980	3,315	8,380	12,455
Corporate Items	4,548	5,096	4,801	6,001
Service Pressures	8,219	55	55	55
Contingency	176	5,348	7,731	11,443
Priority Growth Items	1,776	1,500	2,000	3,000
Savings	(26,238)	(17,816)	(29,576)	(39,315)
Total Budget Requirement - all resources	220,302	217,800	213,693	213,941
Less non-formula grant	(25,556)	(27,132)	(23,415)	(22,606)
Budget Requirement	194,746	190,668	190,278	191,335
Budget Gap / (Surplus)	0	0	0	0

Corporate Items

Description	Net Variation from 2011/12 Budget		
	2012/13 £(000s)	2013/14 £(000s)	2014/15 £(000s)
Corporate Items			
<u>Increases</u>			
Capital Programme financing costs	300	800	1,500
Provision for future capital investment	1,000	1,000	1,000
Additional Capital Programme financing provision (PCP)	1,000	1,000	1,000
Contributions (from) / to Balances	2,796	1,793	1,793
Increase in Council Tax Older Persons Discount	0	500	1,000
LAA Reward Grant share to Safer Hillingdon Partnership	0	-292	-292
Sub-total	5,096	4,801	6,001
<u>Decreases</u>			
Sub-total	0	0	0
Net Corporate Items	5,096	4,801	6,001

Description	Group	Net Variation from 2011/12 Budget		
		2012/13 £(000s)	2013/14 £(000s)	2014/15 £(000s)
New responsibilities in relation to Flood defence	PEECS	55	55	55
Total Service Pressures		55	55	55

Development & Risk Contingency		Gross Risk 2012/13	Probability (%)	Provision 2012/13	Provision 2013/14	Provision 2014/15
		£(000s)		£(000s)	£(000s)	£(000s)
Potential Calls						
Social Care Pressures (Adults)	SCHH	6,339	100%	6,339	8,474	10,589
Social Care Pressures (Children's)	SCHH	165	100%	165	240	315
Increase in Transitional Children due to Demographic Changes	SCHH	2,754	100%	2,754	4,254	5,754
Waste Disposal Levy	PEECS	1,200	92%	1,100	1,500	1,800
Asylum Funding Shortfall	SCHH	1,449	100%	1,449	1,240	1,174
General Contingency	All	1,000	100%	1,000	1,000	1,000
Uninsured claims	CS	400	100%	400	400	400
Development Control Income	PEECS	500	100%	500	500	500
Carbon Reduction Commitment Energy Efficiency Scheme	PEECS	460	98%	450	440	430
Local Development Framework legal & consultancy fees	PEECS	90	100%	90	65	0
Pump priming for BID savings	All	400	100%	400	0	0
SEN transport	PEECS	150	67%	100	100	100
BS2 Challenge contingency	PEECS	100	100%	100	0	0
Impact of HB changes on Temporary Accommodation	SCHH	737	100%	737	737	737
Schools withdrawal from the HR payroll service	CS	250	88%	220	220	0
Contingency against Leisure outsourced income streams	PEECS	480	100%	480	347	430
Total Potential Calls		17,820		16,284	19,517	23,229
Financing						
Base Budget				10,936	11,786	11,786
Increase / Decrease in Contingency				5,348	7,731	11,443
Total Financing				16,284	19,517	23,229
Managed Risk Gap in Contingency						
				0	0	0

<u>Priority Growth Proposals</u>		<u>Net Variation from 2011/12 Budget</u>		
<u>Ref</u>	<u>Description</u>	<u>2012/13</u>	<u>2013/14</u>	<u>2014/15</u>
		£(000s)	£(000s)	£(000s)
PEECS G01	Golden Bursaries for Talented Athletes	20	20	20
PEECS G02	Free Swimming for 65+	15	15	15
PEECS G05	Community Safety, ASB & Investigations	142	142	142
PEECS G06	CCTV extended maintenance, Housing, Parking, Green	25	25	25
PEECS G08	Additional Litter and dog waste bins	18	0	0
PEECS G09	Extended Library Opening Hours	161	183	183
P18	Children & Family Increased Caseload	150	150	150
	Expansion in support to the voluntary sector	400	400	400
	Unallocated funding for further priority initiatives	569	1,065	2,065
	Total Priority Growth Proposals	1,500	2,000	3,000

Savings

Description	Group	Net Variation from 2011/12		
		2012/13	2013/14	2014/15
Social Care, Health & Housing	SC,H&H	-7,495	-12,576	-15,303
Central Services	CS	-1,672	-2,183	-2,214
Planning, Environment, Education & Community Services	PEECS	-7,849	-9,862	-11,152
Cross cutting savings		-800	-1,500	-2,000
Sub-total		-17,816	-26,121	-30,669
Remaining MTFF Target				
Unallocated Savings	All	0	-3,455	-8,646
Sub-total		0	-3,455	-8,646
Total Savings		-17,816	-29,576	-39,315

SC,HH Ref	Description	2012-13 £000's	2013-14 £000's	2014-15 £000's
(1) FULL YEAR IMPACT OF 2011-12 SAVING (NO CHANGES)				
RE3	Full year impact of 2011-12 Saving - older peoples in-house services, day services & client transport	-9	-129	-189
ES1	Full year impact of 2011-12 - West London Alliance home care framework & high cost packages	-119	-219	-219
1	Full year impact of 2011-12 saving - Corporate parenting function admin cost reduction	0	-40	-40
2	Full year impact of 2011-12 saving - merger of respite services	-40	-40	-40
2	Full year impact of 2011-12 saving - children's services business support review	-255	-255	-255
BI1A	Reduction in currently budgeted ASCH&H redundancy costs	-150	-250	-300
BI1A	Reduction in currently budgeted C&F redundancy costs	-38	-38	-38
(2) FULL-YEAR IMPACT OF 2011-12 SAVING (REVISED)				
1	Full year impact of 2011-12 saving - BID review of safeguarding and quality assurance (double count removed for later years)	0	0	0
RE2	Full year impact of 2011-12 Saving - learning disability in-house services, day services & client transport	-318	-631	-721
BI1	Full year impact of 2011-12 saving - application of BID operating model	-855	-875	-875
PR1	Full year impact of 2011-12 saving - improved commissioning and contracting	0	-66	-818
1	Full year impact of 2011-12 saving - Looked after children placements review	-1,673	-2,769	-2,769
ES2 B / ES11	Full year impact of 2011-12 saving - HRA review	-500	-500	-750
FC11	Income inflation	-200	-200	-200
	The annual increase in welfare benefits is based on the CPI for October and it is expected that this will create headroom between this rate and the LBH assumed income inflation rate. The additional income will be received automatically as it is generated from the annual financial assessment review undertaken for Adult Social Care clients. This saving estimate will be reviewed in late September when the CPI inflation rate estimate will be more reliable.			
RE1	Full year impact of 2011-12 saving - reablement service	-390	-2,491	-3,491
RE1a	Full year impact of 2011-12 saving - reshaping learning disability housing & support	-738	-1,575	-2,075
RE1b	Full year impact of 2011-12 saving - reshaping physical disability housing & support	-320	-608	-633
RE1c	Use of Care Fund Calculator	-240	-240	-240
(3) NEW 2012-13 MEASURES				
PR11	Residential / Nursing demand and supply management strategy	-825	-825	-825
	As part of a West London Alliance (WLA) initiative, all residential and nursing care providers have been asked to assume -2% inflation for 11/12. The 2011/12 base budget assumes an inflation pressure of 1.5% for residential and nursing care providers. On the basis that a 1% reduction can be achieved on average, 2.5% of the relevant budget can be given up as a saving. It is estimated that £825k can be saved as a result of these price changes / reduced inflationary pressure on the 2011/12 base budget.			
PR12	Accreditation, Procurement and Contract Management (APC) Scheme for Residential and Nursing Care Providers	-325	-325	-325
	As part of the West London Alliance (WLA) a new scheme for accrediting, procuring and contract managing (APC) residential and nursing care providers is being launched in August 11. The maximum potential for this should all suppliers sign up is £1m although this is highly unlikely; to date 1 significant supplier has done so saving £200k/annum for Hillingdon			
RE12	MH Commissioning	-500	-500	-500
	It is expected that as a result of the analysis undertaken of the 12 clients CNWL have identified to transfer to LBH the eventual full year bill will be £500k less than originally provided for. To date 8 of the 12 have been formally signed off with negotiations continuing in respect of the remaining 4 clients which will be subject to final agreement with CNWL.			
Net Savings		-7,495	-12,576	-15,303

Ref	Description of proposal	2012/13 £000's	2013/14 £000's	2014/15 £000's
(1) Full Year Impact of 2011-12 Savings (No Changes)				
LS1	Full year impact of 2011/12 Savings - Review of Legal Services	-23	-23	-23
	Full year impact of 2011/12 saving - Credit Crunch Contingency not required	-75	-75	-75
(2) Full Year Impact of 2011-12 Savings (Revised)				
HRBS1	Review of Business Support HR related tasks to transfer from BSU teams to HR in line with the Council's operating model. This will reduce the work carried out in the teams and negates the need for a stand alone BSU management team.	-147	-168	-189
HR L&D1	L&D Rationalisation of Training To rationalise the delivery of training within the Council. To review and reduce the amount of training currently provided, replacing externally commissioned training where possible with internal delivery, preferably through bite-size sessions or e-learning if appropriate. In addition to provide an effective and efficient administrative and commissioning process for L&D activities within the Council.	-203	-228	-228
HR1	Restructure of HR Service A review of the structure of the HR Business Partners will take place in 2013/14, the timing of which is planned to ensure that the BID process is fully supported in 2012/13. It is anticipated that the structure will be reduced by one post.	0	-59	-59
HR3	Occupational Health & Safety This proposal will reduce the number of Health and Safety advisers in the team by 1.5 FTE while still ensuring efficient service provision. A further review of the business processes within the health and safety service will also be carried out.	-53	-53	-53
DS3	BID review of Democratic Services In 2010/11 the Electoral and Registration Services were reviewed as a part of the BID process and merged into a single team. In light of the Council's BID process and the need to ensure compliance with the overall operating model, it is now proposed to further review the structure of the team and their working processes, with a view to achieving further efficiencies and savings and potentially generating income.	-12	-32	-32
PP1	Review of Policy and Performance Services Following the centralisation of Performance and Intelligence teams, a major review was undertaken to align the business partner model to the needs and demands of the newly formed Council structure, establish resilience in key functions and to focus on performance improvement. The review has resulted in a significant reduction in grades and in overall head count.	-360	-427	-427
AE2	BID Review of Audit and Enforcement Service As part of a wider review of resources, efficiencies have been identified in the Visiting officers fraud team through the merging of two teams. There will also be a review of the schools audit function in light of the anticipated conversion of schools to Academy status with a view to reducing the fee of the schools' auditor in line with the reduced number of schools requiring to be audited.	-34	-34	-34
FS1	Revenues review - Restructuring of Debtors and Creditors functions Following the successful appointment of both the management and staffing structures in the Debtors and Creditors function, Phase 3 will commence at the end of the year with a view to questioning whether service provision is working efficiently, and to identify further savings which can be made. At this stage two further posts have been identified.	-60	-60	-60
FS2	BID Finance Review To review the structure of the Accounting Teams responding to the new Council structure, the implementation of a shared service function and the changes in the support requirements of schools. The £323k saving in 12/13 is in addition to the £184k delivered in 2014/15	-323	-443	-443

Ref	Description of proposal	2012/13 £000's	2013/14 £000's	2014/15 £000's
FS3	Review of Insurance Premiums and Provisions To complete a full review of all Insurance budgets in light of the new contract arrangements that started in December 2010, including a review of charges to schools and school academies. Using improved Management information, identify opportunities for investing in preventative work that could reduce the volume of claims in the future	-110	-160	-160
FS4	Audit Fees The Council currently employs Deloitte's as its External Auditors, within the framework agreed by the Audit Commission, which sets the level of fees that can be charged. The proposed demise of the Audit Commission will change the way in which the market can operate, which will provide the Council with an opportunity to potentially reduce its costs. It was originally thought that this arrangement would come into effect in 2012/13 but this has now been put back a year so indicative savings are now shown from 2013/14 onwards.	0	-50	-50
PCM2	BID Service Review - Following incorporation of I-Proc Team A review of the structure of the iProc team following their integration into the Procurement team and the go-live of the P2P project.	-31	-31	-31
(3) New 2012-13 Measures				
HR L&D2	Review of Social Worker Development Programme This proposal will replace the Social Worker degree programme with a Bursary scheme (thus reducing backfill costs).	-67	-104	-114
HR2	HR Revenues This saving will come from agreed revisions of the HR service to the HRA and any work will be absorbed by existing staff as required.	-53	-53	-53
PP3	Review of Partnership team structure Review will establish a more strategic approach to Economic Development and Regeneration and broader partnerships, bolster and support planning colleagues on town centres, regeneration (Hayes) and economic input to planning (e.g. S106, OLC). It will also ensure strategic approach across groups to engagement and support for voluntary sector. It will achieve this by reducing headcount (9 to 5.5) and make savings of at least £86k and applying the BID operating model, design principles: a flatter structure and review of grading.	-86	-86	-86
	London Boroughs Grant Scheme further reduction in contributions This proposal is for further savings in addition to those made in 2011/12 regarding payments on the London Borough Grant Scheme	-35	-97	-97
Total Central Services		-1,672	-2,183	-2,214

Ref	Description of proposal	2012/13 £000's	2013/14 £000's	2014/15 £000's
(1) FULL YEAR IMPACT OF 2011-12 SAVING (NO CHANGES)				
PECS02	Full year impact of 2011-12 saving - Business Support & PA's /Performance & Quality	-28	-28	-28
PECS04	Full year impact of 2011-12 saving - Green Spaces restructure and contract efficiencies	-43	-43	-43
PECS11	Full year impact of 2011-12 saving - BID Compliance review	-115	-228	-228
PECS25	Full year impact of 2011-12 saving - CCTV Reduced Opening Hours	-83	-83	-83
PECS26	Full year impact of 2011-12 saving - Advertising income	-50	-100	-150
PECS28	Full year impact of 2011-12 saving - Arts & Libraries Management consolidation	-20	-20	-20
ICT4	Full year impact of 2011-12 saving - Impact of Microsoft Migration	0	-30	-30
3.2	Full year impact of 2011-12 saving - Reduce size of Education Welfare Service	-14	-14	-14
4.3	Full year impact of 2011-12 saving - BID Review of the Fiesta programme	0	0	0
5.5	Full year impact of 2011-12 saving - BID Review of Music Service	-126	-126	-126
(2) FULL-YEAR IMPACT OF 2011-12 SAVING (REVISED)				
PECS05	Corporate Landlord	-74	-74	-74
	Review of staffing and contracts across new Corporate Landlord function			
PECS13	BID Localities model	0	0	0
	Staffing efficiencies through implementation of Standard Operating model to remaining services across the Group.			
PECS14	Common London Permit Scheme	-213	-213	-213
	Expected contribution to fixed overheads from implementation of new DfT charging regime for utilities works from Quarter 2 of 2011/12.			
PECS 16	Parking	-17	-17	-17
	Review of contractual arrangements and staffing levels			
PECS 17	Review of Technical Admin	-323	-323	-323
	Review and consolidation of Technical Administration support across the Directorate			
PECS 23	New Homes Bonus - Matched funding	-1,120	-1,870	-2,620
	DCLG Local Growth Initiative to match fund Council Tax on new homes built - 6 year programme.			
ICT1	BID Review and consequent Restructuring of ICT Service	-210	-240	-240
	Restructuring and efficiencies in ICT staffing levels			
ICT2	Potential Opportunities from Re-tendering ICT Contracts	-50	-100	-350
	Savings and efficiencies from renewed managed and desktop contracts			
ICT5	Process development within Contact Centre	-90	-180	-270
	Opportunities through the use of improved technology and investigating different delivery models, including considering the outsourcing of individual services.			
2.1	Business Support Review	0	0	0
	Review and consolidation of Technical Administration support across the Directorate - now integrated with PECS17			
4.1	Youth and Connexions Review (Youth)	-665	-665	-665
	Comprehensive restructuring of Youth Services			
(3) NEW 2012-13 MEASURES				
PEECS12-01	Review of Early Years service including Children's Centres.	-502	-502	-502
	Bid Project for Early Years service incorporating initial review of Children's Centres budgets			

Ref	Description of proposal	2012/13 £000's	2013/14 £000's	2014/15 £000's
PEECS12-02	Review of Education Management Structures Review of senior staffing structures across the Education service	-268	-268	-268
PEECS12-03	Green Spaces & Trees Management review 2nd phase of Green Spaces review and Trees Management consolidation	-33	-33	-33
PEECS12-04	Applications Processing Project Consolidation and re-engineering of the applications process across the Directorate	-182	-182	-182
PEECS12-05	Review of Risk Based Assessments The third phase of the Localities workstream within the Directorate that will consolidate all risk based assessment work across the Directorate.	-234	-234	-234
PEECS12-06	PEECS Contract Review Examination of all contract related expenditure agreements across the Directorate	-100	-100	-100
PEECS12-07	Road Safety Restructuring Review of staffing structures across Road Safety and Safer Routes to Schools Teams.	-76	-76	-76
PEECS12-08	Pest Service Review Consolidation of spend and delivery of Pest Control services	-30	-30	-30
PEECS12-09	Depot Management review BID review of Fleet and Depot management	-48	-48	-48
PEECS12-10	Streetscene (Highways services) Review of vacant posts across Streetscene services	-100	-100	-100
PEECS12-11	Carbon reduction Commitment Revised Carbon Reduction Commitment allowance provision	-253	-253	-253
PEECS12-12	Barnhill School PFI reprofiling Review of budget for PFI contract	-310	-310	-310
PEECS12-13	Hospital Tuition & Behaviour Support Expenditure and funding review	-133	-133	-133
PEECS12-14	2010/11 Expenditure review Review of 2010/11 outturn and any remaining discretionary spend budgets	-195	-195	-195
PEECS12-15	Invest to Save schemes - Energy Efficiency Reduction in energy consumptions from a range of energy efficiency initiatives	-50	-50	-50
PEECS12-16	Income Generation and Fees & Charges review A range of income related initiatives and inflationary uplift from Fees & Charges review	-195	-195	-195
PEECS12-17	Planning Enforcement Review Integration of service with Investigations team	-48	-48	-48
PEECS12-18	Educational Psychologists Service review Reassessment of staffing levels and service level agreements with Schools	-192	-192	-192
PEECS12-19	DSG Base Funding Review Minor revisions to funding assumptions for DSG	0	0	0
PEECS12-20	Targeted Mental Health in Schools Review of service spend and activity	-96	-96	-96
PEECS12-21	Ongoing review of non-ringfenced grant related spend Further review of non-ringfenced grants in restructured Education service	-263	-263	-263

Ref	Description of proposal	2012/13 £000's	2013/14 £000's	2014/15 £000's
PEECS12-22	Further review of Children's Centres expenditure Continuing review of budgets	-205	-205	-205
PEECS12-23	Introduction of managed vacancy factor for Education budgets Vacancy factor applied to Education budgets in line with other service areas	-116	-116	-116
PEECS12-24	Review of HRA Funding of Community Safety Police Officer Team Realignment of team's funding streams to reflect activity	-112	-112	-112
PEECS12-25	Community Safety Grant Funding reduction Reduction in expenditure to reflect the decrease in funding available	-142	-142	-142
PEECS12-26	Education Funding - Academy transfers Reduction in expenditure to reflect the reduced level of central government funding due to Academy transfers	-800	-1,600	-1,600
	Reduction in currently budgeted redundancy costs	-462	-562	-712
	2010/11 & 2011/12 savings target net shortfall / (surplus) that needs addressing on a permanent basis	537	537	537
Total Savings/ Total		-7,849	-9,862	-11,152

Ref	Description of proposal	2012/13 £000's	2013/14 £000's	2014/15 £000's
	Major transformation projects and targeted reviews	-800	-1,500	-2,000
	Total Other Savings	-800	-1,500	-2,000

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Introduction

1. This appendix sets out the current 2011/12 charges and any proposed changes to the fees and charges for 2012/13. This appendix relates to Social Care and Housing (General Fund) services, charges raised by the HRA are included in the HRA budget report elsewhere on this agenda.
2. There are no set charges raised to parents or children in receipt of children's social care services. However a charge is raised to parents if their child is in care; the weekly amount is subject to a financial assessment.
3. The full cost of Social Care services is recharged to Other Local Authorities; therefore the maximum charge in some cases refers to the amount that would be charged should another LA use that service.

Recommendations

4. It is **recommended** that discretionary charges for Social Care and Housing Services are increased by 4.5% (rounded as appropriate) from 1st April 2012 with the exception of:
 - a) TeleCareLine service, charges to remain unchanged for all service levels
 - b) Meals service, charges to remain unchanged
 - c) DFG agency fee, increase the fee we charge to administer, carry out and monitor the works for major disabled facility adaptations from 15% to 16.5%, the first increase since April 2005 (para 19 refers)
5. It is recommended that for Colne Park caravan site the charge for electricity is split between individual consumption and the landlord supply costs of lighting the communal areas. It is recommended that this change is effective from 1st January 2012, (para 24 refers).
6. A number of LBH social care charges are linked to the DWP and DCLG rates and are therefore based on current information although subject to confirmation. Cabinet are asked to **delegate authority** to Officers to amend the proposed charges contained in this report should these rates subsequently confirmed by the DWP and DCLG be different.
7. A number of LBH Housing charges are linked to DCLG directives and Cabinet are asked to **delegate authority** to Officers to amend the proposed charges contained in this report should these rates subsequently confirmed by the DCLG be different.

Social Care SERVICES

8. The regulations governing the Social Care (Social Services) charging regime are complex and therefore, as an aid to decision making, the report provides Members with background information on the statutory framework which regulates it.

Residential Services

9. Local authorities (LA's) are obliged to charge persons provided with accommodation under Part 3 of the National Assistance Act 1948. Section 22 of the Act requires LA's to fix a standard rate for such accommodation at an amount equivalent to the full cost to the authority in providing or purchasing it. LA's must assess an individual's ability to pay for services and decide what amount should be charged using the 1992 Assessment of Resources Regulations. Residents must be given a clear explanation of their financial assessment and informed of any proposed changes.
10. Residents will pay their assessed charge direct to the LA except when placed in the independent sector when residents may pay their contribution direct to the home or to the LA with the LA paying the remainder. LA's remain responsible for the full amount of the debt should the resident default on payment. A charge should not be made for aftercare services provided under section 117 of the Mental Health Act 1983.

11. Clients may choose accommodation anywhere in England and Wales and at a more expensive rate than the council would usually expect to pay providing that the resident or a third party is willing and able to pay the 'top up' difference. Failure to meet top up arrangements could result in the resident being moved to other cheaper accommodation. Similarly self-funding clients with diminishing resources could find themselves being moved to lower cost accommodation. However, if their assessed needs can only be met in their current accommodation neither the resident nor a third party should be asked for a top up. Any arrangements made between the council, a resident and third parties will need to be reviewed regularly to take account of changes to accommodation fees and the council's usual costs which may not change in line and at the same rate. It must be made clear to residents and third parties whether the council intends to share the costs of future accommodation price increases.

12. Funding councils may refer to their own "usual costs" when making placements in another council's areas. A council's usual cost policy should be set at the start of each financial year, planning period or in response to significant market changes. The calculation of usual costs should be based on actual cost of providing care, other local factors and best value requirements. Councils should not set arbitrary ceilings on the amount they expect to pay for services nor should residents be charged more as a result of market inadequacies or commissioning failures. Councils need to be able to demonstrate that set costs are sufficient to meet assessed care needs to provide residents with the level of care services that they could reasonably expect to receive.

Non-Residential Services

13. Section 17 of the Health and Social Services and Social Security Adjudications Act 1983 gives councils a discretionary power to charge adult recipients of non-residential services. Section 17 of the Act provides that councils may recover such charges as they consider reasonable; this necessitates taking account of a user's financial means. Particular care needs to be taken to avoid an adverse impact on a user's income and guidelines have been published by the DH and are contained in "Fairer Contributions Guidance, Calculating an Individual's Contribution to their Personal Budget" published in July 2009. Councils can justify charging a flat rate for services such as meals which substitute for ordinary living costs.

14. In considering what is reasonable in their local circumstances councils may need to go beyond the DH minimum requirements that a user's net income should not be reduced below defined basic levels of income support or the Guarantee Credit of Pension Credit plus a 25% buffer. This minimum level is set so as not to undermine policies for social inclusion and the promotion of independence

15. It is proposed to increase the currently hourly rate charge for Homecare services from £13.80 to £14.40 (4.3%); nb this has been rounded down to enable ease of calculation.

16. It is not acceptable to make a charge on disability benefits without assessing the reasonableness of doing so for each user. The guidance expects earnings of disabled people and their carers to be disregarded for assessment purposes so as to provide an incentive for them to enter and progress in the work environment. Councils have a responsibility to seek to maximise the incomes of users, where they would be entitled to benefits and therefore should ensure that comprehensive benefits advice is provided to all users at the time of a charge assessment. Councils need to monitor the impact of charging policies on users and need to know how much it costs to administer their system.

17. At the present time the number of people in receipt of a personal budget is increasing and by the end of 2012/13 is expected to become the majority of service users. The DH guidance^[1] allows authorities to choose the percentage of a person's personal budget that should be subject to a charge and thereby determines the maximum charge according to their individual financial circumstances. A maximum charge of 100% was set when Council approved the 2011/12 budget and there are no proposals to change this for 2012/13. However this will continue to be reviewed annually whilst experience is gained.

18. Respite care will continue to be subject to a needs based care assessment and for clients in receipt of a personal budget any assessed need for respite care will be included. As part of the transition arrangements from traditional based care to self directed support (SDS) and the use of personal budgets, the charging relationship between LBH grant funded voluntary services and residents will be reviewed during 2012/13.

Disabled Facility Grant (DFG)

19. In line with other West London Boroughs, it is proposed to increase the agency fee we charge to administer, carry out and monitor the works for major disabled facility adaptations from 15% to 16.5%, this is the first increase since April 2005. There is no charge should the client choose to project manage the works themselves. The current fee income generates £250,000 to which this increase would add a further £25,000. The fee's generated are then allocated to the staff costs relating to producing those fee's.

Income Management

20. Assessment of a person's need for care should not be confused with the financial assessment of a person's ability to pay a charge. Once someone has been assessed as needing a service that service should not be withdrawn because the user refuses to pay the charge. The Council should continue to provide the service while pursuing the debt which may involve taking action through the civil courts.

21. The Council's solicitor advises that the Council has no course of redress should a client default on payment in such circumstances where a client is charged the full rate without them having completed a financial assessment. The solicitor advises also that where a person has power of attorney over a client's affairs and defaults on making a payment on their behalf the council would have to sue the client who in turn would have to counter sue the person with power of attorney. This course of action is not considered feasible due to the fact vulnerable clients are generally reluctant to pursue the matter.

HOUSING (GENERAL FUND) SERVICES

Introduction

22. The paragraphs below give brief details of Housing General Fund fees, along with any proposed changes to the current charges.

Colne Park Caravan Site

23. As regards the main rental charge and following consultation with Hillingdon Housing Service, and in line with HRA dwelling increases, a 6.4% inflationary increase is recommended for all plots at the caravan site. This inflationary rise is set in comparison to the main council dwelling rents.

24. The expected increase in charges from the water supply company is likely to be 4.5% from April 2012. In respect of electricity it is recommended that the charge between individual consumption and the landlord supply costs of lighting the communal areas are separated with effect from 1st January 2012. This will result in a reduced charge per unit used by an individual which when added to a new flat rate contribution per week per plot, will result in a cost neutral position; the flat rate contribution will be collected as part of the site service charge.

TeleCareLine

25. A new TeleCareLine service was launched in April 2011 with 4 charging bands depending on the level of service, these were set at £1.13, £5.00, £8.50 and £12.00 per week. The service is free of charge for all residents aged 85+; Adult Social Care service users who meet 'substantial and critical' FACS criteria (subject to financial assessment); and the first 6 weeks as part of an Adult Social Care reablement package.

Private Sector Enforcement Notice

26. A charge can be made when a formal enforcement notice is served under the Housing Act 2004. The service has in the past charged the maximum allowed under the statutory order and confirmation of this charge for 2012/13 is awaited from the DCLG.

HMO Licensing

27. This relates to Houses in Multiple Occupation, which depending on size are now subject to more detailed regulation and licensing. The Council's costs are recoverable via a fee which is set according to a formula agreed by the West London Housing sub-regional group.

Works in Default

28. Officers will, after appropriate notice, ensure that works to property are carried out, where there is a safety or health concern. Costs incurred are recoverable which, following legal advice, are based on the cost of the officers' time involved in resolving the issue.

Homelessness / Temporary Accommodation

29. Two main types of temporary accommodation are used for homeless residents of the borough:

- a) Private Sector Short-term Leases (PSL).
- b) Bed & Breakfast accommodation (B&B).

30. In 2002/03 the Government provided new incentives to local authorities which made PSL properties affordable for local authorities for use in accommodating homeless clients. Rent charges for PSL properties are constrained; the Government sets maximum rent levels for Housing Benefit eligibility. In recent years the practice has been at Hillingdon for officers to set the precise level of rent, with appropriate member consultation, within the cap level, once the announcement has been received. Rents were increased by over inflation levels for 2006/07, to take account of the impact of the 2010 target – e.g. reducing numbers in PSL and less ability to spread costs.

31. From 2010/11 the Government reviewed the subsidies paid for Housing Benefit on PSL properties and significantly revised the cap level and now apply this across homes according to the number of bedrooms. This had the effect of reducing the council's income by around £6m per annum. The Government set housing benefit cap levels based on LHA levels at January 2011 for the two years: 2011/12 and 2012/13. Consequently, in line with current practice, there will be no change in weekly PSL rents as shown in the table below.

Weekly Rent Charged	1 Bed	2 bed	3 bed	4 bed	5 bed
2012/13 Rent pw	£195.77	£226.92	£268.47	£310.00	£341.16
2011/12 Rent pw	£195.77	£226.92	£268.47	£310.00	£341.16

b) Bed & Breakfast

32. From 2010/11 the housing benefit threshold for B&B has been similarly set at the January 2011 LHA rates. Officers are recommending a rental charge to recover cost of procuring and managing B&B accommodations be set at the appropriate LHA bed levels for 2012/13.

2012/13 MTFF

33. The planned increases for discretionary charges proposed for 2012/13 are as set out in the recommendations above and are estimated to increase income by £25k. This minimal impact on the departments income base is due to the nature of the financial assessment process and source of income.

34. The total income base (excluding Housing Benefit and other grants) is approx £20.6m which will increase by approx £200k due to the increase in individual DWP benefits for service users in receipt of long term residential care. This marginal increase in income is because the majority of the department's charges (and therefore income) is effectively set by Government.

HRA Rent

35. The proposed increase in rent from April 2012 is determined by the DCLG guidance. This starts with the September RPI rate (5.6%) to which is added 0.5% for rent restructuring and 0.3% convergence to formula rent; the latter to be applied for the next 4 years. This combination results in a proposed rent increase of 6.4% from April 2012.

[1] Fairer contributions guidance: calculating an individual's contribution to their personal budget

Type of Fee / Charge (charges are per week unless otherwise stated)	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
Asylum Service (per month)								
Asylum Service Charges for 18+	5.00	5.00	0.00%	5.00	5.00	0.00%	01-Feb-11	01-Apr-12
Asylum rental contribution Charges for 18+	75.00	75.00	0.00%	75.00	75.00	0.00%	01-Feb-11	01-Apr-12

Home care:

Per hour	Nil	Nil	0.00%	13.80	14.40	4.35%	07-Apr-08	09-Apr-12
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Meals on wheels (per meal):

Daily delivery	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	09-Apr-12
Frozen meals weekly/fortnightly	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	09-Apr-12
Lunch club dining centre meal	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	09-Apr-12
Day centre meal	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	09-Apr-12

Respite (Residential) Care:

Young Adults (18-25)	Nil	Nil	0.00%	58.94	61.53	4.39%	04-Apr-11	09-Apr-12
Adults (25-60)	Nil	Nil	0.00%	72.87	76.09	4.42%	04-Apr-11	09-Apr-12
Older People (over 60)	Nil	Nil	0.00%	113.05	118.09	4.46%	04-Apr-11	09-Apr-12

Permanent (Residential) Care:

Young Adults (18-25)	58.94	61.53	4.39%	No Max	No Max	0.00%	04-Apr-11	09-Apr-12
Adults (25-60)	72.87	76.09	4.42%	No Max	No Max	0.00%	04-Apr-11	09-Apr-12
Older People (over 60)	113.05	118.09	4.46%	No Max	No Max	0.00%	04-Apr-11	09-Apr-12

Colham Road:

under 25	57.19	59.71	4.41%	1,996.30	2,086.21	4.50%	04-Apr-11	09-Apr-12
over 25	71.12	74.27	4.43%	1,996.30	2,086.21	4.50%	04-Apr-11	09-Apr-12

Merrimans House:

Full board: under 25	57.19	59.71	4.41%	1,561.05	1,631.28	4.50%	04-Apr-11	09-Apr-12
Full board: over 25	71.12	74.27	4.43%	1,561.05	1,631.28	4.50%	04-Apr-11	09-Apr-12
Respite: under 25	Nil	Nil	0.00%	58.94	61.53	4.39%	04-Apr-11	09-Apr-12
Respite: over 25	Nil	Nil	0.00%	73.64	76.93	4.47%	04-Apr-11	09-Apr-12

Type

B = Business

R = Residents

M = Mixed

Type of Fee / Charge (charges are per week unless otherwise stated)	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
Hatton Grove:								
under 25	57.19	59.71	4.41%	1,524.10	1,592.64	4.50%	04-Apr-11	09-Apr-12
over 25	71.12	74.27	4.43%	1,524.10	1,592.64	4.50%	04-Apr-11	09-Apr-12
Merchiston House:								
under 25	57.19	59.71	4.41%	2,459.27	2,569.91	4.50%	04-Apr-11	09-Apr-12
over 25	71.12	74.27	4.43%	2,459.27	2,569.91	4.50%	04-Apr-11	09-Apr-12
Charles Curran:								
under 25	57.19	59.71	4.41%	1,524.10	1,592.64	4.50%	04-Apr-11	09-Apr-12
over 25	71.12	74.27	4.43%	1,524.10	1,592.64	4.50%	04-Apr-11	09-Apr-12
Chapel Lane:								
under 25	57.19	59.71	4.41%	1,062.65	1,110.41	4.49%	04-Apr-11	09-Apr-12
over 25	71.12	74.27	4.43%	1,062.65	1,110.41	4.49%	04-Apr-11	09-Apr-12
Fully staffed supported housing unit:								
Goshawk Gardens	Nil	Nil	0.00%	796.04	831.81	4.49%	04-Apr-11	09-Apr-12
236 Swakeleys Road	Nil	Nil	0.00%	796.04	831.81	4.49%	04-Apr-11	09-Apr-12
1 & 3 Standale Grove	Nil	Nil	0.00%	796.04	831.81	4.49%	04-Apr-11	09-Apr-12
Satellite supported housing unit:								
9 Petworth Gardens	Nil	Nil	0.00%	143.08	149.80	4.70%	04-Apr-11	09-Apr-12
71 Marshall Drive	Nil	Nil	0.00%	143.08	149.80	4.70%	04-Apr-11	09-Apr-12
8 Newhaven close	Nil	Nil	0.00%	143.08	149.80	4.70%	04-Apr-11	09-Apr-12
Other Accommodation:								
Supported Accommodation	0.00	0.00	0.00%	No Max	No Max	0.00%	04-Apr-11	09-Apr-12
Adult Care Scheme	0.00	0.00	0.00%	No Max	No Max	0.00%	04-Apr-11	09-Apr-12

Type

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ALL CHARGES ARE OUTSIDE THE SCOPE OF VAT

Type of Fee / Charge (charges are per week unless otherwise stated)	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
Learning Disability Day Services (per session):								
Parkview	Nil	Nil	0.00%	79.60	83.00	4.27%	05-Apr-10	09-Apr-12
Phoenix	Nil	Nil	0.00%	79.60	83.00	4.27%	05-Apr-10	09-Apr-12
Challenging Behaviour	Nil	Nil	0.00%	79.60	83.00	4.27%	05-Apr-10	09-Apr-12
Woodside	Nil	Nil	0.00%	43.66	45.55	4.33%	05-Apr-10	09-Apr-12
Rural Activities	Nil	Nil	0.00%	43.66	45.55	4.33%	05-Apr-10	09-Apr-12
Older People (per session):								
Grassy Meadow	Nil	Nil	0.00%	45.82	47.90	4.54%	05-Apr-10	09-Apr-12
Asha	Nil	Nil	0.00%	45.82	47.90	4.54%	05-Apr-10	09-Apr-12
Poplar Farm	Nil	Nil	0.00%	45.82	47.90	4.54%	05-Apr-10	09-Apr-12
Asian Carers Grant Respite (Day Care)	Nil	Nil	0.00%	45.82	47.90	4.54%	05-Apr-10	09-Apr-12
Poplar Farm Saturday Service	Nil	Nil	0.00%	75.14	78.52	4.50%	05-Apr-10	09-Apr-12
Personal Budgets (PB)								
Maximum Financial contribution	Nil	Nil	0.00%	N/A	100% of PB	0.00%	N/A	09-Apr-12
Client Financial Affairs (CFA)								
Management charge (Per Hour)	34.48	36.00	4.41%	34.48	36.00	4.41%	N/A	09-Apr-12
Colne Park Caravan Site:								
Main Rental Charge - Single Plot	0.00	N	0.00%	115.40	122.80	6.41%	01-Apr-11	01-Apr-12
Main Rental Charge - Double Plot	0.00	N	0.00%	201.95	214.90	6.41%	01-Apr-11	01-Apr-12
Water Single Plot	0.00	N	0.00%	4.89	5.11	4.50%	01-Apr-11	01-Apr-12
Water Double Plot	0.00	N	0.00%	8.56	8.94	4.44%	01-Apr-11	01-Apr-12
Personal Use Electricity Charge per kwh	0.00	N	0.00%	0.11	0.09	-18.18%	01-Apr-11	01-Apr-12
Communal Electric charge per week	0.00	N	0.00%	0.00	0.20	0.00%	01-Apr-11	01-Apr-12

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Type of Fee / Charge (charges are per week unless otherwise stated)	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
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TeleCareLine (TCL):

Level 1	0.00	0.00	0.00%	1.13	1.13	0.00%	01-Apr-05	01-Apr-12
Level 2	0.00	0.00	0.00%	5.00	5.00	0.00%	01-Apr-11	01-Apr-12
Level 3	0.00	0.00	0.00%	8.50	8.50	0.00%	01-Apr-11	01-Apr-12
Level 4	0.00	0.00	0.00%	12.00	12.00	0.00%	01-Apr-11	01-Apr-12

Private Sector Housing (Fixed fees):

Private Sector Enforcement Notice	300.00	300.00	0.00%	300.00	300.00	0.00%	01-Apr-09	01-Apr-12
HMO licensing	311.00	311.00	0.00%	480.00	480.00	0.00%	01-Apr-09	01-Apr-12
Works in default	N/A	N/A	N/A	Full Cost Recovery	Full Cost Recovery	N/A	01-Apr-09	01-Apr-12
Agency Charge for Disabled Facility Grants (percentage is applied to cost of works)	0.00%	15.00%	10.00%	15.00%	16.50%	10.00%	01-Apr-05	01-Apr-12

Homelessness (set to recover costs up to HB threshold levels):

Temporary Accommodation	150.00	150.00	0.00%	375.00	375.00	0.00%	01-Apr-10	01-Apr-12
Bed & Breakfast	150.00	150.00	0.00%	375.00	375.00	0.00%	01-Apr-10	01-Apr-12

HRA

HRA Council dwelling rents:

HRA Council dwelling rents (average)	95.24	101.41	6.48%	95.24	101.41	0.00%	04-Apr-11	02-Apr-12
Flats/Maisonettes 1 bed	77.70	82.61	6.32%	77.70	82.61	0.00%	04-Apr-11	02-Apr-12
Flats/Maisonettes 2 beds	88.29	94.05	6.52%	88.29	94.05	0.00%	04-Apr-11	02-Apr-12
Flats/Maisonettes 3+ beds	102.00	108.55	6.42%	102.00	108.55	0.00%	04-Apr-11	02-Apr-12
Houses/Bungalows 1 bed	87.58	93.23	6.45%	87.58	93.23	0.00%	04-Apr-11	02-Apr-12
Houses/Bungalows 2 beds	101.94	108.51	6.45%	101.94	108.51	0.00%	04-Apr-11	02-Apr-12
Houses/Bungalows 3 beds	115.48	122.91	6.43%	115.48	122.91	0.00%	04-Apr-11	02-Apr-12
Houses/Bungalows 4+ beds	125.37	133.47	6.46%	125.37	133.47	0.00%	04-Apr-11	02-Apr-12

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Type of Fee / Charge (charges are per week unless otherwise stated)	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
HRA Commercial Income:								
Garages	10.30	10.93	6.10%	10.30	10.93	0.00%	04-Apr-11	02-Apr-12
Car Ports	5.89	6.25	6.10%	5.89	6.25	0.00%	04-Apr-11	02-Apr-12
Hard Standings/ Parking Spaces	3.99	4.23	6.10%	3.99	4.23	0.00%	04-Apr-11	02-Apr-12

HRA Ancillary Charges:

Grounds Maintenance	£1.15 to £3.43	£1.15 to £3.43	6.10%	£1.15 to £3.43	£1.15 to £3.43		04-Apr-11	02-Apr-12
CCTV Maintenance Charge	0.58	0.62	6.10%	0.58	0.62	0.00%	04-Apr-11	02-Apr-12
Door Entry	0.21	0.22	6.10%	0.25	0.21	0.00%	04-Apr-11	02-Apr-12
Window Cleaning	0.25	0.27	6.10%	0.25	0.25	0.00%	04-Apr-11	02-Apr-12
Caretaking Band - A	10.00	10.00	0.00%	10.00	10.00	0.00%	04-Apr-11	04-Apr-11
Caretaking Band - B	6.50	6.50	0.00%	6.50	6.50	0.00%	04-Apr-11	04-Apr-11
Caretaking Band - C	4.50	4.50	0.00%	4.50	4.50	0.00%	04-Apr-11	04-Apr-11
Caretaking Band - D	3.50	3.50	0.00%	3.50	3.50	0.00%	04-Apr-11	04-Apr-11
Caretaking Band - E	2.50	2.50	0.00%	2.50	2.50	0.00%	04-Apr-11	04-Apr-11
Caretaking Band - F	1.50	1.50	0.00%	1.50	1.50	0.00%	04-Apr-11	04-Apr-11
Sheltered Housing	5.00	5.00	0.00%	5.00	5.00	0.00%	04-Apr-11	04-Apr-11
Queens Lodge	6.30	6.30	0.00%	6.30	6.30	0.00%	04-Apr-11	04-Apr-11
Additional Refuse Collection	1.75	1.95	6.10%	1.84	1.75	0.00%	04-Apr-11	02-Apr-12

HRA Energy Charges:

Communal Electric	1.14	1.14	0.00%	1.14	1.14	0.00%	04-Apr-11	04-Apr-11
Sheltered Heating - Communal Element	£2.39 to £3.20	£2.39 to £3.20	0.00%	£2.39 to £3.20	£2.39 to £3.20	0.00%	04-Apr-11	04-Apr-11
Sheltered Heating - Property Element	£4.12 to £9.10	£4.12 to £9.10	0.00%	£4.12 to £9.10	£4.12 to £9.10	0.00%	04-Apr-11	04-Apr-11
District Heating - Communal Element	£1.09 to £3.42	£1.09 to £3.42	0.00%	£1.09 to £3.42	£1.09 to £3.42	0.00%	04-Apr-11	04-Apr-11
District Heating - Property Element	£4.07 to £11.82	£4.07 to £11.82	0.00%	£4.07 to £11.82	£4.07 to £11.82	0.00%	04-Apr-11	04-Apr-11

Extra Care Housing Accommodation:

Management Support Charge	0.00	22.77	0.00%	0.00	22.77	0.00%	01-Oct-11	01-Apr-12
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All prices are VAT inclusive

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
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Advertising charges in Hillingdon People

Full page	B	1,680.00	1,680.00	STD	1,680.00	0.00%	1,680.00	0.00%	01-Apr-11	01-Apr-12
Half page	B	960.00	960.00	STD	960.00	0.00%	960.00	0.00%	01-Apr-11	01-Apr-12
Quarter page	B	600.00	600.00	STD	600.00	0.00%	600.00	0.00%	01-Apr-11	01-Apr-12
Eighth page	B	300.00	300.00	STD	300.00	0.00%	300.00	0.00%	01-Apr-11	01-Apr-12
Display box	B	144.00	144.00	STD	144.00	0.00%	144.00	0.00%	01-Apr-11	01-Apr-12
Back page	B	1,920.00	1,920.00	STD	1,920.00	0.00%	1,920.00	0.00%	01-Apr-11	01-Apr-12
Inside front full page	B	1,800.00	1,800.00	STD	1,800.00	0.00%	1,800.00	0.00%	01-Apr-11	01-Apr-12
Outside front half page	B	1,020.00	1,020.00	STD	1,020.00	0.00%	1,020.00	0.00%	01-Apr-11	01-Apr-12

Court Summons

Council Tax	R	125.00	125.00	NB	125.00	0.00%	125.00	0.00%	01-Apr-11	01-Apr-12
NDR	R	165.00	165.00	NB	165.00	0.00%	165.00	0.00%	01-Apr-11	01-Apr-12

Registrar

Certificates purchased from the Registrar

Birth, Death and Stillbirth - Standard	M	3.50	3.50	NB	3.50	0.00%	3.50	0.00%	01-Apr-11	01-Apr-12
Birth and Stillbirth - Short	M	0.00	0.00	NB	0.00	0.00%	0.00	0.00%	01-Apr-11	01-Apr-12
Birth - Additional Short	M	3.50	3.50	NB	3.50	0.00%	3.50	0.00%	01-Apr-11	01-Apr-12
Marriage	M	3.50	3.50	NB	3.50	0.00%	3.50	0.00%	01-Apr-11	01-Apr-12

Certificates purchased from Registrar after time of initial registration

All	M	7.00	7.00	NB	7.00	0.00%	7.00	0.00%	01-Apr-11	01-Apr-12
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Vat status
 STD - Standard Rated
 EXP - Exempt
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All prices are VAT inclusive										
Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Date of last change to charge	Effective Date

Certificates purchased from the Superintendent

Birth - Short	M	9.00	9.00	NB	9.00	0.00%	9.00	0.00%	01-Apr-11	01-Apr-12
Birth - Standard	M	9.00	9.00	NB	9.00	0.00%	9.00	0.00%	01-Apr-11	01-Apr-12
Death and Marriage	M	9.00	9.00	NB	9.00	0.00%	9.00	0.00%	01-Apr-11	01-Apr-12

Marriages/Civil Partnerships (Statutory fees)

Entry of each notice	M	33.50	33.50	NB	33.50	0.00%	33.50	0.00%	01-Apr-11	01-Apr-12
Basic ceremony/Schedule in Superintendent's Office	M	40.00	40.00	NB	40.00	0.00%	40.00	0.00%	01-Apr-11	01-Apr-12
Registrar's attendance at Registered Building	M	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	01-Apr-11	01-Apr-12

90

Marriages/Civil Partnerships (Non - Statutory fees)

Silver ceremony in four seasons room (Mon-Thurs)	M	97.50	97.50	EXP	97.50	0.00%	97.50	0.00%	01-Apr-11	01-Apr-12
Silver ceremony in four seasons room (Fri-Sat)	M	102.50	102.50	EXP	102.50	0.00%	102.50	0.00%	01-Apr-11	01-Apr-12
Gold ceremony in four seasons room (Mon-Thurs)	M	154.00	154.00	EXP	154.00	0.00%	154.00	0.00%	01-Apr-11	01-Apr-12
Gold tier ceremony in four seasons room (Fri-Sat)	M	169.50	169.50	EXP	169.50	0.00%	169.50	0.00%	01-Apr-11	01-Apr-12
Ceremony at approved Premises (Mon - Thurs)	M	307.50	307.50	EXP	307.50	0.00%	307.50	0.00%	01-Apr-11	01-Apr-12
Ceremony at approved Premises (Fri-Sat)	M	410.00	410.00	EXP	410.00	0.00%	410.00	0.00%	01-Apr-11	01-Apr-12
Ceremony at approved Premises (Sun)	M	457.00	457.00	EXP	457.00	0.00%	457.00	0.00%	01-Apr-11	01-Apr-12

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All prices are VAT inclusive										
Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Citizenship ceremony										
Citizenship ceremony (Home Office set Fee)	M	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	01-Apr-11	01-Apr-12
Nationality Checking Service										
Nationality Checking Service - Adults	M	60.00	60.00	STD	60.00	0.00%	60.00	0.00%	01-Apr-11	01-Apr-12
Nationality Checking Service - Children		30.00	30.00	STD	30.00	0.00%	30.00	0.00%		
Electoral										
Registration confirmation letters	R	15.00	15.00	NB	15.00	0.00%	15.00	0.00%	01-Apr-11	01-Apr-12
Registered registers	B	30.00	30.00	NB	30.00	0.00%	30.00	0.00%	01-Apr-11	01-Apr-12
Credit reference agencies registers	B	500.00	500.00	NB	500.00	0.00%	500.00	0.00%	01-Apr-11	01-Apr-12
Certificate Priority Service										
1 Hour	M	10.00	10.00	STD	10.00	0.00%	10.00	0.00%	01-Apr-11	01-Apr-12
24 Hour	M	5.00	5.00	STD	5.00	0.00%	5.00	0.00%	01-Apr-11	01-Apr-12
Renewal of Marriage Vows										
Four Seasons	M	173.50	173.50	STD	173.50	0.00%	173.50	0.00%	01-Apr-11	01-Apr-12
Approved Premises	M	262.50	262.50	STD	262.50	0.00%	262.50	0.00%	01-Apr-11	01-Apr-12
Baby naming Ceremonies										
Four Seasons	M	173.50	173.50	STD	173.50	0.00%	173.50	0.00%	01-Apr-11	01-Apr-12
Citizenship ceremony										
Individual Citizenship ceremony (cost in addition to statutory charge) - Midweek Charge	M	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	01-Apr-11	01-Apr-12
Individual Citizenship ceremony (cost in addition to statutory charge) - Saturday Charge	M	125.00	125.00	NB	125.00	0.00%	125.00	0.00%	01-Apr-11	01-Apr-12

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All Prices Include VAT

Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Corporate Landlord Estates & Valuation services										
Licence to assign leases: initial flat rate	M	350.00	350.00	EXP	350.00	0.00%	350.00	0.00%	01-Apr-11	01-Apr-12
Thereafter: fee scale at officer rate: Principal Valuer	M	77.00	77.00	EXP	77.00	0.00%	77.00	0.00%	01-Apr-11	01-Apr-12
Qualified Valuer	M	62.00	62.00	EXP	62.00	0.00%	62.00	0.00%	01-Apr-11	01-Apr-12
Assistant / admin officer	M	47.00	47.00	EXP	47.00	0.00%	47.00	0.00%	01-Apr-11	01-Apr-12

Licence to make alterations to leases fee scale at officer rate:

Principal Valuer	M	77.00	77.00	EXP	77.00	0.00%	77.00	0.00%	01-Apr-11	01-Apr-12
Qualified Valuer	M	62.00	62.00	EXP	62.00	0.00%	62.00	0.00%	01-Apr-11	01-Apr-12
Assistant Valuer / admin officer	M	47.00	47.00	EXP	47.00	0.00%	47.00	0.00%	01-Apr-11	01-Apr-12

Licence to change or extend leases fee scale at officer rate:

Principal Valuer	M	77.00	77.00	EXP	77.00	0.00%	77.00	0.00%	01-Apr-11	01-Apr-12
Qualified Valuer	M	62.00	62.00	EXP	62.00	0.00%	62.00	0.00%	01-Apr-11	01-Apr-12
Assistant Valuer / admin officer	M	47.00	47.00	EXP	47.00	0.00%	47.00	0.00%	01-Apr-11	01-Apr-12

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Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
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Arbitration of disputes regards leases related charges :

Photocopying Assistant / admin officer	M	47.00	47.00	EXP	47.00	0.00%	47.00	0.00%	01-Apr-11	01-Apr-12
Transport	M	LBH milage rates	LBH milage rates	EXP	LBH milage rates	0.00%	LBH milage rates	0.00%	01-Apr-11	01-Apr-12
Licence to install satellite dishes per licence	M	77.00	77.00	EXP	77.00	0.00%	77.00	0.00%	01-Apr-11	01-Apr-12

Building Control

Table 1 (Erection of New Housing & Flats) - Building Notice Charge -Plan charge 50% : Inspection charge 50%

1	R	606.01	606.01	STD	606.01	0.00%	606.01	0.00%	01-Apr-11	01-Apr-12
2	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	01-Apr-12
3	R	848.41	848.41	STD	848.41	0.00%	848.41	0.00%	01-Apr-11	01-Apr-12
4	R	969.60	969.60	STD	969.60	0.00%	969.60	0.00%	01-Apr-11	01-Apr-12
5 to 10	R	1,212.00	1,212.00	STD	1,212.00	0.00%	1,212.00	0.00%	01-Apr-11	01-Apr-12
1 to 5 Flats	R	848.41	848.41	STD	848.41	0.00%	848.41	0.00%	01-Apr-11	01-Apr-12
5 to 10 Flats	R	1,090.81	1,090.81	STD	1,090.81	0.00%	1,090.81	0.00%	01-Apr-11	01-Apr-12

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Table 2 (Domestic Extension(s)) - Plan charge 40% : Inspection charge 60%

Less than 40m2	R	606.01	606.01	STD	606.01	0.00%	606.01	0.00%	01-Apr-11	01-Apr-12
40m2 to 60m2	R	606.01	606.01	STD	606.01	0.00%	606.01	0.00%	01-Apr-11	01-Apr-12
60m2 (up to 100m2)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	01-Apr-12

Domestic Extension(s) - with the following other works within the existing house (Installation of new WC, shower, bath or basin within existing room

Less than 40m2	R	606.01	606.01	STD	606.01	0.00%	606.01	0.00%	01-Apr-11	01-Apr-12
40m2 to 60m2	R	606.01	606.01	STD	606.01	0.00%	606.01	0.00%	01-Apr-11	01-Apr-12
60m2 (up to 100m2)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	01-Apr-12

Domestic Loft Conversions

Less than 40m2	R	606.01	606.01	STD	606.01	0.00%	606.01	0.00%	01-Apr-11	01-Apr-12
40m2 to 60m2	R	606.01	606.01	STD	606.01	0.00%	606.01	0.00%	01-Apr-11	01-Apr-12
60m2 (up to 100m2)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	01-Apr-12

Domestic Loft Conversion - with the following other works within the existing house (Installation of new WC, shower, bath or basin within existing room

Less than 40m2	R	606.01	606.01	STD	606.01	0.00%	606.01	0.00%	01-Apr-11	01-Apr-12
40m2 to 60m2	R	606.01	606.01	STD	606.01	0.00%	606.01	0.00%	01-Apr-11	01-Apr-12
60m2 (up to 100m2)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	01-Apr-12

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Table 2 Other Domestic Buildings (Detached Garage/Carport or attached Conservatory) Plan charge 40% : Inspection charge 60%										
Less than 40m2	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	01-Apr-12
40m2 (up to 100m2)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	01-Apr-12
Less than 40m2	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	01-Apr-12
40m2 (up to 100m2)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	01-Apr-12

Table 2 Other Works to Single Dwelling Plan charge 50% : Inspection charge 50%

Installation of new WC/shower/bath or basin within existing room	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12
Formation of New WC/Shower room/bathroom	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12
Removal of Chimney Breast(s)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12
Formation of Structural Opening in wall e.g. simple through lounge	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12
Formation of Structural Opening in wall with removal of chimney breast(s)	R	363.61	363.61	STD	363.61	0.00%	363.61	0.00%	01-Apr-11	01-Apr-12
Formation of Structural Opening in wall requiring new foundation, piers etc	R	363.61	363.61	STD	363.61	0.00%	363.61	0.00%	01-Apr-11	01-Apr-12
Formation of Structural Opening in wall requiring new foundation, piers etc with removal of chimney breast(s)	R	363.61	363.61	STD	363.61	0.00%	363.61	0.00%	01-Apr-11	01-Apr-12
Replacement of roof weathering (Flat & Pitched)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12
Underpinning up to 6m	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	01-Apr-12
Replacement or installation of 5 or fewer new windows/rooflights)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12

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(at least half of room and up to 50m2) Electrical wiring (up to 4 bed dwelling - 12 circuits)	R	121.21	121.21	STD	121.21	0.00%	121.21	0.00%	01-Apr-11	01-Apr-12
	R	363.61	363.61	STD	363.61	0.00%	363.61	0.00%	01-Apr-11	01-Apr-12

Table 2 Conversion work Dwellings Plan charge 50% : Inspection charge 50%

Attached/detached Garage to habitable use	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	01-Apr-12
Conversion to habitable use (e.g. conservatory)	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	01-Apr-12
Conversion of existing building into 5 or fewer self contained flats	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	01-Apr-12
Conversion of one flat/house into two	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	01-Apr-12

Table 3 Commercial Charges - Shops & Offices (Small Extensions) Plan charge 50% : Inspection charge 50%

Less than 40m2	R	606.01	606.01	STD	606.01	0.00%	606.01	0.00%	01-Apr-11	01-Apr-12
40m2 to 60m2	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	01-Apr-12
60m2 (up to 100m2)	R	969.60	969.60	STD	969.60	0.00%	969.60	0.00%	01-Apr-11	01-Apr-12

Table 3 Commercial Charges - Detached shed or covered yard Plan charge 50% : Inspection charge 50%

Less than 40m2	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	01-Apr-12
40m2 (up to 100m2)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	01-Apr-12

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Table 3 Commercial Charges - Other Minor works Plan charge 50% : Inspection charge 50%

New shopfront (up to 10m)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12
Installation of ATM to existing shopfront	R	121.21	121.21	STD	121.21	0.00%	121.21	0.00%	01-Apr-11	01-Apr-12
Installation of new rooflight/smoke vents to existing roof (up to 5)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12

Table 3 Commercial Charges (continued) - Fitting out works (including WC's, staff kitchen etc) Plan charge 50% : Inspection charge 50%

Up to 500m2	R	363.61	363.61	STD	363.61	0.00%	363.61	0.00%	01-Apr-11	01-Apr-12
More than 500m2 (up to 1000m2)	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	01-Apr-12
Formation of staff kitchen (up to 10m2)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12
Formation of commercial kitchen	R	363.61	363.61	STD	363.61	0.00%	363.61	0.00%	01-Apr-11	01-Apr-12
Formation of structural opening (1 opening)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12
Formation of structural openings (up to 5 openings)	R	363.61	363.61	STD	363.61	0.00%	363.61	0.00%	01-Apr-11	01-Apr-12
Formation of new WC/shower room/bathroom fit out	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12
Installation of new WC/shower/bath or basin within existing room fit out	R	121.21	121.21	STD	121.21	0.00%	121.21	0.00%	01-Apr-11	01-Apr-12
New partitions to form office/room(s) in existing building (up to 10m in length)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12
New air conditioning installation	R	121.21	121.21	STD	121.21	0.00%	121.21	0.00%	01-Apr-11	01-Apr-12

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New emergency lighting/smoke detection (up to 500m2)	R	121.21	121.21	STD	121.21	0.00%	121.21	0.00%	01-Apr-11	01-Apr-12
New suspended ceiling (up to 500m2)	R	121.21	121.21	STD	121.21	0.00%	121.21	0.00%	01-Apr-11	01-Apr-12
Replacement fire doors to corridors or stairs (up to 5 doors)	R	121.21	121.21	STD	121.21	0.00%	121.21	0.00%	01-Apr-11	01-Apr-12

Table 3 General to all commercial - New mezzanine floor - Plan charge 50% : Inspection charge 50%

Up to 500m2	R	363.61	363.61	STD	363.61	0.00%	363.61	0.00%	01-Apr-11	01-Apr-12
More than 500m2 (up to 1000m2)	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	01-Apr-12
Replacement roof covering (flat or pitched roof up to 500m2)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12
Underpinning (up to 10m in length)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	01-Apr-12
New wall/partition (up to 10m in length)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12
Replacement or installation of 5 or fewer new windows/rooftlights	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	01-Apr-12

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Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Table 3 Other Commercial - Plan charge 40% : Inspection charge 60%										
Factory (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	01-Apr-12
Warehouses (up to 1000m2)	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	01-Apr-12
Schools (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	01-Apr-12
Assembly Buildings (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	01-Apr-12
Commercial Buildings (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	01-Apr-12
Public Houses (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	01-Apr-12
Hotels (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	01-Apr-12
Hospitals (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	01-Apr-12

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All Prices include VAT where applicable																
Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Current Concessions Charge Residents £	Current Concessions Charge Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non-Residents £	% Increase	Proposed New Concession Charge Residents £	% Increase	Current Concessions Charge Non-Residents £	% Increase	Date of last charge to charge	Effective Date
Leisure Services																
Swimming-Indoor																
Peak - Adult	R	3.40	3.80	1.60	1.80	STD	3.50	2.94%	4.00	5.26%	1.70	6.25%	1.90	5.56%	01-Jan-11	01-Apr-12
Peak - Child	R	1.70	1.70	0.90	1.10	STD	1.80	5.88%	1.80	5.88%	1.00	11.11%	1.20	9.09%	01-Jan-11	01-Apr-12
Off Peak - Adult	R	2.70	3.00	0.80	1.00	STD	2.80	3.70%	3.10	3.33%	0.90	12.50%	1.10	10.00%	01-Jan-11	01-Apr-12
Off Peak - Child	R	1.40	1.40	0.70	1.00	STD	1.50	7.14%	1.50	7.14%	0.80	14.29%	1.10	10.00%	01-Jan-11	01-Apr-12
Family Swim - Peak Ticket (2 adults & 2 children)	R	8.70	9.75	4.80	9.00	STD	9.00	3.45%	10.00	2.56%	5.00	4.17%			01-Jan-11	01-Apr-12
Family Swim - Off Peak Ticket (2 adults & 2 children)	R	7.20	8.10	2.80	7.40	STD	7.40	2.78%	8.40	3.70%	2.90	3.57%			01-Jan-11	01-Apr-12
Swimming-Outdoor																
Adult	R	5.20	5.70	3.60	4.60	STD	5.40	3.85%	6.00	5.26%	3.70	2.78%	4.70	2.17%	01-Jan-11	01-Apr-12
Child	R	3.10	3.10	2.10	3.10	STD	3.20	3.23%	3.30	6.45%	2.20	4.76%	3.20	3.23%	01-Jan-11	01-Apr-12
Under 5's	R	0.00	0.00	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	01-Jan-11	01-Apr-12
Family (2 adults & 2 children)	R	13.30	15.40	11.30	13.30	STD	14.00	5.26%	16.50	7.14%	11.50	1.77%	14.00	5.26%	01-Jan-11	01-Apr-12
Early morning (adult)	R	2.60	3.10	2.10	2.70	STD	2.70	3.85%	3.20	3.23%	2.20	4.76%			01-Jan-11	01-Apr-12
Evening Swim (adult)	R	3.10	3.60	2.60	3.20	STD	3.20	3.23%	3.80	5.56%	2.70	3.85%			01-Jan-11	01-Apr-12
Spectators Adult	R	0.80	0.80	0.40	0.40	STD	0.90	12.50%	1.00	25.00%	0.50	25.00%	0.50	25.00%	01-Jan-11	01-Apr-12
Spectators Children	R	0.50	0.50	0.25	0.25	STD	0.50	0.00%	0.50	0.00%	0.30	20.00%	0.30	20.00%	01-Jan-11	01-Apr-12
Swimming - Other																
Birthday Parties Sports hall and room hire (90 minutes)	R	100.50	112.75		102.00	STD	102.00	1.49%	114.00	1.11%					01-Jan-11	01-Apr-12
Birthday Parties Sports hall and room hire (90 minutes) + party host included	R				125.00	STD			140.00							01-Apr-12
Swimming Instruction (per lesson) Adult	R	6.90	7.70	5.00	5.20	STD	7.00	1.45%	7.90	2.60%	5.20	4.00%	5.40	3.85%	01-Jan-11	01-Apr-12
Swimming Instruction (per lesson) Child	R	4.40	4.40	3.30	3.50	STD	5.00	13.64%	5.00	13.64%	3.50	6.06%	3.60	2.86%	01-Jan-11	01-Apr-12
Swimming Instruction (per lesson) Child - Bronze, Silver or Gold	R	4.70	4.70	3.80	4.00	STD	tbc	0.00%	tbc	0.00%	4.00	5.26%	4.20	5.00%	01-Jan-11	01-Apr-12
Swimming Instruction (per lesson) One to one tuition	R	19.50	21.80	16.40	17.40	STD	20.50	5.13%	22.80	4.59%	17.00	3.66%	18.50	6.32%	01-Jan-11	01-Apr-12
Swimming Instruction (per lesson) One to one tuition (child) (excluding Hillingdon Sports & Leisure Complex)	R	15.45	15.45	10.80	10.80	STD	16.50	6.80%	17.00	10.03%	12.00	11.11%	12.50	15.74%	01-Jan-11	01-Apr-12
Swim Crash Course 1/2 hour per day x 5 day (per half hour)	R	20.50	22.60	15.90	17.45	STD	tbc	0.00%	tbc		16.50	3.77%	18.00	3.15%	01-Jan-11	01-Apr-12

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Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Current Concessions Charge Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non-Residents £	% Increase	Proposed New Concession Charge - Residents £	% Increase	Current Concessions Charge Non-Residents £	% Increase	Date of last charge to charge	Effective Date
Private Hire (Hillingdon Pools from 25 to 33 metres)															
Hourly rate (Other organisations)	R	97.40	115.80		STD			116.00	0.17%					01-Jan-11	01-Apr-12
Hourly Rate (Hillingdon Clubs)	R			98.00	STD		0.62%							01-Jan-11	01-Apr-12
Per lane per hour (Other organisations)	R		23.20		STD			24.00	3.45%					01-Jan-11	01-Apr-12
Per lane per hour (Hillingdon Clubs)	R	19.50		20.00	STD		2.56%							01-Jan-11	01-Apr-12
Private Hire (50m Pool)															
Hourly rate (Other organisations)	R	188.60	209.00		STD	190.00	0.74%	225.00	7.66%					01-Jan-11	01-Apr-12
Hourly Rate (Hillingdon Clubs)	R				STD									01-Jan-11	01-Apr-12
Per lane per hour (Other organisations)	R		26.20		STD			30.00	14.50%					01-Jan-11	01-Apr-12
Per lane per hour (Hillingdon Clubs)	R	23.60		24.00	STD		1.69%							01-Jan-11	01-Apr-12
School Bookings - Up to 30 children	R	34.35	38.50	35.00	STD		1.89%	40.00	3.90%					01-Jan-11	01-Apr-12
School Bookings - Up to 50 children	R	55.35	62.00	57.00	STD		2.98%	65.00	4.84%					01-Jan-11	01-Apr-12
School Bookings - Each Additional child	R	1.05	1.20	1.10	STD		4.76%	1.30	8.33%					01-Jan-11	01-Apr-12
Fun Sessions (Children) - 1 hour	R	2.50	2.50	1.70	STD	2.60	4.00%	2.60	4.00%	1.80	5.88%	1.80	5.88%	01-Jan-11	01-Apr-12
Young at Heart															
Single session	R	3.70	4.10	3.80	STD		2.70%	4.20	2.44%	3.00	7.14%	3.00	0.00%	01-Jan-11	01-Apr-12
Single session (Botwell Green Sports & Leisure Centre)	R	1.00	1.00	1.50	STD		50.00%	1.50	50.00%					01-Jan-11	01-Apr-12
Solarium															
Single session	R	6.70	7.50	6.80	STD		1.49%	7.60	1.33%					01-Jan-11	01-Apr-12
Gym															
Gym Inductions (Casual use) Group	R	16.40	18.50	10.25	STD	17.00	3.66%	19.00	2.70%	11.00	7.32%	11.00	7.32%	01-Jan-11	01-Apr-12
Gym Inductions (Casual use) Individual	R	26.40	29.20	20.50	STD	27.00	2.27%	30.00	2.74%	21.00	2.44%	21.00	2.44%	01-Jan-11	01-Apr-12
1:2:1	R	3.10	3.10	3.10	STD			3.20	3.23%	3.20	3.23%	3.20	3.23%	01-Jan-11	01-Apr-12
Replacement Card Charge	R	6.70	7.20	4.10	STD	7.00	4.48%	7.60	5.56%	4.30	4.88%	4.50	4.65%	01-Jan-11	01-Apr-12
Casual Gym Session Peak	R	5.20	5.70	2.60	STD	5.40	3.85%	5.90	3.51%	2.70	3.85%	3.00	7.14%	01-Jan-11	01-Apr-12
Casual Gym Session Off-Peak	R	5.80	6.30	4.60	STD	6.00	3.45%	6.50	3.17%	4.80	4.35%	5.00	4.17%	01-Jan-11	01-Apr-12

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Health & Fitness Membership															
Site Specific Peak Membership (Hillingdon Sport & Leisure Complex only including Outdoor Pool)	R	50.00	54.00		STD	tbc	0.00%	55.00	1.85%					01-Jan-11	01-Apr-12
Site Specific Peak Membership (Botwell Sport & Leisure Centre, Highgrove Pool, Hillingdon Sport & Leisure Complex excluding the Outdoor Pool)	R	43.25	47.40		STD	45.00	4.05%	50.00	5.49%					01-Jan-11	01-Apr-12
Site Specific Peak Membership (Queensmead Sports Centre only)	R	38.00	42.00		STD	39.15	3.03%	43.20	2.86%					01-Jan-11	01-Apr-12
Off Peak Site Specific Membership	R	33.00	37.00		STD	34.00	3.03%	38.15	3.11%					01-Jan-11	01-Apr-12
LBH Employee Membership (Equal to 'Top Level' Membership)	R	39.00	39.00		STD	39.00	0.00%	39.00	0.00%					01-Jan-11	01-Apr-12
Top Level Membership (access to all available Sites excluding Outdoor Pool at Hillingdon Sport & Leisure Complex)	R	tbc	tbc	tbc	STD	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	01-Jan-11	01-Apr-12
Health Suite Session	R	4.30	4.80	3.30	STD	4.50	4.65%	5.00	4.17%	3.40	3.03%	3.40	3.03%	01-Jan-11	01-Apr-12
Main Hall Hire															
Special Events	R	POA	POA		STD	40.00	POA	45.00	POA					01-Jan-11	01-Apr-12
Hillingdon Sport & Leisure Centre (4 courts)	R	38.95	43.50		STD	40.00	2.70%	45.00	3.45%					01-Jan-11	01-Apr-12
Queensmead Sports Centre (6 courts)	R	56.90	63.95		STD	57.50	1.05%	65.00	1.64%					01-Jan-11	01-Apr-12
Botwell Leisure Centre (4 courts)	R	39.15	43.70		STD	40.00	2.17%	45.00	2.97%					01-Jan-11	01-Apr-12
Dance / Aerobics Studio Hire	R	35.00	39.20		STD	36.00	2.86%	40.00	2.04%					01-Jan-11	01-Apr-12
Gymnastics Hall Hire Fee	R	80.00	90.00		STD	85.00	6.25%	95.00	5.56%					01-Jan-11	01-Apr-12
Gymnastics Hall Hire Fee (Judge Heath)	R	tbc	tbc		STD	85.00	0.00%	95.00	0.00%					01-Jan-11	01-Apr-12
Badminton															
Peak - Per court (Hillingdon Sport & Leisure Complex & Botwell Sport & Leisure Centre)	R	9.75	10.90		STD	10.00	2.56%	11.25	3.21%					01-Jan-11	01-Apr-12
Peak - Per court (Queensmead Sports Centre)	R	9.50	10.70		STD	9.70	2.11%	10.90	1.87%					01-Jan-11	01-Apr-12
Off Peak - Per court (All Sites)	R	5.75	6.50		STD	6.00	4.35%	6.70	3.08%					01-Jan-11	01-Apr-12

All Prices include VAT where applicable																
Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Current Concessions Charge Residents £	Current Concessions Charge Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non-Residents £	% Increase	Proposed New Concession Charge Residents £	% Increase	Current Concessions Charge Non-Residents £	% Increase	Date of last charge to charge	Effective Date
Other																
Trampoline / Martial Arts etc.	R	20.00	22.50		21.00	STD	21.00	5.00%	23.50	4.44%					01-Jan-11	01-Apr-12
Queensmead SC - Netball / 5-a-side	R	25.65	28.70		26.00	STD	26.00	1.36%	29.00	1.05%					01-Jan-11	01-Apr-12
External / AI (including floodlights) (per	R	28.70	32.30		30.00	STD	30.00	4.53%	34.00	5.26%					01-Jan-11	01-Apr-12
Cricknet Lane Charges	R	6.05	6.80		6.20	STD	6.20	2.48%	7.00	2.94%					01-Jan-11	01-Apr-12
Table Tennis per table	R	73.80	82.00	49.20	49.20	STD	75.00	1.63%	85.00	3.66%	51.00	3.66%	51.00	3.66%	01-Jan-11	01-Apr-12
Weekly - Full day	R	57.90	64.60	41.00	41.00	STD	60.00	3.63%	66.00	2.17%	42.00	2.44%	42.00	2.44%	01-Jan-11	01-Apr-12
Weekly - Full day each Additional child from family	R	17.45	19.50	11.00	11.00	STD	18.00	3.15%	20.00	2.56%	11.50	4.55%	11.50	4.55%	01-Jan-11	01-Apr-12
Daily - Full day	R	13.35	14.90	8.20	8.20	STD	14.00	4.87%	15.50	4.03%	8.50	3.66%	8.50	3.66%	01-Jan-11	01-Apr-12
Daily - Full day each Additional child from family	R	2.85	3.20	1.60	1.70	STD	3.00	5.26%	3.40	6.25%	1.70	6.25%	1.80	5.88%	01-Jan-11	01-Apr-12
Adult	R	1.60	1.60	1.10	1.10	STD	1.70	6.25%	1.70	6.25%	1.20	9.09%	1.20	9.09%	01-Jan-11	01-Apr-12
Child	R	0.50	0.50			STD	0.50	0.00%	0.50	0.00%					01-Jan-11	01-Apr-12
Spectators	R	36.90			37.00	STD	37.00	0.27%							01-Jan-11	01-Apr-12
Meetings - Hillingdon Clubs / Schools (Monday - Friday)	R	42.25			44.00	STD	44.00	4.14%							01-Jan-11	01-Apr-12
Meetings - Hillingdon Clubs / Schools (Weekends)	R					STD									01-Jan-11	01-Apr-12
Meetings - Other Organisations (Monday - Friday)	R		52.80			STD			54.00	2.27%					01-Jan-11	01-Apr-12
Meetings - Other Organisations (Weekends)	R		58.10			STD			60.00	3.27%					01-Jan-11	01-Apr-12
Meetings - Events - Additional cost per hour	R	51.25	51.25		54.00	STD	54.00	5.37%	54.00	5.37%					01-Jan-11	01-Apr-12
Meeting Room Full day (8 hrs max)	R	189.65	210.20		195.00	STD	195.00	2.82%	220.00	4.66%					01-Jan-11	01-Apr-12
Meeting Room Evening Rate	R	38.00	42.55		40.00	STD	40.00	5.26%	45.00	5.76%					01-Jan-11	01-Apr-12
Meeting Room Part day (rate per hour)	R	30.75	34.50		32.00	STD	32.00	4.07%	36.00	4.35%					01-Jan-11	01-Apr-12
Football Pitch																
1 to 2 matches (per match)	R	194.75	215.25		200.00	STD	200.00	2.70%	225.00	4.53%					01-Jan-11	01-Apr-12
3 to 5 matches (per match)	R	169.20	189.70		175.00	STD	175.00	3.43%	195.00	2.79%					01-Jan-11	01-Apr-12
6 to 9 matches (per match)	R	143.50	161.00		150.00	STD	150.00	4.53%	165.00	2.48%					01-Jan-11	01-Apr-12
10 or more matches (per match)	R	128.20	142.50		135.00	STD	135.00	5.30%	145.00	1.75%					01-Jan-11	01-Apr-12
Astroturf Pitch																
Full pitch	R	102.50	114.80		105.00	STD	105.00	2.44%	120.00	4.53%					01-Jan-11	01-Apr-12
1/3 pitch	R	56.40	62.50		57.50	STD	57.50	1.95%	65.00	4.00%					01-Jan-11	01-Apr-12

All Prices include VAT where applicable																
Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Current Concessions Charge Residents £	Current Concessions Charge Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non-Residents £	% Increase	Proposed New Concession Charge Residents £	% Increase	Current Concessions Charge Non-Residents £	% Increase	Date of last charge to charge	Effective Date
Botwell Green																
Full Pitch (Botwell Green Sport & Leisure Centre)	R	80.00	90.00			STD	81.00	1.25%	92.00	2.22%					01-Jan-11	01-Apr-12
Half Pitch (Botwell Green Sports & Leisure Centre)	R	56.40	62.50			STD	58.00	2.84%	64.00	2.40%					01-Jan-11	01-Apr-12
Petanque																
Casual use	R	1.20	1.40			STD	1.20	0.00%	1.50	7.14%					01-Jan-11	01-Apr-12
Full pitch (six)	R	25.60	28.70			STD	26.00	1.56%	30.00	4.53%					01-Jan-11	01-Apr-12
1/6 pitch	R	5.20	5.70			STD	5.20	0.00%	6.00	5.26%					01-Jan-11	01-Apr-12
Gymnastics & Other Junior Activities																
Gym Tots & Pre School 45 minute lessons	R	4.40	4.40	3.30	3.50	STD	4.65	5.68%	4.65	5.68%	3.50	6.06%	3.70	5.71%	01-Jan-11	01-Apr-12
General Gym 1-5	R	4.70	4.70	3.80	4.00	STD	4.95	5.32%	4.95	5.32%	4.00	5.26%	4.20	5.00%	01-Jan-11	01-Apr-12
Football	R	4.70	4.70	3.80	4.00	STD	4.95	5.32%	4.95	5.32%	4.00	5.26%	4.20	5.00%	01-Jan-11	01-Apr-12
Trampoline (Intermediate)	R	4.70	4.70	3.80	4.00	STD	4.95	5.32%	4.95	5.32%	4.00	5.26%	4.20	5.00%	01-Jan-11	01-Apr-12
Adult Gymnastics	R	8.00	8.80	6.00	7.00	STD	8.20	2.50%	9.00	2.27%	6.20	3.33%	7.20	2.86%	01-Jan-11	01-Apr-12
Development & Floor & Vault Squad 2	R	4.00	4.00	3.00	3.20	STD	4.20	5.00%	4.20	5.00%	3.20	6.67%	3.40	6.25%	01-Jan-11	01-Apr-12
Development & Floor & Vault Squad 1	R	3.50	3.50	2.50	2.70	STD	3.70	5.71%	3.70	5.71%	2.70	8.00%	2.90	7.41%	01-Jan-11	01-Apr-12
Sports Acro Squad	R	2.58	2.58	1.55	1.75	STD	2.70	4.66%	2.70	4.66%	1.70	9.68%	1.90	8.57%	01-Jan-11	01-Apr-12
Additional staff for parties	R	21.50	21.50	21.50	21.75	STD	23.00	6.98%	23.00	6.98%	23.00	6.98%	23.00	5.75%	01-Jan-11	01-Apr-12
Creche off-peak	R	2.05	2.05	1.40	2.60	STD	2.15	4.88%	2.15	4.88%	1.50	7.14%	2.70	3.85%	01-Jan-11	01-Apr-12
Creche peak	R	2.60	2.60	1.90	3.10	STD	2.80	7.69%	2.80	7.69%	2.00	5.26%	3.20	3.23%	01-Jan-11	01-Apr-12
Toddlers World	R	4.00	4.00	3.60	4.10	STD	4.10	2.50%	4.10	2.50%	3.70	2.78%	4.10	0.00%	01-Jan-11	01-Apr-12
Ice Rink																
Off Peak Adult	R	5.00				STD	5.00	0.00%		0.00%					01-Jan-11	01-Apr-12
Peak Adult	R	7.00				STD	7.00	0.00%		0.00%					01-Jan-11	01-Apr-12
Peak Child	R	5.50	6.00			STD	5.50	0.00%	6.00	0.00%					01-Jan-11	01-Apr-12
Off Peak Child	R	3.50	4.00			STD	3.50	0.00%	4.00	0.00%					01-Jan-11	01-Apr-12
Schools Shared Session	S	110.00				STD	110.00	0.00%		0.00%					01-Jan-11	01-Apr-12
School sole session	S	230.00				STD	230.00	0.00%		0.00%					01-Jan-11	01-Apr-12
Peak Family	R	20.00				STD	20.00	0.00%		0.00%					01-Jan-11	01-Apr-12
Off Peak Family	R	14.00				STD	14.00	0.00%		0.00%					01-Jan-11	01-Apr-12
Peak Adult Group Discount	R	5.60	6.00			STD	5.60	0.00%	6.00	0.00%					01-Jan-11	01-Apr-12
Off Peak Adult Group Discount	R	4.00	4.00			STD	4.00	0.00%	4.00	0.00%					01-Jan-11	01-Apr-12
Peak Child Group Discount	R	4.40				STD	4.40	0.00%		0.00%					01-Jan-11	01-Apr-12
Off Peak Child Group Discount	R	2.80				STD	2.80	0.00%		0.00%					01-Jan-11	01-Apr-12
Sponsorship Income	B	1,000.00				STD	1,000.00	0.00%		0.00%					01-Jan-11	01-Apr-12

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All prices including VAT										
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<u>Breakspear Crematorium</u>										
<u>Cremation Fees</u>										
Stillborn. inc Organist	R	42.00	42.00	EXP	44.00	4.76%	44.00	4.76%	01-Apr-11	01-Apr-12
Children 6 years and under. inc Organist	R	68.00	68.00	EXP	72.00	5.88%	72.00	5.88%	01-Apr-11	01-Apr-12
Children 7 - 11 years. inc Organist	R	107.00	107.00	EXP	114.00	6.54%	114.00	6.54%	01-Apr-11	01-Apr-12
Children 12 - 17 years. inc Organist	R	205.00	205.00	EXP	218.00	6.34%	218.00	6.34%	01-Apr-11	01-Apr-12
Over 17 years. inc Organist	R	520.00	520.00	EXP	550.00	5.77%	550.00	5.77%	01-Apr-11	01-Apr-12

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Cremation of retained organs										
Additional Service Time	R	168.00	168.00	EXP	178.00	5.95%	178.00	5.95%	01-Apr-11	01-Apr-12
Cancellations	R	115.00	115.00	EXP	124.00	7.83%	124.00	7.83%	01-Apr-11	01-Apr-12
Certificates of Cremation - overseas	R	20.00	20.00	EXP	21.00	5.00%	21.00	5.00%	01-Apr-11	01-Apr-12
Scattering of Ashes	R	46.00	46.00	EXP	48.00	4.35%	48.00	4.35%	01-Apr-11	01-Apr-12
Retaining cremated remains(per month)	R	12.00	12.00	EXP	12.00	0.00%	12.00	0.00%	01-Apr-11	01-Apr-12
Postage & Packing in Polytainer UK only	R	55.00	55.00	EXP	58.00	5.45%	58.00	5.45%	01-Apr-11	01-Apr-12
Baby Urn - poly	R	9.60	9.60	STD	10.00	4.17%	10.00	4.17%	01-Apr-11	01-Apr-12
Supply New Garden Seat inc 10 years lease	R	1,471.68	1,471.68	STD	1,544.00	4.91%	1,544.00	4.91%	01-Apr-11	01-Apr-12
Trees & Shrubs - rose bushes inc 5 years lease	R	222.00	222.00	STD	235.00	5.86%	235.00	5.86%	01-Apr-11	01-Apr-12
Trees & Shrubs - rose trees inc 5 years lease	R	276.00	276.00	STD	290.00	5.07%	290.00	5.07%	01-Apr-11	01-Apr-12

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Trees & Shrubs - ornamental shrubs inc 5 years lease	R	276.00	276.00	STD	290.00	5.07%	290.00	5.07%	01-Apr-11	01-Apr-12
Trees & Shrubs - ornamental trees (10 years)	R	372.00	372.00	STD	394.00	5.91%	394.00	5.91%	01-Apr-11	01-Apr-12
Plaque for trees, shrubs, roses or seats	R	86.40	86.40	STD	91.00	5.32%	91.00	5.32%	01-Apr-11	01-Apr-12
Book of Remembrance - 2 line entry	R	57.60	57.60	STD	61.00	5.90%	61.00	5.90%	01-Apr-11	01-Apr-12
Book of Remembrance - 5 line entry	R	100.80	100.80	STD	106.00	5.16%	106.00	5.16%	01-Apr-11	01-Apr-12
Book of Remembrance - 8 line entry	R	148.80	148.80	STD	158.00	6.18%	158.00	6.18%	01-Apr-11	01-Apr-12
Book of Remembrance - 10 line entry	R	182.40	182.40	STD	193.00	5.81%	193.00	5.81%	01-Apr-11	01-Apr-12

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Extra - Floral Emblem	R	75.60	75.60	STD	80.00	5.82%	80.00	5.82%	01-Apr-11	01-Apr-12
Extra - Full Heraldic Device	R	114.00	114.00	STD	120.00	5.26%	120.00	5.26%	01-Apr-11	01-Apr-12
Memorial Cards - 2 line entry	R	38.40	38.40	STD	40.00	4.17%	40.00	4.17%	01-Apr-11	01-Apr-12
Memorial Cards - 5 line entry	R	57.60	57.60	STD	60.00	4.17%	60.00	4.17%	01-Apr-11	01-Apr-12
Memorial Cards - 8 line entry	R	93.60	93.60	STD	98.00	4.70%	98.00	4.70%	01-Apr-11	01-Apr-12
Memorial Cards - 10 line entry	R	120.00	120.00	STD	126.00	5.00%	126.00	5.00%	01-Apr-11	01-Apr-12
Memorial Booklets - 2 line entry	R	57.60	57.60	STD	60.00	4.17%	60.00	4.17%	01-Apr-11	01-Apr-12
Memorial Booklets - 5 line entry	R	78.00	78.00	STD	82.00	5.13%	82.00	5.13%	01-Apr-11	01-Apr-12

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Memorial Booklets - 8 line entry	R	120.00	120.00	STD	126.00	5.00%	126.00	5.00%	01-Apr-11	01-Apr-12
Memorial Booklets - 10 line entry	R	150.00	150.00	STD	157.00	4.67%	157.00	4.67%	01-Apr-11	01-Apr-12
Additional lines in Booklets - 2 line entry	R	33.60	33.60	STD	35.00	4.17%	35.00	4.17%	01-Apr-11	01-Apr-12
Additional lines in Booklets - 5 line entry	R	50.40	50.40	STD	53.00	5.16%	53.00	5.16%	01-Apr-11	01-Apr-12
Additional lines in Booklets - 8 line entry	R	86.40	86.40	STD	90.00	4.17%	90.00	4.17%	01-Apr-11	01-Apr-12
Additional lines in Booklets - 10 line entry	R	110.40	110.40	STD	116.00	5.07%	116.00	5.07%	01-Apr-11	01-Apr-12

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Garden Niches										
10 years incl Urn & Inspection (new facility)	R	1,596.00	1,596.00	STD	1,675.00	4.95%	1,675.00	4.95%	01-Apr-11	01-Apr-12
Columbarium Niches - single-inc 10 years lease	R	346.00	346.00	EXP	363.00	4.91%	363.00	4.91%	01-Apr-11	01-Apr-12
Columbarium Niches - double-inc 10 years lease	R	578.00	578.00	EXP	606.00	4.84%	606.00	4.84%	01-Apr-11	01-Apr-12
Langley casket up to 50 characters	R	205.00	205.00	EXP	215.00	4.88%	215.00	4.88%	01-Apr-11	01-Apr-12
Metal Urn	R	32.00	32.00	EXP	33.00	3.13%	33.00	3.13%	01-Apr-11	01-Apr-12
Cloister Spaces - single-inc 10 years lease	R	150.00	150.00	EXP	157.00	4.67%	157.00	4.67%	01-Apr-11	01-Apr-12
Inscription	R	82.00	82.00	EXP	86.00	4.88%	86.00	4.88%	01-Apr-11	01-Apr-12
Cloister Spaces - double-inc 10 years lease	R	342.00	342.00	EXP	359.00	4.97%	359.00	4.97%	01-Apr-11	01-Apr-12
Inscription	R	126.00	126.00	EXP	132.00	4.76%	132.00	4.76%	01-Apr-11	01-Apr-12

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Classic - inc 5 years lease										
Window Spaces	R	242.00	242.00	EXP	254.00	4.96%	254.00	4.96%	01-Apr-11	01-Apr-12
Inscription	R	108.00	108.00	STD	113.00	4.63%	113.00	4.63%	01-Apr-11	01-Apr-12
New Flower Vases	R	434.40	434.40	STD	456.00	4.97%	456.00	4.97%	01-Apr-11	01-Apr-12
Additional letters each	R	6.00	6.00	STD	6.30	5.00%	6.30	5.00%	01-Apr-11	01-Apr-12
Additional Guided Motif	R	122.40	122.40	STD	128.00	4.58%	128.00	4.58%	01-Apr-11	01-Apr-12
Additional Hand Painted Motif	R	181.20	181.20	STD	190.00	4.86%	190.00	4.86%	01-Apr-11	01-Apr-12
Photoplaque	R	181.20	181.20	STD	190.00	4.86%	190.00	4.86%	01-Apr-11	01-Apr-12
New Windows -- Small -- 10 years -l colour	R	540.00	540.00	STD	567.00	5.00%	567.00	5.00%	01-Apr-11	01-Apr-12

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Cemetery Fees

Adult Interments (persons exceeding 16 years of age at death) - In New Private Graves

Depth for 1 interment	R	450.00	900.00	EXP	540.00	20.00%	1,080.00	20.00%	01-Apr-11	01-Apr-12
Depth for 2 interment	R	494.00	988.00	EXP	590.00	19.43%	1,180.00	19.43%	01-Apr-11	01-Apr-12
Depth for 3 interment	R	660.00	1,320.00	EXP	720.00	9.09%	1,440.00	9.09%	01-Apr-11	01-Apr-12
Depth for 4 interment	R	756.00	1,512.00	EXP	830.00	9.79%	1,660.00	9.79%	01-Apr-11	01-Apr-12

Adult Interments (persons exceeding 16 years of age at death) - In Re-Opened Private Graves

Depth for 1 interment	R	484.00	968.00	EXP	580.00	19.83%	1,160.00	19.83%	01-Apr-11	01-Apr-12
Depth for 2 interment	R	610.00	1,220.00	EXP	730.00	19.67%	1,460.00	19.67%	01-Apr-11	01-Apr-12
Depth for 3 interment	R	802.00	1,604.00	EXP	875.00	9.10%	1,750.00	9.10%	01-Apr-11	01-Apr-12
Depth for 4 interment	R	997.00	1,994.00	EXP	1,095.00	9.83%	2,190.00	9.83%	01-Apr-11	01-Apr-12

Interment of Infants (a stillborn child or child whose age at death did not exceed 3 years "Infants")

In Child's grave	R	36.00	72.00	EXP	40.00	11.11%	80.00	11.11%	01-Apr-11	01-Apr-12
In private grave (single depth)	R	84.00	168.00	EXP	90.00	7.14%	180.00	7.14%	01-Apr-11	01-Apr-12
In private grave for the child's interment plus 2 adults	R	166.00	332.00	EXP	180.00	8.43%	360.00	8.43%	01-Apr-11	01-Apr-12
In private grave for the child's interment plus 3 adults	R	208.00	416.00	EXP	225.00	8.17%	450.00	8.17%	01-Apr-11	01-Apr-12
In Child's grave (where applicable)	R	72.00	144.00	EXP	86.00	19.44%	172.00	19.44%	01-Apr-11	01-Apr-12
In private grave (single depth)	R	105.00	210.00	EXP	125.00	19.05%	250.00	19.05%	01-Apr-11	01-Apr-12
In private grave for the child's interment plus 2 adults	R	250.00	500.00	EXP	300.00	20.00%	600.00	20.00%	01-Apr-11	01-Apr-12
In private grave for the child's interment plus 3 adults	R	318.00	636.00	EXP	380.00	19.50%	760.00	19.50%	01-Apr-11	01-Apr-12

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Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Interment of Cremated Remains (within full private graves)										
When the grave is closed to full interments	R	162.00	324.00	EXP	172.00	6.17%	344.00	6.17%	01-Apr-11	01-Apr-12
To a depth to permit 1 further full interment	R	318.00	636.00	EXP	338.00	6.29%	676.00	6.29%	01-Apr-11	01-Apr-12
To a depth to permit 2 further full interment	R	462.00	924.00	EXP	490.00	6.06%	980.00	6.06%	01-Apr-11	01-Apr-12
To a depth to permit 3 further full interment	R	604.00	1,208.00	EXP	640.00	5.96%	1,280.00	5.96%	01-Apr-11	01-Apr-12
To scatter cremated remains (within Cremation Section and Columbaria)	R	72.00	144.00	EXP	76.00	5.56%	152.00	5.56%	01-Apr-11	01-Apr-12
New and re-open cremation graves	R	162.00	324.00	EXP	172.00	6.17%	344.00	6.17%	01-Apr-11	01-Apr-12
Re-opening of Columbaria units	R	124.00	248.00	EXP	132.00	6.45%	264.00	6.45%	01-Apr-11	01-Apr-12
Interments in Heritage Graves										
Adults interment	R	440.00	880.00	EXP	465.00	5.68%	930.00	5.68%	01-Apr-11	01-Apr-12
Childs interment	R	164.00	328.00	EXP	173.00	5.49%	346.00	5.49%	01-Apr-11	01-Apr-12
Infants interment	R	105.00	210.00	EXP	110.00	4.76%	220.00	4.76%	01-Apr-11	01-Apr-12
Grave Digging Surcharges										
For a variation in size within 2"	R	114.00	228.00	EXP	136.00	19.30%	272.00	19.30%	01-Apr-11	01-Apr-12
For a variation in size between 2" and 4"	R	218.00	436.00	EXP	260.00	19.27%	520.00	19.27%	01-Apr-11	01-Apr-12
For a variation in size between 4" and 6"	R	328.00	656.00	EXP	393.00	19.82%	786.00	19.82%	01-Apr-11	01-Apr-12
For a variation in size in excess of 6"	R	432.00	864.00	EXP	518.00	19.91%	1,036.00	19.91%	01-Apr-11	01-Apr-12

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Exclusive rights of burial (Conventional Graves)										
Grave space measuring 9 feet by 4 feet	R	1,400.00	2,800.00	EXP	1,680.00	20.00%	3,360.00	20.00%	01-Apr-11	01-Apr-12
Grave space measuring 9 feet by 8 feet	R	2,800.00	5,600.00	EXP	3,360.00	20.00%	6,720.00	20.00%	01-Apr-11	01-Apr-12
Exclusive rights of burial (Lawn Section Graves)										
Grave space measuring 9 feet by 4 feet	R	1,000.00	2,000.00	EXP	1,200.00	20.00%	2,400.00	20.00%	01-Apr-11	01-Apr-12
Grave space measuring 9 feet by 8 feet	R	2,000.00	4,000.00	EXP	2,400.00	20.00%	4,800.00	20.00%	01-Apr-11	01-Apr-12
Exclusive rights of burial (Bricked Grave or Vault)										
Grave space measuring 9 feet by 4 feet	R	POA	POA	EXP	POA		POA		01-Apr-11	01-Apr-12
Grave space measuring 9 feet by 8 feet	R	POA	POA	EXP	POA		POA		01-Apr-11	01-Apr-12
Lined Muslim Graves										
For traditional uncoffined burial	R	1,700.00	3,400.00	EXP	1,800.00	5.88%	3,600.00	5.88%	01-Apr-11	01-Apr-12
Children's Section Graves										
Gravespace measuring 4 feet by 2 feet	R	250.00	500.00	EXP	300.00	20.00%	600.00	20.00%	01-Apr-11	01-Apr-12
Woodland Graves (West Drayton Cemetery) Special Regulations Apply										
Gravespace measuring 9 feet by 4 feet	R	625.00	1,250.00	EXP	750.00	20.00%	1,500.00	20.00%	01-Apr-11	01-Apr-12

* Hillingdon's charges for graves and interments have been historically considerably lower than other boroughs. These increases go somewhat to bringing these in line with other charges but are still relatively lower.

All prices including VAT										
Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Imported Food Unit										
Products of animal origin										
0 to 100kg per AWB	B	60.00	60.00	NB	60.00	0.00%	60.00	0.00%	01-Apr-11	01-Apr-12
101 to 1,000kg per CVED	B	90.00	90.00	NB	90.00	0.00%	90.00	0.00%	01-Apr-11	01-Apr-12
1,001 to 5,000kg per CVED	B	140.00	140.00	NB	140.00	0.00%	140.00	0.00%	01-Apr-11	01-Apr-12
5001kg to 15,000kg per CVED	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-11	01-Apr-12
Above 15,001Kg to 42,000kg per CVED	B	340.00	340.00	NB	340.00	0.00%	340.00	0.00%	01-Apr-11	01-Apr-12
Above 42,000kg per CVED	B	50.00	50.00	NB	372.00	20.00%	372.00	20.00%	01-Apr-11	01-Apr-12
Semen / Embryos per CVED	B	26.00	26.00	NB	60.00	15.38%	60.00	15.38%	01-Apr-11	01-Apr-12
From New Zealand	B	10.00	10.00	NB	30.00	0.00%	30.00	0.00%	01-Apr-11	01-Apr-12
Completion of part one of CVED on TRACES per CVED	B	10.00	10.00	NB	10.00	0.00%	10.00	0.00%	01-Apr-11	01-Apr-12
Out of hours Additional charges										
Up to midnight (18:00 to 00:00)	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-11	01-Apr-12
After midnight (00:00 to 08:00)	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Apr-11	01-Apr-12
Additional Charge per CVED on Christmas Day and New Years Day	B	20.00	20.00	NB	20.00	0.00%	20.00	0.00%	01-Apr-11	01-Apr-12

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Products of animal origin - Catch certificate										
Third Countries	B	45.00	45.00	NB	45.00	0.00%	45.00	0.00%	01-Apr-11	01-Apr-12
Bilateral Countries	B	15.00	15.00	NB	15.00	0.00%	15.00	0.00%	01-Apr-11	01-Apr-12
(for Catch certificate only) Out Hours 18:00 to 00:00	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-11	01-Apr-12
(for Catch certificate only) Out Hours 00:00 to 08:00	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Apr-11	01-Apr-12
Products of Non-Animal Origin - CED										
Documentary Check per CED	B	50.00	50.00	NB	60.00	20.00%	60.00	20.00%	01-Apr-11	01-Apr-12
Full Physical Check per CED (Plus AN/Analytical Fee)	B	160.00	160.00	NB	170.00	6.25%	170.00	6.25%	01-Apr-11	01-Apr-12
Non-Compliant (Surrender for Destruction)	B	165.00	165.00	NB	200.00	21.21%	200.00	21.21%	01-Apr-11	01-Apr-12
Non-Compliant (Onward Transmission)	B	115.00	115.00	NB	200.00	73.91%	200.00	73.91%	01-Apr-11	01-Apr-12
Out Hours 18:00 to 00:00	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-11	01-Apr-12
Out Hours 00:00 to 08:00	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Apr-11	01-Apr-12
Japan Products for Radiation										
Documentary Check 1 to 10 Declarations per AWB	B	100.00	100.00	NB	120.00	20.00%	120.00	20.00%	01-Jan-11	01-Apr-12
Documentary Check 11 to 20 Declarations per AWB	B	200.00	200.00	NB	230.00	15.00%	230.00	15.00%	01-Jan-11	01-Apr-12
Documentary Check 21 to 30 Declarations per AWB	B	300.00	300.00	NB	350.00	16.67%	350.00	16.67%	01-Jan-11	01-Apr-12
Full checks 1 to 10 Declarations per AWB includes sampling and courier costs	B	275.00	275.00	NB	300.00	9.09%	300.00	9.09%	01-Jan-11	01-Apr-12
Full checks 11 to 20 Declarations per AWB includes sampling and courier costs	B	375.00	375.00	NB	400.00	6.67%	400.00	6.67%	01-Jan-11	01-Apr-12
Full checks 21 to 30 Declarations per AWB includes sampling and courier costs	B	475.00	475.00	NB	500.00	5.26%	500.00	5.26%	01-Jan-11	01-Apr-12
Additional Charge per CED on Christmas Day and New Years Day	B	20.00	20.00	NB	20.00	0.00%	20.00	0.00%	01-Apr-11	01-Apr-12

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All prices including VAT										
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Products of Non-Animal Origin - Organics										
Full Official Checks	B	45.00	45.00	NB	45.00	0.00%	45.00	0.00%	01-Apr-11	01-Apr-12
Out Hours 18:00 to 00.00	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-11	01-Apr-12
Out Hours 00:00 to 08.00	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Apr-11	01-Apr-12
Export Certificates	B	52.00	52.00	NB	130.00	150.00%	130.00	150.00%	01-Apr-11	01-Apr-12
Verification of organic certificates										
Imported food clearances (normal working hours). Note All Imported foods payments Charges are for Gross weight in Kg. Payment by credit card will incur a 2.5% processing fee.	B	45.00	45.00	NB	45.00	0.00%	45.00	0.00%	01-Apr-11	01-Apr-12
Food Hygiene Training										
Per Attendee (up to 12 attendees per course)	B	60.00	60.00	NB	100.00	66.67%	100.00	66.67%	01-Apr-11	01-Apr-12

All prices including VAT										
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Facilities Management										
Civic Centre Room Hire Rates										
CR2 per hour	M	22.10	22.10	EXP	23.20	4.98%	23.20	4.98%	01-Apr-11	01-Apr-12
CR3 per hour	M	29.30	29.30	EXP	30.80	5.12%	30.80	5.12%	01-Apr-11	01-Apr-12
CR3a per hour	M	26.50	26.50	EXP	27.80	4.91%	27.80	4.91%	01-Apr-11	01-Apr-12
CR3/3a combined per hour	M	44.10	44.10	EXP	46.30	4.99%	46.30	4.99%	01-Apr-11	01-Apr-12
CR4 per hour	M	35.20	35.20	EXP	37.00	5.11%	37.00	5.11%	01-Apr-11	01-Apr-12
CR4a per hour	M	26.50	26.50	EXP	27.80	4.91%	27.80	4.91%	01-Apr-11	01-Apr-12
CR4/4a combined per hour	M	44.20	44.20	EXP	46.40	4.98%	46.40	4.98%	01-Apr-11	01-Apr-12
CR5 per hour	M	44.20	44.20	EXP	46.40	4.98%	46.40	4.98%	01-Apr-11	01-Apr-12
CR6 per hour	M	44.20	44.20	EXP	46.40	4.98%	46.40	4.98%	01-Apr-11	01-Apr-12
CR7 per hour	M	20.70	20.70	EXP	21.70	4.83%	21.70	4.83%	01-Apr-11	01-Apr-12
CR8 per hour - not available for hire	M	22.10	22.10	EXP	23.20	4.98%	23.20	4.98%	01-Apr-11	01-Apr-12
CR9 per hour	M	22.10	22.10	EXP	23.20	4.98%	23.20	4.98%	01-Apr-11	01-Apr-12
Interview rooms per hour	M	13.80	13.80	EXP	14.50	5.07%	14.50	5.07%	01-Apr-11	01-Apr-12
Council Chamber per hour	M	84.90	84.90	EXP	89.10	4.95%	89.10	4.95%	01-Apr-11	01-Apr-12
Middlesex Suite (Day) per hour	M	80.80	80.80	EXP	80.80	0.00%	80.80	0.00%	01-Apr-11	01-Apr-12
Middlesex Suite (Night) per hour	M	113.00	113.00	EXP	113.00	0.00%	113.00	0.00%	01-Apr-11	01-Apr-12
Bar Area per hour	M	44.20	44.20	EXP	44.20	0.00%	44.20	0.00%	01-Apr-11	01-Apr-12

All prices including VAT		Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Date of last charge	Effective Date
Borough Wide Building Services											
Catering Recharge		M	cost + 0%	cost + 0%	STD	cost + 0%	0.00%	cost + 0%	0.00%	01-Apr-11	01-Apr-12
Day To Day Repairs Under £250 Council Premises		M	cost + £35	cost + £35	EXP	cost + £35	0.00%	cost + £35	0.00%	01-Apr-11	01-Apr-12
Day To Day Repairs £250 To £5000 Council Premises		M	cost + 12.5%	cost + 12.5%	EXP	cost + 12.5%	0.00%	cost + 12.5%	0.00%	01-Apr-11	01-Apr-12
Day To Day Repairs Above £5000 Council Premises		M	cost + 10%	cost + 10%	EXP	cost + 10%	0.00%	cost + 10%	0.00%	01-Apr-11	01-Apr-12
Day To Day Repairs Under £250 Non Council Premises		M	cost + £35 + VAT	cost + £35 + VAT	STD	cost + £35 + VAT	0.00%	cost + £35 + VAT	0.00%	01-Apr-11	01-Apr-12
Day To Day Repairs £250 To £5000 Non Council Premises		M	cost + 12.5% + VAT	cost + 12.5% + VAT	STD	cost + 12.5% + VAT	0.00%	cost + 12.5% + VAT	0.00%	01-Apr-11	01-Apr-12
Day To Day Repairs Above £5000 Non Council Premises		M	cost + 10% + VAT	cost + 10% + VAT	STD	cost + 10% + VAT	0.00%	cost + 10% + VAT	0.00%	01-Apr-11	01-Apr-12
Service Contracts Council Premises		M	cost + 10%	cost + 10%	EXP	cost + 10%	0.00%	cost + 10%	0.00%	01-Apr-11	01-Apr-12
Service Contracts Non Council Premises		M	cost + 10% + VAT	cost + 10% + VAT	STD	cost + 10% + VAT	0.00%	cost + 10% + VAT	0.00%	01-Apr-11	01-Apr-12
Queenswalk Room Hire - Standard training room per hour		M	26.00	26.00	EXP	26.00				01-Apr-11	
Queenswalk Room Hire - Standard training room 1/2 Day		M	50.00	60.00	EXP	60.00				01-Apr-11	Queens walk to close as approved by September Cabinet
Queenswalk Room Hire - Standard training room full day		M	100.00	120.00	EXP	120.00				01-Apr-11	
Queenswalk Venue Hire - ICT suite per hour		M	31.00	31.00	EXP	31.00				01-Apr-11	
Queenswalk Catering - catering recharge		M	cost + 15%	cost + 15%	STD	cost + 15%				01-Apr-11	
Queenswalk Photocopying - per copy		M	0.06	0.06	STD	0.06				01-Apr-11	

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Food Health and Safety Fees							
Disposal of non product of animal origin							
1 to 1,000kg	B	48.00	NB	48.00	0.00%	01-Apr-11	01-Apr-12
1,001 to 2,000kg	B	95.00	NB	95.00	0.00%	01-Apr-11	01-Apr-12
2,001 to 3,000kg	B	140.00	NB	140.00	0.00%	01-Apr-11	01-Apr-12
Animal Boarding Establishments							
No of animals 1 to 9	B	125.00	NB	125.00	0.00%	01-Apr-11	01-Apr-12
No of animals 10 to 24	B	177.00	NB	177.00	0.00%	01-Apr-11	01-Apr-12
No of animals 25 to 49	B	260.00	NB	260.00	0.00%	01-Apr-11	01-Apr-12
No of animals 50 to 75	B	355.00	NB	355.00	0.00%	01-Apr-11	01-Apr-12
No of animals 75+ (New category)	B	420.00	NB	420.00	0.00%	01-Apr-11	01-Apr-12
Application to renew an animal boarding establishment - Home boarders (3 dogs or less)	B	81.00		81.00	0.00%	01-Apr-11	01-Apr-12
Dangerous Wild Animals							
Including vets fees	B	75 + vet fee	NB	75 + vet fee	0.00%	01-Apr-11	01-Apr-12
Game dealers licences	B	0.00	NB	0.00	0.00%	01-Apr-11	01-Apr-12
Performing Animals							
Registration	B	396.00	NB	396.00	0.00%	01-Apr-11	01-Apr-12
Registration - Non Profit	B	52.00	NB	52.00	0.00%	01-Apr-11	01-Apr-12
Certificate	B	102.00	NB	free		01-Apr-11	01-Apr-12
Pet Shops							
Including vets fees	B	192.00	NB	192.00	0.00%	01-Apr-11	01-Apr-12

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Riding Establishments							
No of animals 1 to 5	B	75 + vet fee	NB	75 + vet fee	0.00%	01-Apr-11	01-Apr-12
No of animals 6 to 20	B	75 + vet fee	NB	75 + vet fee	0.00%	01-Apr-11	01-Apr-12
No of animals 21 to 35 (Category restructured)	B	75 + vet fee	NB	75 + vet fee	0.00%	01-Apr-11	01-Apr-12
No of animals 36 to 50 (Category restructured)	B	75 + vet fee	NB	75 + vet fee	0.00%	01-Apr-11	01-Apr-12
No of animals 51+ (New category)	B	75 + vet fee	NB	75 + vet fee	0.00%	01-Apr-11	01-Apr-12
Zoo Notification & Licence							
Notification to operate a zoo	B	free	NB	free	0.00%	01-Apr-11	01-Apr-12
Application to renew a zoo licence	B	75 + vet fee	NB	75 + vet fee	0.00%	01-Apr-11	01-Apr-12
Application for a licence to operate a zoo	B	75 + vet fee	NB	75 + vet fee	0.00%	01-Apr-11	01-Apr-12
Breeding of Dogs							
Renewal	B	75 + vet fee	NB	75 + vet fee	0.00%	01-Apr-11	01-Apr-12
Export Licences							
Visit not required	B	55.00	NB	83.00	50.91%	01-Apr-11	01-Apr-12
Visit required	B	95.00	NB	143.00	50.53%	01-Apr-11	01-Apr-12
Pharmacy and Poisons							
Applications	B	43.00	NB	43.00	0.00%	01-Apr-11	01-Apr-12
Change of name	B	24.00	NB	24.00	0.00%	01-Apr-11	01-Apr-12
Renewal	B	41.00	NB	41.00	0.00%	01-Apr-11	01-Apr-12

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Other Licenses							
Special Premises 10/11 New Categories and charges - Laser Renewal - Up to 18 months	B	750.00	NB	750.00	0.00%	01-Apr-11	01-Apr-12
Special Premises 10/11 New Categories and charges - 2 - 3 Therapists	B	54.00	NB	54.00	0.00%	01-Apr-11	01-Apr-12
Special Premises 10/11 New Categories and charges - 4-6 Therapists	B	80.00	NB	80.00	0.00%	01-Apr-11	01-Apr-12
Special Premises 10/11 New Categories and charges - More than 6 Therapists	B	107.00	NB	107.00	0.00%	01-Apr-11	01-Apr-12
Refund or change of details - Admin Fee	B	55.00	NB	55.00	0.00%	01-Apr-11	01-Apr-12
Unfit food - Examination and Condemnation certificate (1st Hour)	B	134.00	NB	134.00	0.00%	01-Apr-11	01-Apr-12
Unfit food - Examination and Condemnation certificate (Subsequent hours or part of)	B	97.00	NB	97.00	0.00%	01-Apr-11	01-Apr-12
Swimming Pool Water - Per visit	B	114.00	NB	114.00	0.00%	01-Apr-11	01-Apr-12
Legal enquires -	B	68.00	NB	68.00	0.00%	01-Apr-11	01-Apr-12
Response to enquiries - Per letter	B	17.00	NB	17.00	0.00%	01-Apr-11	01-Apr-12
Micro-pigmentation - New/Renewal	B	315.00	NB	315.00	0.00%	01-Apr-11	01-Apr-12
Artificial Nails - New/Renewal	B	84.00	NB	84.00	0.00%	01-Apr-11	01-Apr-12
Nose piercing - New/Renewal	B	84.00	NB	84.00	0.00%	01-Apr-11	01-Apr-12
Ear cartilage/lobe, - New/Renewal	B	84.00	NB	84.00	0.00%	01-Apr-11	01-Apr-12
Electrical treatments - New/Renewal	B	84.00	NB	84.00	0.00%	01-Apr-11	01-Apr-12
Non-surgical Lasers, & ILS system licence	B	900.00	NB	900.00	0.00%	01-Apr-11	01-Apr-12
Manicure / pedicure Ear lobe piercing, Facials (including one or more of the following aspects: steam, massage, electrical stimuli)	B	53.00	NB	53.00	0.00%	01-Apr-11	01-Apr-12
- New / Renewal							
Electrolysis, Sun beds etc	B	273.00	Non-	273.00	0.00%	01-Apr-11	01-Apr-12

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Private Water Supplies - new fees prescribed by Private Water Regulations

Sampling Per visit	B	100.00	NB	100.00	0.00%	01-Apr-11	01-Apr-12
Audit Monitoring	B	500.00	NB	400.00	-20.00%	01-Apr-11	01-Apr-12
Check Monitoring	B	100.00	NB	80.00	-20.00%	01-Apr-11	01-Apr-12
Other Sampling and Risk Assessment Combined	B	600.00	NB	300.00	-40.00%	01-Apr-11	01-Apr-12
Risk Assessment	B	500.00	NB	£37 + Analyst costs (no more than £100)		01-Apr-11	01-Apr-12
Other investigations	B	100.00	NB	£37 + Analyst costs (no more than £100)		01-Apr-11	01-Apr-12
Granting an Authority	B	100.00	NB	£37 + Analyst costs (no more than £100)		01-Apr-11	01-Apr-12
Domestic Supplies	B		NB	25.00		01-Apr-11	01-Apr-12

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Trading Standards

Weights and Measures

Examining, adjusting, certifying, stamping, authorising or reporting of special weighing or measuring equipment per hour	B	68.70	NB	68.70	0.00%	01-Apr-11	01-Apr-12
Fees for purpose of S74 Weights & Measures Act 1985	B	68.70	NB	68.70	0.00%	01-Apr-11	01-Apr-12
Linear measures not exceeding 3m for each scale	B	10.10	NB	10.10	0.00%	01-Apr-11	01-Apr-12
Capacity measures without division not exceeding 1 litre or 1 qt	B	7.90	NB	7.90	0.00%	01-Apr-11	01-Apr-12
Cubic ballast measures (other than brim measures)	B	150.00	NB	150.00	0.00%	01-Apr-11	01-Apr-12
Liquid capacity measures for making up and checking average quantity purchases	B	23.90	NB	23.90	0.00%	01-Apr-11	01-Apr-12
Template per scale - First item	B	41.40	NB	41.40	0.00%	01-Apr-11	01-Apr-12
Template per scale - Second item	B	16.50	NB	16.50	0.00%	01-Apr-11	01-Apr-12
Weighing Instruments - Exceeding 250kg to 1 tonne	B	54.10	NB	54.10	0.00%	01-Apr-11	01-Apr-12
Weighing Instruments - Exceeding 1 tonne to 10 tonnes	B	129.00	NB	129.00	0.00%	01-Apr-11	01-Apr-12
Weighing Instruments - Exceeding 10 tonnes to 30 tonnes	B	340.50	NB	340.50	0.00%	01-Apr-11	01-Apr-12
Weighing Instruments - Exceeding 10 tonnes to 30 tonnes (weights and labour provided)	B	170.00	NB	170.00	0.00%	01-Apr-11	01-Apr-12
Weighing Instruments - Exceeding 30 tonnes to 60 tonnes	B	560.00	NB	560.00	0.00%	01-Apr-11	01-Apr-12
Weighing Instruments - Exceeding 30 tonnes to 60 tonnes (weights and labour provided)	B	280.00	NB	280.00	0.00%	01-Apr-11	01-Apr-12

Measuring Instruments for Liquid Fuel and Lubricants

Container Type (un-subdivided)	B	61.90	NB	61.90	0.00%	01-Apr-11	01-Apr-12
Single / multi-outlets (nozzles) - Each Additional nozzle tested	B	101.70	NB	101.70	0.00%	01-Apr-11	01-Apr-12
Single / multi-outlets (nozzles) - First nozzle tested per site	B	62.40	NB	62.40	0.00%	01-Apr-11	01-Apr-12

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A charge to cover any Additional costs involved in testing ancillary equipment which requires Additional testing on site, such as credit card acceptors, could be based upon the basic fee given above plus Additional costs at a rate per extra officer / hour	B	68.70	NB	68.70	0.00%	01-Apr-11	01-Apr-12

All Prices Include VAT

Type of Fee / Charge	Type	Current Charges £	Vat Status	Proposed New Charges £	% Increase	Date of last change to charge	Effective Date
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Road Tanker Liquid Fuel Measuring Equipment (Above 100 litres)

Meter measuring system - Dry hose type with two testing liquids	B	197.00	NB	197.00	0.00%	01-Apr-11	01-Apr-12
Meter measuring system - Wet hose type with two testing liquids	B	244.00	NB	244.00	0.00%	01-Apr-11	01-Apr-12
Dipstick measuring systems - Up to 7,600 litres (for calibration of each compartment and production of chart)	B	146.50	NB	146.50	0.00%	01-Apr-11	01-Apr-12
Dipstick measuring systems - Over 7,600 litres basic fees + costs per hour at a rate of:	B	68.70	NB	68.70	0.00%	01-Apr-11	01-Apr-12
Digital dipstick	B	18.00	NB	18.00	0.00%	01-Apr-11	01-Apr-12
Spare dipstick	B	18.00	NB	18.00	0.00%	01-Apr-11	01-Apr-12
Replacement dipstick (for calibration of each compartment and production of chart)	B	38.10	NB	38.10	0.00%	01-Apr-11	01-Apr-12

20**Explosives**

Registered premises (Statutory Fee) New	B	105.00	NB	105.00	0.00%	01-Apr-10	01-Apr-12
Registered premises (Statutory Fee) Renewal	B	52.00	NB	52.00	0.00%	01-Apr-10	01-Apr-12
Licensed store (Statutory Fee) New	B	178.00	NB	178.00	0.00%	01-Apr-10	01-Apr-12
Licensed store (Statutory Fee) Renewal	B	83.00	NB	83.00	0.00%	01-Apr-10	01-Apr-12
Licence to sell all year (statutory Fee)	B	500.00	NB	500.00	0.00%	01-Apr-11	01-Apr-12

Sale of goods

By competitive bidding	B	174.00	NB	174.00	0.00%	01-Apr-11	01-Apr-12
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Motor Salvage Operations Registration

New applications and renewals	B	102.50	NB	102.50	0.00%	01-Apr-11	01-Apr-12
Access to public register	B	0.00	NB	0.00	0.00%	01-Apr-11	01-Apr-12
Certified copy of single entry (per copy)	B	11.80	NB	11.80	0.00%	01-Apr-11	01-Apr-12
Non-certified copy of one or more entries	B	3.70	NB	3.70	0.00%	01-Apr-11	01-Apr-12

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Planning & Applications**Planning Fees**

Commercial Buildings - Call Out for Listed Building and Design Advice from a Conservation Officer	R	120.00	NB	120.00	0.00%	01-Apr-11	01-Apr-12
Pre Application Fees - Category B Development	R	4,200.00	NB	4,200.00	0.00%	01-Apr-11	01-Apr-12
Pre Application Fees - Category C Development	R	2,280.00	NB	2,280.00	0.00%	01-Apr-11	01-Apr-12
Pre Application Fees - Category D Development	R	1,140.00	NB	1,140.00	0.00%	01-Apr-11	01-Apr-12
Follow up Meetings - Category B Development	R	1,080.00	NB	1,080.00	0.00%	01-Apr-11	01-Apr-12
Follow up Meetings - Category C Development	R	485.00	NB	485.00	0.00%	01-Apr-11	01-Apr-12
Follow up Meetings - Category D Development	R	485.00	NB	485.00	0.00%	01-Apr-11	01-Apr-12
Other Developments - All other Development excluding householder development and work to trees	R	270.00	NB	270.00	0.00%	01-Apr-11	01-Apr-12
Householders - Minor Applications	R	270.00	NB	270.00	0.00%	01-Apr-11	01-Apr-12
Householders - Category A Development	R	6,000.00	NB	6,000.00	0.00%	01-Apr-11	01-Apr-12
Householders - Specialist: Additional flat fee where listed Building or Conservation advice is required	R	120.00	NB	120.00	0.00%	01-Apr-11	01-Apr-12
Additional charges for the attendance of senior Managers - All other Development excluding householder development and work to trees	R	240.00	NB	240.00	0.00%	01-Apr-11	01-Apr-12
Follow up Meetings - Category A Development	R	1,560.00	NB	1,560.00	0.00%	01-Apr-11	01-Apr-12

BAA Fees**GDPO Applications and other Planning Related Work**

Scoping/screening opinions	B	1,000.00	NB	1,000.00	0.00%	01-Apr-11	01-Apr-12
6 pre-application meetings a year - per meeting	B	750.00	NB	750.00	0.00%	01-Apr-11	01-Apr-12
Considerations	B	85.00	NB	85.00	0.00%	01-Apr-11	01-Apr-12

Application where no extra floorspace is created

	B	170.00	NB	170.00	0.00%	01-Apr-11	01-Apr-12
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Minor Developments

Floorspace created no larger than 1000m2 or site no bigger than 1hectares	B	850.00	NB	850.00	0.00%	01-Apr-11	01-Apr-12
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Major Developments

Band A 1,000m2 to 10,000m2 or between 1 and 5 hectares	B	3,400.00	NB	3,400.00	0.00%	01-Apr-11	01-Apr-12
Band B 10,000m2 to 20,000m2 or between 5 and 10 hectares	B	6,800.00	NB	6,800.00	0.00%	01-Apr-11	01-Apr-12
Band C above 20,000m2 or above 10 hectares fee	B	18,000.00	NB	18,000.00	0.00%	01-Apr-11	01-Apr-12

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Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Concession Charges £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Proposed New Concession Charges £	% Increase	Date of last change to charge	Effective Date

Pest Control

Occupied Property - 1-3 visits	R	60.00		15.00	STD	60.00	0.00%		0.00%	15.00	0.00%	01 April 2012	01 April 2012
Occupied Property - each additional visit	R	36.00		15.00	STD	36.00	0.00%		0.00%	15.00	0.00%	01 April 2012	01 April 2012
Rented Property	R	93.60		12.00	STD	93.60	0.00%		0.00%	12.00	0.00%	01 April 2012	01 April 2012
Emergency Work	R	48.00			STD	48.00	0.00%		0.00%			01 April 2012	01 April 2012
No Access	R	36.00			STD	36.00	0.00%		0.00%			01 April 2012	01 April 2012

Consumer Protection**Contaminated Land**

Residential Enquiries - Per hour (Current Year)	R	60.00	60.00		STD	60.00	0.00%	60.00	0.00%				
Flat Rate (From Jan 2011)			150.00		STD			150.00	0.00%				01 April 2012
Commercial Enquiries - Per hour (Current Year)	B				STD								01 April 2012
Flat Rate (From Jan 2011)													01 April 2012

Hall Hire Charges**Meeting Hall Hire - Scale 1 (Haydon Hall)**

Rooms 1, 3 + 5 Mon - Fri	B	38.00	38.00		EXP	38.00	0.00%	39.00	2.63%				01 April 2012
Whole Hall Sat / Sun & Bank Holidays	B	55.00	55.00		EXP	55.00	0.00%	57.00	3.64%				01 April 2012
Rooms 2 or 4 or 6 Mon - Fri	B	32.00	32.00		EXP	32.00	0.00%	33.00	3.13%				01 April 2012

Meeting Hall Hire - Scale 2

Rooms 1, 3 + 5 Mon - Fri	B	20.00	20.00		EXP	20.00	0.00%	21.00	5.00%				01 April 2012
Whole Hall Sat / Sun & Bank Holidays	B	29.00	29.00		EXP	29.00	0.00%	30.00	3.45%				01 April 2012
Rooms 2 or 4 or 6 Mon - Fri	B	16.00	16.00		EXP	16.00	0.00%	16.00	0.00%				01 April 2012

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Cavendish Hall (Leased to Richtone Ltd - prices shown are the maximum that can be charged) - Scale 2

Ground floor hall Mon - Thurs	B	19.00	19.00		EXP	19.00	0.00%	19.50	2.63%				01 April 2012
First floor hall Mon - Thurs	B	19.00	19.00		EXP	19.00	0.00%	19.50	2.63%				01 April 2012
Upstairs small room Mon - Thurs	B	15.00	15.00		EXP	15.00	0.00%	15.50	3.33%				01 April 2012
Ground floor hall Fri / Sat / Sun	B	27.00	27.00		EXP	27.00	0.00%	28.00	3.70%				01 April 2012
First floor hall Fri / Sat / Sun	B	27.00	27.00		EXP	27.00	0.00%	28.00	3.70%				01 April 2012
Upstairs small room Fri / Sat / Sun	B	16.00	16.00		EXP	16.00	0.00%	16.50	3.13%				01 April 2012

The Grange (Leased to Lido Catering Co Ltd - prices shown are the maximum that can be charged)

Large Room Mon - Thurs	B	16.00	16.00		EXP	16.00	0.00%	16.50	3.13%				01 April 2012
Medium room Mon - Thurs	B	16.00	16.00		EXP	16.00	0.00%	16.50	3.13%				01 April 2012
Small room Mon - Thurs	B	15.00	15.00		EXP	15.00	0.00%	15.50	3.33%				01 April 2012
Large Room Fri / Sat / Sun	B	20.00	20.00		EXP	20.00	0.00%	20.50	2.50%				01 April 2012
Medium Room Fri / Sat / Sun	B	20.00	20.00		EXP	20.00	0.00%	20.50	2.50%				01 April 2012
Small Room Fri / Sat / Sun	B	16.00	16.00		EXP	16.00	0.00%	16.50	3.13%				01 April 2012

Kings College Pavilion - (Prices shown are the maximum that can be charged)

Small Room Mon - Thurs inc Friday until 4.40pm	B	11.10	11.40		EXP	11.10	0.00%	11.70	2.63%				01 April 2012
Medium Room Mon - Thurs inc Friday until 4.40pm	B	11.10	11.40		EXP	11.10	0.00%	11.70	2.63%				01 April 2012
Large Room Mon - Thurs inc Friday until 4.40pm	B	16.40	17.30		EXP	16.40	0.00%	17.80	2.89%				01 April 2012
Small Room Fri after 4.30 / Sat / Sun	B	21.50	22.70		EXP	21.50	0.00%	23.40	3.08%				01 April 2012
Medium Room Fri after 4.30 / Sat / Sun	B	21.50	22.70		EXP	21.50	0.00%	23.40	3.08%				01 April 2012
Large Room Fri after 4.30 / Sat / Sun	B	31.80	33.50		EXP	31.80	0.00%	34.50	2.99%				01 April 2012

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Commercial Events - These are guide prices and will be negotiated on an individual basis.													
Commercial events / Operating Days	B	2,255.00	2,314.00		EXP	2,255.00	0.00%	2,383.00	2.98%				01 April 2012
Commercial events / set up strip down days	B	375.40	385.00		EXP	375.40	0.00%	397.00	3.12%				01 April 2012
Fairs & Circuses - Monday to Thursday	B	829.00	829.00		EXP	829.00	0.00%	854.00	3.02%				01 April 2012
Fairs & Circuses - Friday, Saturday, Sunday & Bank Holidays	B	1,134.00	1,134.00		EXP	1,134.00	0.00%	1,168.00	3.00%				01 April 2012

Parks & Leisure Facility

Football, Rugby, Hockey, Lacrosse & Gaelic Football (pro rata per match)													
Junior - Without changing facilities	R	17.50	18.80		EXP	17.50	0.00%	19.40	3.19%				01 April 2012
Junior - With changing facilities	R	23.60	25.50		EXP	23.60	0.00%	26.30	3.14%				01 April 2012
Senior - Without changing facilities	R	25.70	27.63		EXP	25.70	0.00%	28.50	3.15%				01 April 2012
Senior - With changing facilities	R	57.50	61.90		EXP	57.50	0.00%	63.80	3.07%				01 April 2012
Class 111 Dressing accommodation	R	26.70	28.80		EXP	26.70	0.00%	29.70	3.13%				01 April 2012
Class 1V Other grounds	R	33.00	34.40		EXP	33.00	0.00%	35.40	2.91%				01 April 2012
Junior - Without changing facilities	R	18.50	19.90		EXP	18.50	0.00%	20.50	3.02%				01 April 2012

Bowls (May to September)

Clubs pay lump sum (mgt fee) to green spaces collect fees and season tickets themselves.

Green Fees (per hour) Adult	R	5.00	5.00		EXP	5.00	0.00%	5.20	4.00%				01 April 2012
Green Fees (per hour) Senior Citizens and Children	R	4.00	4.00		EXP	4.00	0.00%	4.10	2.50%				01 April 2012
Season Tickets Adult	R	112.00	112.00		EXP	112.00	0.00%	116.00	3.57%				01 April 2012
Season Tickets Senior Citizens and Children	R	57.00	57.00		EXP	57.00	0.00%	58.00	1.75%				01 April 2012

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Cricket (pro-rata per match)													
Class 1A Modern dressing accommodation with hot & cold showers	R	102.57	110.50		EXP	102.57	0.00%	113.80	2.99%				01 April 2012
Class 111 Dressing accommodation	R	66.67	71.84		EXP	66.67	0.00%	74.00	3.01%				01 April 2012
Class 1V Other grounds	R	52.30	56.36		EXP	52.30	0.00%	58.10	3.09%				01 April 2012
Class 1A Modern dressing accommodation with hot & cold showers	R	122.05	131.53		EXP	122.05	0.00%	135.50	3.02%				01 April 2012
Class 1B Older dressing accommodation with hot & cold showers	R	112.82	121.58		EXP	112.82	0.00%	125.20	2.98%				01 April 2012
Class 1V Dressing accommodation with washing facilities	R	88.20	95.05		EXP	88.20	0.00%	97.90	3.00%				01 April 2012
All day match (commencing at 10.30 or 11.00am)	R				EXP								01 April 2012
Additional charge per match for seasonal or single lettings	R	16.41	17.68		EXP	16.41	0.00%	18.20	2.94%				01 April 2012
Letting of Open Space													
Fund-raising events	B	0.00	0.00		EXP	0.00		0.00					01 April 2012
Charity events	B	0.00	0.00		EXP	0.00		0.00					01 April 2012
Events - profit making or commercial - min. hourly charge	B	100.51	100.51		EXP	100.51	0.00%	103.50	2.97%				01 April 2012
Events - local community or non-profit making - min. hourly charge	B	16.41			EXP	16.41	0.00%						01 April 2012
Sports days	B	22.56	23.15		EXP	22.56	0.00%	23.80	2.81%				01 April 2012
Other events / minimum charge	B	52.30	53.70		EXP	52.30	0.00%	55.30	2.98%				01 April 2012
Wedding photographs etc (New Charge 2007/08)	R	53.70	53.70		EXP	53.70	0.00%	55.30	2.98%				01 April 2012

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Use of Camp Site - Mad Bess Wood (Scout Groups etc)													
0-29 persons per night	R	44.10	46.40		EXP	44.10	0.00%	47.80	3.02%				01 April 2012
Tennis (charges per hour)													
Juniors - Weekdays up to 6pm	R	3.00	3.08		EXP	3.00	0.00%	3.20	4.07%				01 April 2012
Weekends & Public Holidays	R	6.00	6.15		EXP	6.00	0.00%	6.30	2.44%				01 April 2012
Adults - Weekdays up to 4pm	R	5.00	5.13		EXP	5.00	0.00%	5.30	3.41%				01 April 2012
After 4pm, weekends & Public Holidays	R	6.00	6.15		EXP	6.00	0.00%	6.30	2.44%				01 April 2012

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Street-Scene Enforcement										
Minor Highways Fees										
Scaffold / Hoarding (Additional charge per hour)	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01 April 2011	01 April 2012
Plant & Maintain Licences (Additional cost /hr)	B			NB	0.00		0.00		01 April 2011	01 April 2012
Mobile Construction Equipment (e.g. cranes on the highway) Additional cost per hr	B		170.00	NB	0.00		180.00	5.88%	01 April 2011	01 April 2012
Scaffold / Hoarding (charge per application)	B			NB	170.00	0.00%	180.00	5.88%	01 April 2011	01 April 2012
Plant & Maintain Licences (Basic cost charged per application)	M	170.00		NB	170.00		180.00		01 April 2011	01 April 2012
Mobile Construction Equipment (e.g. cranes on the highway)	B		170.00	NB			180.00	5.88%	01 April 2011	01 April 2012
Oversail Licences (e.g. cranes and canopies)	B		170.00	NB			180.00	5.88%	01 April 2011	01 April 2012
Entrance to Cellars and Pavement Lights	B	Recharged at costs		NB	Recharged at costs		Recharged at costs		01 April 2011	01 April 2012
Cars for Sale on the Highway										
Removals - not a licencable fee and charge hardly ever occurs, we would pass on full cost and storage removed vehicle upon collection by owner.	B	Recharged at costs		NB	Recharged at costs		Recharged at costs		01 April 2011	01 April 2012

All Prices Include VAT											
Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Date of last change to charge	Effective Date	
"A" Board fees & charges - very rarely have to remove these and if we did we would pass removal costs on to relevant party.											
Initial application fee	B	51.50	51.50	NB	51.50	0.00%	51.50	0.00%	01 April 2011	01 April 2012	
Once approved by Planning a further:	B	96.30	96.30	NB	96.30	0.00%	96.30	0.00%	01 April 2011	01 April 2012	
Thereafter annual fee	B	147.80	147.80	NB	147.80	0.00%	147.80	0.00%	01 April 2011	01 April 2012	
Public Rights of Way											
Application to change definitive map & statement	M	140.00	140.00	NB	150.00	7.14%	150.00	7.14%	01 April 2011	01 April 2012	
Highways Enquires											
For legal purposes requiring a written response	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01 April 2011	01 April 2012	
Streetworks Inspection / Licensing											
Sample Inspection	B		50.00	NB			50.00	0.00%	01 April 2011	01 April 2012	
Defected Works	B		47.50	NB			47.50	0.00%	01 April 2011	01 April 2012	
License new plant	B		400.00	NB			450.00	12.50%	01 April 2011	01 April 2012	
license old plant	B		400.00	NB			450.00	12.50%	01 April 2011	01 April 2012	
Streetworks Overruns (min/day)	B		100.00	NB			100.00	0.00%	01 April 2011	01 April 2012	
Streetworks Overruns (max/day)	B		2,500.00	NB			2,500.00	0.00%	01 April 2011	01 April 2012	
Bar marks in front of vehicle crossings	M	135.00	135.00	NB	135.00	0.00%	135.00	0.00%	01 April 2011	01 April 2012	

All Prices Include VAT										
Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Date of last charge to change	Effective Date
Minor Highways Fees										
Vehicle Crossings (Average crossing)	R	872.00	50.00	NB	900.00	3.21%	50.00	0.00%	01 April 2011	01 April 2012
Oversail Licences (e.g. cranes and canopies) Additional charges per hr	B		50.00	NB					01 April 2011	01 April 2012
All Highways enquiries for legal purposes requiring written response	M	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01 April 2011	01 April 2012
Additional Highways Enquiries										
Standard Highways Adoption Question (1 to 3 questions)	B	31.50	31.50	EXP	34.00	7.94%	34.00	7.94%	01 April 2011	01 April 2012
Additional Highways Questions (each)	B	10.50	10.50	EXP	12.00	14.29%	12.00	14.29%	01 April 2011	01 April 2012

All prices including VAT		Type	Current Charges Residents £	Current Charges Non-Residents £	Concession Charges £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Proposed New Concession Charges £	% Increase	Date of last change to charge	Effective Date
Children's Centres														
Full day care provision														
Nestles Avenue Children's Centre	R		205.00	205.00		EXP	205.00	0.00%	205.00	0.00%			01-Apr-08	01-Apr-12
South Ruislip Early Years Centre	R		205.00	205.00		EXP	205.00	0.00%	205.00	0.00%			01-Apr-08	01-Apr-12
Uxbridge Early Years Centre	R		205.00	205.00		EXP	205.00	0.00%	205.00	0.00%			01-Apr-08	01-Apr-12
Barra Hall Room Hire														
Daytime room hire per hour (9am to 6pm) (concession for voluntary organisations)	M		30.00	30.00	£15 to £20	EXP	30.00	0.00%	30.00	0.00%	£15 to £20		01-Jun-10	01-Apr-12
Daytime room hire per day (9am to 6pm) (concession for voluntary organisations)	M		150.00	150.00	75.00	EXP	150.00	0.00%	150.00	0.00%	75.00		01-Jun-10	01-Apr-12
Evening room hire per hour (concession for voluntary organisations)	M		33.00	33.00	£16.50 to £22	EXP	33.00	0.00%	33.00	0.00%	£16.50 to £22		01-Jun-10	01-Apr-12
Weekend room hire per hour (concession for voluntary organisations)	M		37.50	37.50	£18.50 to £25	EXP	37.50	0.00%	37.50	0.00%	£18.50 to £25		01-Jun-10	01-Apr-12
Weekend room hire per day (9am to 6pm) (concession for voluntary organisations)	M		187.50	187.50	93.75	EXP	187.50	0.00%	187.50	0.00%	93.75		01-Jun-10	01-Apr-12
Additional tea / coffee (per mug)	M		0.80	0.80	0.80	STD	0.80	0.00%	0.80	0.00%	0.80		01-Jun-10	01-Apr-12
Adult Education														
Tuition Fees														
Tuition Fee per Guided Learning Hour -LSC funded provision	R		2.48	4.50	1.74	EXP	2.48	0.00%	4.50	0.00%	1.74		01-Sep-11	01-Sep-12
Tuition Fee per Guided Learning Hour -LBH funded provision	R		2.48	4.50	1.74	EXP	2.48	0.00%	4.50	0.00%	1.74		01-Sep-11	01-Sep-12

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Music Service (Termly charge)														
Group tuition	R		58.50	58.50		EXP	Subject to Phase 2 of Member Working Group Review	-100.00%	Subject to Phase 2 of Member Working Group Review	-100.00%			01-Sep-11	01-Apr-12
Individual tuition	R		110.00	110.00		EXP		-100.00%		-100.00%			01-Sep-11	01-Apr-12
Saturday Music Centre	R		58.50	58.50		EXP		-100.00%		-100.00%			01-Sep-11	01-Apr-12
Evening Activity or Saturday Choir Only	R		27.75	27.75		EXP		-100.00%		-100.00%			01-Sep-10	01-Apr-12
Use of Instrument	R		9.75	9.75		EXP		-100.00%		-100.00%			01-Sep-10	01-Apr-12

Music Service (Reduced rate for families in receipt of benefit - termly charge)

Group tuition	R		12.75	12.75		EXP	Subject to Phase 2 of Member Working Group Review	-100.00%	Subject to Phase 2 of Member Working Group Review	-100.00%			01-Sep-10	01-Apr-12
Individual tuition	R		21.25	21.25		EXP		-100.00%		-100.00%			01-Sep-10	01-Apr-12
Saturday Music Centre	R		12.75	12.75		EXP		-100.00%		-100.00%			01-Sep-10	01-Apr-12
Evening Activity or Saturday Choir Only	R		9.25	9.25		EXP		-100.00%		-100.00%			01-Sep-10	01-Apr-12
Use of Instrument	R		4.10	4.10		EXP		-100.00%		-100.00%			01-Sep-10	01-Apr-12

Music Service (Schools Charges)

Hourly Charge for School Projects	S			37.00		NB			Subject to Phase 2 of Member Working Group Review				01-Sep-10	01-Sep-12
Hourly Charge for School Projects (to academies)	S			44.40		STD				-100.00%			01-Sep-10	01-Sep-12

Chanville YPC Northwood YPC South

Ruislip YPC

Hourly Charges

Council directly managed	M		20.00	20.00		EXP	20.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups	M		25.00	25.00		EXP	25.00	0.00%	review of Youth Service	-100.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings	M		30.00	30.00		EXP	30.00	0.00%		-100.00%			01-Apr-11	01-Apr-12
Other lettings	M		40.00	40.00		EXP	40.00	0.00%		-100.00%			01-Apr-11	01-Apr-12

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Daily Charges (Up to 8 Hours)														
Council directly managed		M	120.00	120.00		EXP	120.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	150.00	150.00		EXP	150.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	180.00	180.00		EXP	180.00	0.00%	Youth Service	0.00%			01-Apr-11	01-Apr-12
Other lettings		M	241.00	241.00		EXP	241.00	0.00%		0.00%			01-Apr-11	01-Apr-12
Daily Charges (More than 8 Hours)														
Council directly managed		M	241.00	241.00		EXP	241.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	301.00	301.00		EXP	301.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	361.00	361.00		EXP	361.00	0.00%	Youth Service	0.00%			01-Apr-11	01-Apr-12
Other lettings		M	481.00	481.00		EXP	481.00	0.00%		0.00%			01-Apr-11	01-Apr-12
Individual Rooms														
Hourly														
Charge for 1 room		M	7.00	7.00		EXP	7.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	10.00	10.00		EXP	10.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Large Hall		M	15.00	15.00		EXP	15.00	0.00%	Youth Service	0.00%			01-Apr-11	01-Apr-12
Daily (up to 8 hours)														
Charge for 1 room		M	40.00	40.00		EXP	40.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	60.00	60.00		EXP	60.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Large Hall		M	90.00	90.00		EXP	90.00	0.00%	Youth Service	0.00%			01-Apr-11	01-Apr-12
Daily (more than 8 hours)														
Charge for 1 room		M	80.00	80.00		EXP	80.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	120.00	120.00		EXP	120.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Large Hall		M	180.00	180.00		EXP	180.00	0.00%	Youth Service	0.00%			01-Apr-11	01-Apr-12
West Drayton YPC														
Hourly charges														
Council directly managed		M	21.00	21.00		EXP	21.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	26.00	26.00		EXP	26.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	31.00	31.00		EXP	31.00	0.00%	Youth Service	0.00%			01-Apr-11	01-Apr-12
Other lettings		M	41.00	41.00		EXP	41.00	0.00%		0.00%			01-Apr-11	01-Apr-12

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Daily Charges (UP to 8 HOURS)														
Council directly managed		M	124.00	124.00		EXP	124.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	155.00	155.00		EXP	155.00	0.00%	review of	-100.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	186.00	186.00		EXP	186.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Other lettings		M	248.00	248.00		EXP	248.00	0.00%		-100.00%			01-Apr-11	01-Apr-12
Daily Charges (More than 8 HOURS)														
Council directly managed		M	248.00	248.00		EXP	248.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	310.00	310.00		EXP	310.00	0.00%	review of	-100.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	372.00	372.00		EXP	372.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Other lettings		M	496.00	496.00		EXP	496.00	0.00%		-100.00%			01-Apr-11	01-Apr-12
Individual Rooms Hourly														
Charge for 1 room		M	7.00	7.00		EXP	7.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	10.00	10.00		EXP	10.00	0.00%	review of	-100.00%			01-Apr-11	01-Apr-12
Large Hall		M	16.00	16.00		EXP	16.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Daily (up to 8 hours)														
Charge for 1 room		M	41.00	41.00		EXP	41.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	62.00	62.00		EXP	62.00	0.00%	review of	-100.00%			01-Apr-11	01-Apr-12
Large Hall		M	93.00	93.00		EXP	93.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Daily (more than 8 hours)														
Charge for 1 room		M	83.00	83.00		EXP	83.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	124.00	124.00		EXP	124.00	0.00%	review of	-100.00%			01-Apr-11	01-Apr-12
Large Hall		M	186.00	186.00		EXP	186.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Harlington YPC Hourly														
Council directly managed		M	16.00	16.00		EXP	16.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	20.00	20.00		EXP	20.00	0.00%	review of	-100.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	24.00	24.00		EXP	24.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Other lettings		M	32.00	32.00		EXP	32.00	0.00%		-100.00%			01-Apr-11	01-Apr-12

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Daily (up to 8 hours)														
Council directly managed		M	97.00	97.00		EXP	97.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	122.00	122.00		EXP	122.00	0.00%	review of	-100.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	146.00	146.00		EXP	146.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Other lettings		M	194.00	194.00		EXP	194.00	0.00%		-100.00%			01-Apr-11	01-Apr-12
Daily (more than 8 hours)														
Council directly managed		M	194.00	194.00		EXP	194.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	243.00	243.00		EXP	243.00	0.00%	review of	-100.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	292.00	292.00		EXP	292.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Other lettings		M	389.00	389.00		EXP	389.00	0.00%		-100.00%			01-Apr-11	01-Apr-12
Individual Rooms														
Hourly														
Charge for 1 room		M	5.00	5.00		EXP	5.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	8.00	8.00		EXP	8.00	0.00%	review of	-100.00%			01-Apr-11	01-Apr-12
Large Hall		M	12.00	12.00		EXP	12.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Daily (up to 8 hours)														
Charge for 1 room		M	32.00	32.00		EXP	32.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	49.00	49.00		EXP	49.00	0.00%	review of	-100.00%			01-Apr-11	01-Apr-12
Large Hall		M	73.00	73.00		EXP	73.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Daily (more than 8 hours)														
Charge for 1 room		M	65.00	65.00		EXP	65.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	97.00	97.00		EXP	97.00	0.00%	review of	-100.00%			01-Apr-11	01-Apr-12
Large Hall		M	146.00	146.00		EXP	146.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Ruislip YPC														
Hourly														
Council directly managed		M	16.00	16.00		EXP	16.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	20.00	20.00		EXP	20.00	0.00%	review of	-100.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	24.00	24.00		EXP	24.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Other lettings		M	32.00	32.00		EXP	32.00	0.00%		-100.00%			01-Apr-11	01-Apr-12

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Daily (up to 8 hours)														
Council directly managed		M	95.00	95.00		EXP	95.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	118.00	118.00		EXP	118.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	142.00	142.00		EXP	142.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Other lettings		M	189.00	189.00		EXP	189.00	0.00%		-100.00%			01-Apr-11	01-Apr-12
Daily (more than 8 hours)														
Council directly managed		M	189.00	189.00		EXP	189.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	237.00	237.00		EXP	237.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	284.00	284.00		EXP	284.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Other lettings		M	379.00	379.00		EXP	379.00	0.00%		-100.00%			01-Apr-11	01-Apr-12
Individual Rooms Hourly														
Charge for 1 room		M	5.00	5.00		EXP	5.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	8.00	8.00		EXP	8.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Large Hall		M	12.00	12.00		EXP	12.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Daily (up to 8 hours)														
Charge for 1 room		M	32.00	32.00		EXP	32.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	47.00	47.00		EXP	47.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Large Hall		M	71.00	71.00		EXP	71.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Daily (more than 8 hours)														
Charge for 1 room		M	63.00	63.00		EXP	63.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	95.00	95.00		EXP	95.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Large Hall		M	142.00	142.00		EXP	142.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Fountain Mills YPC Hourly														
Council directly managed		M	20.00	20.00		EXP	20.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	26.00	26.00		EXP	26.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	31.00	31.00		EXP	31.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Other lettings		M	41.00	41.00		EXP	41.00	0.00%		-100.00%			01-Apr-11	01-Apr-12

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Daily (up to 8 hours)														
Council directly managed		M	123.00	123.00		EXP	123.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	153.00	153.00		EXP	153.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	184.00	184.00		EXP	184.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Other lettings		M	245.00	245.00		EXP	245.00	0.00%		-100.00%			01-Apr-11	01-Apr-12
Daily (more than 8 hours)														
Council directly managed		M	245.00	245.00		EXP	245.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Affiliated Youth Groups		M	306.00	306.00		EXP	306.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Other voluntary group lettings		M	368.00	368.00		EXP	368.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Other lettings		M	490.00	490.00		EXP	490.00	0.00%		-100.00%			01-Apr-11	01-Apr-12
Individual Rooms														
Hourly														
Charge for 1 room		M	7.00	7.00		EXP	7.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	10.00	10.00		EXP	10.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Large Hall		M	15.00	15.00		EXP	15.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Daily (up to 8 hours)														
Charge for 1 room		M	41.00	41.00		EXP	41.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	61.00	61.00		EXP	61.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Large Hall		M	92.00	92.00		EXP	92.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12
Daily (more than 8 hours)														
Charge for 1 room		M	82.00	82.00		EXP	82.00	0.00%	Subject to BID	0.00%			01-Apr-11	01-Apr-12
Small hall		M	123.00	123.00		EXP	123.00	0.00%	review of	0.00%			01-Apr-11	01-Apr-12
Large Hall		M	184.00	184.00		EXP	184.00	0.00%	Youth Service	-100.00%			01-Apr-11	01-Apr-12

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FIESTA														
FIESTA in the Park - SY 7+		M	0.00	0.00		EXP	0.00	0.00%	0.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Summer Action - SY 4-		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Summer Action - SY 6-		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Summer Action - SY 8-		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Summer Action - SY 10		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Summer Action Sparks - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Fashion School - SY 8+		M	62.50	62.50		EXP	62.50	0.00%	62.50	0.00%		0.00%	01-Apr-11	01-Apr-12
Mural Design - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Street Art - SY 8+		M	31.25	31.25		EXP	31.25	0.00%	31.25	0.00%		0.00%	01-Apr-11	01-Apr-12
Digital Photography - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Film Production - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Radio Broadcasting - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Web Communications and Design - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Drama and Improvisation - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Advanced Drama and Improvisation - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Musical Theatre - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Recording Studio Production - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Rock School - SY 8+		M	62.50	62.50		EXP	62.50	0.00%	62.50	0.00%		0.00%	01-Apr-11	01-Apr-12
Street Dance - SY 8+		M	20.00	20.00		EXP	20.00	0.00%	20.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Street Dance (Advanced) - SY 8+		M	20.00	20.00		EXP	20.00	0.00%	20.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Urban Vocal Performance - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Bollywood Dance - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Make Up and Beauty Techniques - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Advanced Make Up and Beauty Techniques - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Babysitting - SY 11		M	31.25	31.25		EXP	31.25	0.00%	31.25	0.00%		0.00%	01-Apr-11	01-Apr-12
Careers: What Next? - SY 11		M	0.00	0.00		EXP	0.00	0.00%	0.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Event Management - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Food Hygiene Certificate - SY 8+		M	6.25	6.25		EXP	6.25	0.00%	6.25	0.00%		0.00%	01-Apr-11	01-Apr-12
Hairdressing - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12

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Health and Safety Training for the Workplace - SY 11		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%			01-Apr-11	01-Apr-12
Motor Vehicle Maintenance - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%			01-Apr-11	01-Apr-12
Motor Vehicle Maintenance (Advanced) - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%			01-Apr-11	01-Apr-12
Office Skills - SY 11		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%			01-Apr-11	01-Apr-12
British Sign Language - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%			01-Apr-11	01-Apr-12
Cycling Proficiency - SY 6+		M	0.00	0.00		EXP	0.00	0.00%	0.00	0.00%			01-Apr-11	01-Apr-12
Driving Theory Test (Introduction to) - SY 8+		M	6.25	6.25		EXP	6.25	0.00%	6.25	0.00%			01-Apr-11	01-Apr-12
English as a Second Language (ESOL) - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%			01-Apr-11	01-Apr-12
First Aid Skills (Introduction to) - SY 8+		M	6.25	6.25		EXP	6.25	0.00%	6.25	0.00%			01-Apr-11	01-Apr-12
First Aid: Appointed Person (Advanced) - SY 11		M	6.25	6.25		EXP	6.25	0.00%	6.25	0.00%			01-Apr-11	01-Apr-12
Hillingdon's Young Master Chef - SY 8+		M	6.25	6.25		EXP	6.25	0.00%	6.25	0.00%			01-Apr-11	01-Apr-12
International Cooking Skills - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%			01-Apr-11	01-Apr-12
Massage and Aromatherapy - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%			01-Apr-11	01-Apr-12
What Do You Stand for? Politics for Beginners - SY 8+		M	25.00	25.00		EXP	25.00	0.00%	25.00	0.00%			01-Apr-11	01-Apr-12

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Library Service

Charges													
Compact Discs - every 3 weeks	R	1.05	1.50	0.55	NB	1.05	0.00%	1.60	6.67%	0.55	0.00%	01-Apr-11	01-Apr-12
DVDs - per week	R	2.10	3.00	1.05	NB	2.10	0.00%	3.15	5.00%	1.05	0.00%	01-Apr-11	01-Apr-12
Children's DVDs - per week	R	1.05	1.50	0.55	NB	1.05	0.00%	1.60	6.67%	0.55	0.00%	01-Apr-11	01-Apr-12
Videos - per week	R	1.05	1.50	0.55	NB	1.05	0.00%	1.60	6.67%	0.55	0.00%	01-Apr-11	01-Apr-12
Children's videos - per week	R	0.55	0.80	0.30	NB	0.55	0.00%	0.85	6.25%	0.30	0.00%	01-Apr-11	01-Apr-12
Language Courses - every 3 weeks	R	3.05	5.00	1.55	NB	3.05	0.00%	5.25	5.00%	1.55	0.00%	01-Apr-11	01-Apr-12
Video Language Courses - every 3 weeks	R	3.05	5.00	1.55	NB	3.05	0.00%	5.25	5.00%	1.55	0.00%	01-Apr-11	01-Apr-12
CDs & Cassettes - every 3 weeks	R	2.05	3.00	1.05	NB	2.05	0.00%	3.15	5.00%	1.05	0.00%	01-Apr-11	01-Apr-12
eAudiobooks (downloadable) - every 3 weeks	R	2.05	3.00	1.05	NB	2.05	0.00%	3.15	5.00%	1.05	0.00%	01-Apr-11	01-Apr-12
Holds (Reservations) - Self Placed	R	0.60	0.80	0.30	NB	0.60	0.00%	0.85	6.25%	0.30	0.00%	01-Apr-11	01-Apr-12
Holds (Reservations) - Staff Placed	R	0.60	0.80	0.30	NB	0.60	0.00%	0.85	6.25%	0.30	0.00%	01-Apr-11	01-Apr-12
Holds (Reservations) - Not in stock	R	3.10	5.00	1.55	NB	3.10	0.00%	5.25	5.00%	1.55	0.00%	01-Apr-11	01-Apr-12
Holds (Reservations) - British Library Items	R	3.10	5.00	1.55	NB	3.10	0.00%	5.25	5.00%	1.55	0.00%	01-Apr-11	01-Apr-12
Holds (Reservations) - Photocopies	R	£2.05 + 21p per A4 sheet	£2.10 + 25p per A4 sheet	£2.10 + 25p per A4 sheet	NB	£2.05 + 21p per A4 sheet	0.00%	£2.20 + 25p per A4 sheet	4.76%	£2.10 + 25p per A4 sheet	0.00%	01-Apr-11	01-Apr-12
Lost Tickets	R	2.05	2.10	1.05	NB	2.05	0.00%	2.20	4.76%	1.05	0.00%	01-Apr-11	01-Apr-12
Lost Tickets	R	1.05	1.50	1.05	NB	1.05	0.00%	1.60	6.67%	1.05	0.00%	01-Apr-11	01-Apr-12
Overdue Reminders	R	0.85	1.00	0.00	NB	0.85	0.00%	1.05	5.00%	0.00	0.00%	01-Apr-11	01-Apr-12

Fines

Books	R	0.16	0.20	0.08	NB	0.16	0.00%	0.20	0.00%	0.08	0.00%	01-Apr-11	01-Apr-12
Talking Books	R	0.16	0.20	0.08	NB	0.16	0.00%	0.20	0.00%	0.08	0.00%	01-Apr-11	01-Apr-12
Cassettes	R	0.16	0.20	0.08	NB	0.16	0.00%	0.20	0.00%	0.08	0.00%	01-Apr-11	01-Apr-12
Compact Discs	R	0.16	0.20	0.08	NB	0.16	0.00%	0.20	0.00%	0.08	0.00%	01-Apr-11	01-Apr-12
Language Courses	R	0.16	0.20	0.08	NB	0.16	0.00%	0.20	0.00%	0.08	0.00%	01-Apr-11	01-Apr-12
Videos	R	1.05	1.50	0.55	NB	1.05	0.00%	1.60	6.67%	0.55	0.00%	01-Apr-11	01-Apr-12
DVDs	R	1.05	1.50	0.55	NB	1.05	0.00%	1.60	6.67%	0.55	0.00%	01-Apr-11	01-Apr-12
Junior Videos	R	0.55	0.80	0.30	NB	0.55	0.00%	0.85	6.25%	0.30	0.00%	01-Apr-11	01-Apr-12

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Fax													
In the UK - 1st Page	R	1.05	1.05		STD	1.05	0.00%	1.10	5.00%		0.00%	01-Apr-11	01-Apr-12
In the UK - Subsequent Page	R	0.55	0.55		STD	0.55	0.00%	0.60	9.09%		0.00%	01-Apr-11	01-Apr-12
Western Europe - 1st Page	R	2.30	2.30		STD	2.30	0.00%	2.40	4.35%		0.00%	01-Apr-11	01-Apr-12
Western Europe - Subsequent Page	R	1.15	1.15		STD	1.15	0.00%	1.20	4.35%		0.00%	01-Apr-11	01-Apr-12
Rest of the World - 1st Page	R	3.65	3.65		STD	3.65	0.00%	3.80	4.11%		0.00%	01-Apr-11	01-Apr-12
Rest of the World - Subsequent Page	R	1.85	1.85		STD	1.85	0.00%	1.95	5.41%		0.00%	01-Apr-11	01-Apr-12
Per Fax (any length)	R	1.05	1.05		STD	1.05	0.00%	1.10	5.00%		0.00%	01-Apr-11	01-Apr-12
Printing & Photocopies													
Black and White PC Prints per A4 sheets	R	0.20	0.20		STD	0.20	0.00%	0.20	0.00%		0.00%	01-Apr-11	01-Apr-12
Colour PC Prints per A4 sheets	R	0.40	0.40		STD	0.40	0.00%	0.40	0.00%		0.00%	01-Apr-11	01-Apr-12
CD-ROM/Microform Prints per sheet	R	0.30	0.30		STD	0.30	0.00%	0.30	0.00%		0.00%	01-Apr-11	01-Apr-12
Black & White A4	R	0.10	0.10		STD	0.10	0.00%	0.10	0.00%		0.00%	01-Apr-11	01-Apr-12
Black & White A3	R	0.20	0.20		STD	0.20	0.00%	0.20	0.00%		0.00%	01-Apr-11	01-Apr-12
Colour A4	R	1.05	1.05		STD	1.05	0.00%	1.10	4.76%		0.00%	01-Apr-11	01-Apr-12
Colour A3	R	1.55	1.55		STD	1.55	0.00%	1.60	3.23%		0.00%	01-Apr-11	01-Apr-12
Black & White (Colour Photocopies) A4	R	0.30	0.30		STD	0.30	0.00%	0.30	0.00%		0.00%	01-Apr-11	01-Apr-12
Black & White (Colour Photocopies) A3	R	0.60	0.60		STD	0.60	0.00%	0.65	8.33%		0.00%	01-Apr-11	01-Apr-12
Hire of Library Premises													
Monday - Thursday per hour	R	8.70	15.00		EXP	8.70	0.00%	16.00	6.67%		0.00%	01-Apr-11	01-Apr-12
Friday - Saturday per hour	R	9.75	15.00		EXP	9.75	0.00%	16.00	6.67%		0.00%	01-Apr-11	01-Apr-12
Commercial Organisations	R	15.50	20.00		EXP	15.50	0.00%	21.00	5.00%		0.00%	01-Apr-11	01-Apr-12
Advertising													
Notice Board Display - Rental Charge	R	36.00	36.00		STD	36.00	0.00%	38.00	5.56%		0.00%	01-Apr-11	01-Apr-12
Bill posting fee - Up to 3 posters	R	189.60	189.60		STD	189.60	0.00%	199.00	4.96%		0.00%	01-Apr-11	01-Apr-12

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Family History Search Fee													
Family History - Census search - one address - Address & year	R	3.60	5.00		STD	3.60	0.00%	5.25	5.00%		0.00%	01-Apr-11	01-Apr-12
Family History - Census search - one address - same address subsequent year	R	1.80	5.00		STD	1.80	0.00%	5.25	5.00%		0.00%	01-Apr-11	01-Apr-12
Family History - Census search - one address - same address subsequent year to include copies of six entries	R	1.80	5.00		STD	1.80	0.00%	5.25	5.00%		0.00%	01-Apr-11	01-Apr-12
Family History - Local Newspapers Search - Article on one specific event	R	3.60	7.00		STD	3.60	0.00%	7.50	7.14%		0.00%	01-Apr-11	01-Apr-12
Family History - Electoral Register Search - 1990-1914. Name & address. Occupant at one address. (5 year Search)	R	3.60	7.00		STD	3.60	0.00%	7.50	7.14%		0.00%	01-Apr-11	01-Apr-12
Family History - Electoral Register Search 1920 - onwards. Name & address. Occupant at one address. (5 year Search)	R	3.60	7.00		STD	3.60	0.00%	7.50	7.14%		0.00%	01-Apr-11	01-Apr-12
Family History - Directories Search - Occupant at one address or trade. (5 year Search)	R	3.60	7.00		STD	3.60	0.00%	7.50	7.14%		0.00%	01-Apr-11	01-Apr-12
Family History - Parish Registers Search - Entry of baptism, marriage or burial	R	1.80	3.00		STD	1.80	0.00%	3.15	5.00%		0.00%	01-Apr-11	01-Apr-12
Family History -Rate Books Search - Occupant at one address!	R	3.60	7.00		STD	3.60	0.00%	7.50	7.14%		0.00%	01-Apr-11	01-Apr-12
Family History - Journals Search - Article on one specific topic	R	3.60	7.00		STD	3.60	0.00%	7.50	7.14%		0.00%	01-Apr-11	01-Apr-12
Family History -Photographs Search - Photos of one specific place or topic	R	3.60	7.00		STD	3.60	0.00%	7.50	7.14%		0.00%	01-Apr-11	01-Apr-12
Family History - Maps - Extract showing 1 area.	R	3.60	7.00		STD	3.60	0.00%	7.50	7.14%		0.00%	01-Apr-11	01-Apr-12
Other Research - per half hour	R	15.50	20.00		STD	15.50	0.00%	21.00	5.00%		0.00%	01-Apr-11	01-Apr-12

Type

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Vat status

STD - Standard Rated

EXP - Exempt

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All Prices Include VAT													
Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Current Concess Charge Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	New Concess Charge To Residents £	% Increase	Date of last change to charge	Effective Date
Other													
Annual Membership Fees - Non-Residents	R	0.00	5.00		EXP	0.00	0.00%	0.00	-100.00%		0.00%	01-Apr-11	01-Apr-12
Computer Hire Charges - Free to Residents - Non-Residents - First Hour £1.00, .50p per hr. thereafter	R	0.00	1.00		EXP	0.00	0.00%	1.00	0.00%		0.00%	01-Apr-11	01-Apr-12

All Prices Include VAT													
Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Concession Charges £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Proposed New Concession Charges £	% Increase	Date of last change to charge	Effective Date
Commercial Premises Licence Fees													
Other Licenses													
Sex Establishment - This fee was set in June - no change proposed	B	2,300.00	2,300.00		NB	2,300.00	0.00%	2,300.00	0.00%			01-Jun-11	01-Apr-12
Hypnotism Consent	B				NB	21.00		21.00				01-Apr-11	01-Apr-12
THE MARRIAGE ACT 1994													
Application for Approval	B	450.00			NB	460.00	2.22%					01-Feb-11	01-Apr-12
Application for Approval or renewal a premises which currently holds a Premises Licence under the Licensing Act 2003	B	225.00			NB	230.00	2.22%					01-Feb-11	01-Apr-12
Application for renewal	B	340.00			NB	350.00	2.94%					01-Feb-11	01-Apr-12
Application for a review	B	340.00			NB	350.00	2.94%					01-Feb-11	01-Apr-12
The Licensing Act 2003													
Application for a new / variation licence BAND A	B	100.00			NB	100.00	0.00%					01-Apr-10	01-Apr-12
Application for a new / variation licence BAND B	B	190.00			NB	190.00	0.00%					01-Apr-10	01-Apr-12
Application for a new / variation licence BAND C	B	315.00			NB	315.00	0.00%					01-Apr-10	01-Apr-12
Application for a new / variation licence BAND D	B	450.00			NB	450.00	0.00%					01-Apr-10	01-Apr-12
Application for a new / variation licence BAND E	B	635.00			NB	635.00	0.00%					01-Apr-10	01-Apr-12
Application for a new / variation licence BAND D Multiplier	B	900.00			NB	900.00	0.00%					01-Apr-10	01-Apr-12
Application for a new / variation licence BAND E Multiplier	B	1,905.00			NB	1,905.00	0.00%					01-Apr-10	01-Apr-12
Annual fee for premises / club licence BAND A	B	70.00			NB	70.00	0.00%					01-Apr-10	01-Apr-12
Annual fee for premises / club licence BAND B	B	180.00			NB	180.00	0.00%					01-Apr-10	01-Apr-12
Annual fee for premises / club licence BAND C	B	295.00			NB	295.00	0.00%					01-Apr-10	01-Apr-12
Annual fee for premises / club licence BAND D	B	320.00			NB	320.00	0.00%					01-Apr-10	01-Apr-12
Annual fee for premises / club licence BAND E	B	350.00			NB	350.00	0.00%					01-Apr-10	01-Apr-12
Annual fee for premises / club licence BAND D Multiplier	B	640.00			NB	640.00	0.00%					01-Apr-10	01-Apr-12

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All Prices Include VAT													
Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Concession Charges £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Proposed New Concession Charges £	% Increase	Date of last change to charge	Effective Date
Annual fee for premises / club licence BAND E Multiplier	B	1,050.00			NB	1,050.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a copy of licence	B	10.50			NB	10.50	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a provisional statement	B	315.00			NB	315.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Notification of change of name / address of premises licence holder	B	10.50			NB	10.50	0.00%		0.00%			01-Apr-10	01-Apr-12
Notification of change of name / address of DPS	B	10.50			NB	10.50	0.00%		0.00%			01-Apr-10	01-Apr-12
Change of registered address of club	B	10.50			NB	10.50	0.00%		0.00%			01-Apr-10	01-Apr-12
Change of club rules	B	10.50			NB	10.50	0.00%		0.00%			01-Apr-10	01-Apr-12
Interim Authority Notice	B	23.00			NB	23.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application to transfer premises licence	B	23.00			NB	23.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application to vary premises licence to specify DPS	B	23.00			NB	23.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Declaration of interest	B	21.00			NB	21.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Minor variation	B	89.00			NB	89.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a personal licence	B	37.00			NB	37.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application to change name / address on personal licence	B	10.50			NB	10.50	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a copy of personal licence	B	10.50			NB	10.50	0.00%		0.00%			01-Apr-10	01-Apr-12
Temporary Event Notice	B	21.00			NB	21.00	0.00%		0.00%			01-Apr-10	01-Apr-12

All Prices Include VAT													
Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Concession Charges £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Proposed New Concession Charges £	% Increase	Date of last change to charge	Effective Date
The Gambling Act 2005													
Registration of small society lottery	B	40.00			NB	40.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Renewal of registration of small society lottery	B	20.00			NB	20.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a premises licence - Bingo	B	3,500.00			NB	3,500.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a premises licence - Adult Gaming Centre	B	2,000.00			NB	2,000.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a premises licence - Family Entertainment Centre	B	2,000.00			NB	2,000.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a premises licence - Betting Premises (Track)	B	2,500.00			NB	2,500.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a premises licence - betting Premises (Other)	B	3,000.00			NB	3,000.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Annual fee for a premises licence - Bingo	B	1,000.00			NB	1,000.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Annual fee for a premises licence - Adult Gaming Centre	B	1,000.00			NB	1,000.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Annual fee for a premises licence - Family Entertainment Centre	B	750.00			NB	750.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Annual fee for a premises licence - Betting Premises (Track)	B	1,000.00			NB	1,000.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Annual fee for a premises licence - betting Premises (Other)	B	600.00			NB	600.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a variation of premises licence - Bingo	B	1,750.00			NB	1,750.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a variation of premises licence - Adult Gaming Centre	B	1,000.00			NB	1,000.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a variation of premises licence - Family Entertainment Centre	B	1,000.00			NB	1,000.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a variation of premises licence - Betting Premises (Track)	B	1,250.00			NB	1,250.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a variation of premises licence - betting Premises (Other)	B	1,500.00			NB	1,500.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a transfer of premises licence - Bingo	B	1,200.00			NB	1,200.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a transfer of premises licence - Adult Gaming Centre	B	1,200.00			NB	1,200.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a transfer of premises licence - Family Entertainment Centre	B	1,200.00			NB	1,200.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for a transfer of premises licence - Betting Premises (Track)	B	950.00			NB	950.00	0.00%		0.00%			01-Apr-10	01-Apr-12

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Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Concession Charges £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Proposed New Concession Charges £	% Increase	Date of last change to charge	Effective Date
Application for a transfer of premises licence - betting Premises (Other)	B	1,200.00			NB	1,200.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for an Unlicensed Family Entertainment Centre Gaming Machine Permit	B	300.00			NB	300.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Licensed premises gaming machine permit	B	150.00			NB	150.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Annual fee for licensed premises gaming machine permit	B	50.00			NB	50.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Application for club gaming / gaming machine permit	B	150.00			NB	150.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Annual fee for club gaming / gaming machine permit	B	50.00			NB	50.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Transfer of gaming machine permit	B	25.00			NB	25.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Notification of 2 x gaming machines	B	50.00			NB	50.00	0.00%		0.00%			01-Apr-10	01-Apr-12
Trade Refuse													
Normal domestic sized dustbin, plastic sack or agreed equivalent. Approx 90 litres capacity (each)	B	2.80	2.80		NB	2.50	-10.71%	2.50	-10.71%			01-Apr-10	01-Apr-12
960 litre capacity bulk bin. (Hire & empty)	B	14.10	14.10		NB	15.10	7.09%	15.10	7.09%			01-Apr-10	01-Apr-12
1100 litre capacity bulk bin (1-3 bins). Hire & empty	B	16.00	16.00		NB	17.20	7.50%	17.20	7.50%			01-Apr-10	01-Apr-12
1100 litre capacity bulk bin (4 bins and over). Hire & empty	B	12.70	12.70		NB	13.60	7.09%	13.60	7.09%			01-Apr-10	01-Apr-12
1280 litre capacity bulk bin. Hire & empty	B	18.20	18.20		NB	19.30	6.04%	19.30	6.04%			01-Apr-10	01-Apr-12
1100 litre capacity bulk bin for recycling (mixed paper, cards, cans and plastic bottles) hire & empty (fortnightly collection)	B	5.00	5.00		NB	5.00	0.00%	5.00	0.00%			01-Apr-10	01-Apr-12
Container reinstatement fee following removal due to late payment (per site)	B	67.40	67.40		NB	67.40	0.00%	67.40	0.00%			01-Apr-10	01-Apr-12
Hire charge for supply of 960 litre bulk bin for domestic / charity collection purposes (per 6 months)	B	42.55	42.55		NB	42.55	0.00%	42.55	0.00%			01-Apr-10	01-Apr-12
Hire charge for supply of 1100 litre bulk bin for domestic / charity collection purposes (per 6 months)	B	49.36	49.36		NB	49.36	0.00%	49.36	0.00%			01-Apr-10	01-Apr-12
Hire charge for supply of 1280 litre bulk bin for domestic / charity collection purposes (per 6 months)	B	57.02	57.02		NB	57.02	0.00%	57.02	0.00%			01-Apr-10	01-Apr-12

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Hire charge for supply of 1100 litre recycling bin for domestic / charity collection purposes (per 6 months)	B	23.83	23.83		NB	23.83	0.00%	23.83	0.00%		0.00%	01-Apr-10	01-Apr-12
Special one-off collections (by arrangement).	B	46.33	46.33		NB	46.33	0.00%	46.33	0.00%		0.00%	01-Apr-10	01-Apr-12
Special one-off collections (residents) up to 4 items	R	17.17	17.17		NB	17.17	0.00%	17.17	0.00%		0.00%	01-Apr-10	01-Apr-12
Special one-off collections (residents) 4 items up to 8 items	R	29.67	29.67		NB	29.67	0.00%	29.67	0.00%		0.00%	01-Apr-10	01-Apr-12
Special one-off collections (residents) 8 items up to 12 items	R	42.17	42.17		NB	42.17	0.00%	42.17	0.00%		0.00%	01-Apr-10	01-Apr-12
Entry Charge	B	0.00	10.00		NB	0.00	7.14%	10.00	0.00%		0.00%	01-Apr-10	01-Apr-12
Trade waste at CA sites	B	151.67	151.67		NB	162.50	7.14%	162.50	7.14%		7.14%	01-Apr-10	01-Apr-12
Public Conveniences													
Hatton Cross - Per entry	M	0.10			NB	0.10	0.00%		0.00%			01-Apr-10	01-Apr-12
Oakland Gate - Per entry	M	0.10			NB	0.10	0.00%		0.00%			01-Apr-10	01-Apr-12
Park Lane, Harefield - Per entry	M	0.10			NB	0.10	0.00%		0.00%			01-Apr-10	01-Apr-12
Linden Avenue - Per entry	M	0.20			NB	0.20	0.00%		0.00%			01-Apr-10	01-Apr-12
Street-Scene Enforcement													
Minor Highways Fees													
Building Materials (charge per application)	B	143.50	143.50		NB	143.50	0.00%	143.50	0.00%		0.00%	01-Apr-11	01-Apr-12
Application for Banners on Street Furniture	M	147.10			NB	147.10	0.00%		0.00%			01-Apr-11	01-Apr-12
Application for Festive Lights & Decorations	M	147.10			NB	147.10	0.00%		0.00%			01-Apr-11	01-Apr-12
Skip Licencing													
(charge per application. (for 1-49)	B	16.80	16.80		NB	17.10	1.79%	17.10	1.79%		1.79%	01-Apr-11	01-Apr-12

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Street Trading Licences													
Pitch (Permanent)	B	840.50	840.50		NB	860.00	2.32%	860.00	2.32%			01-Apr-11	01-Apr-12
Pitch (Temporary - 6 months)	B	420.25	420.25		NB	430.00	2.32%	430.00	2.32%			01-Apr-11	01-Apr-12
Shops Front (per metre depth) - 6 months	B	68.15	68.15		NB	70.00	2.71%	70.00	2.71%			01-Apr-11	01-Apr-12
Change of Licenses (including trading area) - 6 months	B	68.15	68.15		NB	70.00	2.71%	70.00	2.71%			01-Apr-11	01-Apr-12
Short term event Temp Street Trading Licence - 1st day	M	26.30	26.30		NB	26.80	1.90%	26.80	1.90%			01-Apr-11	01-Apr-12
Short term event Temp Street Trading Licence - per day thereafter	M	10.50	10.50		NB	10.70	1.90%	10.70	1.90%			01-Apr-11	01-Apr-12
Consent for distribution of free printed matter (per application - covering a period of 8 hours)	B	26.30	26.30		NB	26.80	1.90%	26.80	1.90%			01-Apr-11	01-Apr-12
Highway Event permits	M	n/a	n/a		NB	26.80	n/a	26.80	n/a			01-Apr-11	01-Apr-12
Busking permission	M	26.30	26.30		NB	26.80	1.90%	26.80	1.90%			01-Apr-11	01-Apr-12
Street Trading													
Continental Market (Fee per day per stall)	B	50.00	50.00		NB	50.00	0.00%	50.00	0.00%			01-Apr-11	01-Apr-12
Uxbridge Town Centre Market - up to 50 stalls per day	B	750.00	750.00		NB	750.00	0.00%	750.00	0.00%			01-Apr-11	01-Apr-12
Uxbridge Town Centre Market - additional 50 stalls per day	B	250.00	250.00		NB	250.00	0.00%	250.00	0.00%			01-Apr-11	01-Apr-12
Other areas Market - up to 50 stalls per day	B	500.00	500.00		NB	500.00	0.00%	500.00	0.00%			01-Apr-11	01-Apr-12
Other areas Market - additional 50 stalls per day	B	250.00	250.00		NB	250.00	0.00%	250.00	0.00%			01-Apr-11	01-Apr-12

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Penalties													
Litter Enforcement (Fixed Penalty Notice)	M	80.00	80.00		NB	80.00	0.00%	80.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Graffiti (Fixed Penalty)	M	80.00	80.00		NB	80.00	0.00%	80.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Dog Control Orders (Fixed Penalty)	M	80.00	80.00		NB	80.00	0.00%	80.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Dog Warden Services (Fixed Penalty)	M	25.00	25.00		NB	25.00	0.00%	25.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Dog warden Services (Transportation costs) First offence within 12 Months - excl of fixed penalty	M	45.00	45.00		NB	45.00	0.00%	45.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Dog warden Services (Transportation costs) Second offence within 12 Months - excl. of fixed penalty	M	70.00	70.00		NB	70.00	0.00%	70.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Dog warden Services (Transportation costs) Third offence within 12 Months - excl. of fixed penalty	M	90.00	90.00		NB	90.00	0.00%	90.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Duty of care (Fixed Penalty)	M	90.00	90.00		NB	90.00	0.00%	90.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Fly Posting (Fixed Penalty)	M	90.00	90.00		NB	90.00	0.00%	90.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Contravention of conditions - Street trading licence (Fixed Penalty)	M	90.00	90.00		NB	90.00	0.00%	90.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Street naming & Numbering													
To name/Rename - To name or Rename a road	M	250.00			STD	250.00	0.00%		0.00%			01-Dec-10	01-Apr-12
To name/Rename - To name/Rename of Building/Street numbering	M	100.00			STD	100.00	0.00%		0.00%			01-Dec-10	01-Apr-12
Research Charges - Research charges on possible name/numbering of street/building - Per Hour - Chargeable in 15 minutes units	M	60.00			STD	60.00	0.00%		0.00%			01-Dec-10	01-Apr-12

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ARTS													
Stables													
Commercial and Social: Mon-Fri	M	18.00	20.00		EXP	21.00	16.67%	23.00	15.00%			01-Apr-11	01-Apr-12
Commercial and Social: Sat, Sun, Bank Hol	M	22.00	25.00		EXP	25.00	13.64%	29.00	16.00%			01-Apr-11	01-Apr-12
Non profit making Organisations: Mon-Fri	M	8.00	10.00		EXP	9.00	12.50%	12.00	20.00%			01-Apr-11	01-Apr-12
Non profit making Organisations: Sat, Sun, Bank Hol	M	10.00	12.00		EXP	12.00	20.00%	14.00	16.67%			01-Apr-11	01-Apr-12
Charitable Organisations: Mon-Fri	M	7.00	8.00		EXP	8.00	14.29%	9.00	12.50%			01-Apr-11	01-Apr-12
Charitable Organisations: Sat, Sun, Bank Hol	M	8.00	9.00		EXP	9.00	12.50%	10.00	11.11%			01-Apr-11	01-Apr-12
Commercial and Social Organisations: Mon-Fri	M	24.00	27.00		EXP	28.00	16.67%	31.00	14.81%			01-Apr-11	01-Apr-12
Commercial and Social Organisations: Sat, Sun, Bank Hol	M	31.00	35.00		EXP	36.00	16.13%	40.00	14.29%			01-Apr-11	01-Apr-12
Non profit making Organisations: Mon-Fri	M	12.00	14.00		EXP	14.00	16.67%	16.00	14.29%			01-Apr-11	01-Apr-12
Non profit making Organisations: Sat, Sun, Bank Hol	M	17.00	20.00		EXP	20.00	17.65%	23.00	15.00%			01-Apr-11	01-Apr-12
Charitable Organisations: Mon-Fri	M	10.00	12.00		EXP	12.00	20.00%	14.00	16.67%			01-Apr-11	01-Apr-12
Charitable Organisations: Sat, Sun, Bank Hol	M	13.00	15.00		EXP	15.00	15.38%	17.00	13.33%			01-Apr-11	01-Apr-12
Manor Farm Hall													
Commercial and Social: Mon-Fri	M	18.00	20.00		EXP	18.00	0.00%	20.00	0.00%			01-Apr-11	01-Apr-12
Commercial and Social: Sat, Sun, Bank Hol	M	22.00	25.00		EXP	22.00	0.00%	25.00	0.00%			01-Apr-11	01-Apr-12
Non profit making Organisations: Mon-Fri	M	8.00	10.00		EXP	8.00	0.00%	10.00	0.00%			01-Apr-11	01-Apr-12
Non profit making Organisations: Sat, Sun, Bank Hol	M	10.00	12.00		EXP	10.00	0.00%	12.00	0.00%			01-Apr-11	01-Apr-12
Charitable Organisations: Mon-Fri	M	7.00	8.00		EXP	7.00	0.00%	8.00	0.00%			01-Apr-11	01-Apr-12
Charitable Organisations: Sat, Sun, Bank Hol	M	8.00	9.00		EXP	8.00	0.00%	9.00	0.00%			01-Apr-11	01-Apr-12
Commercial and Social Organisations: Mon-Fri	M	24.00	27.00		EXP	24.00	0.00%	27.00	0.00%			01-Apr-11	01-Apr-12
Commercial and Social Organisations: Sat, Sun, Bank Hol	M	31.00	35.00		EXP	31.00	0.00%	35.00	0.00%			01-Apr-11	01-Apr-12
Non profit making Organisations: Mon-Fri	M	12.00	14.00		EXP	12.00	0.00%	14.00	0.00%			01-Apr-11	01-Apr-12
Non profit making Organisations: Sat, Sun, Bank Hol	M	17.00	20.00		EXP	17.00	0.00%	20.00	0.00%			01-Apr-11	01-Apr-12
Charitable Organisations: Mon-Fri	M	10.00	12.00		EXP	10.00	0.00%	12.00	0.00%			01-Apr-11	01-Apr-12
Charitable Organisations: Sat, Sun, Bank Hol	M	13.00	15.00		EXP	13.00	0.00%	15.00	0.00%			01-Apr-11	01-Apr-12
Duty Officer													
Mon to Fri	M	16.00	20.00		EXP	16.00	0.00%	20.00	0.00%			01-Apr-11	01-Apr-12
Weekends	M	16.00	20.00		EXP	16.00	0.00%	20.00	0.00%			01-Apr-11	01-Apr-12

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Cow Byre													
Daytime 09:00am to 5:00pm Exhibition	M	50.00	60.00		EXP	51.00	2.00%	61.00	1.67%			01-Apr-11	01-Apr-12
Evening 06:00pm to 11:00pm When used with above	M	55.00	65.00		EXP	56.00	1.82%	66.00	1.54%			01-Apr-11	01-Apr-12
In Borough Commission= 10%. NEW: 20%	M	20.00	20.00		EXP	20.00	0.00%	20.00	0.00%			01-Apr-11	01-Apr-12
Great Barn: Craft Fair and Exhibitions													
Charitable Organisations: Mon to Thurs 09:00 to 15:00	M	260.00	300.00		EXP	270.00	3.85%	310.00	3.33%			01-Apr-11	01-Apr-12
Charitable Organisations: Fri, Sat Sun Bank Hol: 09:00 to 15:00	M	310.00	350.00		EXP	320.00	3.23%	360.00	2.86%			01-Apr-11	01-Apr-12
Commercial Organisations: Mon to Thurs 09:00 to 15:00	M	400.00	450.00		EXP	410.00	2.50%	460.00	2.22%			01-Apr-11	01-Apr-12
Commercial Organisations: Fri, Sat Sun Bank Hol: 09:00 to 15:00	M	500.00	550.00		EXP	510.00	2.00%	560.00	1.82%			01-Apr-11	01-Apr-12
Great Barn: Social / Wedding													
Mon to Thurs: 09:00 to 24:00 Hourly Rate (min 4 hrs)	M	105.00	130.00		EXP	110.00	4.76%	130.00	0.00%			01-Apr-11	01-Apr-12
Fri to Sun: 09:00 to 24:00 Hourly Rate (min 5 hrs)	M	125.00	155.00		EXP	130.00	4.00%	160.00	3.23%			01-Apr-11	01-Apr-12
Mon to Thurs: 09:00 to 24:00	M	1,100.00	1,250.00		EXP	1,120.00	1.82%	1,280.00	2.40%			01-Apr-11	01-Apr-12
Fri to Sun: 09:00 to 24:00	M	1,500.00	1,800.00		EXP	1,530.00	2.00%	1,840.00	2.22%			01-Apr-11	01-Apr-12
Great Barn: Other functions													
Great Barn: Concert/ Production - Mon to Thurs: 16:00 to 23:00	M	400.00	450.00		EXP	410.00	2.50%	460.00	2.22%			01-Apr-11	01-Apr-12
Great Barn: Concert/ Production - Weekends: 16:00 to 23:00	M	450.00	550.00		EXP	460.00	2.22%	560.00	1.82%			01-Apr-11	01-Apr-12
Great Barn: Courtyard - Concert /Production - 09:00 to 17:00	M	250.00	300.00		EXP	260.00	4.00%	310.00	3.33%			01-Apr-11	01-Apr-12
Great Barn: Market in Courtyard - 09:00 to 15:00	M	320.00	400.00		EXP	330.00	3.13%	410.00	2.50%			01-Apr-11	01-Apr-12
Great Barn: Wedding Ceremony / Partnership - 09:00 to 13:00 or 14:00 to 18:00	M	500.00	600.00		EXP	510.00	2.00%	610.00	1.67%			01-Apr-11	01-Apr-12
Winston Churchill Hall: Social Tarrif													
Lounge only Mon to Fri	M	55.00	60.00		EXP	55.00	0.00%	60.00	0.00%			01-Apr-11	01-Apr-12
Auditorium and Lounge - Mon to fri	M	100.00	110.00		EXP	100.00	0.00%	110.00	0.00%			01-Apr-11	01-Apr-12
Auditorium and Lounge - Sat, Sun, Bank Hol	M	120.00	125.00		EXP	120.00	0.00%	130.00	4.00%			01-Apr-11	01-Apr-12

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Winston Churchill Hall: Registered Fund													
Raising Charities													
Lounge only	M	40.00	45.00		EXP	40.00	0.00%	45.00	0.00%			01-Apr-11	01-Apr-12
Auditorium and Lounge - Mon to fri	M	55.00	60.00		EXP	55.00	0.00%	60.00	0.00%			01-Apr-11	01-Apr-12
Auditorium and Lounge - Sat, Sun, Bank Hol	M	80.00	85.00		EXP	80.00	0.00%	85.00	0.00%			01-Apr-11	01-Apr-12
Winston Churchill Hall: Commercial and Promotional Events													
Lounge only	M	60.00	65.00		EXP	60.00	0.00%	65.00	0.00%			01-Apr-11	01-Apr-12
Auditorium and Lounge - Mon to fri	M	75.00	80.00		EXP	75.00	0.00%	80.00	0.00%			01-Apr-11	01-Apr-12
Auditorium and Lounge - Sat, Sun, Bank Hol	M	110.00	115.00		EXP	110.00	0.00%	120.00	4.35%			01-Apr-11	01-Apr-12
Winston Churchill Hall: Health & Fitness Classes													
Lounge only	M	26.00	29.00		EXP	27.00	3.85%	30.00	3.45%			01-Apr-11	01-Apr-12
Winston Churchill Hall: Additional Charges													
Seats in and out Set up - Day	M	85.00	85.00		EXP	87.00	2.35%	87.00	2.35%			01-Apr-11	01-Apr-12
Radio Mics(1 hand held,2 lapel available) - Day	M	8.90	8.90		EXP	9.10	2.25%	9.10	2.25%			01-Apr-11	01-Apr-12
Radio Mics(1 hand held,2 lapel available) - Week	M	35.60	35.60		EXP	36.30	1.97%	36.30	1.97%			01-Apr-11	01-Apr-12
Vocal Mics(5 available) - Day	M	5.60	5.60		EXP	5.70	1.79%	5.70	1.79%			01-Apr-11	01-Apr-12
Vocal Mics(5 available) - Week	M	11.20	11.20		EXP	11.40	1.79%	11.40	1.79%			01-Apr-11	01-Apr-12
Piano (tuning extra) - Day	M	48.00	48.00		EXP	49.00	2.08%	49.00	2.08%			01-Apr-11	01-Apr-12
Piano (tuning extra) - Week	M	48.00	48.00		EXP	49.00	2.08%	49.00	2.08%			01-Apr-11	01-Apr-12
Winston Churchill Hall: Theatrical, Concert, Show Hire													
09:00 to 15:00 Session Rate - Mon to fri	M	300.00	350.00		EXP	310.00	3.33%	360.00	2.86%			01-Apr-11	01-Apr-12
09:00 to 15:00 Session Rate - Sat, Sun, Bank Hol	M	450.00	500.00		EXP	460.00	2.22%	510.00	2.00%			01-Apr-11	01-Apr-12
15:00 to Midnight Session Rate - Mon to fri	M	300.00	350.00		EXP	310.00	3.33%	360.00	2.86%			01-Apr-11	01-Apr-12
15:00 to Midnight Session Rate - Sat, Sun, Bank Hol	M	450.00	500.00		EXP	460.00	2.22%	510.00	2.00%			01-Apr-11	01-Apr-12
15:00 to Midnight Hourly Rate - Mon to Fri	M	55.00	65.00		EXP	55.00	0.00%	65.00	0.00%			01-Apr-11	01-Apr-12
15:00 to Midnight Hourly Rate - Sat, Sun, Bank Hol	M	100.00	120.00		EXP	100.00	0.00%	120.00	0.00%			01-Apr-11	01-Apr-12

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Winston Churchill Hall: Full Week Booking													
Sunday:10:00 to 23:30, Weekdays 18:00 to 23:00,	M	2,000.00	2,150.00		EXP	2,000.00	0.00%	2,200.00	2.33%			01-Apr-11	01-Apr-12
Saturday 09:00 to Midnight													

Winston Churchill Hall: Rehearsals - Weekdays only, outside whole week													
Lounge Hourly Rate	M	45.00	50.00		EXP	46.00	2.22%	51.00	2.00%			01-Apr-11	01-Apr-12
Auditorium Hourly Rate	M	50.00	60.00		EXP	51.00	2.00%	61.00	1.67%			01-Apr-11	01-Apr-12

Winston Churchill Hall: Additional Charges													
Radio Mics(1 hand held,2 lapel available) - Day	M	9.00	9.00		EXP	9.00	0.00%	9.00	0.00%			01-Apr-11	01-Apr-12
Radio Mics(1 hand held,2 lapel available) - Week	M	36.00	36.00		EXP	37.00	2.78%	37.00	2.78%			01-Apr-11	01-Apr-12
Vocal Mics(5 available) - Day	M	5.60	5.60		EXP	5.70	1.79%	5.70	1.79%			01-Apr-11	01-Apr-12
Vocal Mics(5 available) - Week	M	12.00	12.00		EXP	12.00	0.00%	12.00	0.00%			01-Apr-11	01-Apr-12
Alcohol License	M	25.00	25.00		EXP	26.00	4.00%	26.00	4.00%			01-Apr-11	01-Apr-12
Use of ovens (not Social Tariff)	M	100.00	100.00		EXP	100.00	0.00%	100.00	0.00%			01-Apr-11	01-Apr-12
Technician: (p/h)	M	12.00	15.00		EXP	12.00	0.00%	15.00	0.00%			01-Apr-11	01-Apr-12
PRS Fee	M	25.00	25.00		EXP	26.00	4.00%	26.00	4.00%			01-Apr-11	01-Apr-12

Manor Farm House													
Room Rental	M	20.00	25.00		EXP	20.00	0.00%	26.00	4.00%			01-Apr-11	01-Apr-12

Compass Theatre													
Deposits													
Additional Hire Charge incurred after hire period has elapsed	M	80.00	84.00		EXP	80.00	0.00%	84.00	0.00%			01-Apr-11	01-Apr-12
Entire week	M	POA	POA		EXP	POA		POA				01-Apr-11	01-Apr-12
All other Bookings	M	POA	POA		EXP	POA		POA				01-Apr-11	01-Apr-12
Cleaning Charge	M	100.00	105.00		STD	100.00	0.00%	105.00	0.00%			01-Apr-11	01-Apr-12
Use of Workshop - Per Hour	M	9.60	10.10		EXP	9.80	2.08%	10.30	1.98%			01-Apr-11	01-Apr-12
Workshop Storage - Weekly	M	57.10	60.00		EXP	58.20	1.93%	61.20	2.00%			01-Apr-11	01-Apr-12
Costume Hire - Adult - Week	M	15.00	15.00		EXP	15.00	0.00%	15.00	0.00%			01-Apr-11	01-Apr-12
Costume Hire - Child - Week	M	10.00	10.00		EXP	10.00	0.00%	10.00	0.00%			01-Apr-11	01-Apr-12
Portable Appliance Test	M	14.00	14.70		STD	14.30	2.14%	15.00	2.04%			01-Apr-11	01-Apr-12

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Additional Stage Equipment - Per Week													
Ceiling Mounted Video / Data Projector	M	84.00	88.20	50.40	STD	86.10	2.50%	90.40	2.49%	51.70	2.58%	01-Apr-11	01-Apr-12
Sony NICAM Video Player / Recorder	M	24.00	25.20	14.40	STD	24.60	2.50%	25.80	2.38%	14.80	2.78%	01-Apr-11	01-Apr-12
DVD Player	M	30.00	31.50	18.00	STD	30.80	2.67%	32.30	2.54%	18.50	2.78%	01-Apr-11	01-Apr-12
2 x ROBE 250 Moving Spot Light	M	72.00	75.60	43.20	STD	73.80	2.50%	77.50	2.51%	44.30	2.55%	01-Apr-11	01-Apr-12
6 x Chroma-Q DMX Colour Scroller	M	31.20	32.70	18.80	STD	32.00	2.56%	33.50	2.45%	19.20	2.43%	01-Apr-11	01-Apr-12
8 x Par 16 'Birdi' with 12v Transformers	M	4.80	5.00	2.90	STD	4.90	2.08%	5.10	2.00%	2.90	0.00%	01-Apr-11	01-Apr-12
Mirror Ball	M	19.20	20.10	11.60	STD	19.70	2.60%	20.60	2.49%	11.90	2.59%	01-Apr-11	01-Apr-12
Strobe Light	M	24.00	25.20	14.40	STD	24.60	2.50%	25.80	2.38%	14.80	2.78%	01-Apr-11	01-Apr-12
UV Lights	M	12.00	12.60	7.20	STD	12.30	2.50%	12.90	2.38%	7.40	2.78%	01-Apr-11	01-Apr-12
DMX Smoke Machine	M	48.00	50.40	28.80	STD	49.20	2.50%	51.70	2.58%	29.50	2.43%	01-Apr-11	01-Apr-12
Additional Follow Spot & Dimmer	M	54.00	56.70	32.40	STD	55.40	2.59%	58.10	2.47%	33.20	2.47%	01-Apr-11	01-Apr-12
4 x Shure SM58 Vocal Mics	M	18.00	18.90	10.80	STD	18.50	2.78%	19.40	2.65%	11.10	2.78%	01-Apr-11	01-Apr-12
Upright Piano	M	24.00	25.20	14.40	STD	24.60	2.50%	25.80	2.38%	14.80	2.78%	01-Apr-11	01-Apr-12
Baby Grand Piano (Property of HMS)	M	POA	POA	POA	STD	POA		POA		POA		01-Apr-11	01-Apr-12
Manhandling on / off stage	M	POA	POA	POA	STD	POA		POA		POA		01-Apr-11	01-Apr-12
Piano Tuning	M	POA	POA	POA	STD	POA		POA		POA		01-Apr-11	01-Apr-12
Custom Gobos	M	POA	POA	POA	STD	POA		POA		POA		01-Apr-11	01-Apr-12
Gobos	M	4.80	5.00	2.90	STD	4.90	2.08%	5.10	2.00%	2.90	0.00%	01-Apr-11	01-Apr-12
Pyro Firing Box with 2 Pods	M	12.00	12.60	7.20	STD	12.30	2.50%	12.90	2.38%	7.40	2.78%	01-Apr-11	01-Apr-12
Additional Pods - upto six	M	4.80	5.00	2.90	STD	4.90	2.08%	5.10	2.00%	2.90	0.00%	01-Apr-11	01-Apr-12
Pyrotechnics	M	POA	POA	POA	STD	POA		POA		POA		01-Apr-11	01-Apr-12
Stage Gauze Cloth	M	72.00	63.00	43.20	STD	73.80	2.50%	64.60	2.54%	44.30	2.55%	01-Apr-11	01-Apr-12
Consumables	M	POA	POA	POA	STD	POA		POA		POA		01-Apr-11	01-Apr-12
Portable TV/DVD Combi	M	34.30	36.10	35.20	STD	35.20	2.62%	37.00	2.49%			01-Apr-11	01-Apr-12
Portable TV/Video Combi	M	27.90	29.40	28.60	STD	28.60	2.51%	30.10	2.38%			01-Apr-11	01-Apr-12
Portable Video / Data Projector & Screen	M	67.20	70.50	68.90	STD	68.90	2.53%	72.30	2.55%			01-Apr-11	01-Apr-12
DVD Player for use with projector	M	20.30	21.30	20.80	STD	20.80	2.46%	21.80	2.35%			01-Apr-11	01-Apr-12
OHP - Overhead Projector	M	10.20	10.80	10.50	STD	10.50	2.94%	11.10	2.78%			01-Apr-11	01-Apr-12
Flip Chart and one set of Pens	M	10.20	10.80	10.50	STD	10.50	2.94%	11.10	2.78%			01-Apr-11	01-Apr-12
Replacement Pens	M	16.50	17.40	16.90	STD	16.90	2.42%	17.80	2.30%			01-Apr-11	01-Apr-12
Photocopying - Per A 4 Sheet	M	0.30	0.40	0.30	STD	0.30	0.00%	0.40	0.00%			01-Apr-11	01-Apr-12
Single Channel Dimmer when not used with Followspot	M	6.00	6.40	3.60	STD	6.20	3.33%	6.60	3.12%	3.70	2.78%	01-Apr-11	01-Apr-12
DI Boxes	M	6.00	6.40	3.60	STD	6.20	3.33%	6.60	3.12%	3.70	2.78%	01-Apr-11	01-Apr-12

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Community Groups													
Week Hire: Stage, Auditorium and Dressing Rooms (weekday rehearsal)	M	32.50	34.20	19.50	EXP	32.80	0.92%	34.50	0.88%	19.70	1.03%	01-Apr-11	01-Apr-12
Week Hire: Stage, Auditorium and Dressing Rooms (weekend rehearsal)	M	36.00	37.80	21.60	EXP	37.60	4.44%	39.50	4.50%	22.60	4.63%	01-Apr-11	01-Apr-12
Week Hire: Stage, Auditorium, Dressing Rooms, Bistro Bar (weekend performance, incl. matinees)	M	34.50	36.30	20.70	EXP	34.80	0.87%	36.70	1.10%	20.90	0.97%	01-Apr-11	01-Apr-12
Week Hire: Stage, Auditorium, Dressing Rooms, Bistro Bar (weekend performance, incl. matinees)	M	37.00	38.90	22.20	EXP	37.70	1.89%	39.70	2.06%	22.60	1.80%	01-Apr-11	01-Apr-12
Non-Performance Use	M	24.40	25.80	14.70	EXP	24.90	2.05%	26.30	1.94%	14.90	1.36%	01-Apr-11	01-Apr-12
All Shows: Weekday Technical Support (mandatory for all shows with tech requirements)	M	14.40	15.20	8.70	STD	14.70	2.08%	15.50	1.97%	8.80	1.15%	01-Apr-11	01-Apr-12
All Shows: Weekend / Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M	18.00	19.00	10.80	STD	18.40	2.22%	19.40	2.11%	11.00	1.85%	01-Apr-11	01-Apr-12
All Shows: Ushers	M	12.00	12.60	7.20	STD	12.20	1.67%	12.90	2.38%	7.30	1.39%	01-Apr-11	01-Apr-12
One-Offs and Matinees: Weekday Duty Manager (mandatory for all performances)	M	14.40	15.20	8.70	STD	14.70	2.08%	15.50	1.97%	8.80	1.15%	01-Apr-11	01-Apr-12
One-Offs and Matinees: Weekend / Bank Holiday Duty Manager (mandatory for all performances)	M	18.00	19.00	10.80	STD	18.40	2.22%	19.40	2.11%	11.00	1.85%	01-Apr-11	01-Apr-12
All Shows: Rehearsal Rooms - Midweek	M	6.40	6.80	3.90	EXP	6.50	1.56%	6.90	1.47%	3.90	0.00%	01-Apr-11	01-Apr-12
All Shows: Rehearsal Rooms - Sat/Sun	M	9.00	9.50	5.40	EXP	9.20	2.22%	9.70	2.11%	5.50	1.85%	01-Apr-11	01-Apr-12
All Shows: Additional Dressing Room	M	5.30	5.60	3.20	EXP	5.40	1.89%	5.70	1.79%	3.20	0.00%	01-Apr-11	01-Apr-12
Excess Hire Charge	M	80.00	84.00	48.00	EXP	82.00	2.50%	85.00	1.19%	49.20	2.50%	01-Apr-11	01-Apr-12
Long Room (weekday)	M	14.20	15.00	8.60	EXP	14.50	2.11%	15.30	2.00%	8.80	2.33%	01-Apr-11	01-Apr-12
Long Room (weekend)	M	16.50	17.40	9.90	EXP	16.80	1.82%	17.70	1.72%	10.10	2.02%	01-Apr-11	01-Apr-12
Oak Room (weekday)	M	11.50	12.10	6.90	EXP	11.70	1.74%	12.30	1.65%	7.00	1.45%	01-Apr-11	01-Apr-12
Oak Room (weekend)	M	14.00	14.70	8.40	EXP	14.30	2.14%	15.00	2.04%	8.60	2.38%	01-Apr-11	01-Apr-12
Cafe Bar (weekday)	M	8.00	8.40	4.80	EXP	8.20	2.50%	8.60	2.38%	4.90	2.08%	01-Apr-11	01-Apr-12
Cafe Bar (weekend)	M	9.50	10.00	5.70	EXP	10.10	2.11%	10.60	2.00%	6.10	1.75%	01-Apr-11	01-Apr-12
Studio (weekday)	M	15.30	16.10	9.20	EXP	15.60	1.96%	16.40	1.86%	9.40	2.17%	01-Apr-11	01-Apr-12

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All Prices Include VAT													
Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Concession Charges £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Proposed New Concession Charges £	% Increase	Date of last change to charge	Effective Date
Blue/Green Room (weekday)	M	10.30	10.90	6.20	EXP	10.50	1.94%	11.10	1.83%	6.30	1.61%	01-Apr-11	01-Apr-12
Blue/Green Room (weekend)	M	13.70	14.40	8.30	EXP	14.00	2.19%	14.70	2.08%	8.40	1.20%	01-Apr-11	01-Apr-12
Garden (weekday)	M	5.00	5.30	3.00	EXP	5.10	2.00%	5.40	1.89%	3.10	3.33%	01-Apr-11	01-Apr-12
Garden (weekend)	M				EXP	6.30		6.60		3.80		01-Apr-11	01-Apr-12
Essential Publicity Package	M	75.00	78.80	45.00	STD	84.00	12.00%	90.00	14.21%	50.40	12.00%	01-Apr-11	01-Apr-12
Ticket print for own sales	M	0.20	0.30		STD	0.20	0.00%	0.30	0.00%			01-Apr-11	01-Apr-12
Solus advertising	M	POA	POA		STD	POA		POA				01-Apr-11	01-Apr-12
Community Groups (Bulk Discount)													
Long Room (weekday)	M	13.40	15.00		EXP	13.50	0.75%	15.20	1.33%			01-Apr-11	01-Apr-12
Long Room (weekend)	M	15.60	17.40		EXP	15.80	1.28%	17.60	1.15%			01-Apr-11	01-Apr-12
Oak Room (weekday)	M	10.90	12.10		EXP	11.00	0.92%	12.20	0.83%			01-Apr-11	01-Apr-12
Oak Room (weekend)	M	13.30	14.70		EXP	13.40	0.75%	14.80	0.68%			01-Apr-11	01-Apr-12
Cafe Bar (weekday)	M	7.60	8.40		EXP	7.70	1.32%	8.50	1.19%			01-Apr-11	01-Apr-12
Cafe Bar (weekend)	M				EXP	9.50		10.40				01-Apr-11	01-Apr-12
Studio (weekday)	M	9.10	10.00		EXP	9.20	1.10%	10.10	1.00%			01-Apr-11	01-Apr-12
Studio (weekend)	M	14.60	16.10		EXP	14.70	0.68%	16.30	1.24%			01-Apr-11	01-Apr-12
Blue/Green Room (weekday)	M	9.80	10.90		EXP	9.90	1.02%	11.00	0.92%			01-Apr-11	01-Apr-12
Blue/Green Room (weekend)	M	13.10	14.40		EXP	13.20	0.76%	14.50	0.69%			01-Apr-11	01-Apr-12
Corporate Rates (Daily/Hourly)													
Ceiling Mounted Video / Data Projector	M	72.00	92.40		STD	73.40	1.94%	94.20	1.95%			01-Apr-11	01-Apr-12
Sony NICAM Video Player / Recorder	M	25.00	26.40		STD	25.50	2.00%	26.90	1.89%			01-Apr-11	01-Apr-12
DVD Player	M	31.40	33.00		STD	32.00	1.91%	33.70	2.12%			01-Apr-11	01-Apr-12
2 x ROBE 250 Moving Spot Light	M	75.20	79.20		STD	76.70	1.99%	80.80	2.02%			01-Apr-11	01-Apr-12
6 x Chroma-Q DMX Colour Scroller	M	32.60	34.30		STD	33.30	2.15%	35.00	2.04%			01-Apr-11	01-Apr-12
8 x Par 16 'Birdi' with 12v Transformers	M	5.00	5.20		STD	5.10	2.00%	5.30	1.92%			01-Apr-11	01-Apr-12
Mirror Ball	M	20.10	21.10		STD	20.50	1.99%	21.50	1.90%			01-Apr-11	01-Apr-12
Strobe Light	M	25.50	26.40		STD	26.00	1.96%	26.90	1.89%			01-Apr-11	01-Apr-12
UV Lights	M	12.60	13.20		STD	12.90	2.38%	13.50	2.27%			01-Apr-11	01-Apr-12
Smoke Machine	M	50.10	52.80		STD	51.10	2.00%	53.90	2.08%			01-Apr-11	01-Apr-12
Additional Follow Spot INCLUDING Dimmer	M	56.50	59.40		STD	57.60	1.95%	60.60	2.02%			01-Apr-11	01-Apr-12
Shure SM58 Vocal Mics	M	18.80	19.80		STD	19.20	2.13%	20.20	2.02%			01-Apr-11	01-Apr-12
Upright Piano (EXCLUDING TUNING)	M	25.00	26.40		STD	25.50	2.00%	26.90	1.89%			01-Apr-11	01-Apr-12
Gobos	M	5.00	5.20		STD	5.10	2.00%	5.30	1.92%			01-Apr-11	01-Apr-12
Pyro Firing Box Controller	M	15.10	15.80		STD	15.40	1.99%	16.10	1.90%			01-Apr-11	01-Apr-12
Pyro Holders (NOT consumables)	M	6.00	6.30		STD	6.10	1.67%	6.40	1.59%			01-Apr-11	01-Apr-12
Stage Gauze Cloth	M	75.20	79.20		STD	76.70	1.99%	80.80	2.02%			01-Apr-11	01-Apr-12
Single Channel Dimmer when not used with Followspot	M	6.30	6.60		STD	6.40	1.59%	6.70	1.52%			01-Apr-11	01-Apr-12
DI Boxes	M	6.30	6.60		STD	6.40	1.59%	6.70	1.52%			01-Apr-11	01-Apr-12

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Corporate Rates (Hourly)													
One Offs: Single Performances (weekday)	M	49.40	52.00		EXP	50.40	2.02%	53.00	1.92%			01-Apr-11	01-Apr-12
One Offs: Single Performances (weekend)	M	57.00	60.00		EXP	58.00	1.75%	61.00	1.67%			01-Apr-11	01-Apr-12
One Offs: Non-Performance Use	M	28.50	30.00		EXP	29.10	2.11%	30.60	2.00%			01-Apr-11	01-Apr-12
All Shows: Weekday Technical Support (mandatory for all shows with tech requirements)	M	17.20	18.00		STD	17.50	1.74%	18.40	2.22%			01-Apr-11	01-Apr-12
All Shows: Weekend / Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M	20.60	21.60		STD	21.00	1.94%	22.00	1.85%			01-Apr-11	01-Apr-12
All Shows: Ushers	M	34.20	36.00		STD	34.90	2.05%	36.70	1.94%			01-Apr-11	01-Apr-12
One-Offs and Matinees: Weekday Duty Manager (mandatory for all performances)	M	17.20	18.00		STD	17.50	1.74%	18.40	2.22%			01-Apr-11	01-Apr-12
One-Offs and Matinees: Weekend / Bank Holiday Duty Manager (mandatory for all performances)	M	20.60	21.60		STD	21.00	1.94%	22.00	1.85%			01-Apr-11	01-Apr-12
All Shows: Rehearsal Rooms - Midweek	M	9.50	10.00		EXP	9.70	2.11%	10.20	2.00%			01-Apr-11	01-Apr-12
All Shows: Rehearsal Rooms - Sat/Sun	M	9.50	10.00		EXP	9.70	2.11%	10.20	2.00%			01-Apr-11	01-Apr-12
All Shows: Additional Dressing Room	M	9.50	10.00		EXP	9.70	2.11%	10.20	2.00%			01-Apr-11	01-Apr-12
Excess Hire Charge	M	100.00	100.00		EXP	100.00	0.00%	100.00	0.00%			01-Apr-11	01-Apr-12
Long Room (weekday)	M	20.30	21.30		EXP	20.70	1.97%	21.70	1.88%			01-Apr-11	01-Apr-12
Long Room (weekend)	M	23.60	24.80		EXP	24.10	2.12%	25.30	2.02%			01-Apr-11	01-Apr-12
Oak Room (weekday)	M	16.50	17.30		EXP	16.80	1.82%	17.60	1.73%			01-Apr-11	01-Apr-12
Oak Room (weekend)	M	20.00	21.00		EXP	20.40	2.00%	21.40	1.90%			01-Apr-11	01-Apr-12
Cafe Bar (weekday)	M	11.40	12.00		EXP	21.00	84.21%	22.00	83.33%			01-Apr-11	01-Apr-12
Cafe Bar (weekend)	M				EXP	26.00		27.20				01-Apr-11	01-Apr-12
Studio (weekday)	M	13.60	14.30		EXP	13.90	2.21%	14.60	2.10%			01-Apr-11	01-Apr-12
Studio (weekend)	M	21.90	23.00		EXP	22.30	1.83%	23.50	2.17%			01-Apr-11	01-Apr-12
Blue/Green Room (weekday)	M	14.80	15.50		EXP	15.10	2.03%	15.80	1.94%			01-Apr-11	01-Apr-12
Blue/Green Room (weekend)	M	19.60	20.60		EXP	20.00	2.04%	21.00	1.94%			01-Apr-11	01-Apr-12
Garden (weekday)	M	7.20	7.50		EXP	7.30	1.39%	7.70	2.67%			01-Apr-11	01-Apr-12
Garden (weekend)	M				EXP	9.00		9.50				01-Apr-11	01-Apr-12

* NB the café bar increase is due to correcting an error from last year

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Corporate Rates (Bulk Discount)													
Ceiling Mounted Video / Data Projector	M	180.00	231.00		STD	184.00	2.22%	236.00	2.16%			01-Apr-11	01-Apr-12
Sony NICAM Video Player / Recorder	M	62.70	66.00		STD	64.00	2.07%	67.30	1.97%			01-Apr-11	01-Apr-12
DVD Player	M	78.60	82.50		STD	80.20	2.04%	84.20	2.06%			01-Apr-11	01-Apr-12
2 x ROBE 250 Moving Spot Light	M	188.10	198.00		STD	191.90	2.02%	202.00	2.02%			01-Apr-11	01-Apr-12
6 x Chroma-Q DMX Colour Scroller	M	81.60	85.80		STD	83.20	1.96%	87.50	1.98%			01-Apr-11	01-Apr-12
8 x Par 16 'Birdi' with 12v Transformers	M	12.60	13.20		STD	12.90	2.38%	13.50	2.27%			01-Apr-11	01-Apr-12
Mirror Ball	M	50.40	52.80		STD	51.40	1.98%	53.90	2.08%			01-Apr-11	01-Apr-12
Strobe Light	M	62.70	66.00		STD	64.00	2.07%	67.30	1.97%			01-Apr-11	01-Apr-12
UV Lights	M	31.50	33.00		STD	32.10	1.90%	33.70	2.12%			01-Apr-11	01-Apr-12
Smoke Machine	M	125.40	132.00		STD	127.90	1.99%	134.60	1.97%			01-Apr-11	01-Apr-12
Additional Follow Spot INCLUDING Dimmer	M	141.30	148.50		STD	144.10	1.98%	151.50	2.02%			01-Apr-11	01-Apr-12
Shure SM58 Vocal Mics	M	47.10	49.50		STD	48.00	1.91%	50.50	2.02%			01-Apr-11	01-Apr-12
Upright Piano (EXCLUDING TUNING)	M	62.70	66.00		STD	64.00	2.07%	67.30	1.97%			01-Apr-11	01-Apr-12
Gobos	M	12.60	13.20		STD	12.90	2.38%	13.50	2.27%			01-Apr-11	01-Apr-12
Pyro Firing Box Controller	M	31.50	33.00		STD	32.10	1.90%	33.70	2.12%			01-Apr-11	01-Apr-12
Pyro Holders (NOT consumables)	M	12.60	13.20		STD	12.90	2.38%	13.50	2.27%			01-Apr-11	01-Apr-12
Stage Gauze Cloth	M	188.10	198.00		STD	191.90	2.02%	202.00	2.02%			01-Apr-11	01-Apr-12
Single Channel Dimmer when not used with Followspot	M	15.90	16.50		STD	16.20	1.89%	16.80	1.82%			01-Apr-11	01-Apr-12
DI Boxes	M	15.90	16.50		STD	16.20	1.89%	16.80	1.82%			01-Apr-11	01-Apr-12
Long Room (weekday)	M	101.50	106.50		EXP	103.50	1.97%	108.50	1.88%			01-Apr-11	01-Apr-12
Long Room (weekend)	M	118.00	124.00		EXP	120.50	2.12%	126.50	2.02%			01-Apr-11	01-Apr-12
Oak Room (weekday)	M	82.50	86.50		EXP	84.00	1.82%	88.00	1.73%			01-Apr-11	01-Apr-12
Oak Room (weekend)	M	100.00	105.00		EXP	102.00	2.00%	107.00	1.90%			01-Apr-11	01-Apr-12
Cafe Bar (weekday)	M	57.00	60.00		EXP	105.00	84.21%	110.00	83.33%			01-Apr-11	01-Apr-12
Cafe Bar (weekend)	M				EXP	128.40		134.50				01-Apr-11	01-Apr-12
Studio (weekday)	M	68.00	71.50		EXP	69.50	2.21%	73.00	2.10%			01-Apr-11	01-Apr-12
Studio (weekend)	M	109.50	115.00		EXP	111.50	1.83%	117.50	2.17%			01-Apr-11	01-Apr-12
Blue/Green Room (weekday)	M	74.00	77.50		EXP	75.50	2.03%	79.00	1.94%			01-Apr-11	01-Apr-12
Blue/Green Room (weekend)	M	98.00	103.00		EXP	100.00	2.04%	105.00	1.94%			01-Apr-11	01-Apr-12
Garden (weekday)	M	36.00	37.50		EXP	36.50	1.39%	38.50	2.67%			01-Apr-11	01-Apr-12
Garden (weekend)	M				EXP	44.70		47.10				01-Apr-11	01-Apr-12

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Social Rate													
One Offs: Single Performances (weekday)	M	44.70	47.00		EXP	45.60	2.01%	47.90	1.91%		1.91%	01-Apr-11	01-Apr-12
One Offs: Single Performances (weekend)	M	52.30	55.00		EXP	53.30	1.91%	56.10	2.00%		2.00%	01-Apr-11	01-Apr-12
One Offs: Non-Performance Use	M	38.00	40.00		EXP	39.00	2.63%	41.00	2.50%		2.50%	01-Apr-11	01-Apr-12
All Shows: Weekday Technical Support (mandatory for all shows with tech requirements)	M	11.40	12.00		STD	14.70	28.95%	15.50	29.17%		29.17%	01-Apr-11	01-Apr-12
All Shows: Weekend / Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M	14.30	15.00		STD	18.40	28.67%	19.40	29.33%		29.33%	01-Apr-11	01-Apr-12
All Shows: Ushers	M	19.00	20.00		STD	19.40	2.11%	20.40	2.00%		2.00%	01-Apr-11	01-Apr-12
One-Offs and Matinees: Weekday Duty Manager (mandatory for all performances)	M	14.30	15.00		STD	14.70	2.80%	15.50	3.33%		3.33%	01-Apr-11	01-Apr-12
One-Offs and Matinees: Weekend / Bank Holiday Duty Manager (mandatory for all performances)	M	17.10	18.00		STD	18.40	7.60%	19.40	7.78%		7.78%	01-Apr-11	01-Apr-12
All Shows: Rehearsal Rooms - Midweek	M	9.50	10.00		EXP	9.70	2.11%	10.20	2.00%		2.00%	01-Apr-11	01-Apr-12
All Shows: Rehearsal Rooms - Sat/Sun/Bank Holiday	M	9.50	10.00		EXP	9.70	2.11%	10.20	2.00%		2.00%	01-Apr-11	01-Apr-12
All Shows: Additional Dressing Room	M	9.50	10.00		EXP	9.70	2.11%	10.20	2.00%		2.00%	01-Apr-11	01-Apr-12
Excess Hire Charge	M	100.00	100.00		EXP	100.00	0.00%	100.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Long Room (weekday)	M	20.30	21.30		EXP	20.70	1.97%	21.70	1.88%		1.88%	01-Apr-11	01-Apr-12
Long Room (weekend)	M	23.60	24.80		EXP	24.10	2.12%	25.30	2.02%		2.02%	01-Apr-11	01-Apr-12
Oak Room (weekday)	M	16.50	17.30		EXP	16.80	1.82%	17.60	1.73%		1.73%	01-Apr-11	01-Apr-12
Oak Room (weekend)	M	20.00	21.00		EXP	20.00	0.00%	21.00	0.00%		0.00%	01-Apr-11	01-Apr-12
Cafe Bar (weekday)	M	11.40	12.00		EXP	17.00	49.12%	17.80	48.33%		48.33%	01-Apr-11	01-Apr-12
Cafe Bar (weekend)	M				EXP	20.80		21.80				01-Apr-11	01-Apr-12
Studio (weekday)	M	13.60	14.30		EXP	13.90	2.21%	14.60	2.10%		2.10%	01-Apr-11	01-Apr-12
Studio (weekend)	M	21.90	23.00		EXP	22.30	1.83%	23.50	2.17%		2.17%	01-Apr-11	01-Apr-12
Blue/Green Room (weekday)	M	14.80	15.50		EXP	15.10	2.03%	15.80	1.94%		1.94%	01-Apr-11	01-Apr-12
Blue/Green Room (weekend)	M	19.60	20.60		EXP	20.00	2.04%	21.00	1.94%		1.94%	01-Apr-11	01-Apr-12
Garden (weekday)	M	7.20	7.50		EXP	7.30	1.39%	7.70	2.67%		2.67%	01-Apr-11	01-Apr-12
Garden (weekend)	M				EXP	9.00		9.50				01-Apr-11	01-Apr-12
Children's Birthday Party (minimum 10)	M	9.60	10.80		STD	9.80	2.08%	11.00	1.85%		1.85%	01-Apr-11	01-Apr-12
Children's Birthday Party Entertainer	M	POA			EXP	POA		POA				01-Apr-11	01-Apr-12

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Social Rate (bulk)													
Long Room (weekday)	M	101.50	106.50		EXP	103.50	1.97%	108.50	1.88%			01-Apr-11	01-Apr-12
Long Room (weekend)	M	118.00	124.00		EXP	120.50	2.12%	126.50	2.02%			01-Apr-11	01-Apr-12
Oak Room (weekday)	M	82.50	86.50		EXP	84.00	1.82%	88.00	1.73%			01-Apr-11	01-Apr-12
Oak Room (weekend)	M	100.00	105.00		EXP	100.00	0.00%	105.00	0.00%			01-Apr-11	01-Apr-12
Cafe Bar (weekday)	M	57.00	60.00		EXP	85.00	49.12%	89.00	48.33%			01-Apr-11	01-Apr-12
Cafe Bar (weekend)	M				EXP	104.00		109.00				01-Apr-11	01-Apr-12
Studio (weekday)	M	68.00	71.50		EXP	69.50	2.21%	73.00	2.10%			01-Apr-11	01-Apr-12
Studio (weekend)	M	109.50	115.00		EXP	111.50	1.83%	117.50	2.17%			01-Apr-11	01-Apr-12
Blue/Green Room (weekday)	M	74.00	77.50		EXP	75.50	2.03%	79.00	1.94%			01-Apr-11	01-Apr-12
Blue/Green Room (weekend)	M	98.00	103.00		EXP	100.00	2.04%	105.00	1.94%			01-Apr-11	01-Apr-12
Garden (weekday)	M	36.00	37.50		EXP	36.50	1.39%	38.50	2.67%			01-Apr-11	01-Apr-12
Garden (weekend)	M				EXP	45.00		47.50				01-Apr-11	01-Apr-12
Charity Rate													
One Offs: Single Performances (weekday)	M	35.20	37.00		EXP	35.90	1.99%	37.70	1.89%			01-Apr-11	01-Apr-12
One Offs: Single Performances (weekend)	M	42.80	45.00		EXP	43.70	2.10%	45.90	2.00%			01-Apr-11	01-Apr-12
One Offs: Non-Performance Use	M	19.00	20.00		EXP	19.00	0.00%	20.00	0.00%			01-Apr-11	01-Apr-12
All Shows: Weekday Technical Support (mandatory for all shows with tech requirements)	M	11.40	12.00		STD	14.70	28.95%	15.50	29.17%			01-Apr-11	01-Apr-12
All Shows: Weekend / Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M	14.30	15.00		STD	18.40	28.67%	19.40	29.33%			01-Apr-11	01-Apr-12
All Shows: Ushers	M	9.50	10.00		STD	9.70	2.11%	10.20	2.00%			01-Apr-11	01-Apr-12
One-Offs and Matinees: Weekday Duty Manager (mandatory for all performances)	M	11.40	12.00		STD	11.60	1.75%	12.20	1.67%			01-Apr-11	01-Apr-12
One-Offs and Matinees: Weekend / Bank Holiday Duty Manager (mandatory for all performances)	M	14.30	15.00		STD	14.60	2.10%	15.30	2.00%			01-Apr-11	01-Apr-12
All Shows: Rehearsal Rooms - Midweek	M	6.20	6.50		EXP	6.30	1.61%	6.60	1.54%			01-Apr-11	01-Apr-12
All Shows: Rehearsal Rooms - Sat/Sun	M	6.20	6.50		EXP	6.30	1.61%	6.60	1.54%			01-Apr-11	01-Apr-12
All Shows: Additional Dressing Room	M	6.20	6.50		EXP	6.30	1.61%	6.60	1.54%			01-Apr-11	01-Apr-12
Excess Hire Charge	M	100.00	100.00		EXP	100.00	0.00%	100.00	0.00%			01-Apr-11	01-Apr-12
Long Room (weekday)	M	14.30	15.00		EXP	14.60	2.10%	15.30	2.00%			01-Apr-11	01-Apr-12
Long Room (weekend)	M	16.60	17.40		EXP	16.90	1.81%	17.70	1.72%			01-Apr-11	01-Apr-12
Oak Room (weekday)	M	11.50	12.10		EXP	11.70	1.74%	12.30	1.65%			01-Apr-11	01-Apr-12
Oak Room (weekend)	M	14.00	14.70		EXP	14.30	2.14%	15.00	2.04%			01-Apr-11	01-Apr-12
Cafe Bar (weekday)	M	8.00	8.40		EXP	15.00	87.50%	15.70	86.90%			01-Apr-11	01-Apr-12
Cafe Bar (weekend)	M				EXP	18.00		18.90				01-Apr-11	01-Apr-12

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Studio (weekday)	M	9.50	10.00		EXP	9.70	2.11%	10.20	2.00%			01-Apr-11	01-Apr-12
Studio (weekend)	M	15.30	16.10		EXP	15.60	1.96%	16.40	1.86%			01-Apr-11	01-Apr-12
Blue/Green Room (weekday)	M	10.40	10.90		EXP	10.60	1.92%	11.10	1.83%			01-Apr-11	01-Apr-12
Blue/Green Room (weekend)	M	13.70	14.40		EXP	14.00	2.19%	14.70	2.08%			01-Apr-11	01-Apr-12
Garden (weekday)	M	5.10	5.30		EXP	5.20	1.96%	5.40	1.89%			01-Apr-11	01-Apr-12
Garden (weekend)	M				EXP	6.40		6.60				01-Apr-11	01-Apr-12
Charity Rate (Bulk)													
Long Room (weekday)	M	71.50	75.00		EXP	73.00	2.10%	76.50	2.00%			01-Apr-11	01-Apr-12
Long Room (weekend)	M	83.00	87.00		EXP	84.50	1.81%	88.50	1.72%			01-Apr-11	01-Apr-12
Oak Room (weekday)	M	57.50	60.50		EXP	58.50	1.74%	61.50	1.65%			01-Apr-11	01-Apr-12
Oak Room (weekend)	M	70.00	73.50		EXP	71.50	2.14%	75.00	2.04%			01-Apr-11	01-Apr-12
Cafe Bar (weekday)	M	40.00	42.00		EXP	75.00	87.50%	78.50	86.90%			01-Apr-11	01-Apr-12
Cafe Bar (weekend)	M				EXP	90.00		94.50				01-Apr-11	01-Apr-12
Studio (weekday)	M	47.50	50.00		EXP	48.50	2.11%	51.00	2.00%			01-Apr-11	01-Apr-12
Studio (weekend)	M	76.50	80.50		EXP	78.00	1.96%	82.00	1.86%			01-Apr-11	01-Apr-12
Blue/Green Room (weekday)	M	52.00	54.50		EXP	53.00	1.92%	55.50	1.83%			01-Apr-11	01-Apr-12
Blue/Green Room (weekend)	M	68.50	72.00		EXP	70.00	2.19%	73.50	2.08%			01-Apr-11	01-Apr-12
Garden (weekday)	M	25.50	26.50		EXP	26.00	1.96%	27.00	1.89%			01-Apr-11	01-Apr-12
Garden (weekend)	M				EXP	32.00		33.00				01-Apr-11	01-Apr-12
Box Office Fees													
Hillingdon Arts Membership	M	15.00	25.00		STD	15.00	0.00%	25.00	0.00%			01-Apr-11	01-Apr-12
Online Card Booking Fee	M	1.50			EXP	1.50	0.00%	1.50				01-Apr-11	01-Apr-12
Phone Booking Fee	M	2.00			EXP	2.00	0.00%	2.00				01-Apr-11	01-Apr-12
Sponsor-a-Seat Deal (5 years)	M				STD	120.00		120.00				01-Apr-11	01-Apr-12
All Groups													
Box Office Commission	M	6.15 percent	9 percent		STD	8.7 percent		9.5 percent				01-Apr-11	01-Apr-12
Card Handling Fees	M	3.1 percent	3.1 percent		STD	to be deleted		to be deleted				01-Apr-11	01-Apr-12

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Filming													
Filming - interior and/or exterior per day - subject to specific requirements Council owned principal location for production													
Large production		3,000.00	3,000.00		STD	3,000.00	0.00%	3,000.00	0.00%			01-Apr-11	01-Apr-12
Medium production		2,000.00	2,000.00		STD	2,000.00	0.00%	2,000.00	0.00%			01-Apr-11	01-Apr-12
Small production (up to 3 crew, camera only)		1,000.00	1,000.00		STD	1,000.00	0.00%	1,000.00	0.00%			01-Apr-11	01-Apr-12
Council owned secondary location													
Large production		2,000.00	2,000.00		STD	2,000.00	0.00%	2,000.00	0.00%			01-Apr-11	01-Apr-12
Medium production		1,000.00	1,000.00		STD	1,000.00	0.00%	1,000.00	0.00%			01-Apr-11	01-Apr-12
Small production (up to 3 crew, camera only)		500.00	500.00		STD	500.00	0.00%	500.00	0.00%			01-Apr-11	01-Apr-12
with other Council departments, Supervising street works on the highway, Monitoring location filming													
per hour		100.00	100.00		STD	100.00	0.00%	100.00	0.00%			01-Apr-11	01-Apr-12
Road Closure, Traffic and Highway Management													
Traffic Management													
3 minutes		170.00	170.00		STD	170.00	0.00%	170.00	0.00%			01-Apr-11	01-Apr-12
Complete Road Closure - by notice													
24 hours		200.00	200.00		STD	200.00	0.00%	200.00	0.00%			01-Apr-11	01-Apr-12
Complete Road Closure - by order													
7 days		1,000.00	1,000.00		STD	1,000.00	0.00%	1,000.00	0.00%			01-Apr-11	01-Apr-12
Land Charges													
Search Fees													
Standard commercial search	M	70.00	70.00		NB	70.00	0.00%	70.00	0.00%			01-Apr-11	01-Apr-12
Official certificate of search (Form LLC1) only	M	26.00	26.00		NB	26.00	0.00%	26.00	0.00%			01-Apr-11	01-Apr-12
Standard domestic search	M	60.00	60.00		NB	60.00	0.00%	60.00	0.00%			01-Apr-11	01-Apr-12
Assisted Search LLC Register Only	M	22.00	22.00		NB	22.00	0.00%	22.00	0.00%			01-Apr-11	01-Apr-12
Assisted Search LLC Register Only (Additional parcels of land (each)	M	1.00	1.00		NB	1.00	0.00%	1.00	0.00%			01-Apr-11	01-Apr-12
Assisted Common Land Search	M	15.00	15.00		NB	15.00	0.00%	15.00	0.00%			01-Apr-11	01-Apr-12
Assisted Compiling CON29R	M	32.00	32.00		NB	32.00	0.00%	32.00	0.00%			01-Apr-11	01-Apr-12
Assisted Compiling CON29O	M	18.50	18.50		NB	18.50	0.00%	18.50	0.00%			01-Apr-11	01-Apr-12
Contact Centre													
Blue Badge													
Disabled Parking Blue Badge	R	2.00	2.00		EXP	2.00	0.00%	2.00	0.00%			01-Apr-11	01-Apr-12

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Parking**On-Street Parking: (1) Town Centres**

The maximum stay period on-street in Uxbridge is 2 hrs. All of the existing and proposed charges are based on the cost of parking for each 15 mins

Uxbridge

Per 15 mins up to 2 hours	M	0.30	0.80	NB	0.30	0.00%	0.80	0.00%	31-Jan-11	01-Apr-12
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West Drayton / Yiewsley, Hayes (Coldharbour Lane and Station Rd), Northwood Hills, Eastcote, Ruislip.

These schemes have various maximum stay durations of either 2 hours or 4 hours.:

1st 30 mins free then, 30 mins up to 2hrs, then per 20 mins up to maximum stay	M	0.00	0.00	NB	0.00	0.00%	0.00	0.00%	31-Jan-11	01-Apr-12
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12

On-Street Parking: (1) Local Centres and Parades

Hillingdon Circus; Uxbridge Rd / Lees Rd; South Ruislip; North Hillingdon (Hercies RD); Crescent Parade; New Pond Parade; Ickenham, Dellfield Parade, Hillingdon Hill

These schemes have various maximum stay durations between 2 hrs and 4 hrs

1st 30 mins free then, per 30 mins up to 2 hrs, then per 20 mins up to maximum stay	M	0.00	0.00	NB	0.00	0.00%	0.00	0.00%	31-Jan-11	01-Apr-12
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12

On-Street Parking: (2) Local Centres and Parades**Belmore Parade**

This scheme has a duration of 10 hrs and 40 mins

1st 30 mins free, then per 30 mins up to 2 hrs, then per 20 mins up to 4 hrs, then per 20 mins up to maximum stay	M	0.00	0.00	NB	0.00	0.00%	0.00	0.00%	31-Jan-11	01-Apr-12
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12
	M	0.20	0.60	NB	0.20	0.00%	0.60	0.00%	31-Jan-11	01-Apr-12

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Parking Schemes

Heathrow; Hayes (Mount Rd and Nield Rd); Longford; Uxbridge South; Hillingdon Hospital; Cowley (Station Rd and Huxley Cl); Uxbridge North (Park Rd); West Drayton

These schemes have various maximum stay durations between 30 mins and 8 hrs

Outside shops:

1st 30 mins free, then per 30 mins up to maximum stay	M	0.00	0.00	NB	0.00	0.00%	0.00	0.00%	31-Jan-11	01-Apr-12
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12

Other Places:

per 20 mins up to maximum stay	M	0.20	0.60	NB	0.20	0.00%	0.60	0.00%	31-Jan-11	01-Apr-12
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Off Street ParkingKingsend South and Kingsend North, Ruislip - Limited Stay

up to 1 hour (Kingsend South)	M	0.60	1.00	STD	0.60	0.00%	1.00	0.00%	31-Jan-11	01-Apr-12
up to 2 hours (Kingsend South)	M	1.00	1.50	STD	1.00	0.00%	1.50	0.00%	31-Jan-11	01-Apr-12
up to 30 mins	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	01-Apr-12
up to 1 hour	M	0.20	1.00	STD	0.20	0.00%	1.00	0.00%	31-Jan-11	01-Apr-12
up to 90 mins	M	0.40	1.50	STD	0.40	0.00%	1.50	0.00%	31-Jan-11	01-Apr-12
up to 2 hours	M	0.60	1.70	STD	0.60	0.00%	1.70	0.00%	31-Jan-11	01-Apr-12

Oaklands Gate, Northwood and Falling Lane, Yiewsley - Limited Stay

Up to 30 mins	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	01-Apr-12
Up to 1 hour	M	0.20	1.00	STD	0.20	0.00%	1.00	0.00%	31-Jan-11	01-Apr-12
Up to 90 mins	M	0.40	1.30	STD	0.40	0.00%	1.30	0.00%	31-Jan-11	01-Apr-12
Up to 2 hours	M	0.60	1.70	STD	0.60	0.00%	1.70	0.00%	31-Jan-11	01-Apr-12
Up to 3 hours	M	1.00	2.50	STD	1.00	0.00%	2.50	0.00%	31-Jan-11	01-Apr-12
Up to 4 hours	M	1.80	4.40	STD	1.80	0.00%	4.40	0.00%	31-Jan-11	01-Apr-12

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Rockingham Recreation Ground, Uxbridge - Limited Stay

This car park has a maximum stay of 4 hours

1st 30 minutes free, then	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	01-Apr-12
per 30 mins up to 2 hours, then	M	0.20	0.70	STD	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12
per 20 mins up to maximum stay	M	0.20	0.70	STD	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12

Sidmouth Drive car park, Ruislip Gardens, Limited Stay

This car park has a maximum stay period of 4 hours

1st 30 mins, then	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	01-Apr-12
per 30 mins up to 2 hrs, then	M	0.20	0.70	STD	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12
per 20 mins up to maximum stay	M	0.20	0.70	STD	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12

Kingsend South, Ruislip - Long Stay

Up to 1 hour	M	0.60	1.00	STD	0.60	0.00%	1.00	0.00%	31-Jan-11	01-Apr-12
Up to 2 hours	M	1.00	1.50	STD	1.00	0.00%	1.50	0.00%	31-Jan-11	01-Apr-12
Up to 3 hours	M	1.20	2.90	STD	1.20	0.00%	2.90	0.00%	31-Jan-11	01-Apr-12
Up to 4 hours	M	2.00	4.90	STD	2.00	0.00%	4.90	0.00%	31-Jan-11	01-Apr-12
Over 4 hours	M	2.20	5.50	STD	2.20	0.00%	5.50	0.00%	31-Jan-11	01-Apr-12

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Other Borough Car Parks:										
Blyth Road, Hayes; Community Close, Ickenham; Fairfield Rd, Yiewsley; Long Lane; Hillingdon; Civic Hall, Hayes; Linden Avenue, Ruislip Manor; Devon Parade, Eastcote; Devonshire Lodge, Eastcote; Green Lane, Northwood.										
Up to 30 mins	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	01-Apr-12
Up to 1 hour	M	0.20	0.70	STD	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12
Up to 90 mins	M	0.40	1.40	STD	0.40	0.00%	1.40	0.00%	31-Jan-11	01-Apr-12
Up to 2 hours	M	0.60	2.10	STD	0.60	0.00%	2.10	0.00%	31-Jan-11	01-Apr-12
Up to 3 hours	M	1.00	3.00	STD	1.00	0.00%	3.00	0.00%	31-Jan-11	01-Apr-12
Up to 4 hours	M	2.00	5.20	STD	2.00	0.00%	5.20	0.00%	31-Jan-11	01-Apr-12
Up to 9 hours (Over 4 hours for Blyth Road)	M	3.70	8.70	STD	3.70	0.00%	8.70	0.00%	31-Jan-11	01-Apr-12
Over 9 hours	M	6.20	12.00	STD	6.20	0.00%	12.00	0.00%	31-Jan-11	01-Apr-12

Long Stay Reduced Charge:

Long Drive, South Ruislip; Brandville Rd, West Drayton; Pembroke Gardens, Ruislip Manor; Pump Lane, Hayes; North View, Eastcote; St Martins Approach, Ruislip.

Up to 30 mins	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	01-Apr-12
Up to 1 hour	M	0.20	0.70	STD	0.20	0.00%	0.70	0.00%	31-Jan-11	01-Apr-12
Up to 90 mins	M	0.40	1.40	STD	0.40	0.00%	1.40	0.00%	31-Jan-11	01-Apr-12
Up to 2 hours	M	0.60	2.10	STD	0.60	0.00%	2.10	0.00%	31-Jan-11	01-Apr-12
Up to 3 hours	M	1.00	3.50	STD	1.00	0.00%	3.50	0.00%	31-Jan-11	01-Apr-12
Up to 4 hours	M	1.80	5.20	STD	1.80	0.00%	5.20	0.00%	31-Jan-11	01-Apr-12
Over 4 hours	M	2.00	5.70	STD	2.00	0.00%	5.70	0.00%	31-Jan-11	01-Apr-12

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Leisure Centre Car Parks: (Subject to agreement with the operators where relevant)

Up to 30 mins	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	01-Apr-12
Up to 1 hour	M	0.20	0.50	STD	0.20	0.00%	0.50	0.00%	31-Jan-11	01-Apr-12
Up to 90 mins	M	0.40	1.00	STD	0.40	0.00%	1.00	0.00%	31-Jan-11	01-Apr-12
Up to 2 hours	M	0.60	1.50	STD	0.60	0.00%	1.50	0.00%	31-Jan-11	01-Apr-12
Up to 3 hours	M	1.00	2.30	STD	1.00	0.00%	2.30	0.00%	31-Jan-11	01-Apr-12
Up to 4 hours	M	2.00	4.50	STD	2.00	0.00%	4.50	0.00%	31-Jan-11	01-Apr-12
Up to 6 hours	M	2.60	5.50	STD	2.60	0.00%	5.50	0.00%	31-Jan-11	01-Apr-12
Up to 9 hours	M	3.70	8.00	STD	3.70	0.00%	8.00	0.00%	31-Jan-11	01-Apr-12
Over 9 hours	M	6.20	11.00	STD	6.20	0.00%	11.00	0.00%	31-Jan-11	01-Apr-12

Uxbridge Multi-Storey car parks: Cedars car park, Uxbridge; Grainges car park, Uxbridge

Up to 2 hours	M	1.00	1.40	STD	1.00	0.00%	1.40	0.00%	31-Jan-11	01-Apr-12
Up to 3 hours	M	2.00	2.40	STD	2.00	0.00%	2.40	0.00%	31-Jan-11	01-Apr-12
Up to 4 hours	M	2.50	3.00	STD	2.50	0.00%	3.00	0.00%	31-Jan-11	01-Apr-12
Up to 5 hours	M	3.20	4.00	STD	3.20	0.00%	4.00	0.00%	31-Jan-11	01-Apr-12
Up to 6 hours	M	4.50	6.80	STD	4.50	0.00%	6.80	0.00%	31-Jan-11	01-Apr-12
Up to 8 hours	M	6.50	11.00	STD	6.50	0.00%	11.00	0.00%	31-Jan-11	01-Apr-12
Over 8 hours	M	8.50	16.00	STD	8.50	0.00%	16.00	0.00%	31-Jan-11	01-Apr-12
Sunday (all day)	M	2.00	2.70	STD	2.00	0.00%	2.70	0.00%	31-Jan-11	01-Apr-12

Civic Centre car park (open on Saturdays only)

Up to 2 hours	M	0.90	1.40	STD	0.90	0.00%	1.40	0.00%	31-Jan-11	01-Apr-12
Up to 4 hours	M	1.80	3.00	STD	1.80	0.00%	3.00	0.00%	31-Jan-11	01-Apr-12
Over 4 hours	M	3.50	5.50	STD	3.50	0.00%	5.50	0.00%	31-Jan-11	01-Apr-12

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All Prices Include VAT

Type of Fee / Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Multi-storey Season Tickets and other pre-paid Parking Permits:										
Cedars and Grainges Car Parks At all times (per quarter)	M	300.00	420.00	STD	300.00	0.00%	425.00	1.19%	31-Jan-11	01-Apr-12
Cedars and Grainges Car Parks At all times (per half-year)	M			STD	600.00		845.00			01-Apr-12
Cedars and Grainges Car Parks At all times (annual)	M	1,200.00	1,680.00	STD	1,200.00	0.00%	1,680.00	0.00%	31-Jan-11	01-Apr-12
Local Car Park Permit (used in Surface car parks) At all times (depending on location)	M	85.00	105.00	STD	85.00	0.00%	105.00	0.00%	31-Jan-11	01-Apr-12
Local Car Park Permit (used in Surface car parks) At all times (depending on location)	M	85.00	105.00	STD	85.00	0.00%	105.00	0.00%	31-Jan-11	01-Apr-12
Business Permit / Trader Permit All times (per annum)	M	480.00	500.00	NB	480.00	0.00%	500.00	0.00%	31-Jan-11	01-Apr-12

All Prices include VAT where applicable							
Type of Fee / Charge	Type	Current Charges Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Date of last change to charge	Effective Date

Access & Inclusion**Service Level Agreement**

Behaviour Support (Primary Maintained - up to 250 pupils)	S	1,000.00	NB	1,000.00	0.00%	01-Apr-11	01-Apr-12
Behaviour Support (Primary Maintained - 251 to 500 pupils)	S	2,000.00	NB	2,000.00	0.00%	01-Apr-11	01-Apr-12
Behaviour Support (Primary Maintained - over 500 pupils)	S	3,000.00	NB	3,000.00	0.00%	01-Apr-11	01-Apr-12
Behaviour Support (Primary Acadmies - up to 250 pupils)	S		STD	1,320.00		01-Apr-11	01-Apr-12
Behaviour Support (Primary Acadmies - 251 to 500 pupils)	S		STD	2,640.00		01-Apr-11	01-Apr-12
Behaviour Support (Primary Acadmies - over 500 pupils)	S	210.00	STD	3,960.00		01-Apr-11	01-Apr-12
Behaviour Support (Secondary Maintained - per 3 hour session)	S		NB	210.00	0.00%	01-Apr-11	01-Apr-12
Behaviour Support (Secondary Academies - per 3 hour session)	S		STD	288.00		01-Apr-11	01-Apr-12

Corporate Landlord

Hillingdon Learning & Development Centre (Primary Schools)	S	171.00	EXP				Queens walk to close as
Hillingdon Learning & Development Centre (Secondary Schools)	S	368.00	EXP				
Hillingdon Learning & Development Centre (Special Schools)	S	114.00	EXP				

School Improvement Service

Governor Support Service (small governing body)	S	625.45	NB			01-Apr-11	01-Apr-12
Governor Support Service (medium-sized governing body)	S	971.15	NB			01-Apr-11	01-Apr-12
Governor Support Service (large governing body)	S	1,245.45	NB			01-Apr-11	01-Apr-12
Governor Support Service (Maintained Nursery School)	S		NB	£500 + £2.25 per FTE pupil		01-Apr-11	01-Apr-12
Governor Support Service (Maintained Primary School)	S		NB	£500 + £2.25 per FTE pupil		01-Apr-11	01-Apr-12
Governor Support Service (Maintained Secondary School)	S		NB	£500 + £2 per FTE pupil		01-Apr-11	01-Apr-12
Governor Support Service (Maintained Special School)	S		NB	£500 + £4.50 per FTE pupil		01-Apr-11	01-Apr-12
Attendance at individual Governor Support courses	S	110.00	NB	120.00	9.09%	01-Apr-11	01-Apr-12
Governing body training session	S	395.00	NB			01-Apr-11	01-Apr-12

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Type of Fee / Charge	Type	Current Charges Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Date of last change to charge	Effective Date

Libraries

Schools Library Service - Primary Schools Package (per pupil)	S	8.65	NB	8.65	0.00%	01-Apr-11	01-Apr-12
Schools Library Service - Secondary Schools Package	S	775.00	NB	775.00	0.00%	01-Apr-11	01-Apr-12
Maintained Secondary Library Staff Support & Training (package of 3 meetings)	S	135.00	NB	126.00	-6.67%	01-Apr-11	01-Apr-12
Maintained Secondary Library Staff Support & Training (individual meeting)	S	42.00	NB	42.00	0.00%	01-Apr-11	01-Apr-12
Secondary Academies Library Staff Support & Training (package of 3 meetings)	S		STD	151.20		01-Apr-11	01-Apr-12
Secondary Academies Library Staff Support & Training (individual meeting)	S		STD	50.40		01-Apr-11	01-Apr-12
Secondary Fiction Book Loan (per 100 books)	S	175.00	NB	350.00	100.00%	01-Apr-11	01-Apr-12
Secondary Non-fiction Book Loan Service (per 100 books)	S	270.00	NB	300.00	11.11%	01-Apr-11	01-Apr-12
Secondary Artefact Boxes (per half-term loan)	S	40.00	NB	40.00	0.00%	01-Apr-11	01-Apr-12
Secondary Project Boxes / Loan (10 boxes for one term)	S	435.00	NB	n/a		01-Apr-11	01-Apr-12
Secondary Project Boxes / Loan (additional boxes)	S	55.00	NB	40.00	-27.27%	01-Apr-11	01-Apr-12
Schools Library Service - Special Schools Package	S	902.00	NB	902.00	0.00%	01-Apr-11	01-Apr-12

Human Resources

Leadership, Management and Succession Development SLA (Primary & Special Maintained Schools)	S	1,300.00	NB	1,200.00	-7.69%	01-Apr-11	01-Apr-12
Leadership, Management and Succession Development SLA (Secondary Maintained Schools)	S	1,600.00	NB	1,400.00	-12.50%	01-Apr-11	01-Apr-12
Leadership, Management and Succession Development SLA (Primary & Special Academies)	S		STD	1,440.00		01-Apr-11	01-Apr-12
Leadership, Management and Succession Development SLA (Secondary Academies)	S		STD	1,680.00		01-Apr-11	01-Apr-12
Leadership Team Residential	S	225.00	NB				No demand for these services in 2011/12
Leadership Coaching	S	350.00	NB				
New Heads	S	125.00	NB				
HLTA Networks	S	100.00	NB				
CPD Leaders Networks	S	100.00	NB				
Second Life Networks	S	100.00	NB				
General Development Sessions (full day)	S	125.00	NB				

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Type of Fee / Charge	Type	Current Charges Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Date of last change to charge	Effective Date
General Development Sessions (half day)	S	95.00	NB				
General Development Sessions (twilight)	S	75.00	NB				

School Improvement Service

NQT induction programme	S	495.00	NB			01-Apr-11	01-Apr-12
NQT induction assessment and verification service	S		NB	275.00		01-Apr-11	01-Apr-12
NQT training and development programme (core)	S		EXP	200.00		01-Apr-11	01-Apr-12
NQT training and development programme (primary)	S		EXP	300.00		01-Apr-11	01-Apr-12
NQT induction programme (Pay as you go - full day)	S	140.00	EXP	150.00	7.14%	01-Apr-11	01-Apr-12
NQT induction programme (Pay as you go - half day)	S	90.00	EXP	65.00	-27.78%	01-Apr-11	01-Apr-12
NQT induction programme (Pay as you go - twilight)	S	55.00	EXP	40.00	-27.27%	01-Apr-11	01-Apr-12
Primary Advisory Service (Maintained Schools)	S	2,500.00	NB	2,500.00	0.00%	01-Apr-11	01-Apr-12
Primary Advisory Service (Academies)	S		STD	3,000.00		01-Apr-11	01-Apr-12

Access & Inclusion

Education Welfare (Academies) (per 3 hour session)	S	90.00	S			01-Sep-11	01-Apr-12
Education Welfare (Academies) (per hour)	S		S	42.00		01-Apr-11	01-Apr-12
Educational Psychology Gold Package (Maintained Schools) (per day)	S		NB	500.00		01-Apr-11	01-Apr-12
Educational Psychology Silver Package (Maintained Schools) (per day)	S		NB	600.00		01-Apr-11	01-Apr-12
Educational Psychology Bronze (Maintained Schools) (per day)	S		NB	650.00		01-Apr-11	01-Apr-12
Educational Psychology ad hoc (Maintained Schools) (per day)	S		NB	700.00		01-Apr-11	01-Apr-12
Educational Psychology Gold Package (Academies) (per day)	S		STD	600.00		01-Apr-11	01-Apr-12
Educational Psychology Silver Package (Academies) (per day)	S		STD	720.00		01-Apr-11	01-Apr-12
Educational Psychology Bronze (Academies) (per day)	S		STD	780.00		01-Apr-11	01-Apr-12
Educational Psychology ad hoc (Academies) (per day)	S		STD	840.00		01-Apr-11	01-Apr-12

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ICT							
Hillingdon Grid for Learning							
Core - Filtered 20Mbps broadband, email and anti-virus - Fixed element (Primary Schools)	S	16,000.00	NB	4,000.00	-75.00%	01-Apr-11	01-Apr-12
Core - Filtered 20Mbps broadband, email and anti-virus - Fixed element (Secondary Schools)	S	17,000.00	NB	4,000.00	-76.47%	01-Apr-11	01-Apr-12
Core - Filtered 20Mbps broadband, email and anti-virus - Fixed element (Academies & Private Schools)	S		STD	17,400.00		01-Apr-11	01-Apr-12
Core - Filtered 20Mbps broadband, email and anti-virus - per pupil element (Primary Schools)	S	5.00	NB	8.00	60.00%	01-Apr-11	01-Apr-12
Core - Filtered 20Mbps broadband, email and anti-virus - per pupil element (Secondary Schools)	S	8.00	NB	8.00	0.00%	01-Apr-11	01-Apr-12
Core - Filtered 20Mbps broadband, email and anti-virus - per pupil element (Academies & Private Schools)	S		STD	7.20		01-Apr-11	01-Apr-12
Remote Access (Primary Schools)	S		NB	3,000.00		01-Apr-11	01-Apr-12
Secure Remote Access from home for school staff (Primary Schools)	S		NB	600.00		01-Apr-11	01-Apr-12
Secure Remote Access from home for school staff (Secondary Schools)	S		NB	900.00		01-Apr-11	01-Apr-12
RBS - Remote Backup Solution (off-site) - Fixed element (Maintained Schools)	S		NB	1,093.75		01-Apr-11	01-Apr-12
RBS - Remote Backup Solution (off-site) - Fixed element (Academies & Private Schools)	S		STD	960.00		01-Apr-11	01-Apr-12
MIS package including SIMS licenses Fixed element [SIMS Licenses, Support & SIMS / FMS Training] (Primary Schools)	S	3,000.00	NB	3,000.00	0.00%	01-Apr-11	01-Apr-12
MIS package including SIMS licenses Fixed element [SIMS Licenses, Support & SIMS / FMS Training] (Secondary Schools)	S	5,000.00	NB	3,000.00	-40.00%	01-Apr-11	01-Apr-12
MIS package including SIMS licenses Per pupil (FTE) cost [SIMS Licenses & Support] (Primary Schools)	S	3.79	NB	3.79	0.00%	01-Apr-11	01-Apr-12
MIS package including SIMS licenses Per pupil (FTE) cost [SIMS Licenses & Support] (Secondary Schools)	S	4.48	NB	4.48	0.00%	01-Apr-11	01-Apr-12
MIS package excluding SIMS licenses Fixed element [Support & SIMS / FMS Training only] (Primary Schools)	S	1,200.00	NB	3,200.00	166.67%	01-Apr-11	01-Apr-12

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Type of Fee / Charge	Type	Current Charges Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Date of last change to charge	Effective Date
MIS package excluding SIMS licenses Fixed element [Support & SIMS / FMS Training only] (Secondary Schools)	S	3,400.00	NB	2,200.00	-35.29%	01-Apr-11	01-Apr-12
MIS package excluding SIMS licenses Fixed element [Support & SIMS / FMS Training only] (Academies & Private Schools)	S		STD	2,640.00		01-Apr-11	01-Apr-12
MIS package excluding SIMS licenses Per pupil (FTE) cost [Support only] (Primary Schools)	S	3.79	NB	3.00	-20.84%	01-Apr-11	01-Apr-12
MIS package excluding SIMS licenses Per pupil (FTE) cost [Support only] (Secondary Schools)	S	4.48	NB	1.00	-77.68%	01-Apr-11	01-Apr-12
MIS package excluding SIMS licenses Per pupil (FTE) cost [Support only] (Academies & Private Schools)	S		STD	1.80		01-Apr-11	01-Apr-12
Administration System Technical Support (ADSTS) Fixed element per administration server (Primary Schools)	S		NB	500.00		01-Apr-11	01-Apr-12
Administration System Technical Support (ADSTS) Fixed element per administration server (Secondary Schools)	S		NB	800.00		01-Apr-11	01-Apr-12
Administration System Technical Support (ADSTS) Fixed element per administration workstation (Primary & Secondary Schools)	S		NB	150.00		01-Apr-11	01-Apr-12
Curriculum System Remote Support (CSRS) Fixed element per curriculum server (Primary Schools)	S		NB	500.00		01-Apr-11	01-Apr-12
Curriculum System Remote Support (CSRS) Fixed element per curriculum server (Secondary Schools)	S		NB	800.00		01-Apr-11	01-Apr-12
Curriculum System Remote Support (CSRS) Per pupil (FTE) cost (Primary Schools)	S		NB	2.00		01-Apr-11	01-Apr-12
Curriculum System Remote Support (CSRS) Per pupil (FTE) cost (Secondary Schools)	S		NB	10.00		01-Apr-11	01-Apr-12
Apple Technology Consultancy (ATC) Fixed element	S		NB	175.00		01-Apr-11	01-Apr-12
Apple Technology Consultancy (ATC) Per pupil (FTE) cost	S		NB	0.25		01-Apr-11	01-Apr-12
My Schools IT Team (MyST) - remote based team with on-site escalation Fixed element (Primary Schools only)	S	20,000.00	NB	3,650.40	-81.75%	01-Apr-11	01-Apr-12
My Schools IT Team (MyST) - remote based team with on-site escalation Per pupil (FTE) cost (Primary Schools only)	S	8.00	NB	7.00	-12.50%	01-Apr-11	01-Apr-12

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Type of Fee / Charge	Type	Current Charges Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Date of last change to charge	Effective Date
On-site - Traditional on-site support engineer including Remote technical support 1st half day (Maintained Schools)	S	4,867.20	NB	4,867.20	0.00%	01-Apr-11	01-Apr-12
On-site - Traditional on-site support engineer including Remote technical support 1st half day (Academies & Private Schools)	S		STD	5,840.64		01-Apr-11	01-Apr-12
On-site - Traditional on-site support engineer including Remote technical support 2nd half day (Maintained Schools)	S	3,650.40	NB	3,650.40	0.00%	01-Apr-11	01-Apr-12
On-site - Traditional on-site support engineer including Remote technical support 2nd half day (Academies & Private Schools)	S		STD	4,380.48		01-Apr-11	01-Apr-12
Frontier - MIS Integration and Management Support (Maintained Schools)	S		NB	247.00		01-Apr-11	01-Apr-12
Frontier - MIS Integration and Management Support (Academies & Private Schools)	S		STD	296.40		01-Apr-11	01-Apr-12
Sophos Hardware Device encryption - Hardware encryption for all devices within your school (Maintained Schools)	S		NB	175.00		01-Apr-11	01-Apr-12
Sophos Hardware Device encryption - Hardware encryption for all devices within your school (Academies & Private Schools)	S		STD	210.00		01-Apr-11	01-Apr-12
Managed Wireless Per Access Point (Maintained Schools)	S		NB	20.00		01-Apr-11	01-Apr-12
Managed Wireless Per Access Point (Academies & Private Schools)	S		STD	24.00		01-Apr-11	01-Apr-12
IP Telephony support (per handset) (Maintained Schools)	S	32.00	NB	32.00	0.00%	01-Apr-11	01-Apr-12
IP Telephony support (per handset) (Academies & Private Schools)	S	28.00	STD	38.40		01-Apr-11	01-Apr-12
Voicemail (Maintained Schools)	S		NB	28.00	0.00%	01-Apr-11	01-Apr-12
Voicemail (Academies & Private Schools)	S		STD	33.60		01-Apr-11	01-Apr-12
IP Telephony Channel (Maintained Schools)	S	290.00	NB	290.00	0.00%	01-Apr-11	01-Apr-12
IP Telephony Channel (Academies & Private Schools)	S		STD	348.00		01-Apr-11	01-Apr-12
HGfL Content Management System based website hosting (Maintained Schools)	S		NB	100.00		01-Apr-11	01-Apr-12
HGfL Content Management System based website hosting (Academies & Private Schools)	S		STD	120.00		01-Apr-11	01-Apr-12
Microsoft Enrollment for Education Solutions (ESS) Microsoft Core CAL Suite per staff (FTE) cost (Maintained Schools)	S		NB	35.00		01-Apr-11	01-Apr-12

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Type of Fee / Charge	Type	Current Charges Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Date of last change to charge	Effective Date
Microsoft Enrollment for Education Solutions (ESS) Microsoft Core CAL Suite per staff (FTE) cost (Academies & Private Schools)	S		STD	42.00		01-Apr-11	01-Apr-12
Microsoft Enrollment for Education Solutions (ESS) Microsoft Enterprise CAL Suite per staff (FTE) cost (Maintained Schools)	S		NB	45.00		01-Apr-11	01-Apr-12
Microsoft Enrollment for Education Solutions (ESS) Microsoft Enterprise CAL Suite per staff (FTE) cost (Academies & Private Schools)	S		STD	54.00		01-Apr-11	01-Apr-12
Projects and ad-hoc support - Services provided by Service Engineer / System Engineer / SIMS Support Officer / Consult / PM (per hour) (Maintained Schools)	S	various	NB	45.00		01-Apr-11	01-Apr-12
Engineer / SIMS Support Officer / Consult / PM (per hour) (Academies & Private Schools)	S		STD	54.00		01-Apr-11	01-Apr-12
Projects and ad-hoc support - Services provided by Service Engineer / System Engineer / SIMS Support Officer / Consult / PM (per day) (Maintained Schools)	S	various	NB	270.00		01-Apr-11	01-Apr-12
Engineer / SIMS Support Officer / Consult / PM (per day) (Academies & Private Schools)	S		STD	324.00		01-Apr-11	01-Apr-12
Projects and ad-hoc support - Services provided by HGfL to third party support companies (per hour)	S		STD	180.00		01-Apr-11	01-Apr-12
Projects and ad-hoc support - Services provided by HGfL to third party support companies (per day)	S		STD	1,080.00		01-Apr-11	01-Apr-12

Full Project Forecast Outturn (£000s)	Revised Budget 2011/12 (£000s)	Forecast Outturn 2011/12 (£000s)	Project	Group	Draft Programme		Financed by: Borrowing / Receipts (£000s)		External Grants		Draft Programme		Financed by: Borrowing / Receipts (£000s)		External Grants		Other Sources		
					2011/12 (£000s)	2012/13 (£000s)	2012/13 (£000s)	2012/13 (£000s)	2012/13 (£000s)	2012/13 (£000s)	2013/14 (£000s)	2014/15 (£000s)	2012/13 (£000s)	2013/13 (£000s)	2013/14 (£000s)	2014/15 (£000s)	2013/15 (£000s)	2014/15 (£000s)	2015/15 (£000s)
			Programmes of Works																
	200	200	Leader's Initiative	CS	200	200	200	200	0	0	0	200	200	400	0	0	0	0	0
	1,000	1,000	Chrysalis Programme	PEECs	1,000	1,000	1,000	1,000	0	0	1,000	1,000	2,000	0	0	0	0	0	0
	1,200	1,200	Civic Centre Works Programme	PEECs	2,075	2,075	2,075	2,075	0	0	850	850	850	0	0	0	0	0	0
	2,218	2,218	Formula Capital Devolved to Schools	PEECs	0	2,178	2,178	0	0	0	739	739	0	0	1,478	0	0	0	0
	258	258	Highways Localities Programme	PEECs	258	258	258	258	0	0	258	258	258	0	0	0	0	0	0
	1,025	1,025	Highways Structural Works	PEECs	950	950	950	950	0	0	950	950	1,900	0	0	0	0	0	0
	622	622	ICT Single Development Plan	PEECs	1,031	1,031	1,031	531	0	0	500	500	1,000	0	0	0	0	0	0
	1,000	600	Property Works Programme	PEECs	600	600	600	600	0	0	600	600	1,200	0	0	0	0	0	0
	250	250	Road Safety	PEECs	250	250	250	250	0	0	250	250	500	0	0	0	0	0	0
	180	180	Street Lighting	PEECs	180	180	180	180	0	0	180	180	360	0	0	0	0	0	0
	325	325	Town Centre Initiatives	PEECs	325	325	325	325	0	0	325	325	650	0	0	0	0	0	0
	5,072	5,072	Transport for London	PEECs	3,297	3,297	3,297	0	0	0	1,992	1,992	0	0	3,984	0	0	0	0
	1,036	864	Urgent Building Condition Works	PEECs	3,350	3,350	0	0	0	0	3,000	3,000	0	0	6,000	0	0	0	0
	2,632	2,632	Disabled Facilities Grant (DFG)	SCHH	2,500	2,500	2,500	1,500	0	0	2,500	2,500	2,500	0	0	0	0	0	0
	450	450	Private Sector Renewal Grant (PSRG)	SCHH	515	515	450	65	0	0	515	515	900	0	0	130	0	0	0
	634	634	Section 106 Projects	PEECs	0	75	0	0	0	0	75	0	0	0	0	0	0	0	0
	655	655	Other Programmes of Works	PEECs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	18,735	18,185	Total Programmes of Works		18,784	18,784	7,788	10,921	75	75	13,859	13,009	12,276	14,592	0	0	0	0	0
			Major Projects																
	175	0	West Drayton Cemetery & Resurfacing	PEECs	175	175	175	0	0	0	0	0	0	0	0	0	0	0	0
	1,400	0	Civic Centre CHP & Energy Savings Projects	PEECs	1,400	1,400	1,400	0	0	0	0	0	0	0	0	0	0	0	0
	2,582	582	Environmental Assets	PEECs	2,000	2,000	2,000	0	0	0	0	0	0	0	0	0	0	0	0
	2,810	1,500	Hayes End Library Development	PEECs	1,193	1,193	1,193	0	0	0	0	0	0	0	0	0	0	0	0
	4,600	1,200	Highgrove Pool Phase II	PEECs	3,351	3,351	3,351	0	0	0	0	0	0	0	0	0	0	0	0
	3,223	802	Libraries Refurbishment	PEECs	688	688	688	0	0	0	0	0	0	0	0	0	0	0	0
	3,000	350	Libraries Refurbishment - Central Library	PEECs	2,650	2,650	2,650	0	0	0	0	0	0	0	0	0	0	0	0
	3,700	1,200	New Years Green Lane Civic Amenity Site	PEECs	2,157	2,157	2,157	0	0	0	0	0	0	0	0	0	0	0	0
	6,490	0	New Years Green Lane EA Works	PEECs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	127,916	15,816	Primary School Expansions	PEECs	46,266	46,266	21,601	2,971	0	0	3,245	3,245	3,245	3,245	3,245	3,245	3,245	9,670	9,670
	5,421	1,121	Purchase of Vehicles	PEECs	1,800	1,800	1,800	0	0	0	1,500	1,500	2,500	0	0	0	0	0	0
	8,332	3,252	Queenswalk Redevelopment	PEECs	1,200	1,200	1,200	0	0	0	0	0	0	0	0	0	0	0	0
	670	200	Sport & Cultural Projects	PEECs	470	470	470	270	0	0	0	0	0	0	0	0	0	0	0
	11,000	250	Viewsley Pool Self-Financing Scheme	PEECs	5,500	5,500	5,500	0	0	0	5,250	5,250	5,250	0	0	0	0	0	0
		8,219	Other Major Projects		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	171,519	33,490	Total Major Projects		73,565	33,704	48,723	21,601	3,241	3,241	55,301	23,710	46,536	22,805	9,670	9,670	9,670	9,670	9,670
			Project Contingency		1,000	1,000	1,000	0	0	0	500	500	1,000	0	0	0	0	0	0
			General Contingency		1,750	1,750	1,750	0	0	0	1,000	1,000	2,000	0	0	0	0	0	0
	171,519	53,225	Total		95,099	51,889	59,261	32,522	3,316	3,316	70,660	38,219	61,812	37,397	9,670	9,670	9,670	9,670	9,670

Housing Revenue Account Capital Programme (2012/13 - 15/16)

Full Project Forecast Outturn (£000s)	Revised Budget 2011/12 (£000s)	Forecast Outturn 2011/12 (£000s)	Project	Group	Draft Programme		Financed by: Borrowing / Receipts (£000s)		External Grants		Draft Programme		Financed by: Borrowing / Receipts (£000s)		External Grants		Other Sources		
					2011/12 (£000s)	2012/13 (£000s)	2012/13 (£000s)	2012/13 (£000s)	2012/13 (£000s)	2013/14 (£000s)	2014/15 (£000s)	2012/13 (£000s)	2013/13 (£000s)	2013/14 (£000s)	2014/15 (£000s)	2013/15 (£000s)	2014/15 (£000s)	2015/15 (£000s)	2013/15 (£000s)
			Works to Stock																
	2,814	2,814	Works to Stock	SCHH	2,400	2,400	0	0	0	0	2,150	2,235	0	0	0	0	0	0	4,385
	4,842	4,842	HRA - New Build - Extra Care Sites Phase 1	SCHH	300	300	300	0	0	0	0	0	0	0	0	0	0	0	0
	7,209	1,830	HRA - New Build - HRA Pipeline Sites Phase 1	SCHH	95	95	95	0	0	0	0	0	0	0	0	0	0	0	0
	3,873	2,942	HRA - New Build - HRA Pipeline Sites Phase 2	SCHH	931	931	831	100	0	0	0	0	0	0	0	0	0	0	0
	288	281	HRA - New Build - Learning Disability Sites Phase 1	SCHH	7	7	7	0	0	0	0	0	0	0	0	0	0	0	0
	27,954	1,300	HRA - New Build - Supported Housing Programme	SCHH	8,040	8,040	6,915	1,125	0	0	9,307	9,307	16,364	2,250	0	0	0	0	0
	46,500	14,009	Total HRA Capital Programme		11,773	14,009	8,148	1,225	2,400	11,457	11,542	16,364	2,250	4,385	4,385	4,385	4,385	4,385	4,385

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GRANTS TO VOLUNTARY ORGANISATIONS 2012/13 FINANCIAL YEAR

Cabinet Member	Cllr Douglas Mills
Cabinet Portfolio	Improvement Partnerships and Community Safety
Officer Contact	Kevin Byrne, Nigel Cramb, Central Services
Papers with report	Appendix A Voluntary Sector Grant Recommendations 2012-13 Appendix B Assessment of grant applications 2012-13 Appendix C Equality Impact Assessment Appendix D Legal statutes

HEADLINE INFORMATION

Summary	To agree an increase to the Council's 2012/13 Voluntary Sector Grants budget and to agree the Council's 2012/13 contribution to the London Councils Grants scheme.
Contribution to our plans and strategies	The grants budget is used to support a range of Voluntary Sector activity. The Voluntary Sector supports the Council in achieving its priorities and objectives including the Sustainable Community Strategy.
Financial Cost	<p>The report proposes and overall increase in grants for the 2012/13 financial year to local voluntary sector groups from £1,415,058 in 2011/12 to £1,815,058. This would result in increased provision of £400,000, which has been factored into the MTFF Budget Proposals for 2012/13.</p> <p>The report also proposes making provision to enable a contribution to the London Councils Grant scheme of £425,064. If agreed, this would result in an estimated budget saving of £35k in 2012/13 and £97k in 2013/14, which has been factored into the MTFF Budget Proposals.</p>
Relevant Policy Overview Committee	Corporate Services and Partnerships Policy Overview Committee
Ward(s) affected	All.

RECOMMENDATION

That the Cabinet:

1. Subject to confirmation of the Council's 2012/13 budget, agrees the allocation of an additional £400,000 to support voluntary sector activity, with the focus on developing frontline services to residents.
2. Agrees the overall allocation of grants to Voluntary Sector of up to £1,815,058 for the 2012/13 financial year and specific awards as set out in the schedule - Appendix A (totalling £1,449,058)
3. That officers, in conjunction with the Cabinet Member for Improvement, Partnerships and Community Safety, develop proposals and report back to January 2012 Cabinet on the following issues:
 - a. The creation of a new small grants development programme of £50k
 - b. Proposals to improve services for victims of domestic violence.
 - c. Develop a new approach to ensuring value for money and strengthening the outcomes for residents through an improved monitoring process.
 - d. The level of funding to be offered to Hillingdon Association of Voluntary Services for the 2012/13 financial year
 - e. Increased support for Age UK Hillingdon to meet the Council's priorities for older people.
 - f. A bid from the Women's Royal Voluntary Service (WRVS) for funding towards a Dementia support initiative.
4. Subject to the endorsement by the London Councils Leaders' Committee the Cabinet is recommended to approve the Council's 2012/13 contribution of £425,064 to the London Boroughs Grants scheme.

INFORMATION

Reasons for recommendation

The Council continues to be a long term financial supporter of the Borough's voluntary sector and acknowledges the important role of the voluntary sector particularly in providing services that residents value. As such, the Council has committed significant levels of funding to a range of voluntary sector organisations based in the borough.

In the current economic climate it remains vital that the Council seeks to maximise the benefits to residents from investment in Hillingdon's voluntary sector and to ensure value for money. The proposals strengthen Hillingdon's commitment to the voluntary sector in key areas and provide significant additional investment.

Alternative options considered / risk management

The Cabinet has the following alternative options:

- 1 Agree the recommendations subject to any changes the Cabinet wishes to make or
- 2 Reject one or more of the recommendations.

In relation to the recommendation in respect of the Council's contribution to the London Borough's Grant Scheme, the Council has the option of not approving its contribution. However, for the overall scheme to be approved, at least two thirds of the 32 London boroughs plus the City of London must approve their individual budget contribution. If there is no agreement, under the legislation governing the grants scheme the overall level of expenditure for the Grants Committee reverts back to the previous year's budget.

Comments of Policy Overview Committee

This issue has not been discussed by the Corporate Services and Partnerships Policy Overview committee.

Supporting Information

The voluntary sector grant budget is unique in offering core funding to organisations that are seen to be key partners and offer essential services that contribute to the Council's priorities and the well-being of residents.

Use of Core Funding

In return for a contribution towards core costs, the Council expects organisations to secure funding from other sources. Some of the organisations that receive core funding also secure contracts and grants from Council service departments. The availability of core funding means that a larger proportion of any additional funding secured can be committed to delivering services, rather than being diverted to support organisational costs.

The amount organisations secure as a result of receiving core funding support varies between organisations and sometimes from year to year, depending on circumstances. In general, funding secured by groups is normally at least double that committed by the Council in core grants but some organisations secure considerably more.

2011/12 Financial Year

For the 2011/12 financial year, the Council acknowledged that a reduction in the level of funding it could commit to the borough's voluntary sector was necessary and savings from the Core grants budget were subsequently agreed. The Council has however, remained the cornerstone of support to many local organisations and for the 2011/12 financial year despite having to reduce support committed £1,415,058 to a total of 33 organisations.

The grants awarded by the Council continued to reflect the diversity and make up of community activity in the borough. The level of grants the Council administers also reflects the range of voluntary sector activity; with grants ranging from £750 to Hillingdon beekeepers to £280,000 to the Citizens Advice Bureau service.

2012/13 Financial Year

Hillingdon Council appreciates the value of the services the borough's voluntary sector brings to local communities and directly to residents. For 2012/13, as a result of a strong approach to financial management and drive for greater efficiency savings within Council operations, it is proposed to invest growth money in the voluntary sector core grants budget. Whilst some authorities are reducing or ceasing their core funding of grants to the voluntary sector, the London Borough of Hillingdon is proposing to make available an additional £400,000, to further support and develop services to residents. The effect of this increase is to take the budget available to support the work of the borough's voluntary sector to over £1.8million.

Additional funding

The Council is looking to maximise value for money through the strategic allocation of the new funds that its strong financial management approach has delivered. It will not therefore be allocating additional funding on an 'across the board' basis but will instead seek to focus and target resources to organisations and service areas where it believes additional investment is required.

Appendix A to this report sets out the recommended level of funding to each of the organisations applying for financial support for 2012/13. Appendix B gives a brief overview of the organisations and the justification for increased funding where applicable. Where the Council has chosen to invest additional funding in organisations it has taken into account a number of issues. In particular it has sought to target support organisations that deliver the following;

- Direct services that residents value.
- Services that directly or indirectly saves the Council from committing expenditure.

In recommending the level of funding for each organisation for 2012/13, the Council will be responding with some immediate increases in funding. As a result of the Council's transformation work in the areas of family intervention and priority to provide independence and support for older people, increases are recommended for Homestart, Age UK Hillingdon, Northwood live at home scheme and Shopmobility.

Additional new proposals – further report January 2012

Building on the principles of supporting the delivery of direct services, particularly those that directly or indirectly save the Council funding, recommendations will be presented to the Cabinet's January 2012 meeting, on the following:

Small grants development scheme

The Council recognises the difficulty for some groups to access relatively small amounts of funding to pump prime, develop or implement new initiatives. The Council is therefore looking to develop a small grants budget (of £50,000 per annum) to facilitate such initiatives.

Improving services for victims of domestic violence

The Council is keen to develop services to victims of domestic violence. It has received a range of requests from organisations looking to develop services to support residents who find themselves victims of domestic violence. Officers will work with the Council's Domestic Violence Strategic Coordinator to identify what the current gaps in provision are and how best to use some of the additional funding available to improve services to meet the need identified

Those organisations providing support to victims of domestic violence and who applied for funding under the 2012/13 grant round will be considered in this process. Recommendations on the provision of additional support for victims of domestic violence will be presented at the January 2012 Cabinet.

Hillingdon Association of Voluntary Services (HAVS)

The Council has recently commenced consultation with HAVS over the level of funding to be offered for the 2012/13 financial year. A more detail report and recommendations will be presented to January 2012 Cabinet.

Age UK Hillingdon

In line with the Council's priority to provide independence and support for older people an increase to Age UK Hillingdon is recommended. The increase formalises the funding within the core grant for the support the organisation provide to older residents experiencing financial difficulties due to the current economic climate. In addition to this support officers will discuss with Age UK other challenges currently facing older residents and ascertain whether there are initiatives that Age UK wish to propose to address these. The results of these discussions will form the basis of a report back to January Cabinet.

WRVS

A report on a bid from the WRVS to fund a Dementia support initiative will also be considered in January.

Improved monitoring and impact assessment

The Council is justifiably proud of its approach to financial management and securing value for money for residents. However, the Council still needs to make efficiency savings on a year by year basis and there is, therefore, no room for complacency. The challenge to make ongoing efficiency savings, to maximise the use of Council funding and to achieve value for money for our residents continues. The Council will be reviewing its monitoring arrangements and will look to introduce improved monitoring for the 2012/13 financial year so that value for money through grant-funded services, can be evidenced.

It is proposed to put in place strengthened accountability arrangements that enable the Council to better evaluate how effectively the funding it commits to the voluntary sector is being used and will, for example, include a requirement to provide the Council with monitoring information on a more regular basis.

Within the terms and conditions of grant funding, the Council will also be include provision which provide the right to undertake an audit of the funds it commits to voluntary groups.

These measures will serve to ensure that the Council continues to achieve maximum value from the funding it invests in the voluntary sector in a period where financial resources are scarce.

London Boroughs Grants Scheme

The London Boroughs Grants Committee will recommend to London Council's Leader's Committee on 13th December a budget for the London Grants Scheme. A Hillingdon contribution of £425,064 for 2012/13 is anticipated.

We anticipate that London Councils Leaders Committee will agree to accept the recommendations. It will mean a reduced contribution to the London Boroughs Grants scheme of £35,000 over the Council's 2011/12 contribution.

Financial Implications

The Summary of Applications 2012/13 contains brief financial comments on each organisation. These have been provided by Central Services Finance team and are included in appendix B to this report. The Central Services Finance team is content that we have fed into the review process and that appropriate recommendations have been made based on the 10/11 financial statements for each organisation.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

Consultation / What will be the effect of the recommendation?

The overall effect of these proposals will be to strengthen and support Hillingdon's voluntary sector with new growth and initiatives, which will directly benefit residents.

Consultation Carried Out or Required

No formal consultation has been undertaken on the proposals for agreement at this Cabinet.

CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and is satisfied that the financial implications have been fed in to the MTFF plans.

Legal

The Borough Solicitor confirms that the Council has powers under the legislation specified in Appendix D to make grants to the organisations specified in the report. The Equalities Impact Assessment in Appendix C also shows that, in making grants to voluntary bodies, the Council is complying with its obligations under the Equality Act 2010.

In deciding whether to make a grant to a particular organisation, Section 137 of the Local Government Act 1972 requires Cabinet to be satisfied that the benefits for Borough residents is commensurate with the expenditure to be incurred.

With regard to the London Councils' Grant Scheme, this Scheme is established under Section 48 of the Local Government Act 1985. As stated in the report, if two-thirds of the London boroughs do not approve their individual budget contribution, the previous years budget will continue to apply to the Scheme.

Corporate Landlord

There are no direct implications

Relevant Service Groups

Service departments have also been consulted on the proposals.

BACKGROUND PAPERS

Appendix A Voluntary Sector Grant Recommendations 2012-13

Appendix B Assessment of grant applications 2012-13

Appendix C Equality Impact Assessment

Appendix D Legal statutes

Corporate Voluntary Sector Grant Recommendations 2012-13 Appendix A

Annual Grants Organisations	GRANT AWARDED 2011-12	GRANT BID REQUEST 2012-13	GRANT RECOMMEND 2012-13
SOCIAL CARE, HEALTH & HOUSING (SCH&H)			
Age UK Hillingdon	250,000	255,000	255,000
Crossroads	135,000	145,000	135,000
Crown Centre for the Deaf	10,000	17,000	10,000
DASH	85,000	85,000	85,000
HAVS + Participation Fund	92,000	96,600	TBC
Heathrow Travel Care	30,000	46,952	30,000
Hillingdon Aids Response Trust	15,000	20,000	15,000
Hillingdon Carers	105,000	105,000	105,000
Hillingdon Citizens Advice Bureau Service	280,000	350,000	280,000
Hillingdon MIND	70,000	70,000	70,000
Hillingdon Shopmobility	19,000	25,000	25,000
Hillingdon Women's Centre	25,000	37,220	25,000
Mencap Jubilee Pool	5,000	5,000	5,000
MHA - Northwood Live at Home Scheme	7,000	15,000	15,000
RELATE London North West	12,000	13,428	12,000
Samaritans Hillingdon	3,000	3,000	3,000
Victim Support Hillingdon	10,000	14,500	10,000
SOCIAL CARE HEALTH & HOUSING (SCH&H) - CHILDREN & FAMILIES			
Bell Farm Christian Centre	12,608	34,573	12,608
Hillingdon Autistic Care & Support	25,000	25,000	25,000
Hillingdon Federation of Community Association - Playschemes	18,000	21,750	18,000
Homestart Hillingdon	65,000	120,000	120,000
Horn of Africa Youth Association	4,000	8,000	4,000
P3	40,000	42,000	42,000
Uxbridge Child Contact Centre	2,000	3,000	2,000
PLANNING, ENVIRONMENTAL, EDUCATION & COMMUNITY SERVICES (PEECS)			
Friends of Ruislip Nature	1,200	3,000	1,200
Groundwork Thames Valley Ltd	33,000	33,000	33,000
Herts & Middlesex Wildlife Trust	2,500	2,500	2,500
Hillingdon Community Transport	32,000	32,000	32,000
Hillingdon Federation of Community Association	15,000	15,000	15,000
Hillingdon Natural History Society	1,000	1,000	1,000
London Wildlife trust (Hillingdon)	10,000	15,000	10,000
Pinner & Ruislip Beekeepers" Assoc	750	750	750
NEW SMALL GRANTS SCHEME	0	0	50,000
NEW APPLICATIONS 2012/13			
Southall Black Sisters	0	15,000	TBC
Hestia	0	24,232	TBC
Muslim Aid	0	7,450	0
EACH - Pukaar	0	30,000	TBC
Orange Tree Theatre	0	3,000	0
WRVS - Dementia Support	0	50,000	TBC
TOTAL	1,415,058	1,789,955	1,449,058.00

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CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation: Age UK Hillingdon</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides over 20 services for older people with moderate to low needs. These include care brokerage, advice, welfare benefits, social clubs, dining clubs, home help, befriending and practical support. The Helping Hands scheme offers a shopping and related home support to enable older people to continue to live independently. The service is available borough-wide through outreach sites. Over 16,000 clients supported through the various services with the assistance of 303 volunteers in 11-12		£140,000 for CEO, core staff salaries & £115,000 Helping Hands Service	
		Recommendation: £140,000 + £115,000 Helping Hands Scheme	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£120,000 + £130,000 Helping Hands Scheme	£1,390,289	19%	£475,871
<i>Comments by Finance</i> Over the past few years, Age UK has had deficits; this year (10-11) it has increased significantly by almost £200K. This is mainly due to their increased expenditure on charity shops and social contact activities. Although they appear to have a high balance of the unrestricted reserves, approximately 2/3 relates to fixed assets. The grant required in 2012-13 is not a significant proportion of their total income (although the total value of grants from LBH amounted to 63% of their income in 2010/11). However, given that they have introduced a new service, the grant could have an impact on their activity.			
<i>Comments by Directorate</i> As the main voluntary sector provider of preventative services for older people in the borough Age UK is a critical partner and we would support the corporate funding decision.			
<i>Comments by Partnerships Team</i> This is a strong and popular organisation that provides quality services. It is a key partner for the Council and the sector, responding to emerging issues such as the economic downturn and volunteering/employment with age appropriate projects. It has formed a consortium with 3 other key groups – MIND, DASH and Carers - 'Hillingdon 4 All' which aims to sustain local services by achieving efficiencies through joint working/tendering etc. New services include a social enterprise Home Help Plus which will enable self funding older people remain at home independently. The Council reached agreement with Age UK that the financial support for the Helping Hands Scheme would reduce incrementally to a baseline of £100,000 in 2013-14. The group have been working hard to reduce the costs of the service while maintaining service levels, which includes the introduction of a formalised donation system. This year, the Council are awarding £115,000 to the scheme. Finances are relatively stable with a small deficit in 11-12 of £11K. The additional funding of £20,000 into the core award formalises and acknowledges the role Age UK play in supporting older residents, experiencing financial difficulties during the current economic climate. Funding was previously committed as part of the Council's credit crunch initiative. In addition to this support officers will discuss with Age UK other challenges currently facing older residents and ascertain whether there are initiatives that Age UK wish to propose to address these. The results of these discussions will form the basis of a report back to January Cabinet.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation: Crossroads</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides respite breaks for carers in Hillingdon. Care is pre-booked and is available 24 hours, 7 days per week. Services include check calls, shopping, light housework, meal preparation and companionship depending on requirements. Services covered by LBH contract are free but the majority of users pay a subsidised rate. Promotes quality of life enabling carers and the cared for, to be as independent as possible. 120 Carers and 128 people with care needs		£145,000 Contributes to salaries and running cost	
		Recommendation: £135,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£135,000	£347,800	39%	£195,224
<i>Comments by Corporate Finance</i> The organisation has suffered deficits for the last two financial years. This has been due to a 60% reduction in voluntary income from LBH (Carers Grant and Social Services). In 2011 they charged for uncontracted services, which has led to an increase in their income from activities. The grant required represents a significant portion of their income. They also have a large balance of unrestricted reserves and cash that could be used to fund the extra grant that has been requested this year.			
<i>Comments by Directorate</i> Crossroads is providing a service to carers commissioned by the department. They also provide an invaluable service to carers of people who do not qualify for community care services which helps to reduce avoidable demand on Council services. The organisation has recognised the need to adapt to a changing environment and we would support the funding proposal.			
<i>Comments by Partnerships Team</i> This is a professional service using trained paid staff to provide quality care. In response to reductions in funding, the group is exploring mergers with neighbouring Crossroads organisations in order to reduce central office and management costs. It will also be pursuing cheaper premises in 2012 as its lease expires. The organisation has had some staffing issues over the year but has a strong board providing excellent leadership. The board has restructured the organisation to reflect changes in funding and to ensure it is able to meet the challenges of a new era. The organisation is exploring the possibility of using volunteers on a regular basis. The increase in request is partly to assist with the relocation and initial outlay required for the merger but given their healthy reserves we do not think this is essential this year and therefore recommend the same grant as last year.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation: Crown Centre for the Deaf</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Manages a centre that supports groups and individuals who are profoundly deaf or hard of hearing. These include deaf groups focused on social activities, British Sign Language courses (BSL), interpretation services, outings, arranging appointments, advocacy and support.		£17,000	Contributes to maintenance of the Centre and group
120 clients assisted by 12 volunteers		Recommendation: £10,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£10,000	£18,650	54%	£21,635
<i>Comments by Corporate Finance</i> This organisation has achieved a surplus this year (10-11). The application does not include comparable information for previous years so it is unclear whether this is an improvement on past performance. The organisation wishes to take on more work which explains the increase in grant requested. It is not clear whether they plan to introduce a new service. The grant requested represents a third of their income.			
<i>Comments by Directorate</i> The proposed funding decision is supported.			
<i>Comments by Partnerships Team</i> The group previously had an arrangement with DASH who managed the Centre Co-ordinator. This relationship has since ended and the co-ordinator has left. The group has taken on a new office assistant with BSL skills and continues to provide BSL classes through a volunteer. The Centre is no longer in receipt of income from renting space, hence the increase in request for funding. Unrestricted reserves appear healthy this year, therefore an increase on this occasion is not recommended.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation:</i> Disablement Association Hillingdon (DASH)		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> A full range of services for people with physical, sensory or learning disabilities to enable them to live to their full potential. Activities include outreach, advocacy and advice, drop-in, sports & fitness activities, direct payments support, DDA advice, and independent living. DASH promote disability awareness in schools and the wider community, in particular, targeting hard to reach groups. 1,165 clients + 35 active volunteers + 1,800 children have received awareness raising talks		£85,000 Core staff salaries	Recommendation: £85,000
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£85,000	£540,115	16%	£146,956
<i>Comments by Corporate Finance</i> The charity had a surplus of £33k in 2010-11 which is an improvement on the previous year's £35k deficit. This has mainly been achieved though increased income from charitable and other activities. There was a significant increase in income from LBH for services provided under contract. The requested grant does not constitute a large proportion of the charity's income. They have built up balances of cash and unrestricted reserves that could be used to fund their activities. However their application form anticipates a reduction in income in the coming years which could impact on their activities.			
<i>Comments by Directorate</i> DASH is a key partner that is facing uncertainty over the continuation of funding that it receives from the department as these services are subject to competitive tendering. The proposed funding decision is supported.			
<i>Comments by Partnerships Team</i> The organisation has been responsive to changing times and gearing itself to meet challenges such as reductions in funding and the personalisation agenda. This includes initiating chargeable services for self funders including a range of leisure activities that can be developed into social enterprises. It has well established partnerships with other voluntary groups who can act as a consortium to take up tender opportunities. DASH and consortium partners are currently contributing to a joint West London bid for infrastructure services. DASH has strong leadership and is forward thinking, actively participating in over 20 forums to ensure that disabled people's needs are considered. Finances for the next year are uncertain as the group awaits decisions on two major LBH contracts which are out to tender (worth half their income). If both bids are unsuccessful, the organisation would continue but on a smaller scale. DASH is the borough's key disability organisation, and as such has a key role in developing services for residents. Officers recommend funding for the organisation at the same level as the 2011/12 award.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation:</i> Hillingdon Association of Voluntary Services (HAVS)		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The group aims to support and promote the development of the voluntary and community sector in Hillingdon, acting as a focal point for sector representation. It represents the sector in over 25 statutory strategy groups. Activities include small group development, a volunteer centre, ICT support, and forums for representation and liaison in specific areas of interest. 421 groups are registered with HAVS 20 + (Trustees/Volunteer Centre/Admin)		£96,600 Contributes to core salaries and overheads	Recommendation: TBC at January 2012 Cabinet
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	
£92,000	£420,020	22%	£92,640
<i>Comments by Corporate Finance</i> The organisation has had deficits over the last two years and have managed to reduce it significantly in 2010-11 by increasing voluntary income. However, they still had a deficit in 2010-11 of £73k. In addition to this grant, HAVS receive £38k in contracted services from LBH. The increase in grant requested is to cover the cost of inflation. The increase could be funded from the large balances of cash that they hold. The grant constitutes 20% of the organisation's income.			
<i>Comments by Directorate</i> The department has had little contact with HAVS during 2011/12 and is unable to comment. There is potential for them to develop a supportive role for smaller organisations seeking to ready themselves to meet the opportunities presented by the personalisation agenda.			
<i>Comments by Partnerships Team</i> HAVS is an infrastructure organisation providing capacity building support and representation to the voluntary sector in Hillingdon. The group has experienced significant reductions in income over the past 3 years and has restructured accordingly, reducing staff, using e-learning for training and networking with West London boroughs to develop future sustainability. It is now one of three remaining Council for the Voluntary Sector groups in West London. It is therefore planning to extend into other boroughs where there are gaps, making it more sustainable in the long term. It is submitting a major joint West London bid to support the sector in West London as a whole. The LAA reward money of £156,500 received this year made up 37% of total estimated income. Officers are in consultation with HAVS regarding the level of funding and recommendations and a report will be presented at the January 2012 Cabinet.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation:</i> Heathrow Travel Care		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides crisis social work at Heathrow Airport for anyone coming in or out of the airport. It runs a number of programmes dealing with issues such as rough sleepers, emergency planning, advice to British nationals in need and provision of childminders to HM customs. Clients include homeless, unaccompanied minors, trafficked people, victims of forced marriage etc. The organisation leads on LBH duties regarding Humanitarian Assistance in partnerships with LBH civil protection. 1,510 clients were supported in 10-11		£46,952 Contributes to salary of crisis social work service and core costs	Recommendation: £30,000
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	
£30,000	£327,220	11%	£154,531
<i>Comments by Corporate Finance</i> This organisation has achieved a healthy surplus for the past two years (09-10,10-11). The grant requested represents less than 10% of the organisation's income. The majority of the extra grant they require for this year could be covered by their surplus or from their large balances of cash or unrestricted reserves.			
<i>Comments by Directorate</i> Comments were received from 3 service areas all supporting continued funding due to both the immediate and long term savings made by the organisation to Hillingdon. It was perceived as a solid financial investment giving a high return in terms of savings and resources. Travel care presents a professional response which helps to contain Hillingdon's own service delivery at the Airport Terminals. In summary, HTC provide a service to vulnerable children and adults which forms part of the safeguarding response at the airport, and they help join up services both in this Local Authority, and other Local Authorities. The travel care team participate in the trafficking sub-group and the pan London safeguarding meetings at Heathrow. One of the most important aspects of their work is to ensure that service users are referred appropriately to their Host Authorities and to foreign embassies. If this work was not done by Travel care, Hillingdon would be picking up the cost.			
<i>Comments by Partnerships Team</i> There is a strong business case to keep funding HTC as it saves a considerable amount of time, resources and money for the Council by diverting clients away from Council services. It leads on responding to international humanitarian disasters coming via Heathrow. The group is planning to start a repatriation project focusing on UK citizens returning to the UK and assisting them to resettle. The majority of funding comes from BAA with some from the Foreign and Commonwealth Office. Income is stable although due to the reduction in corporate grant last year, the organisation is expecting a deficit of £19,000 in 11-12 Reserves are required to meet 6 months running costs to ensure they can fulfil their role as a Category 2 Emergency Responder. Particularly in view of the Olympics in 2012, and potential increased pressures on services, officers will monitor the group's financial and operational situation closely, and seek to support them during the year if required.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation: Hillingdon Aids Response Trust (HART)</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides practical, emotional, legal advice to people affected by HIV/AIDS. These include befriending, social activities, welfare and benefits advice, transport, treatment information, domestic support, social care support, housing support and drop-in etc. Specific support groups are run regularly alongside complementary therapies.		£20,000	Contributes to core salary and running costs
208 clients accessed the services provided (2000 + visits) supported by 12 volunteers		Recommendation: £15,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£15,000	£121,654	12%	£64,752
<i>Comments by Corporate Finance</i> This organisation have achieved surpluses for the past two years. Their levels of income and expenditure have remained fairly constant. They are hoping to cover a larger area in order to match the new PCT structure in the coming year and provide a new service. The grant requested represents 11% of their total income. They have large sums of cash and also have sizeable sums of restricted funds, though the majority of this constitutes a grant to purchase fixed assets. The expansion into a new area potentially will draw heavily on their reserves in the coming years.			
<i>Comments by Directorate</i> The proposed funding is supported.			
<i>Comments by Partnerships Team</i> HART provides a holistic response to people affected by HIV/AIDS. Individuals can access a range of different services depending on their need. Due to stigma around the illness, this is a service best provided by a third sector organisation operating a one stop shop approach, which provides the confidentiality to make service users feel able to disclose their status. HART takes referrals from SCHH and works in partnership with Housing, Hillingdon Hospital and the Tudor Centre. Voluntary sector partners include the Terrence Higgins Trust for running a Self Management Programme. Future plans include a new project targeting children called HART Junior which the group is seeking funds for.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation:</i> Hillingdon Carers		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides a wide range of services to support carers of all ages, including advice and drop-in, advocacy, health & well being for adult carers, social and educational activities, carer support, young carers projects, as well as targeted interventions in BME communities. 4,182 clients accessed the services provided (3,778 adults & 404 children). 40 volunteers support the service		£105,000 Contributes to core salaries and accommodation costs	Recommendation: £105,000
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	
£105,000	£470,476	22%	£163,992
<i>Comments by Corporate Finance</i> The charity had a deficit of £30k in 2010-11 following a surplus of £35k in 2009-10. This was due to a reduction in voluntary income and an increase in expenditure on a number of their charitable activities. They are also in receipt of income from LBH for contracted services. The organisation has large balances of cash and unrestricted reserves that could be used to support their activities. However as the grant requested is almost a quarter of their income the services they provide could be limited if funding was cut drastically.			
<i>Comments by Directorate</i> HC is a key partner for the support that they provide to carers, which assists in reducing demand on Council services and the proposed funding is supported.			
<i>Comments by Partnerships Team</i> Hillingdon Carers supports over 16% of the estimated carer population in Hillingdon. This is well above the national average for a carers organisation. It provides a universal offer to all carers who contact them in Hillingdon, ensuring that anyone with caring responsibilities is able to access a range of high quality services. The group has been a long term service development partner having significant input into Council plans and is currently undertaking a 2 year pilot for LBH to support carers on a personalised budget. Other proposed forthcoming developments include pilot services for young and teenage carers. A key group in the borough, they work proactively with the sector and statutory partners (including SCHH, Youth & Connexions, Adult Education and the Arts service). The organisation is well regarded; expenditure has remained stable with the majority of their funding received via a large contract with LBH. A reduction in income this year (including £7k core grant reduction) however, means they are expecting a £20,000 deficit for the 2011-12 financial year.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation:</i> Hillingdon & Ealing Citizens Advice Ltd		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides generalist advice with casework if necessary at three bureaux in Hillingdon covering social welfare issues. Advice is available by appointment, drop-in, telephone and via outreach projects targeted to specific groups. 13,540 clients + 5,342 clients through an automated Information Line 48 trained volunteers		£350,000 Contributes to core and advice staff salaries and running costs	
		Recommendation: £280,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£280,000	£574,920	49%	£144,578
<i>Comments by Corporate Finance</i> This organisation has achieved a surplus of £6k this year (10-11) which is an improvement on last year's £27k deficit. This has been due to an increase in income and a decrease in expenditure from advice and information activities. HECA are currently undergoing a number of service transformations. They have requested an extra £70k as they wish to increase staff in their call centre and to employ two advisors to take on casework to compensate for the reduction in Legal Aid appointments available from borough solicitors. They also wish to extend the hours of their drop in service to accommodate the increasing number of clients. It is unclear whether this extra funding is a one-off request. The grant requested constitutes 43% of this organisation's income and would significantly affect their activities if cut. Although they have large sums of cash, their plans to expand the service will undoubtedly place pressure on their existing resources.			
<i>Comments by Directorate</i> The proposed funding is supported.			
<i>Comments by Partnerships Team</i> HECA is the lead advice giving organisation in the borough and continues to provide a high quality and professional service with measurable benefits to residents and the authority. In the past year these include financial gains for clients at over £2m, 400 non-financial positive outcomes of casework, 15,000 volunteer hours and client satisfaction rate of 95%. In order to achieve efficiencies, the organisation has introduced a telephone gateway system available 3 days per week, which allows clients to book appointments thereby improving use of staff advisers and client time. Reception services have also been restructured and improved and now includes information kiosks. A new more sophisticated client database is also being adopted which will improve ways of working. The organisation has faced a challenging year managing a 16% reduction in overall funding from 2010-11 level of income. The advice sector has been particularly hit by the economic climate and changes in legal aid funding have resulted in a reduction in terms of the availability in legal advice services in Hillingdon. This has meant that HECA is the only generic advice agency in the borough at a time when demand is predicted to rise (as welfare benefits change in 12-13). A further complication is that with less pro bono work by solicitors, HECA's staff find themselves unable to refer more complex cases and are therefore having to take on more complex time consuming casework. This has led to an unusual situation whereby HECA is anticipating a large deficit this year while increasing its 12-13 budget significantly to meet the predicted demand in and loss of other services borough-wide. The organisation is requesting an increase of £70,000 this year to contribute to an increase in services to meet this demand, specifically for four extra staff members. Given the already significant level of support both financially and in terms of accommodation an increase in funding is not however recommended.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation:</i> Hillingdon Mind		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Supports people with serious and enduring mental health needs with a range of targeted projects responding to user needs. It currently offers housing, counselling, befriending schemes, mental health first aid training, a number of social clubs, activity/health related clubs and BME specific projects. 793 clients assisted by 100 active volunteers		£70,000 Contributes to salaries and running cost	Recommendation: £70,000
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	
£70,000	£619,754	11%	£224,035
<i>Comments by Corporate Finance</i> The organisation has had surpluses for the past two years. It has increased further this year due to an increase in grants and contracts income. They started two further ventures in 2010-11 and received funding from various sources to support these. They have a large balance of unrestricted funds and cash that could be used to fund their activities. The grant requested represents 10% of their income; the majority of the request could be covered from their surplus in 2010-11.			
<i>Comments by Directorate</i> As the main voluntary sector provider of preventative services for people with mental health needs MIND is a key partner and the proposed funding is supported.			
<i>Comments by Partnerships Team</i> A key mental health organisation providing essential frontline services to users, including crucial out of hours support. MIND sits on mental health strategy forums including Supporting Vulnerable Adults Board. The past year has seen MIND responding to the forthcoming changes in welfare benefit by setting up a social enterprise – Café MIND, and opening a job club funded by the Dept of Work & Pensions for people with mental health issues. Partnerships recognise that the organisation's unrestricted reserves are currently high, however, MIND are predicting a deficit for next year if they continue to provide the same range and scale of services to borough residents. On this basis, it is recommended that funding remains at the same level as 2011-12.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation:</i> Hillingdon Shopmobility		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Loans mobility equipment to registered users, primarily for shopping in Uxbridge, but also for weekly hire and other uses such as attending local clubs etc. Other activities include some assisted shopping, sale of small mobility items etc. The service is open 6 days per week. 4072 registered customers and 6 active volunteers		£25,000 Contributes to Co-ordinators salary	
		Recommendation: £25,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£19,000	£61,353	31%	£20,564
<i>Comments by Corporate Finance</i> This organisation has had deficits for the past two years. The amount has remained constant between the two years; there has been no reduction. These have both been funded from reserves. The application form states that no surplus or deficit is expected in the current year, which is surprising considering past performance. Their current unrestricted reserves balance also does not conform to the policy outlined in their accounts. This may indicate an issue with their funding strategy. The grant represents almost one third of the organisation's income. If funding is withdrawn it could impact on the services that they provide.			
<i>Comments by Directorate</i> Shopmobility receives £2k from the Social Care Health & Housing Transport Grant. The main beneficiaries of the service are older people and this contributes to the prevention of isolation and depression, which can help reduce demand on community care services, although not all users of their service are Hillingdon residents. The proposed funding is supported.			
<i>Comments by Partnerships Team</i> Organisation raises funds primarily through donations, charges, LBH grant and local businesses. It is represented on the Older People's Assembly and mobility forum and works with LBH blue badge team. The organisation has been running a deficit for the past two years, which has been funded from their reserves since the ending of a Big Lottery grant. Further reductions in income are expected this year (11-12) as local businesses, clients etc reduce their donations. Whilst the organisation works hard at local fundraising, makes effective use of volunteers and staff are currently working reduced hours to save costs, without additional financial support, the long term viability of the organisation is in question. A modest increase in core funding is therefore recommended to cover salary costs. Officers will work with the organisation to increase their income for new equipment.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation:</i> Hillingdon Women's Centre		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides information, advice and support including a domestic violence service and legal advice drop-in. The Centre also provides various courses on an ad hoc basis, funding dependent, social clubs and events. In partnership with REAP, interpretation is offered by appointment. 2,522 client visits supported by 35 volunteers		£37,200 Contributes to Co-ordinators salary and running costs	
		Recommendation: £25,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£25,000	£78,000	32%	£22,823
<i>Comments by Corporate Finance</i> This organisation achieved a surplus of £4k in 2010-11 which is a significant improvement on the previous year's £20k deficit. This has been due to an increase in grant income and a decrease in salaries and related expenses. The extra grant required is mainly for staff salary and expenses. This could be covered from the cash held or unrestricted reserves balances. The grant represents 46% of the organisation's income (10-11) and is likely to limit the services it provides should it be withdrawn.			
<i>Comments by Directorate</i> Hillingdon Women's centre has been working closely with the Stronger Communities Officer and the women in the community network and is playing a valuable role in helping to enable particularly the smaller women's groups to work together, building capacity and relationships across different communities and groups in order to reach out to and provide support for women across the borough.			
<i>Comments by Partnerships Team</i> The organisation has been running for 25 years, providing a women only space, for advice, support and assistance. It supported 284 women last year on domestic violence issues and is well connected to the police and statutory agencies. Legal advice is provided 4 days per week by 6 volunteer solicitors for a donation of £20 per hour. Last year the organisation's grant was increased for the purpose of improving partnerships in the women's sector in Hillingdon. The group has worked with Council officers and the Women in Community Network to achieve this aim. The Centre has also been working with Sahan, Barra Hall Children's Centre, Harlington Hospice and Hillingdon Association of Voluntary Services on joint bids. Future plans include raising awareness of domestic violence in schools, developing the volunteering programme and engage in more partnerships with the women's sector in Hillingdon. These include the Southall Black Sisters, Hillingdon Asian Women's Group, and the Townswomen's Guild.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

Organisation: Mencap Jubilee Pool		Amount Requested and Proposed Use	
Description/Activities Provides heated hydrotherapy swimming for the disabled, elderly recovering from illness and children learning to swim. 1,400 clients per year, supported by 20 volunteers		£5,000 Contributes to maintenance costs	
		Recommendation: £5,000	
Grant Awarded 11-12	Total Estimated Income 11-12	Grant as % of total income	Unrestricted reserves at Mar 11
£5,000	£56,816	9%	£23,415
<i>Comments by Corporate Finance</i> This organisation has had surpluses for the past two years. They have recently retiled the pool with a grant from the Lottery Fund. The grant constitutes almost 10% of the organisation's income. They have a healthy balance of cash at bank which would fund one year of expenditure.			
<i>Comments by Directorate</i> The department currently has no contact with this service. There is the opportunity to increase access and income through users purchasing sessions with their personal budgets. This will be explored in Q4 for development in 2012/13. In the meantime the proposed funding is supported.			
<i>Comments by Partnerships Team</i> The group provides a unique service in the borough, very much reliant on volunteers who maintain the pool, boilers, pool facilities etc. The pool takes referrals from Hillingdon Hospital for treatment of ongoing problems or recuperation from surgery. A section is maintained for teaching children to swim. The majority of users are Mencap members. Mencap operate club meetings on four days a week with supported transport. Mencap raised £10,000 from the Big Lottery which they match funded from their reserves in 2011 to retiling the pool. The groups accounts are healthy, receiving a regular small grant from councils transport grants and so able to provide a quality service to residents.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation: MHA – Northwood Live at Home Scheme</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides a range of support to elderly people in Northwood to reduce isolation and prolong independent living. Activities include assisted shopping, befriending, advice, weekly lunch club, coffee mornings, outings and transport for appointments. 117 clients and 57 volunteers		£15,000 Contributes to co-ordinator's salary	
		Recommendation: £15,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£7,000	£50,000	14%	£24,091
<i>Comments by Corporate Finance</i> This organisation had a £2k deficit in 2010 after achieving a £5k surplus in the previous year. This is predominantly due to a 50% reduction in donations and an increase in salary costs and operational expenses. They are hoping to open a new day centre once a week in the coming year. The grant will fund the salary for the coordinator post. Although the grant only represents a small portion of the total income, the introduction of a new service will potentially put pressure on existing balances and may limit the organisation's other activities.			
<i>Comments by Directorate</i> An initial dialogue has started with this organisation to explore the scope for them developing services that people may wish to purchase with their personal budgets. The proposed funding is supported.			
<i>Comments by Partnerships Team</i> The organisation has continued to expand their services including provision of Christmas hampers to 100 elderly people, organised 1,000 journeys to and from activities, and managed an extra 14 outings on top of the scheduled social activities. They are operating in the north of the borough which has a high older people's population and where there are fewer voluntary sector groups operating. Imminent plans include setting up activities in neighbouring Northwood Hills, with backing of the local church and Methodist Homes for the Aged. A well run local organisation running on limited income and making the best use of volunteers. Officers fully support the expansion plans and would therefore support an increase in funding.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

Organisation: Relate London North West		Amount Requested and Proposed Use	
Description/Activities Provides relationship counselling in order to avert family or relationship breakdown. This includes conflict resolution, family counselling and mediation, and psychosexual counselling. Relationship education and training to prevent relationship breakdown gives clients the skills to mediate their relationships successfully. 1,805 clients used their services per year (across 5 boroughs)		£13,428 Contributes to Hillingdon counselling provision	Recommendation: £12,000
Grant Awarded 11-12	Total Estimated Income 11-12	Grant as % of total income	
£12,000	£766,178 (total for 5 boroughs)	n/a	£413,682 (total 5 boroughs)
<p><i>Comments by Corporate Finance</i> This organisation has had healthy surpluses for the past two years. It has reduced this year due to an increase in expenditure on charitable activities and governance costs.</p> <p>The extra funding required this year is to fund two further therapy types. They have large balances of cash and unrestricted reserves which could be used to fund this. As the grant only makes up a small proportion of their total income, it is unlikely that it would significantly affect the services they provide if not received.</p>			
<p><i>Comments by Directorate</i> This service is considered to be a valuable service and the proposed funding is supported.</p>			
<p><i>Comments by Partnerships Team</i> This organisation spans 5 boroughs in the North West London and provide a discreet service in Hillingdon via the Well being Centre in Uxbridge, and other outreach venues, taking referrals from statutory and voluntary sector groups. The group also provide a Legal Services Commission funded project for family mediation. The group aims to provide over 500 counselling sessions in Hillingdon and an additional 128 consultations in the coming year.</p> <p>Due to the family mediation funding from Central Government and other external grants that Relate have successfully secured - partly for use in the borough - the group generates significantly more income for services on the back of the Council grant. The group provides a professional, regulated counselling service, operating within the borough, for a modest grant. Officers recommended continued funding at the present level to ensure a dedicated Hillingdon service.</p>			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation: Samaritans Hillingdon</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The core service provides free confidential emotional support to people in distress. This is via telephone, email, face to face or text. In addition, volunteers work with LBH and Network Rail on suicide prevention. They are also establishing work in schools and GP's in the borough. 9,856 client contacts (9074 telephone, 73 face to face, 709 emails) assisted by 70 volunteers		£3,000 Contributes to running costs	Recommendation: £3,000
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£3,000	£16,000	19%	£29,332
<i>Comments by Corporate Finance</i> This organisation has suffered deficits for the past few years due to high volunteer training and overhead expenses. They have large balances of unrestricted reserves which would more than cover the amount of the grant. However as it represents over a quarter of their income generated, it is possible that the organisation's activities would have to be curtailed.			
<i>Comments by Directorate</i> Continued funding of this service would be supported.			
<i>Comments by Partnerships Team</i> The organisation provides a number of preventative initiatives in the borough including a presence at the well-being centre in Uxbridge, schools programmes, work with police, stations and car parks. New volunteers undergo a selection process and interview, an initial training programme of five sessions before becoming a full volunteer. Going forward the organisation are introducing Samaritans Connect which aims to improve their telephone service and have plans to extend their outreach services in Hillingdon. In 2011 they received an additional grant from Clothworkers Foundations to upgrade their IT systems. The modest grant support significant levels of volunteer activity in the borough.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING

<i>Organisation: Victim Support Hillingdon (VSH)</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides advice and support to victims of crime in the borough. People are referred by police, other agencies or self-referred. Clients are accompanied through the court process if required.		£14,500	Contributes to salary and running cost
8,351 referrals to VSH & 1,043 clients used Witness Service at Uxbridge Magistrates Court.		Recommendation: £10,000	
29 volunteers			
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£10,000	£110,000	9%	£27,204
<i>Comments by Corporate Finance</i> This organisation operates nationally and the accounts provided reflect the consolidated position as at 31 March 2011. The organisation has large surpluses in both financial years. The negative unrestricted reserves balance is due to a higher balance of fixed assets when compared to unrestricted reserves. The national organisation Victim Support England has an unrestricted reserve of £2,815m. The application states that the Hillingdon region has £27k of unrestricted balances that are being kept aside for office relocation. The grant requested is to fund a number of new outreach sites and trained volunteers in Hillingdon that will be free for users. While it would be possible to fund this from existing national balances, it is unclear whether the regional office would be able to fund this expansion without assistance.			
<i>Comments by Directorate</i> Victim support have much support nationally and have a high level of credibility with partners locally. They provide a valuable service to a large number of local residents.			
<i>Comments by Partnerships Team</i> Victim Support nationally has been in the process of restructuring as a cost cutting measure. Whilst continuing to support Hillingdon residents, the organisation is now based in Hounslow with outreach sites in the Wellbeing Centre and Uxbridge Magistrates Court. This local organisation covers three boroughs. Plans for Hillingdon include developing more outreach sites across the borough, run by volunteers. The organisation has links with a number of statutory and voluntary agencies including Hillingdon Police, Community Safety and Multi Agency Risk Assessment Conference and Hillingdon Independent Domestic Violence Advocacy Project (DV forums). The group works in partnerships with Hillingdon's Women Centre and Hillingdon MIND. Victim Support Plus initiative was rolled out to provide expanded practical services including assessments of needs, lock fitting services, interpretation services etc. The organisation draws down significant external funding via the Ministry of Justice for LBH.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING (CHILDREN & FAMILIES)

<i>Organisation:</i> Bell Farm Christian Centre		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides a range of services and activities in a particularly under resourced area of the borough, with hard to reach groups. Lately it has been expanding elements of this to other areas in the borough. It provides advice and guidance, activities for youth, children's services, parenting support, training, support for older people as well as church services. 1902 clients benefited last year with the help of 21 volunteers		£34,573 for the children and families programme	
		Recommendation: £12,608	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£12,608	£252,210	5%	£65,768
<i>Comments by Finance</i> This organisation has had deficits for the past two financial years, though they have managed to cut it by almost 40% this year. The deficits have been due to a decrease in grant income and an increase in spending on charitable activities. The majority of the extra grant requested relates to staffing costs. These could be covered from the cash held. However, the planned facilities upgrade could have a significant effect on balances held and could have a negative effect on service provision.			
<i>Comments by Directorate</i> Active local organisation providing support to considerable number of local families. Continued support is recommended.			
<i>Comments by Partnerships Team</i> Approximately 250 children and families benefit from the C & F programme which runs baby and toddler groups, toy library and support for parents. It also runs holiday clubs and playschemes. Some activities have expanded into Sipson and Harmondsworth. The group is requesting an increase in grant to fund a full time manager (at present part time) so they can maintain existing work and further develop work in Heathrow Villages. Future plans include new training courses and to extend the Centre building (required resolving leasing issues). The organisation is well linked to surrounding Children's Centres and receives grants for advice work from them. Other partners include Parent Support Service, various schools and agencies north of the borough for parenting courses, Hillingdon Housing, Police Safer Neighbourhoods Team etc. It is user led and responds to the local needs in West Drayton, in particular addressing juvenile crime through alternative activities. Whilst this is a well run organisation, officers are not able to recommend such a significant increase at this time.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING (CHILDREN & FAMILIES)

<i>Organisation:</i> Hillingdon Autistic Care & Support		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Supports those affected by Autistic Spectrum through a range of clubs, training, advocacy, benefits advice, telephone helpline, home visits where required, 1-1 educational support for NEET clients, support to families and siblings including respite, playschemes and training for mainstream organisations on people with AS needs. 579 clients		£25,000 for core salaries and provision of playscheme Recommendation: £25,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£25,000	£232,410	11%	£128,798
<i>Comments by Finance</i> This organisation has had deficits for the past two financial years. Although there has been a significant increase in income from activities, there has also been a further increase in expenditure on charitable activities. The organisation holds a large amount of unrestricted reserves. Cash is held in a Business Premium account but does not appear to have any restrictions. Although the grant constitutes 15% of the organisation's income, it could be covered from these balances.			
<i>Comments by Directorate</i> A valued local resource, providing a range of support services. The support the organisation provide to families whose children have been newly diagnosed with autism is particularly valued as this can be a very difficult time.			
<i>Comments by Partnerships Team</i> Since being re-located, the group has expanded its services to ensure coverage across the north of the borough. Now they provide 2 weekly youth club sessions (in partnership with Youth and Connexions) and a monthly support meeting in this area. Another new service is the transition support project which runs workshops for young people making a key change in their lives such as moving to independent living, going to college, college to employment etc. Expansion looks set to continue as they are aiming to support an additional 200 families and increase personal independence of 60 young people living with autism next year. However, while they had successfully fundraised last year (predicted surplus of £30,000) from a range of trusts, their confirmed funding for next year is significantly lower and they are predicting a £50,000 deficit (outstanding bids could cover this if successful). Unrestricted balances are high due to a financial windfall last year but maybe required to fund some of the deficit and they have also committed to match funded a salary for the next two years from the amount.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING (CHILDREN & FAMILIES)

<i>Organisation:</i> Hillingdon Federation of Community Association – Play schemes		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The Federation organise and ran 7 summer playschemes, the majority using community association buildings, at affordable prices to low income families. 558 children registered last year, using 20 volunteers as well as paid staff		£21,750	
		Recommendation: £18,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£18,000	£18,000 for project	100%	£0 for playschemes £12,615 (for HFCA's)
<i>Comments by Finance</i> This organisation has had deficits for the past two years and this has increased by £9k for the year to December 2010. This is almost entirely attributable to a reduction of grant income from other bodies. The grant from LBH constitutes 40% of the organisation's income. Their balance of reserves at present is not sufficient to meet the needs of the organisation should there be a further reduction in grants awarded.			
<i>Comments by Directorate</i> Continued funding of this initiative is fully supported. The play schemes have been running for at least 15 years for primary aged children and are a lifeline for some of our more vulnerable children and their families.			
<i>Comments by Partnerships Team</i> The playscheme manager has worked hard to improve the quality of the play-schemes which are now all ready for Ofsted registration in 2012. They work with Social Care, Health & Housing and Children's services, who can refer children including those with special needs to the playschemes. An additional children's play activity has been launched in partnership with Brunel to increase deprived children's access to sports facilities. This provides play beyond the summer period. The playschemes are running at a small deficit but most CA's don't charge rent for the holiday play schemes so they can maintain low charges for parents. The charges collected by each scheme are recycled back into the scheme for activities.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING (CHILDREN & FAMILIES)

<i>Organisation:</i> Homestart Hillingdon		<i>Amount Requested and Proposed Use</i>	
<p><i>Description/Activities</i> Through trained volunteers, Homestart provides 1-1 weekly support to families with young children, experiencing difficulties in order to prevent family breakdown. Assistance is based on needs and therefore a wide range of interventions maybe utilised. Issues include mental health, disability, post-natal illness, children on child protection plan etc.</p> <p>136 adults and 234 children supported by 39 active volunteers (plus 8 who are resting)</p>		£120,000	
		Recommendation: £120,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£65,000	£137,450	47%	£41,556
<p><i>Comments by Finance</i> This organisation has suffered a deficit this year. This is due to a drop in income from charitable activities and an increase in costs for these activities. The extra grant requested does not appear to relate to any specific new initiative.</p> <p>As the grant from LBH represents a significant amount of their income, a loss of grant income could limit the extent of their activities.</p>			
<p><i>Comments by Directorate</i> The range of Family intervention services in Hillingdon is limited. Homestart are one of the organisations that actively support and complement the work of the Council and it is envisaged that Homestart will continue to undertake a significant role in the developing borough Family intervention initiative. The proposed increase in funding to sustain the current capacity of the organisation is supported.</p>			
<p><i>Comments by Partnerships Team</i> This group works closely with statutory agencies including the Council receiving referrals from Health visitors, children's centres, GP's etc. Homestart often prevents issues escalating to the point where statutory intervention is required, and provides VFM. It's preventative approach is in line with and valued by the Council, Directorates and the PCT.</p> <p>The organisation has been unable to secure enough external funding to enable it to function at its current level. Funding from PCT has dried up and other grant funds are ending. It has worked hard to address this including cutting time and salaries of staff, redundancies etc. It is estimating a deficit of £15,000 this year and therefore has been remodelling the scheme for next year to get on a more sustainable financial footing. It has no anticipated funding beyond the corporate grant for next year and unless this is increased, the scheme faces closure. Given the potential cost to the Council of the organisation ceasing its activities, it is recommended to increase the grant.</p> <p>The proposed restructure will focus on service delivery only and not recruit a scheme manager who engages in a number of forums, fundraises and provides strategic direction for children and families in the borough. The scheme is requesting the complete amount from corporate grants.</p> <p>Officers worked with the organisation to ensure that it remains a viable concern during the 2011-12 financial year. The organisation has impressed in its responsive attitude to a series of major challenges. The significant increase is recommended on the basis that the organisation works with some of the boroughs most vulnerable families and that the intervention and support is often crucial in averting families from reaching crisis point. The cost to the Council in supporting families who do break up is significant and the negative long term of family break up particularly on children is acknowledged as considerable.</p>			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING (CHILDREN & FAMILIES)

<i>Organisation:</i> Horn of Africa Youth Association		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Targets young refugees and new arrivals, primarily Somalian, to assist their integration into the wider community. They provide advice, sports activities, social club, homework support, employment assistance etc 928 clients supported with 8 volunteers		£8,000 accommodation costs	
		Recommendation: £4,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£4,000	£145,000	3%	£22,750 (restricted)
<i>Comments by Finance</i> This organisation has made surpluses for the past two years. This year's surplus has increased by £10k due to income from new grants and donors. The organisation have requested an extra £4k this year to cover an apparent doubling in rent and utilities costs. They have a healthy balance of cash at bank which would fund four months' expenditure. As the grant is not a large proportion of their income, it is questionable as to whether this amount would affect the activities of the organisation.			
<i>Comments by Directorate</i> From modest roots this organisation has developed into a useful partner and continues to support a range of Council initiatives and provide access to a considerable number of young people.			
<i>Comments by Partnerships Team</i> The group has successfully levered in sizeable external funding and has grown accordingly. It has developed relationships with Councils Community Safety team on gun and knife crime, Youth and Connections service and Youth Offending Team. Sporting activities are held in the evening and weekends and a mentoring/leadership project is undertaken in partnership with Rosedale College, funded by Paul Hamlyn Foundation. The small corporate grant has enabled this group to survive and thrive and it is recommended that support is continued.			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING (CHILDREN & FAMILIES)

<i>Organisation: P3</i>		<i>Amount Requested and Proposed Use</i>	
<p><i>Description/Activities</i> This group provides a holistic range of support to vulnerable young people who are homeless or at risk. They have 2 hostels and 2 move on accommodation, 1 drop in advice centre which conducts training and employment services and various outreach work and projects in schools etc.</p> <p>1484 clients supported.</p>		£42,000 core staff salaries	
		Recommendation: £42,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£40,000	£910,420	4%	£543,613 (national organisation)
<p><i>Comments by Finance</i> This organisation operates nationally and the accounts provided reflect the consolidated position as at 31 March 2011.</p> <p>The organisation has achieved surpluses in the past two financial years. The negative unrestricted reserves amount is due to a higher balance of fixed assets when compared to unrestricted reserves. The amount of cash in unrestricted funds is £2.4m.</p> <p>The grant requested represents 1% of the income of the whole organisation and could be funded from existing balances. The accounts do not contain any Hillingdon specific information that reflects the financial position locally.</p>			
<p><i>Comments by Directorate</i> P3's funding is complex and it is not clear what the ramifications of a reduction in one income stream might be for another. The largest source of P3's council funding is £295K per annum of housing support monies. It is envisaged that the housing support services that P3 provides will continue unaffected in 2012/13.</p>			
<p><i>Comments by Partnerships Team</i> P3 are an innovative and energetic agency who works with a particularly vulnerable and difficult to reach group of young people who are either homeless or NEET or at risk of either and who have a range of unmet needs. Since the merger from Project 41 to P3, they have expanded into 3 other London boroughs. They have good partnerships with the Council, work with the London probation trust for ex-offenders, and are currently drawing up plans to engage in anti-gang, gun and knife crimes work. Other future plans include purchase of another 'move on house'.</p> <p>The group has restructured to make efficiencies including a reduced management team and the rationalisation of accommodation. Office/drop-in space has gone from 3 properties to 1. Even with these cost cutting measures the group is predicting a large deficit next year for Hillingdon as funding for three projects draw to a close.</p> <p>P3 are a good long term partner, who work with some of the boroughs most challenging young people. A small increase is recommended.</p>			

CORPORATE GRANTS 2012/13 - SOCIAL CARE HEALTH & HOUSING (CHILDREN & FAMILIES)

<i>Organisation: Uxbridge Contact Centre</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The volunteer group provides a safe place for separated parents to spend time with their children and start to rebuild relationships. The aim is that they will eventually facilitate meetings outside of the contact centre. 46 families = 92 adults and 59 children supported with 9 volunteers		£2,000 Rent and running costs	
		Recommendation: £2,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£2,000	£3,180	63%	£0
<i>Comments by Finance</i> This organisation is part of Relate. Please see analysis above regarding Relate's funding.			
<i>Comments by Directorate</i> Small scheme but very useful as a way of enabling families to remain in contact if the parents have separated. The benefits the scheme deliver far outweigh the modest grant.			
<i>Comments by Partnerships Team</i> The centre receives referrals from Children and Family Court Advisory and Support Service, mediation services and solicitors. It operates a waiting list due to demand and lack of resources. There are no comparable services in the borough. The contact centre is expecting a deficit this year due to decreased funding from Children and Family Court Advisory and Support Service and increased costs, hence the increased request for next year. Apart from a small salary bill, the next largest expenditure is rent. Officers will aim to investigate whether this can be reduced in anyway and identify where additional funds can be secured.			

CORPORATE GRANTS 2012/13 - PLANNING, ENVIRONMENTAL, EDUCATION & COMMUNITY SERVICES

<i>Organisation: Friends of Ruislip Nature Reserve</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Manages 11 acres of Ruislip nature reserves on behalf of the Council. It provides practical conservation work, guided walks and educational activities while contributing to forums concerning the reserve.		£1,200 Contributes to tools and maintenance costs	
It has 128 members and 11 active volunteers		Recommendation: £1,200	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£1,200	£1,200	100%	£85
<i>Comments by Finance</i> This organisation has achieved a breakeven position this year. The grant represents almost 90% of their income and they hold very little cash. Failure to receive the grant could constitute the closure of the organisation.			
<i>Comments by Directorate</i> Friends of Ruislip Nature Reserve play an important role in the management and progression of this site.			
<i>Comments by Partnerships Team</i> This group delivers support to the Council through advice and participation with the Councils trees and Woodlands officer, is a member of Ruislip Woods management committee and Ruislip Lido Advisory Group, as well as its practical management of the reserve. Last year the group harnessed corporate volunteers for work parties in the reserve, which was very successful and they aim to continue the practice. The group submitted a request to increase the bid to take into account Lower Emission Zone which comes into effect in January 2012. They estimate it will cost them an extra £1,800 pa to use their vehicle. Officers will work with the group to consider other sources of funding for this requirement.			

CORPORATE GRANTS 2012/13 - PLANNING, ENVIRONMENTAL, EDUCATION & COMMUNITY SERVICES

<i>Organisation: Groundwork Thames Valley Ltd</i>		<i>Amount Requested and Proposed Use</i>	
<p>Description/Activities Provides a range of regeneration and environmentally sustainability projects in Hillingdon and 4 other boroughs. In Hillingdon, these include community development at Heathrow Villages, running the Com. Café at West Drayton, managing Colne Valley and other conservation and energy initiatives and hosting the LINK forum for Hillingdon.</p> <p>Estimated 13,103 people used the open spaces and projects they manage last year with assistance from 126 volunteers</p>		£33,000	Contribution towards central management costs and overheads of GTV
		Recommendation: £33,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£33,000	£485,000 (LBH related)	7%	£Nil declared relating to Hillingdon
<p><i>Comments by Finance</i> This organisation does not operate solely within Hillingdon. The accounts reflect the consolidated position as at 31 March 2011.</p> <p>Groundwork have achieved surpluses for the past two years. It increased by almost £50k this year due to an increase in income from the private sector and other activities.</p> <p>The grant requested represents only 1% of their income. As they have balances of cash and unrestricted reserves that total £1.7m to fund their activities it is unlikely that this grant has a significant impact on the service they provide.</p>			
<p><i>Comments by Directorate</i> Groundwork play a key role in assisting LBH to reach it's environmental and community involvement targets as well as promoting the use and importance of green spaces. They also play a key role in attaining funding from external sources which benefit green spaces as well as the residents of LBH.</p>			
<p><i>Comments by Partnerships Team</i> This group plays a key role in regeneration and sustainability projects that span 5 boroughs. It takes a holistic and sustainable approach to its programmes targeting areas of deprivation. It has ongoing success with its social enterprises: Blue Sky (employment for ex-offenders) and Colne Valley Food (community interest company), both of which benefit Hillingdon. A community development project in Heathrow Villages funded by HCT is supporting the regeneration of Sipson and Harmondsworth. The Colne Valley Rural Development forum has been set up to support local farmers.</p> <p>As with all the sector it has had to take on board reductions in funding and has been exploring savings via a merger with other Groundwork Trusts. However, this was not deemed financially viable and will not go ahead.</p> <p>The finances shown above relate to LBH only. The income for LBH next year is expected to reduce approx £100k, as LINKS comes to an end and expected reductions in other contracts but in the main, the budget for next year is based on confirmed funding.</p> <p>According to Groundwork Thames Valley accounts, LBH is the largest local authority core funder of the 5 boroughs. It should be noted that Groundwork UK will receive less money from the Department for Communities and Local Government (which is distributed between the regions) from 2012 onwards. This will mean a reduction of £91k core funding by 2014 for Groundwork Thames Valley.</p>			

CORPORATE GRANTS 2012/13 - PLANNING, ENVIRONMENTAL, EDUCATION & COMMUNITY SERVICES

<i>Organisation: Herts & Middlesex Wildlife Trust</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The group manage four Council owned Nature reserves, and deliver a programme of habitat management and conservation advice, education and volunteering opportunities in Hillingdon. Nearly 500 Hillingdon members and currently have 295 active volunteers.		£2,500 Contributes to reserve officer salary	Recommendation: £2,500
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	
£2,500	£49,638	5%	£1,209183 (for whole organisation)
<i>Comments by Finance</i> This organisation operates in England and Wales and the accounts provided reflect the consolidated position as at 31 March 2011. This organisation has had healthy surpluses for the past two years. It has reduced this year due to an increase in spending on nature reserves. The negative unrestricted reserves balance is due to a higher balance of fixed assets when compared to unrestricted reserves. The grant required is to fund a post to manage areas within the borough. This could be funded from existing national balances; however it is unclear whether the regional office could fund this without support.			
<i>Comments by Directorate</i> HMWT look after and manage a number of Hillingdon sites and therefore require these funds to carry out the management objectives set out in the agreed management plans. They also offer various events including guided walks & talks as well as workshops which are available to all residents of the Borough.			
<i>Comments by Partnerships Team</i> An example of a well run local project despite the 'Parent' organisation covering a wide geographical area which works effectively with the Council and draws on numerous local volunteers. The reserve officer works approx 40 days per year on Hillingdon projects which includes the management of 4 reserves. This represents good value given the size of the grant and despite the overall health of their finances, withdrawal of the grant would impact on local project. This would in turn incur costs to the Council. The trust recently secured a City Bridge Trust grant for an officer to work with Hillingdon communities and raise their awareness of the Colne Valley. This receives in-kind support from LBH who provide the office space for the worker.			

CORPORATE GRANTS 2012/13 - PLANNING, ENVIRONMENTAL, EDUCATION & COMMUNITY SERVICES

<i>Organisation:</i> Hillingdon Community Transport		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i>		£32,000	
Affordable, accessible transport for local community groups, schools etc and supports driver training for Youth Services and Council schools. Offers volunteering opportunities for local people.		Contributes to core salaries	
23,500 passengers carried 1,426 were wheel chair passengers 29 volunteers (mainly volunteer drivers)		Recommendation: £32,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£32,000	£213,200	15%	£83,210
<i>Comments by Corporate Finance</i>			
This organisation has achieved a breakeven position this year after suffering a deficit of in 2009-10. This has been achieved by generating more income from charitable activities than in the previous year.			
Although the grant requested represents a sizable portion of the organisation's income, their balance of unrestricted reserves could be used to fund their activities.			
<i>Comments by Directorate</i>			
This organisation operates as a contractor on behalf of Home to School Transport. They provide a high calibre service, providing accessible transport which has on occasion beaten private competition. They have recently increased the number of routes they operate on a daily basis to four. Staff are professional and client-focused, and retain the flexibility required to meet changing demands. They also provide training on aspects of vehicle safety when commissioned by Passenger Services.			
<i>Comments by Partnerships Team</i>			
Affordable and accessible transport services are essential for people on low incomes, elderly or disabled in order that they can participate in social activities. Costs are kept down by undertaking contract work and seeking grants from external sources such as trusts and independent funds for new vehicles etc. The group holds contracts to provide transport to local clubs, social services, PCT, Special Needs school etc in the borough. The group use paid and volunteer drivers to keep costs down but which carries a risk in terms of being able to carry out bookings especially in early mornings and at weekends. Last year however, the group were able to cover 99% of bookings with volunteer drivers.			
The group works in partnership with other agencies using its expertise to advice on transport purchases and managing their upkeep in return for usage in their 'downtime'. This is a beneficial efficiency saving for all the parties involved. HCT sit on the Hillingdon Mobility forum.			
The group maintains its fleet through maintaining higher unrestricted reserves than usual to pay for breakdowns, adapting vehicles etc and regularly raises capital grants from trusts for new vehicles.			

CORPORATE GRANTS 2012/13 - PLANNING, ENVIRONMENTAL, EDUCATION & COMMUNITY SERVICES

<i>Organisation:</i> Hillingdon Federation of Community Associations – small grants		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The Federation is an umbrella group for the 21 community associations in the borough. The Federation use the grant to provide small grants for minor repairs etc to community associations. It also assists with legal and organisational advice, health and safety, support and manages a small grants scheme. In partnership with Brunel, and children's services, it runs a sports scheme for children. Estimated that 200,000 residents use community association buildings and activities.		£15,000 Small grants to 19 CA's	Recommendation: £15,000
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	
£15,000	£34,725	43%	£12,615
<i>Comments by Finance</i> The organisation has had surpluses for the past two years. They do not have any other reserves or fixed assets on which to draw. Although the grant represents over 50% of the organisation's income and it could be covered from existing balances, not receiving the grant could limit the organisation's activities.			
<i>Comments by Directorate</i> The Federation provides valued support to 21 community associations, who in turn provide valued services and facilities to local communities. Apart from the grant the Federation receive and distribute the Community Associations the Federation supports are self-sufficient. The support afforded to community associations by the Federation represents good value in terms promoting and enabling good use of Council assets.			
<i>Comments by Partnerships Team</i> The Federation supports 21 Community Associations (CA) in the borough the majority of which are based in Council owned premises, providing them with minimal financial support through this grants scheme. The Federation is actively seeking to improve CA's delivery through networking, information sharing, and holding seminars and forums. It encourages groups to use their facilities for MP/Councillor surgeries, polling stations, public meetings etc thereby increasing access of residents to civil participation. While reserves are healthy the Federation regularly spends more than its income, although all this spend is on service provision (playschemes, Activity for Kids, and small grants). The bids from Community Association's are made twice yearly and the accounts run Jan – Dec which means another small grant round will occur before Mar 2012, thus utilising much of the stated reserves. This explains the relatively large unrestricted reserves. This grant is essential to ensure that Council owned buildings are maintained and utilised.			

CORPORATE GRANTS 2012/13 - PLANNING, ENVIRONMENTAL, EDUCATION & COMMUNITY SERVICES

Organisation: Hillingdon Natural History Society		Amount Requested and Proposed Use	
Description/Activities Manages north and south reserves at Harefield Place on behalf of the Council. Services include providing practical conservation as well as education and promoting the study of wildlife in the borough. 18 volunteers work on reserves weekly plus assist in all events		£1,000 Contributes to running costs Recommendation: £1,000	
Grant Awarded 11-12	Total Estimated Income 11-12	Grant as % of total income	Unrestricted reserves at Mar 11
£1,000	£2,044	49%	£5,928.54
<i>Comments by Finance</i> The organisation has had surpluses for the past two years. They do not have any other reserves or fixed assets on which to draw. Although the grant represents over 50% of the organisation's income and it could be covered from existing balances, not receiving the grant could limit the organisation's activities.			
<i>Comments by Directorate</i> This society plays an important role in managing a number of sites in the borough of Hillingdon, but also in monitoring the wildlife found throughout the borough. They hold a number of educational lectures/talks and workshops available to all residents within the borough.			
<i>Comments by Partnerships Team</i> This group like the majority of environmental groups in the portfolio have managed to keep their budgets static, which in real terms shows an efficient use of resources and value for money. While the Society is carrying 3 yrs running costs in reserve, this allows them to replace tools and carry out capital works if required. They are a good example of a very small but active local project.			

CORPORATE GRANTS 2012/13 - PLANNING, ENVIRONMENTAL, EDUCATION & COMMUNITY SERVICES

<i>Organisation:</i> London Wildlife Trust		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The group manages over 200 acres of land in 11 Council owned reserves. It maintains wildlife in the reserves as well as encouraging public access. The group estimates 400+ volunteer days are carried out in managing the reserves. A pool of 15-20 volunteers is co-ordinated locally with groups brought in centrally on regular work parties.		£15,000 Contributes to running costs including tools and machinery for Hillingdon activities as well as used as match funding for Higher Level Stewardship of 6 of the sites	
		Recommendation: £10,000	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£10,000	£54,750.52	18%	£2,000
<i>Comments by Finance</i> This organisation has had high surpluses for the past two years. The increase in the grant request does not appear to relate to a specific new service or increased activity. The income requested represents less than 1% of the organisation's income and could be funded from existing balances.			
<i>Comments by Directorate</i> LWT manage a number of Hillingdon sites and therefore require these funds to carry out the management objectives set out in the agreed management plans. Without this money important work needed on these sites would not be completed.			
<i>Comments by Partnerships Team</i> The Hillingdon section of the Trust have undertaken a range of activities to protect wildlife and green spaces in the borough and work with a number of partners including Council officers, local regional and national groups of like minded organisations, to ensure the best outcomes for Hillingdon's green spaces. The grant is specifically for the Hillingdon borough. In addition to specific external funding that the group raises for Hillingdon (£50K+ pa), the borough also benefits from a Heritage Lottery cross borough grant for the Crane Valley (£280Kpa). This along with the use of volunteers both locally and from outside of the borough provides excellent value for money. It has been further cutting costs through increased use of volunteers. Without this grant, there would not be an incentive to maintain the Hillingdon programme, nor leverage to draw in external funding.			

CORPORATE GRANTS 2012/13 - PLANNING, ENVIRONMENTAL, EDUCATION & COMMUNITY SERVICES

Organisation: Pinner & Ruislip Beekeepers		Amount Requested and Proposed Use	
Description/Activities Deals with enquiries concerning swarms of bees from the Council, Police, Pest Controllers and general public ensuring safe removal and re-housing. Promotes safe and responsible beekeeping and provides training for would-be bee keepers. Their work directly increases pollination by honeybee (very rare) in the area. Maintains a library available to students, provides lecturers and informal speakers to schools as well as supporting local events. Responded to 400 calls for assistance on swarms last year 72 members actively take part in running the club and its activities.		£750 Contributes to running costs	
		Recommendation: £750	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£750	£5770	13%	£2,089
<i>Comments by Corporate Finance</i> The organisation has had surpluses for the past two years. The negative unrestricted reserves relates strictly to fixed assets: there is no balance of unrestricted reserves. Although the grant represents 10% of the organisation's income, it could be covered from existing balances.			
<i>Comments by Directorate</i> There are a number of beehives kept on our allotments throughout the borough. It is important that this organisation is supported especially with the decline in the Bee population and they regularly attend local groups where they give talks to borough residents.			
<i>Comments by Partnerships Team</i> This group provides excellent value for money as it deals with public requests to manage swarms of bees often referred by the Council. As bees are a protected species private sector contractors are unable to deal with swarms or colonies in inappropriate locations. It is entirely voluntary and no charge is made for its services. It relies on a small grant and income from honey sales and membership fees. It runs an apiary, whose bees pollinate the local area, as well as providing training on beekeeping. The group also run lectures to schools and groups on request. The organisation acts as a source of information and support to local beekeepers particularly on the issue of bee mites which have severely effected the bee population. The organisation is predicting deficits in 2011-12 and 2012-13 and in addition, has been asked to move from their premises since the land is no longer Council owned and is being developed. The group are urgently seeking a new site and propose to use the grant to support any move.			

CORPORATE GRANTS 2012/13 - NEW APPLICATIONS

<i>Organisation: Southall Black Sisters (SBS)</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> A long established organisation providing BME women experiencing DV, violence or harmful traditional practices with a range of services and resources to keep themselves free from harm. Services include information, advice, advocacy, counselling and support. Previously funded by London Councils, Hillingdon was part of a wider West London programme to support BME victims of violence. This application seeks to continue and expand the service from 20 to 40 individual cases and 180 to 200 helpline enquiries. They plan to have an advocacy worker at the Hillingdon Women's Centre to deliver their advice surgeries. Last year, as part of the London Councils funding, SBS supported 217 BME women residents of LBH (20 for advice, 197 telephone assistance)		£15,000 salary costs for adviser and helpline Recommendation: (see report)	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£6,262 (London Councils Commission)	£8,938 (LBH only)	70%	£89,000 (whole agency)
<i>Comments by Finance</i> This organisation achieved a surplus of over £100k in 2009/10, but have a deficit of £14k this year due to increased staff and admin costs. They did not receive a grant from LBH last year, and the amount requested this year almost matches the deficit. This is one of a number of organisations that have had their funding cut from London Councils and therefore are applying for funding directly to LBH. The grant would represent 3% of the income received. As it is not a large proportion of their income, it is questionable as to whether this amount would affect the activities of the organisation.			
<i>Comments by Directorate</i> This funding proposal presented is potentially a duplication of existing specialist domestic violence support services in the borough.			
<i>Comments by Partnerships Team</i> This is a well established agency supporting BME women experiencing Domestic Violence in West London. If the bid is successful the organisation proposes to work with Hillingdon's key Domestic Violence agencies, aiming to increase its outreach through joined up working, including establishing joint referral protocols. The organisation continues to deliver services in Hillingdon, which are funded via the grant from London Council's grant scheme. Funding for the two projects has been reduced and London Council's funding to the organisation is scheduled to cease in September 2012. Without new funding from the Council future SBS would be unlikely to continue the programme of work in Hillingdon. As per the Cabinet report, new groups applying for grants to work on domestic violence will be considered as part of a wider process to strengthen support in the borough. Officers will work with the borough's Domestic Violence Coordinator to identify gaps and develop proposals on how best to use some of the additional funding available to improve services. The bid from SBS will be considered as part of this process. Recommendations will be made at the January 2012 Cabinet.			

CORPORATE GRANTS 2012/13 - NEW APPLICATIONS

<i>Organisation: Hestia</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> This group successfully provides in Hillingdon, a domestic violence refuge and floating support service and mental health floating support all funded under contract by Supporting People. Hestia are applying for provision of a 3 day per week Children and Families service to supplement the work at the refuge. This would target children with different activities and give parents support. Estimated 46 children and 25 women supported Approx 8 volunteers in Hillingdon		£24,232 for a part time children and families worker	
		Recommendation: (See Report)	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£0	£521,152 (LBH projects)	-	£7.6m (whole organisation)
<i>Comments by Finance</i> This organisation have had surpluses for the last two financial years. Their unrestricted balances cover 5 months of their total annual expenses. They have not previously applied for a grant from the Council. The grant represents less than 1% of their total income received. As it is such a small proportion of the organisation's total income, it is questionable whether the grant would have a significant impact on its activities.			
<i>Comments by Directorate</i> Hestia is looking for funding for a child worker at the refuge in Cowley. The child worker will work in partnership with the supported housing officers.			
<i>Comments by Partnerships Team</i> Hestia are a large organisation covering 17 London boroughs. The organisation has confirmed funding for its current projects in Hillingdon (with a deficit of £4,000) and this bid is to add a service. It is unlikely that the group would pursue the programme without further funding. This bid is not strictly within the corporate grant remit which provides core funds to groups based in the borough or an outreach service to meet a gap in borough provision. However, the proposal is strong and some children's activities are already being undertaken with small grants accessed locally. The bid also supports Hillingdon's Children's Trust Plan. As per the Cabinet report, new groups applying for grants to work on domestic violence will be considered as part of a wider process to strengthen support in the borough. Officers will work with the borough's Domestic Violence Coordinator to identify gaps and develop proposals on how best to use some of the additional funding available to improve services. Recommendations will be made at the January 2012 Cabinet.			

CORPORATE GRANTS 2012/13 - NEW APPLICATIONS

<i>Organisation: Muslim Aid</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> This is an international infrastructure organisation which under London Councils funding, provided generic capacity building training to LBH groups. It also developed a toolkit for professionals to engage Muslim youth. This bid is to roll the toolkit out in the borough over 6 months. Specifically, the project aims to train 30 or 45 borough youth professionals to engage appropriately with Muslim youth. It will also provide 4 workshops and a filmed event with Muslim youth. The bid is in partnership with Muslim Youth Helpline.		£7,450 for project activities	
		Recommendation: £0	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
Not given	Not given	-	£1.7m (whole organisation)
<i>Comments by Finance</i> This organisation operates nationally and the accounts provided reflect the consolidated position as at 31 December 2010. This is one of a number of organisations that have had their funding cut from London Councils and therefore are applying for funding directly to LBH to support local activities. The organisation has had large surpluses for the past two financial years and they have almost £1.9m in unrestricted reserves. The accounts do not contain any Hillingdon specific information to indicate the financial situation locally. Although the grant requested is only a small portion of their income, it is unclear whether the service would continue if the grant was not received.			
<i>Comments by Directorate</i> As part of the Council's Prevent Strategy and work – Youth Services have already undertaken project work to build relationships with local community organisations in order to understand the needs of Muslim communities to improve service provision for young people in the borough. This project would be a duplication of that work.			
<i>Comments by Partnerships Team</i> This group is an international humanitarian aid organisation funded by London Councils to provide pan London infrastructure support. It was not stated in the application which if any other London boroughs they were bidding to, and what the impact on this service might be if they were unsuccessful or not. The organisation works in 70 countries, providing a range of activities including disaster relief and development. It works in partnership with major disaster relief agencies and has a considerable number of field offices. Hillingdon has many local BME groups, who include young people or work primarily with young people and this project could result in duplication. If members were minded to consider additional funds, it maybe more appropriate to direct it to local groups already based in the community.			

CORPORATE GRANTS 2012/13 - NEW APPLICATIONS

<i>Organisation: EACH - Pukaar</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Pukaar is an established counselling outreach service in Hillingdon providing Asian language specific domestic violence counselling (4 languages inc English). Last year, under London Councils funding, it provided services to 47 BME women in LBH. This included 1:1 counselling, advice, advocacy and group work for domestic violence. The London Councils grant of £60K pa provided domestic violence counselling across 7 boroughs. It is applying to the Council to continue the service in Hillingdon, which ceased this year as part of London Councils scheme restructure. With this funding it is aiming to provide 75 assessments for BME women, and counselling to 60 women, including information and care plans plus 40 group sessions per annum in Hillingdon. Lastly, it will provide 4 training sessions to professionals in LBH.		£30,000 salary for part time counsellor and project costs	
		Recommendation: (See report)	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£60,000 (for LC project across 7 boroughs)	£1,743,468 (regional agency)	-	£457,721 (regional agency)
<i>Comments by Finance</i> The accounts analysed are for the year 2009-10. More recent accounts have not yet been made available. This is one of a number of organisations that have had their funding cut from London Councils and therefore are applying for funding directly to LBH to support local activities. This organisation has made a surplus over the past two years, though this has reduced by 42% in the current year due to increased expenditure on charitable activities. The negative balance for restricted funds relates to an overspend on a Residential Rehab project for which they held a restricted balance. The organisation did not apply for a grant last year. Relative to their income, the grant requested this year would only represent 2% of all income received. The organisation's cash balances are sufficient to fund the grant request.			
<i>Comments by Directorate</i> (Each - Pukaar) provides a service for victims of domestic violence in the borough, particularly Black, Asian and Minority Ethnic women (BAME). The services are culturally sensitive and meet their unique needs providing therapeutic interventions to women who are high risk.			
<i>Comments by Partnerships Team</i> This is a well regarded agency, closely linked to local statutory and voluntary groups in the borough. It is based in Hounslow and works mainly in 4 West London boroughs providing a range of primarily BME focused projects around domestic violence, mental health, drug and alcohol, and ex-offenders. This bid aims to continue work set up under London Council's grant scheme for a DV counsellor. London Council's originally estimated LBH benefit to be in the region of £10,000 out of the £60,000 for the scheme. The group has had a presence in the borough since 2003, and Hillingdon Carers have endorsed the programme. EACH are also involved in Hillingdon's Drug and Alcohol partnership and undertakes joint outreach with HAGAM. The project has received funds Hillingdon PCT and EACH aim to secure continuation funding from them for the Tamil project in Hillingdon. EACH receives substantial PCT/DAAT funding from Brent, Ealing Harrow and Hounslow. Its accounts are healthy. As per the Cabinet report, new groups applying for grants to work on domestic violence will be considered as part of a wider process to strengthen support in the borough. Officers will work with the borough's Domestic Violence Coordinator to identify gaps and develop proposals on how best to use some of the additional funding available to improve services. Recommendations will be made at the January 2012 Cabinet.			

CORPORATE GRANTS 2012/13 - NEW APPLICATIONS

<i>Organisation: Orange Tree Theatre</i>		<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Previously funded by London Councils, this theatre group provided programmes of workshops to young people in schools, with Hillingdon as one of the boroughs they worked in. The theatre estimate that 515 young people from Hillingdon benefited from the workshop activities with a further 980 residents accessing the theatre in Richmond. The young people who benefit from the workshops gain an understanding and appreciation of cultural activities as well as a better understanding and preparation for GCSE English. 29 volunteers assist running the theatre in Richmond		£3,000 to conduct workshops in schools	
		Recommendation: £0	
<i>Grant Awarded 11-12</i>	<i>Total Estimated Income 11-12</i>	<i>Grant as % of total income</i>	<i>Unrestricted reserves at Mar 11</i>
£3,000 (Hillingdon element from London Councils grant)	£779,787	n/a	£74,279
<i>Comments by Finance</i> This organisation have had surpluses for the last two financial years. The negative unrestricted reserves balance relates to a higher balance of fixed assets. The cash amount of unrestricted reserves is £970k. This is one of a number of organisations that have had their funding cut from London Councils and therefore are applying for funding directly to LBH to support local activities. The grant is to fund a children's acting workshop within Hillingdon and represents less than 1% of their total income received. The balances of cash and unrestricted reserves held are sufficient to cover one year's expenses. Although this grant is only a small portion of their income, it is unclear whether the service would continue if the grant was not received.			
<i>Comments by Directorate</i> If funding to support this type of application was available the residents would be better served if funding was invested in borough based activity.			
<i>Comment by Partnerships</i> The bid promotes access to cultural activities primarily targeting young people in schools in Hillingdon with an element in Richmond. The organisation appears to be expecting a large deficit this year, partly as a result of losing London Council's funding. The theatre while providing quality workshops and a talented work programme, does not fit with the Council's priority for funding essential front line services. It is therefore not recommended to fund this bid.			

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Impact Assessment

What is being assessed?

London Borough of Hillingdon's grant funding allocation to voluntary organisations for the year 2012-13, including a potential increase of up to £400k from the year 2011-12.

Who is accountable? E.g. Head of Service or Corporate Director

Hugh Dunnachie, Chief Executive

Date assessment completed and approved by accountable person

7 December 2011

Names and job titles of people carrying out the assessment

Vicky Trott, Senior Policy Officer
Nigel Cramb, Partnerships and Business Engagement Manager
Kevin Byrne, Head of Policy, Performance and Partnerships

A.1) What are the main aims and intended benefits of what you are assessing?

The grants budget is used to support a range of voluntary sector activity in Hillingdon. The voluntary sector supports the council in achieving its priorities and objectives including the Sustainable Community Strategy.

A.2) Who are the service users or staff affected by what you are assessing? What is their equality profile?

Voluntary sector activity supports all residents of Hillingdon.

The following shows the demographic breakdown of our residents by age, sex, race, disability and religion/belief.

Estimated total population

The Office of National Statistics (ONS) estimated (2008 MYE based) Hillingdon population for 2010 at 263,527.

Age

0-19	25.7%
20-39	30.3%
40-59	26.2%
60-79	14.1%
80+	3.7%

There are a total of 34,385 people over the age of 65 in Hillingdon, out of which 14,797 (43%) are men and 19,588 (57%) are women. Older People's (65+) population is predicted to increase by 7.1% in the next 5 years compared with 5% overall increase in Hillingdon's population.

The total number of people aged 85+ is 4,716, out of which 1,529 (32.4%) are men and 3,187 (67.6%). In the next 5 years, the population of persons aged 85+ is expected to increase to almost 5000 which is an increase of 8%. Males are expected to increase by 16% to 1700 persons and females by 4% to almost 3300 persons. Source: ONS 2008 MYE based population projections, May 2010

Sex

Approximately 49% of residents are male and 51% female

Race

Black and minority ethnic (BME) communities make up approximately 30% of Hillingdon's population, the largest of which is Asian people. Indian people form 12.2% of the total population, followed by Black African at 3.4%. Source: GLA EGPP 2007 PLP

Disability

Whilst we do not have fully comprehensive data on the number of people with disabilities in Hillingdon, there are approximately 10 million disabled people in Great Britain who would be covered by the Equality Act; this represents around 18 percent of the population. Source: Family Resources Survey, Disability prevalence estimates 2008, as used by the [Office for Disability Issues](#)

During 2010/11 505 people with a learning disability were supported by the local authority and 681 adults of working age with a physical and/or sensory disability. These people were supported by provision of community services (e.g. personal care, day opportunities and outreach services), through a Direct Payment or within registered care provision (residential or nursing care homes).

The Projecting Adult Needs and Service Information database (PANSI) developed by the Institute of Public Health indicates that over the next five years the number of

people aged 18-64 with a moderate physical disability will increase by a further 425 people and those with a serious learning disability are expected to increase by a further 99 people.

Religion or Belief

Christian 64.10%
 Buddhist 0.39%
 Hindu 4.61%
 Jewish 0.81%
 Muslim 4.63%
 Sikh 4.55%
 Other religions 0.40%
 No religion 13.37%
 Religion not stated 7.13%
 Source: Census 2001

The following table shows the proposed grant funding allocation for 2012-13:

**Corporate Voluntary Sector Grant Recommendations 2012-13
 Appendix A**

Annual Grants Organisations	GRANT AWARDED 2011-12	GRANT RECOMMEND 2012-13
SOCIAL CARE, HEALTH & HOUSING (SCH&H)		
Age UK Hillingdon	250,000	255,000
Crossroads	135,000	135,000
Crown Centre for the Deaf	10,000	10,000
DASH	85,000	85,000
HAVS + Participation Fund	92,000	TBC
Heathrow Travel Care	30,000	30,000
Hillingdon Aids Response Trust	15,000	15,000
Hillingdon Carers	105,000	105,000
Hillingdon Citizens Advice Bureau Service	280,000	280,000
Hillingdon MIND	70,000	70,000
Hillingdon Shopmobility	19,000	25,000
Hillingdon Women's Centre	25,000	25,000
Mencap Jubilee Pool	5,000	5,000
MHA - Northwood Live at Home Scheme	7,000	15,000
RELATE London North West	12,000	12,000
Samaritans Hillingdon	3,000	3,000
Victim Support Hillingdon	10,000	10,000
SOCIAL CARE HEALTH & HOUSING (SCH&H) - CHILDREN & FAMILIES		
Bell Farm Christian Centre	12,608	12,608
Hillingdon Autistic Care & Support	25,000	25,000
Hillingdon Federation of Community Association - Playschemes	18,000	18,000
Homestart Hillingdon	65,000	120,000
Horn of Africa Youth Association	4,000	4,000

Uxbridge Child Contact Centre	2,000	2,000
PLANNING, ENVIRONMENTAL, EDUCATION & COMMUNITY SERVICES (PEECS)		
Friends of Ruislip Nature	1,200	1,200
Groundwork Thames Valley Ltd	33,000	33,000
Herts & Middlesex Wildlife Trust	2,500	2,500
Hillingdon Community Transport	32,000	32,000
Hillingdon Federation of Community Association	15,000	15,000
Hillingdon Natural History Society	1,000	1,000
London Wildlife trust (Hillingdon)	10,000	10,000
Pinner & Ruislip Beekeepers" Assoc	750	750
NEW SMALL GRANTS SCHEME	0	50,000
NEW APPLICATIONS 2012/13		
Southall Black Sisters	0	TBC
Hestia	0	TBC
Muslim Aid	0	0
EACH - Pukaar	0	TBC
Orange Tree Theatre	0	0
WRVS - Dementia Support	0	TBC
TOTAL	1,415,058	1,449,058.00

A.3) Who are the stakeholders in this assessment and what is their interest in it?

Stakeholders	Interest
<ul style="list-style-type: none"> • Leader 	<ul style="list-style-type: none"> • To ensure grant funding is being allocated in an appropriate and fair manner in order to meet the needs of Hillingdon residents and deliver on the Council's priorities.
<ul style="list-style-type: none"> • Cabinet Member Improvements, Partnerships and Community Safety 	<ul style="list-style-type: none"> • To ensure grant funding is being allocated in an appropriate and fair manner in order to meet the needs of Hillingdon residents and deliver on the Council's priorities.
<ul style="list-style-type: none"> • Deputy Chief Executive and Corporate Director Central Services 	<ul style="list-style-type: none"> • To ensure grant funding is being allocated in an appropriate and fair manner in order to meet the needs of Hillingdon residents and deliver on the Council's priorities.
<ul style="list-style-type: none"> • Head of Policy, Performance and Partnerships 	<ul style="list-style-type: none"> • To ensure grant funding is being allocated in an appropriate and fair manner in order to meet the needs of Hillingdon residents and deliver on the Council's priorities.
<ul style="list-style-type: none"> • Voluntary Sector Organisations 	<ul style="list-style-type: none"> • To ensure grant funding is being

<ul style="list-style-type: none"> Residents of Hillingdon 	<p>allocated in an appropriate and fair manner in order to meet the needs of Hillingdon residents and support the Council to meet their priorities.</p> <ul style="list-style-type: none"> To ensure grant funding is being allocated in an appropriate and fair manner that meet the needs of Hillingdon residents.
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A.4) Which protected characteristics or community issues are relevant to the assessment? ✓ in the box.

Age	✓	Religion or belief	✓
Disability	✓	Sex	✓
Gender reassignment	✓	Sexual Orientation	✓
Marriage or civil partnership	✓	Community Cohesion	✓
Pregnancy or maternity	✓	Community Safety	✓
Race/Ethnicity	✓	Other – please state	

B.1) Consideration of information and data - what have you got and what is it telling you?

Grant funding allocations for 2012-13 support a wide range of organisations that provide services which are available to all of our residents and whether generic or bespoke, cover all the protected characteristics as defined in the Equality Act 2010.

Consultation

B.2) Did you carry out any consultation or engagement as part of this assessment?

Please tick ✓ NO YES ✓

Hillingdon Council's priority is to support services which directly meet the needs of residents and to reduce funding for "tier 2" organisations. A letter has been sent to the Chief Executive of Hillingdon Association of Voluntary Services (HAVS)

requesting a written response on the implications of any reduction in HAVS core grant funding and the effect this may have on services to residents, before any decisions are taken. The outcome of this consultation will be considered at the Council's Cabinet in January 2012.

B.3) Provide any other information to consider as part of the assessment

Background

Hillingdon Council appreciates the value of the services the borough's voluntary sector brings to local communities and directly to residents. For 2012/13, as a result of a strong approach to financial management and drive for greater efficiency savings within Council operations, it is proposed to invest growth money in the voluntary sector core grants budget. Whilst some authorities are reducing or ceasing their core funding of grants to the voluntary sector, the London Borough of Hillingdon is proposing to make available an additional £400,000, to further support and develop services to residents.

The Council is looking to maximise value for money through the strategic allocation of the new funds and it will not, therefore, be allocating additional funding on an 'across the board' basis. It will instead seek to focus and target resources to organisations and service areas where it believes additional investment is required.

Where the Council has chosen to invest additional funding in organisations it has taken into account a number of issues. In particular it has sought to target support organisations that deliver:

- Direct services that residents value.
- Services that directly or indirectly save the Council from committing expenditure.

Legal context

The Council has a public duty to pay due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations (Equality Act 2010).

C) Assessment

C.1) Describe any **NEGATIVE** impacts (actual or potential):

Equality Group	Impact on this group and actions you need to take
All	There are no potentially negative impacts, on any protected characteristics, identified in the allocation of grant funding to the voluntary sector in Hillingdon for 2012-13.

C.2) Describe any **POSITIVE** impacts

Equality Group	Impact on this group and actions you need to take
All	At a time when local authorities are reducing grant funding to the voluntary sector, the proposed allocations in Hillingdon for 2012-13 will have a positive impact on all our residents. The grant funding will support a wide range of organisations that provide direct services which are available to all of our residents and whether generic or bespoke, cover all the protected characteristics as defined in the Equality Act 2010.

D) Conclusions

At a time when local authorities are reducing grant funding to the voluntary sector, the proposed allocations in Hillingdon for 2012-13 will have a positive impact on all our residents. The grant funding will support a wide range of organisations that provide direct services which are available to all of our residents and whether generic or bespoke, cover all the protected characteristics as defined in the Equality Act 2010.

Analysis and assessments will be completed when any further decisions are made on the allocation of grant funding for 2012-13.

Signed and dated: *Hugh Dunnachie – 7 December 2011*

Name and position: *Chief Executive*

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VOLUNTARY SECTOR GRANTS – LEGAL STATUTES

Social Care Health & Housing (SCH&H)

Name of Group	Act under which it can be supported
Age Concern Hillingdon	Section 65 of the Health Service and Public Health Act 1968, Section 2 of Chronically Sick and Disabled Persons Act 1970
Crossroads Care Attendants Scheme	Section 65 of the Health Service and Public Health Act 1968, Section 2 of Chronically Sick and Disabled Persons Act 1970, Section 29 of the National Assistance Act 1948
Crown Centre for the Deaf	Section 29 and 65 of the 1948 National Assistance Act, Section 2 of the Chronically Sick and Disabled Persons Act 1970
DASH (Disablement Association Hillingdon)	Section 65 of the Health Service and Public Health Act 1968, Section 2 of the Chronically Sick and Disabled Persons Act 1970
HAVS (Hillingdon Association of Voluntary Services)	Section 137 and Section 142 of Local Government Act 1972
HAVS Participation Fund	As above
Heathrow Travel Care	Section 17 of Children Act 1989, Section 65 of Health Service and Public Health Act 1968, Section 29 of 1948 National Assistance Act 1948
Hillingdon Aids Response Trust	Section 8 of the National Health Service Act 1977, Section 65 of 1968 Health Service and Public Health Act
Hillingdon Carers	Section 65 of 1968 Health Service and Public Health Act 1968
Hillingdon & Ealing Citizens Bureau	Section 137 and Section 142 of Local Government Act 1972
Hillingdon Mind	Section 65 of Health Service and Public Health Act 1968, Section 2 of the Chronically Sick and Disabled Persons Act 1970
Hillingdon Shopmobility Project	Section 65 of the Health Service and Public Health Act 1968, Section 2 of the Chronically Sick and Disabled Persons Act 1970
Hillingdon Women's Centre	Section 137 & Section 142 of Local Government Act 1972
Mencap Jubilee Pool	Section 65 of the Health Services and Public Health Act 1968.
MHA – Northwood Live-at-Home Scheme	Section 45 of the Health Service and Public Health Act 1968
Relate London North West	Section 65 of the Health Service and Public Health Act 1968, Section 2 of Children Act 1989
Samaritans Hillingdon	Section 65 of Health Service and Public Health Act 1968
Victim Support Hillingdon	Section 137 & Section 142 of Local Government Act 1972

Social Care Health & Housing (Children & Families) (SCH&H)

Name of Group	Act under which it can be supported
Bell Farm Church	Section 17 of the Children Act 1989
Hillingdon Autistic Care & Support	Section 17 of the Children Act 1989, Section 65 of the Health Service and Public Health Act 1968
Hillingdon Federation of Community Associations (play schemes)	Section 137 of Local Government Act 1972
Home-Start Hillingdon	Section 65 of the Health Service and Public Health Act 1968, Section 17 of the Children Act 1989
Horn of Africa Youth Association	Section 19 of Local Government Miscellaneous Provisions Act 1976
P3	Section 142 of Local Government Act 1972
Uxbridge Contact Centre	Section 142 of Local Government Act 1972

Planning, Environmental, Education & Community Services (PEECS)

Name of Group	Act under which it can be supported
Friends of Ruislip Nature Reserve	Section 137 of Local Government Act 1972
Groundwork Thames Valley Ltd	Section 137 of Local Government Act 1972
Herts & Middlesex Wildlife Trust	Section 137 of Local Government Act 1972
Hillingdon Community Transport	Section 65 of the Health Service and Public Health Act 1968, Section 2 of the Chronically Sick and Disabled Persons Act 1970, Section 29 of 1948 National Assistance Act
Hillingdon Federation of Community Associations	Section 137 of Local Government Act 1972
Hillingdon Natural History Society	Section 137 of Local Government Act 1972
London Wildlife Trust (Hillingdon)	Section 137 of Local Government Act 1972
Pinner & Ruislip Beekeepers' Association	Section 137 of Local Government Act 1972

New Applications 2012-13

Southall Black Sisters	Section 137 of the Local Government Act 1972
Hestia	Section 137 of the Local Government Act 1972
Muslim Aid	Section 137 of the Local Government Act 1972
EACH – Pukaar	Section 137 of the Local Government Act 1972
Orange Tree Theatre	Section 19 of the Local Government (Miscellaneous Provisions) Act 1976
WRVS – Dementia Support	Section 65 of the Health Services and Public Health Act 1968.

GIFT FUNDING FOR PLANNING FUNCTIONS

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation and Recycling
Officer Contact	James Rodger
Papers with report	None

HEADLINE INFORMATION

Purpose of report	This report considers the offer of a gift from Airport Property Partnership GP No.2' in accordance with the provisions of Section 93 of the Local Government Act 2003 and Section 139 of the Local Government Act 1972. The gift is primarily required to assist in meeting the Council's reasonable and justifiable costs associated with the discharge of its planning function, in providing a high quality planning application service assessing the reserved matters application for the second phase of the redevelopment of the Long Haul Catering Base, Scylla Road, Heathrow Airport. This second phase is to be occupied by Rolls Royce to establish a dedicated engine repair facility, which would be staffed by highly skilled engineers. The gift funding is also proposed to cover the subsequent discharge of conditions of both phase 2 and for an earlier phase of the development which will be occupied by an air freight company. The gift will ensure additional resources are dedicated consistent with the importance of this project to the local community and the wider area. It is recommended that the gift be accepted.
Contribution to our plans and strategies	The recommendations will assist the planning process to realise the objectives of the Sustainable Community Strategy.
Financial Cost	The offer of £16,000 gift funding from Airport Property Partnership GP NO.2 will cover the costs assessing and determining the first portion of the second phase reserved matters and pre-commencement conditions applications. This will provide additional resources to the Council to enable it to carry out its statutory planning functions.
Relevant Policy Overview Committee	Residents' and Environmental Services
Ward(s) affected	Heathrow Villages and the surrounding wards.

RECOMMENDATION

That Cabinet accepts the offer of a gift from Airport Property GP (NO2) Limited in accordance with the provisions of Section 93 of the Local Government Act 2003.

INFORMATION

Reasons for recommendation

The former Long Haul Catering Base site is a large parcel of land at the southern side of Heathrow airport covering an area of 4.735ha. An area of approximately one third of the site is proposed for phase 2 of redevelopment of the site. Phase 2 has outline planning permission and phase 1 has full planning permission.

The developer (Airport Property GP (NO2) Limited) now need reserved matters and pre-commencement condition applications determined to implement the construction of phase 2 of the development, as well as pre-commencement condition applications determined to implement construction of phase 1 of the development. The processing of these applications will incur costs to the Council. The gift funding offer from (Airport Property GP (NO2) Limited) will greatly assist the Council in meeting those costs.

It has been made clear to officers from the outset that a named tenant is involved in the detailed plans for phase 2 'Rolls Royce'. Officers have met senior managers in Rolls Royce who have advised that Rolls Royce wish to urgently establish a dedicated engine repair facility for primarily the new A380 engines which are increasingly in use at the airport. Although Rolls Royce has a limited presence at the airport already, they consider that this new facility will involve highly skilled engineering jobs and create new supply chains for local businesses as well as strengthening the strong tradition of engineering in Hillingdon.

As part of fulfilling the requirements of assessment and determination, there will be the need for on-going meetings, and the provision of consistent and timely advice throughout the process. In the case of the reserved matters application, there is an additional requirement for public consultation and finally, to report the matter to Central and South Planning Committee for a decision. It is considered essential to have a dedicated officer for the project, and additional resources are needed to support that function. It is therefore considered appropriate that the Council should accept an offer of a gift to contribute towards the reasonable and justifiable costs of carrying out an expedited planning service.

Alternative options considered / risk management

- I. Refuse the gift from (Airport Property GP (NO2) Limited). This would not be in the best interests of the local communities or the council.
- II. Request changes to the proposed gift from (Airport Property GP (NO2) Limited). (Airport Property GP (NO2) Limited) are unlikely to increase their offer.

Comments of Policy Overview Committee(s)

None at this stage.

Supporting Information

Former Long Haul Catering Base, Scylla Road site

1. The former Long Haul catering Base site is a large site of 4.735ha at Scylla Road, Heathrow Airport. The site has the potential to provide commercial floorspace for Rolls Royce, and to significantly increase employment on the site, and contribute to improving services and facilities in the local area, particularly if the planning process is managed effectively.
2. Outline planning permission (all matters reserved) for development to provide up to 6,294sqm (GEA) of flexible B1c/B2/B8 floorspace for Phase 1 and up to 8,163sqm (GEA) of flexible B1c/B2/B8 floorspace for Phase 2 with associated car parking, landscaping and ancillary works. (Hybrid Application) was issued on 19th October 2011 (LBH application Ref: 50270/APP/2011/1422).
3. The applicant has requested that the Council enter into a Planning Delivery Agreement for the determination of the reserved matters application for the Phase 2 and the discharge of pre-commencement conditions associated with the same. Gift funding to cover costs associated with this work is offered by the developer to the amount of £12,000 for the Rolls Royce reserved matters application and £4,000 for the subsequent details discharges for phases 1 and 2. This would meet the costs of a temporary project officer.
4. In order to meet the reasonable and justifiable costs to Council, and to ensure that dedicated resources are provided to ensure the best outcomes for the project, it is considered appropriate that the Council should accept an offer of a gift in the order of £16,000 from Airport Property GP (NO2) Limited. The gift funding that is received would be strictly ring-fenced to ensure that it is spent in accordance with the terms of the gift, and the planning functions associated with the former Long Haul Catering Base site.
5. Whilst the acceptance of a gift cannot in any way influence the outcome of the reserved matters and pre-commencement conditions applications, it can provide an adequate staffing resource to enable the development proposals to be afforded a higher level of priority than may otherwise be possible, particularly given the complexity and importance of this project. In this regard, a temporary dedicated project officer would enable the resolution of issues and help realise the expectations of the Council through the planning process, to inform any application at the earliest possible stage, and also to provide a central contact for the community and key stakeholders.
6. The Council has recently accepted gift funding in relation to various planning delivery agreements, and planning initiatives, including the reserved matters and discharge of conditions relating to the Long Haul Catering Base redevelopment.
7. The alternative, to refuse the gift funding, would involve meeting the costs of the assessment through the existing planning budget, which is not likely to achieve the same objectives, given the current constraints on that budget and the competing priorities of other workstreams.
8. The acceptance of the gift would facilitate the dedication of additional resources to provide planning assessment and to offer an important customer service to the community, as the dedicated officer would take a proactive approach to engaging with

the community and various key stakeholders, ensuring the best possible planning outcomes through the reserved matters application process.

9. The Cabinet is recommended to accept the gift funding of £16,000. If funding is not provided externally by Airport Property GP (NO2) Limited then these on-going costs will need to be met from existing Council resources.

Financial Implications

The offer of £16,000 gift funding from Airport Property GP (NO2) Limited will cover the costs of assessing and determining reserved matters and pre-commencement conditions discharge applications for part of the second phase of the redevelopment of the former Long Haul Catering Base, Scylla Road, Heathrow Airport. This will provide additional resources to the Council to enable it to carry out its statutory planning functions.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

In terms of service user outputs the gift offers the opportunity to provide a higher standard of service than may otherwise be possible. A dedicated project officer would be proactive in engaging with various stakeholders, a central point of contact for enquiries and add value to the overall process. The project officer would facilitate the sharing of information, coordinating responses from Council to Weston Homes and other stakeholders and ensure a consistent approach to deliver the best outcomes for redevelopment of the site. Such an approach is consistent with the latest guidance from government, and is in the best interests of achieving Councils objectives, as set out in the Sustainable Community Strategy.

Consultation Carried Out or Required

None.

CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and is satisfied with the financial implications as stated. The offer of £16,000 from Airport Property Partnership GP No.2, will provide additional resources for the Council to carry out its statutory planning functions.

Legal

Section 139 of the Local Government Act 1972 empowers the Council to accept gifts for the purpose of discharging any of their functions. This would include accepting a gift to enable the Council to discharge its planning functions. However, the nature of the transaction in this case is more akin to a payment for the provision of services and therefore Section 139 of the 1972 Act should not be relied upon.

The Council also has powers under Section 93 of the Local Government Act 2003 to charge a person for providing a service provided that the Council is not obliged to provide that service in any event. This report indicates that the service to be provided to the developer would be to expedite the planning applications and offer advice to the developer in relation to such applications: that goes over and above what the Council would be statutorily required to provide

in handling planning applications and giving application advice. The amount charged should not exceed the cost of providing the service. Officers have indicated in this report that the monies will be ring fenced for this project so that the entirety of the monies from the developer will be used to engage the services of additional personnel to handle the applications.

The Council's constitution states that Cabinet shall be responsible for fixing of fees and charges for Council services which would include the one-off bespoke services that are described in this report.

Corporate Landlord

The Corporate Landlord supports this recommendation.

Relevant Service Groups

No other service groups are directly impacted by the recommendation.

BACKGROUND PAPERS

Planning Policy Statement 1 – Delivery Sustainable Development

Department of Communities and Local Government Guidance Circular 03/09 – Costs awards in Appeals and other Planning Procedures.

Department of Communities and Local Government Guidance - *Constructive talk - Investing in pre-application discussions*.

Department of Communities and Local Government - Guidance Note on Implementing Planning Performance Agreements 2007.

Department of Communities and Local Government “Member Involvement in Planning Decisions”, published in January 2007.

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ADULT SOCIAL CARE - LOCAL ACCOUNT 2010 / 2011

Cabinet Member	Councillor Phillip Corthorne
Cabinet Portfolio	Social Services Health and Housing
Officer Contact	Linda Sanders, Social Care, Health and Housing
Papers with report	Appendix 1 – Local Account 2010/2011 Appendix 2 – Feedback from Local Account Consultations

1. HEADLINE INFORMATION

Summary	The production of a Local Account is an opportunity to engage with local people and groups representing them to promote the transformation of adult social care. The Local Account is a self-assessment indicating the quality and outcome priorities which the council has chosen in consultation with its partners, and the progress it has made in achieving them in the past year.
Contribution to our plans and strategies	Improving and promoting the health and well being of adults and older people
Financial Cost	There are no financial implications arising from the Local Account
Relevant Policy Overview Committee	Social Services, Health and Housing
Ward(s) affected	All

2. RECOMMENDATION

That the Cabinet approves the Adult Social Care Local Account for publication.

Reasons for recommendation

The Adult Social Care Local Account strengthens the Council's accountability by involving local people in the review of social services performance.

Policy Overview Committee comments

None at this stage

3. INFORMATION

Supporting Information

The 'Local Account' represents a published statement about how well adult social care services are performing to meet the needs of local residents.

The production of a Local Account is an opportunity to engage with local people and groups representing them to promote the transformation of adult social care. The statement is a self-assessment indicating the quality and outcome priorities which the council has chosen in consultation with its partners, and the progress it has made in achieving them in the past year.

It builds upon local democracy and strengthens transparency by involving local people in the review of social services performance.

This is the first Local Account and has been produced with input from key residents groups, such as the Older People's Assembly, the Disabilities Assembly and Carer groups.

This Account includes information about the following;

- What we are doing to keep people safe (e.g. telecareline)
- What we are doing to promote healthy and independent lives (e.g. supported and extra care housing, re-ablement)
- What we are doing to enable people to have choice and control over their lives (e.g. self-directed support)
- What we are doing to support carers
- What we are doing to work with health and other partners to provide effective services
- How we are involving residents

The Local Account is included as Appendix 1.

The Local Account will be available on Hillingdon's website, with links to other relevant information. As part of the consultation process resident and customers advised that hard copies of the Local Account should be available through libraries and other community resources.

The consultation process identified that the following should be considered on the design and format of the Account:

- No tables, graphs or lots of figures
- The use of case studies to illustrate the difference adult social care and support services have made to customers lives
- Easy to read, using plain language
- Black on white text, bold headings
- A4 booklet

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The Local Account is able to reflect specific local needs and therefore will have greater relevance to the residents of Hillingdon than the national assessment framework for adult social care.

Consultation Carried Out

Consultation has taken place on the content, format and distribution of the Local Account with residents through the following fora:

- Older People's Assembly Steering group
- Disabilities Assembly steering Group
- Older People's Assembly
- Disabilities Assembly Steering Group
- Carers Café
- Learning Disability Partnership Group

The results of these consultations are included as Appendix 2.

5. CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and is satisfied that there are no financial implications arising from the recommendation in this report.

Legal

Under the Council's Constitution the Cabinet has the appropriate powers to agree the recommendations proposed at the outset of this report. There are no other significant legal implications arising out of this report to bring to Cabinet's attention.

6. BACKGROUND PAPERS

NIL

London Borough of Hillingdon ADULT SOCIAL CARE - LOCAL ACCOUNT 2010 / 2011

FOREWORD

This Local Account for Hillingdon as an important part of the Council's commitment to be transparent with local residents about what we do and the difference we are making to the lives of our residents. It shows the Council's adult social care performance from April 2010 to date.

We are transforming our services to deliver our aim that residents have the choice and control to live safe, healthy, independent lives in supportive local communities. We are doing this by providing advice and information, preventative measures such as telecare assistive technology, social care services and support designed around the individual, and supporting the delivery of suitable housing, including adaptations to homes. Close partnership working across social care, housing and health care services underpins the transformation of our services.

WHO IS ELIGIBLE FOR SOCIAL CARE AND SUPPORT SERVICES?

The following groups of people are considered for social care and support services.

- Adults with learning disabilities
- Adults who have physical disabilities or sensory impairment
- Older People
- Adults who suffer from a mental illness
- Carers who provide a substantial amount of care on a regular basis

All social care enquires are dealt with through the single point of contact service, Hillingdon Social Care Direct (HSCD). Contacts include:

- Requests for assessments
- Notification of a change in circumstances
- Minor changes in service provision/service provision queries
- Provision of simple equipment
- Requests for emergency intervention
- Signposting to other organisations

For new requests for service (referrals) HSCD gathers information about the person who is the subject of the referral. This will include information about their circumstances and the support they need. This information will be used to carry out a screening assessment to establish if social care services are appropriate to meet the person's needs. Simple services such as the Meals Service can be arranged.

If appropriate, a Needs Led Assessment will then be carried out by a social worker to establish eligibility for social care and support using the Fair Access to Care criteria (FAC).

<http://www.hillingdon.gov.uk/index.jsp?articleid=19306>

http://www.hillingdon.gov.uk/media/pdf/h/4/Fair_access_to_care.pdf

This assessment will take into account:

- the level of need;
- the level of risk;
- family and wider social circumstances;
- the level of support that is being provided

If social care and support are to be provided there will also be a financial assessment. The Needs Led Assessment will take varying amounts of time to complete depending upon the

complexity of individual needs. However, the standard is to complete all assessments within four weeks of receiving the request.

In 2010/11

- 7,153 contacts from new clients were made to adult social care to request services or further assessment
 - ⇒ 3,541 of these contacts were managed as basic service requests
 - ⇒ 3,612 of these contacts were referred for full assessments
- 82.7% of assessments for new clients were completed in 28 days, compared to 80% in 2009/10
- 6,051 people received an adult social care service or support, compared to 5,769 in the year 2009/10, an increase of 5%
- 86.1% of new service users received all their services within 28 days following the completion of their assessment, compared to 80% in 2009/10.

WHAT WE ARE DOING TO KEEP PEOPLE SAFE

Safeguarding

Hillingdon Adult Social Care Services has a team of social workers and support staff dedicated to safeguarding adults. Abuse can come in many forms, including physical, sexual, emotional and financial, and can affect both children and adults.

The following example highlights a safeguarding adults case and the outcome from the intervention of the team.

Mr and Mrs X, an elderly frail couple, had an adult son who lived with them and who was physically abusing and intimidating them. He suffered from mental health problems and his behaviour would deteriorate when he was non-compliant with his treatment. Mr and Mrs X did their best to be supportive to their son, and were reluctant, initially, to take action to protect themselves. Eventually, with the involvement of the Police, Social Services and other family members legal action was taken to exclude the son from the family home, offer him alternative support, and protection measures put in place so Mr and Mrs X could alert services should their son represent a threat to them again.

In January 2011 the Social Care, Health and Housing department with their partners launched a Safeguarding Adults publicity campaign, which focussed on:

- Explaining what abuse is
- The fact that abuse can be hidden
- Encouragement for people to report concerns confidentially.

Posters featured in Hillingdon People, The Gazette and Leader and public places around the borough. Information was also available on the Council website.

<http://www.hillingdon.gov.uk/index.jsp?articleid=13689>

During 2010/11, 1340 notifications were made to the Adult Safeguarding Team. All were screened and 30% of this total progressed to further investigation.

The Greater London Boroughs have developed multi-agency safeguarding adults at risk procedures that now apply across the whole of London. So, wherever abuse occurs people can expect a consistent response, applying the good practice developed in these procedures.

TeleCareLine

TeleCareLine is a monitoring and alert system that can help support people to live independently in their own homes. The Hillingdon TeleCareLine Service offers a range of supportive TeleCare solutions and is available to all residents within Hillingdon borough providing a lifeline to people in a variety of vulnerable situations within the home. The aim is to enable people to continue living safely, securely and most importantly, as independently as possible within their own homes.

<http://www.hillingdon.gov.uk/index.jsp?articleid=22389>

From April 2010 to September 2011, 898 installations of equipment have been made to residents in Hillingdon

The following case study illustrates how the TeleCareLine Service has helped a resident to regain her independence.

Ginny was admitted to hospital in December. While in hospital it was concluded that she did not have the capacity to make decisions about her safety and that she needed assistance with her personal care needs and also used a wheelchair to get around. Ginny often fell when she was getting out of her wheelchair so she moved to a nursing home where she continued to have several falls. She continued to express a desire to move home and her daughter supported this. While she was in the nursing home, Ginny received rehabilitation treatment and made marked progress, resulting in plans being made for her to return home.

A TeleCare referral was made for a pendant alarm so she could call for help if she fell, a smoke detector and bogus caller system. Following her return home, Ginny was given a support package of two daily visits, along with the TeleCare scheme. After a short period, Ginny felt reassured by the TeleCare system and was able to cancel her home care package.

Ginny says that after using her pendant to call for assistance a few times, she felt reassured that she could get assistance at the touch of a button, this helped her grow in confidence. Her daughter is also feeling reassured by the installation of the system.

How our customers viewed the service: *In February and June this year we spoke to 99 customers. 92% of the people we spoke to said that they are very satisfied or satisfied with TeleCareLine*

- Residents are particularly happy with increased safety and security, reassurance and peace of mind and increased confidence that TeleCareLine has given them.*
- Quotes: "I feel reassured that I can contact someone" , " I feel secure and safe and I can rely on it" "Much, much better, it gives her peace of mind. She feels safer, before it was hard for her to be at work and thinking of mum, but now she knows that if she presses the button then someone will be there for her".*

Inspection Team

The Hillingdon Care Services Inspection team was established to ensure that the department has an active role in ensuring that all care meets the required quality standards.

The team focuses on all local care providers (private, voluntary sector and in-house), the team inspects care homes; domiciliary care agencies, day centres and some supporting housing schemes in Hillingdon. An inspection will involve meetings with relatives and residents.

There are 57 registered homes within Hillingdon borough and from April 2010 until September 2011, 196 visits have been made to these premises by the inspectors. In 2010/11 inspectors

made 310 visits to people in their own homes who are receiving independent home care services.

Following each inspection, the team issues a report with recommendations for improvement to care providers where this is needed. The team also holds information on all care providers, which highlights any potential risk to residents. In addition, the team liaise closely with the Safeguarding Team and assist the care management team in responding to complaints.

WHAT WE ARE DOING TO PROMOTE HEALTHLY AND INDEPENDENT LIVES

Supported/ Extra Care housing

Extra Care is an effective way of supporting older people to live independently. It provides people with the security and privacy of a home of their own, with a range of facilities on the premises plus staff on hand day and night to provide the right level of care and support to meet individual needs. For some people this may mean just a few hours of help a week. For others with higher needs this can mean a positive alternative to residential care
<http://www.hillingdon.gov.uk/index.jsp?articleid=23244>

Two brand new developments of Extra Care flats for rent will be available in Hillingdon in 2011/12:

- Triscott House in Hayes has 47 new one and two bedroom Extra Care flats. This is a completely new development on the site of one of our former sheltered housing schemes.
- Hillingdon is also working with Paradigm Housing to build 48 new one and two bedroom Extra Care flats at Cottesmore House in Ickenham. Cottesmore House is part of the larger development called Ickenham Park on the site of what was RAF West Ruislip.

Both schemes will have 24 hour professional care and support services on site. The flats are carpeted, with fully equipped kitchens and will be adapted to meet individual disability requirements. The schemes will also have a café serving hot meals, lounge and conservatory, communal garden, shop and hairdressing. They are located close to local facilities, and staff are on hand to help arrange activities.

Flats at both Cottesmore House and Triscott House will be allocated by the council and will be available to people aged over 55 years who have less than £30,000 in savings or equity. The council is encouraging a mix of people with low, medium and high needs. People can refer themselves or be nominated by their landlord, hospitals, sheltered housing schemes, care homes or social worker. Everyone will receive help to agree their personal care and support needs and to arrange the move.

A representative of the Homes and Communities Agency said this about the Triscott House development::

'this carefully considered scheme will provide older members of the community with a safe environment where they can retain their independence and benefit from a range of facilities and services right on their doorstep. I was particularly impressed by the attention to detail and high design quality. It is very encouraging that Hillingdon Council shares our vision for creating places that will have a positive impact on older people's quality of life.'

Re-ablement

Reablement is a way of working with residents to rebuild confidence and make sure that they become as independent as possible.

The current in-house home care service has been remodelled under this project, into an effective and efficient reablement service. The service is now better placed to deliver improved outcomes for residents that require short, yet intensive support. Reablement services are often provided when someone is discharged from hospital and works closely with health partners through the support of physiotherapy services.

In 2010/11, 210 people received reablement services and of these 34% achieved the original reablement aims – this means that they do not need any ongoing support from social care services.

Since commencement of the reablement project there has been a reduction in the number of people re-admitted to hospital within 3 months of their discharge.

The following case study explains how the reablement services assisted one client

For 11 years, Margaret cared for her husband who lived with Parkinson's disease at home. When Margaret fractured her ankle he was admitted to a care home. Following his death Margaret suffered another fall in which she badly bruised her left arm and shoulder. This knocked her confidence and resulted in her spending most of her time in bed, relying on the support of her niece.

From being someone who was able to do her own shopping and cleaning, she found it increasingly difficult to dress and wash herself, as well as cope with domestic tasks. She found it hard to eat and drink making it difficult for her to maintain her weight, which affected her general wellbeing.

Margaret had not personally received any support from Adult Social Care before, but wanted to regain her independence by being able to shower and prepare her own meals. Her aims were to increase her appetite and improve her mobility and strength.

Outcome

- *The Reablement Team worked very closely with health colleagues to improve these aspects of Margaret's life. A dietician provided advice on increasing appetite and weight gain. The physiotherapist provided strengthening exercises and walking equipment.*
- *The reablement programme focused on personal care, increasing activity and outdoor mobility, so Margaret was able to walk to her local shop. "The team help me want to get better and feel determined to do this," says Margaret.*
- *At the end of the reablement Margaret returned to washing independently, doing her own cleaning and laundry and going outside with her friend. Margaret has no ongoing care needs.*

How our customers viewed the service: *56 reablement customers completed telephone interviews in March 2011.*

61% are satisfied with the help they received (only 7% dissatisfied). However, 25% said they did not know what the reablement service is. Their comments have enabled us to look at our approach and identify areas where we can improve the service and increase customers' understanding of the reablement service. Customers will continue to help inform and develop the service.

Well-being centre

The NHS Well-being Centre opened in July 2010, it is based in Boots in The Chimes and is open 6 days a week. This was a project run in partnership with Central North West London NHS Foundation Trust, Hillingdon council, PCT and NHS Hillingdon. The objective of the centre is to improve the mental well-being of people who live in Hillingdon.

The Well-being Centre is the first of its kind in the country and offers people the opportunity to informally seek advice about a wide range of services including help with drug and alcohol problems, parenting support, being a carer and access to employment and volunteering opportunities. There are booked appointments and drop in sessions.

Since July 2010 over 2,000 people have attended the centre.

<http://uxbridge.uxbridgegazette.co.uk/2010/07/nhs-wellbeing-centre-opens-in.html>

Employment & training,

21 people with learning disabilities have taken part in paid employment opportunities since April 2011. Some of this has been on a regular weekly basis (within the permitted work benefits regulations).

This employment has included administration duties at the Civic Centre, gardening projects for local areas and assisting with the collection of trolleys at Heathrow airport.

People with learning disabilities have also had opportunities to undertake work experience for 1 day a week for 8 weeks. This has included work such as preparing mail shots for council services, administration and reception duties within Disability Provider services and Transport for London, (78 in Aug 2011), and working in the shop and potting plants at the Rural Activities Garden Centre.

***What our customers asked for:** In December 2009, 50% of service users with a learning disability who completed face to face interviews wanted to work or have some work experience. This feeling was also expressed when 60% of users in a similar survey also wanted to work or carry out work experience*

WHAT WE ARE DOING TO ENABLE PEOPLE TO HAVE CHOICE AND CONTROL OVER THEIR LIVES

Self-directed support

This is a national initiative to transform the way in which adult social care services are delivered. Hillingdon is dedicated to improving the lives of those requiring care and support through the use of the self-directed support initiative.

If a person is assessed as being eligible for adult social care services under the Fair Access to Care Standards criteria, they will be considered for self-directed support. Those who are suitable for self-directed support will be given a personal budget and will be able to decide how this money should be spent to meet their eligible needs.

The idea is that support is tailored to individual requirements, preferences and required outcomes with the local authority. It is about the individual having as much choice and control as possible over how the money available for care and support is spent. Funding for support is agreed in a fair, transparent and flexible way.

<http://www.hillingdon.gov.uk/index.jsp?articleid=17811>

989 people in Hillingdon were in receipt of a personal budget at the end of June 2011 for their social care support. The number of people using self-directed support continues to rise every month. At the end of March 2011, 16.7% of social care users were in receipt of self-directed support, this had risen to 21.3% in June 2011.

Prepayment cards

During 2011/12 we will introduce the use of pre loaded payment cards. This will help people to have more control of their personal budgets. It will enable us to pay funds to individuals who

are eligible for social care funding as part of their care provision. The pre-loaded card works just like any of the other bank debit cards that we use in our everyday lives.

Case Study

- *Mr and Mrs L are an older couple living in a quiet road close to the local bus route. Mrs L has been caring for her husband since 1995, when he had surgery for a triple bypass. As a result of the surgery, he has severe memory problems and sudden and acute episodes of collapse when paramedics need to be called. Mrs L has found herself increasingly reluctant to leave her husband on his own, even for short shopping trips.*
- *Last year, when her husband was in hospital, the doctor recognised the stress Mrs L was under and referred her husband to Adult Services for assessment. The social worker suggested a personal budget as she felt it would give Mr and Mrs L the flexibility they needed.*

The personal budget:

- *Provides four hours of support from Crossroads, to enable Mrs L to do her shopping and also to have time for herself.*
- *One day a fortnight provided by a local agency to enable Mrs L to have a day's respite and for care to be provided for Mr L, a meal cooked for him and assistance with the housework. On this day Mrs L is often taken out to lunch by her daughter and has also been able to use it to visit her sister who lives in Hampshire.*
- *Other hours are saved up for periods of respite as required. Mrs L has just had knee surgery and Mr L received respite care from a local provider.*

WHAT WE ARE DOING TO SUPPORT CARERS

Carers provide the greater part of community based care. In Hillingdon the vision for carers services is that by 2013:

'Timely and individually appropriate support will be available to all carers to enable them to maintain a balance between continuing with their caring responsibilities if they so choose and having a life outside caring.'

In 2010/11, 1,236 carers either, had their own or joint assessment or review, and received a specific carers service. This is compared to 968 in 2009/10 (a 28% increase).

Of these 1,236 carers, 929 received a carers service (289 residential or nursing care respite placements) and 307 received specialist information and advice.

In 2010 a Carers Campaign was launched targeted at people who did not necessarily see themselves as carers. The campaign aimed to inform people of the help and support available. As well as posters in public places and pages in Hillingdon People, postcards were also produced and placed in GP surgeries, pharmacies, libraries etc. Information was also made available on the council website.

<http://www.hillingdon.gov.uk/index.jsp?articleid=7375>

The annual Carers Conference took place in June 2010 and 153 carers attended. Those people attending the conference helped to develop a Carers Emergency Plan. These plans provide important information about the cared for person should the carer suddenly be unable to provide care, due to an accident, for example.

The council tendered for a centrally-based Carer Support Project which was won by Hillingdon Carers. This project provides information, advice and guidance for all carers, regardless of the needs of the supported person.

During 2010/11 Hillingdon Carers helped families in Hillingdon claim £834,778 in benefit entitlements.

The Commissioning Team held a number of Listening Exercises and general open 'Speakeasy' sessions with carers, so that carers could share their experiences of services.

How are customers are helping us shape carers services:

- *We are currently carrying out in-depth interviews with people who have recently had a carers assessment to review the impact of carers assessments with a view to maximising the support available for carers.*
- *We also plan to engage with carers of people with young onset dementia as we need to understand more about the specific needs of this client group.*

WHAT WE ARE DOING TO WORK WITH HEALTH AND OTHER PARTNERS TO PROVIDE EFFECTIVE SERVICES

Health and Well-being Board

Hillingdon's Health and Wellbeing Board is a multi-agency group. It aims to make Hillingdon 'A borough with excellent health, social care and housing, where all residents can enjoy fulfilling and happy lives.' The purpose of the Health and Wellbeing Board is to provide leadership and direction across agencies that deliver services to improve the health and wellbeing of the residents in Hillingdon.

Since April 2010 the Board has been responsible for monitoring agreed targets, which have included:

- 5 GP practices improving staff awareness of carer issues. As a result there has been a 43% increase in carers registered on the carers register with these 5 GP practices.
- The adoption of a retail model for Occupational Therapy equipment valued between £20 and £100. The retail model should be available to the public in 2011/12.
- Employment for people with mental health needs has increased to 10.1%, this is above the target which was set as 8.53%.
- 287 vulnerable people have benefited from improvements to their homes – exceeding the target of 250 in 2010/11.
- A clinical review of hospital re-admissions within 30 days has been completed, and a clinical plan developed and agreed by partners. This plan will support a reduction in overnight admissions when appropriate, including people with dementia.

http://www.hillingdon.gov.uk/media/pdf/3/4/Doc_B_Hillingdon_Wellbeing_Strategy_2010-15_21_04_10.pdf

West London Alliance

The West London Alliance (WLA), formed in 1998 by the London Boroughs of Brent, Ealing, Hammersmith & Fulham, Harrow, Hillingdon and Hounslow, aims to promote the economic, environmental and social well being of the West London community.

<http://www.westlondonalliance.org/Page/AboutWLA>

Projects have included co-ordinating and facilitating a WLA Improvement and Efficiencies Programme with a particular emphasis on Adult Social Care Services. The aim of this project is to better manage the care market and achieve savings (while improving quality) in the provision of Homecare and residential care. This includes managing the cost rises demanded by the care market.

Projects for older people

1,500 burglar alarms have now been installed into the homes of older people and all older people receiving an alarm also receive an information pack on home security. This project was funded by the Leader's Initiative and exceeded the target by 500.

300 homes of older people in the private sector have been improved in 2010/11 under the 'Decent Homes' project. The improvements carried out to make dwellings decent are mainly to improve thermal comfort by way of heating or insulation. Other improvements included repairs where necessary to roofs, windows, bathrooms and kitchens.

During 2010-11 heaters were delivered to a total of 18 households across the borough with an average of 2 heaters provided to each recipient during the loans period. A total of 3 financial grants were awarded to recipients to assist them with meeting the additional electricity costs associated with operating the heaters.

WHAT WE ARE DOING TO INVOLVE RESIDENTS

Hillingdon Council is committed to giving residents the maximum opportunity to share their views on what it's like to live in Hillingdon, what they think about services, the performance of Hillingdon Council, and what they think our priorities should be. These views ultimately help us to shape and design current and future services.

To help us achieve this we have developed 10 resident engagement performance standards http://www.hillingdon.gov.uk/media/pdf/k/p/aschh_issue2.pdf. The standards maximise the opportunity for residents views to form part of our decision making processes, in a transparent and inclusive way.

Hillingdon Council has over 60 resident groups, forums and assemblies. These include the Disabilities Assembly, Older Persons Assembly, Learning Disabilities Forum and a range of service specific user and carer groups. These groups enable people who live and/or work in the borough the opportunity to:

- Have their say in how services are provided in the Hillingdon
- Receive information on local/national direction, changes in legislation, and Hillingdon's plans for services across all areas.
- Tell Hillingdon and their partners the issues affecting them and their views on services.
- Use the groups/forums/assemblies to change and influence services, plans and strategies.

Hillingdon carry out an annual plan of engagement and consultation across the council and a wide range of techniques are used including: in-depth interviews (face to face or telephone), focus/discussion groups, surveys (postal and face to face), observational techniques (for people with a learning disability who have complex needs) and longer term studies where people are interviewed in various stages of their life, for example following a persons progress into independent living.

Hillingdon Council employs impartial, trained and qualified Community Peer Researchers who speak to residents in a range of settings, including at their homes, day centres, community centres etc. This qualitative data is helping us to understand the complexities of residents needs and aspirations.

The councils "Have your Say" webpage <http://www.hillingdon.gov.uk/index.jsp?articleid=8883> includes all the current engagement/consultation and the reports/findings of activity that has already taken place.

Feedback from Local Account Consultations

Forum	Content	Format	Hard Copies Access/Additional internet access
Older Peoples Assembly Steering Group (14.9.11) and Assembly meeting 27.9.11	<ul style="list-style-type: none"> • An explanation of what the services are • Explanation of who can have services • Information on number of requests for service • Information on homes inspection • How to apply for services • Customer satisfaction figures • Use case studies to make it real and interesting 	<ul style="list-style-type: none"> • Keep it simple – use plain language, no ‘fancy’ abbreviations • No tables or graphs • Use percentages rather than numbers where possible • Bold headings and clear print, black on white no coloured text • A4 book format 	<ul style="list-style-type: none"> • Sheltered Housing, • GP’s surgeries • Libraries, • Voluntary sector, • Residents Associations • Community groups
Disabilities Assembly Steering Group (16.9.11) and Assembly meeting (10.10.11)	<ul style="list-style-type: none"> • Varied content good • Use case studies to prove a point but keep brief • 	<ul style="list-style-type: none"> • Newsletter, leaflet format good • No tables or graphs • Could have some pictures 	<ul style="list-style-type: none"> • Civic Centre reception • Libraries • DASH • Age UK • Hillingdon Carers • Should also use HAVS, DASH, AGE UK websites to link to Council pages
Carers Café (6.10.11)	<ul style="list-style-type: none"> • Liked content • Maybe some budget info 	<ul style="list-style-type: none"> • A4 book • No tables or lots of figures • Easy to read 	<ul style="list-style-type: none"> • Carers café • HAVS • Hillingdon Carers • Libraries • Relaxation classes
Learning Disability Partnership Group (26.10.11)	<ul style="list-style-type: none"> • No additional comments 	<ul style="list-style-type: none"> • No additional comments 	<ul style="list-style-type: none"> • No additional comments

PLANNING OBLIGATIONS - QUARTERLY FINANCIAL MONITORING REPORT

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation and Recycling
Report Author	Nicola Wyatt Planning, Environment, Education and Community Services
Papers with report	Appendix 1 - attached

HEADLINE INFORMATION

Summary	This report provides financial information on s106 and s278 agreements up to 30th September 2011 against respective portfolio areas.
Contribution to our plans and strategies	Planning obligations are an established delivery mechanism for mitigating the effect of development, making it acceptable in planning terms and achieving the aims of the Community Strategy and other strategic documents that make up the Local Development Framework.
Financial Cost	The Council currently holds £16,834,963 relating to s106 and s278 agreements. Of this £6,434,784 is allocated/earmarked for projects and £3,820,392 relates to funds that the Council holds but is unable to spend directly, leaving a residual balance of funds that the Council holds of £6,579,787 that is currently spendable and not yet allocated/earmarked towards specific projects. In Quarter 2, the Council has received additional income of £3,238,494 and spent £730,210.
Relevant Policy Overview Committee	Residents' and Environmental Services
Ward(s) affected	All

RECOMMENDATION

That the Cabinet notes the updated financial information attached at Appendix 1.

Reasons for recommendation

Circular 05/05 and the accompanying best practice guidance requires local planning authorities to consider how they can inform members and the public of progress in the allocation, provision and implementation of obligations whether they are provided by the developer in kind or through

a financial contribution. This report details the financial planning obligations held by the Council and what progress has and is being made in allocating and spending those funds.

Alternative options considered

To not report to Cabinet, however, it is an obvious example of good practice to monitor income and expenditure against specific planning agreements and ensure that expenditure takes place in accordance with the parameters of those agreements.

Comments of Policy Overview Committee(s)

None at this stage.

INFORMATION

Supporting Information

1. Appendix 1 provides a schedule of all agreements on which the Council holds funds. The agreements are listed under Cabinet portfolio headings. The appendix shows the movement of income and expenditure taking place during the financial year; including information at 30 June 2011 (which was subject of the report in September 2011) as well as up to 30 September 2011. Text that is highlighted in bold indicates key changes since the Cabinet report of 29 September 2011. Figures indicated in bold under the column headed 'Total income as at 30/09/11' indicate new income received. (Shaded cells indicate where funds are held in an interest bearing account) The table shows expenditure between 1 July and 30 September 2011 of £730,210 (compared to £206,597 during the previous quarter) and income of £3,238,494 (compared to £810,019 during the previous quarter) within the same period.

2. The balance of s278/106 funds that the Council held at 30 September 2011 is £16,834,963. It should be noted that the 'balance of funds' listed, i.e. the difference between income received and expenditure, is not a surplus. Included in the balance at 30 September 2011 are those s278/106 funds that the Council holds but is unable to spend for a number of reasons, such as cases where the funds are held as a returnable security deposit for works to be undertaken by the developer and those where the expenditure is dependant on other bodies such as transport operators. The column labelled "balance spendable not allocated" shows the residual balance of funds after taking into account funds that the Council is unable to spend and those that it has allocated to projects. The 'balance of funds' at 30 September 2011 also includes funds that relate to projects that are already underway or programmed, but where costs have not been drawn down against the relevant s106 (or s.278) cost centre.

3. In summary, of the 'total balance of funds' that the Council held at 30 September 2011 (£16,834,963) £3,820,392 relates to funds that the Council is unable to spend and £6,434,784 is allocated/earmarked for projects, leaving a residual balance of funds that the Council holds of £6,579,787 that is currently spendable and not yet allocated towards specific projects.

4. It was not possible to report this information to the Cabinet at any earlier meeting because the reporting deadlines were prior to the receipt of reconciled financial information.

Financial Implications

5. The S106 balance as at 30 September 2011 is £16,835k. The detail is shown in the table below. This includes sums £3,820k of which the delivery of projects/schemes is dependent

on the council's partners, eg PCT/TFL. The balance of £6,579k is yet to be allocated. Over the last quarter (September) the income received was £3,238k.

Services	Balance b/fwd (01/07/11)	Income Rec'd	Total	Spend	Balance c/fwd (30/09/11)	Earmarked/ allocated balances	To be allocated
S278/S106	£,000	£'000	£'000	£'000	£'000	£'000	£'000
S278							
Planning & Transportation	1,366	7	1,373	2	1,371	1,371	0
S106							
Planning & Transportation	2,640	55	2,695	82	2,613	2,341	272
Culture, Sports & Leisure	732	36	768	18	750	499	251
Education & Children Services	5,826	3,021	8,847	587	8,260	2,623	5,637
Improvements, Partnerships, & Community (PPR)	1,449	22	1,471	6	1,465	1,343	122
Environment	1,124	15	1,139	35	1,104	807	297
Housing, Social Services & Health	1,189	83	1,272	0	1,272	1,272	0
Sub total	14,326	3,239	17,565	730	16,835	10,256	6,579
Less: Money held on behalf of partners	3,725	95	3,820	0	3,820	3,820	0
Total LBH	10,601	3,144	13,745	730	13,015	6,436	6,579

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

6. The recommendation ensures transparency and assures probity in the area of planning obligations, thereby promoting public confidence.

Consultation Carried Out or Required

7. There are no external consultations required on the contents of this report.

CORPORATE IMPLICATIONS

Corporate Finance

8. Corporate Finance has reviewed this report and the financial status of Section 106/278 balances held by the Council at 30 September 2011.

9. Year to date expenditure funded from Section 106/278 is £1,074k, with a further £2,942k of expenditure, mainly on Primary School Expansions, expected in the current year.

10. It is expected that the majority of remaining unallocated Education & Children's Services balances will be available to support Phases 2 and 3 of the Primary School Expansions programme. Officers will continue to review the applicability of unallocated balances within existing and proposed capital and revenue budgets.

Legal

9. The monies referred to in this report are held by the Council for the purposes specified in each of the relevant legal agreements. Such monies should only be spent in accordance with the terms of those agreements. Where monies are not spent within the time limits prescribed in those agreements, such monies should be returned to the payee. Where officers are unsure whether monies held pursuant to particular agreements can be used for particular purposes, Legal Services should be consulted for advice on a case by case basis.

Corporate Landlord

10. The Corporate Landlord has reviewed this report and confirms that there are no direct property implications for the Council arising from the recommendation.

BACKGROUND PAPERS

ODPM Circular 05/2005 'Planning Obligations'

District Auditor's "The Management of Planning Obligations" Action Plan May 1999

Monitoring Officers Report January 2001

Cabinet Report December 2002 / March 2003 / October 2003 / January 2004 / June 2004 / September 2004 / November 2004 / March 2005 / July 2005 / October 2005 / December 2005 / March 2006 / July 2006 / September 2006 / November 2006 / March 2007 / July 2007 / September 2007 / December 2007 / March 2008 / June 2008 / September 2008 / December 2008 / March 2009 / June 2009 / September 2009 / December 2009 / March 2010 / June 2010 / September 2010 / December 2010 / March 2011 / June 2011 / September 2011.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/09/11	TOTAL INCOME AS AT 30/06/11	TOTAL EXPENDITURE AS AT 30/09/11	TOTAL EXPENDITURE AS AT 30/06/11	2011 / 2012 EXPENDITURE To 30/09/11	BALANCE OF FUNDS AS AT 30/09/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/09/11	COMMENTS (as at mid November 2011)
SECTION 278										
PORTFOLIO: PLANNING TRANSPORTATION AND RECYCLING										
PT278/27/09 (Includes Former PT129) *16	Botwell	Stockley Park Phase 3 "Trident Site" 37977/W/961447	610,612.72	610,612.72	14,500.00	14,500.00	0.00	596,112.72	0.00	Spend is engineering fees. Development not yet implemented and highways works not started. Funds currently held are for security deposit and fully refundable subject to the due and proper implementation of the Highway works. £2,500 engineering fees transferred from PT278/27. A further £12,500 of Engineering fees needs to be claimed from developer should works commence.
PT278/30/115 *22	Heathrow Villages	Terminal 5, Land at Longford Road, Heathrow s278 10 Jan 02 47853/93/246	10,500.00	10,500.00	0.00	0.00	0.00	10,500.00	0.00	Fees & security (£5,000) associated with Highway Works to be undertaken by developer. Works consisted of temporary access works from Longford Roundabout to Western Perimeter Road. Access installed & will be removed following completion of Terminal 5. Security to be retained pending outcome of BAA proposals to make this access two-way and permanent for buses and emergency services vehicles as well as cyclists. Two way access implemented. Officers investigating whether all required works have been completed. Works completed, security to be refunded after maintenance period
PT278/34/86A *18	Brunel	Brunel sites 3 532/SPP/2001/1858 - Highways Works at Junction Hillingdon Hill / Kingston Lane & Pelican Crossing on Kingston Lane	392,358.87	392,358.87	197,448.22	197,448.22	0.00	194,910.65	0.00	Highway Works - £150k refundable security, £124,637.12 received for highway works at junction of Hillingdon Hill and Kingston Lane, £65,271.32 - received for Kingston Lane Pedestrian Crossing, £20,500 supervision fees. If the supervision fee following final completion exceeds 10% of the costs of the works plus statutory undertakers costs and TTS payment then the excess is to be refunded. Works complete and signals switched on. Officers continue to chase Brunel to perform remedial works to grass verges and are investigating options for the use of some of the security for the Council to perform the remedial works if necessary. Final certificate sent 30/4/09.
PT278/44/87A *20	Brunel	10A Sandy Lodge Way, Northwood 532/SPP/2002/2237 - Traffic Calming on Cleveland Road & New Entrance on Kingston Lane	102,018.78	102,018.78	81,080.74	81,080.74	0.00	20,938.04	0.00	Traffic Calming on Cleveland Road & roundabout on Kingston Lane. £30,900 spent on engineering fees. £150k Refundable security deposit. £3,200 for Traffic DC project management costs. £58,962.38 TTS estimate for Pedestrian Crossing on Cleveland Road. Further payments received following receipt of estimate of works to cover security/costs. £10,000 received for improvements to a footpath on the site to be retained a security for Brunel to implement the works and to be transferred to PT84/87B-D. Traffic Calming on Cleveland Road (including new signalised crossing) & roundabout on Kingston Lane at new entrance to Brunel University now complete. TIL invoice paid. Residual on TIL payment due to VAT not claimed - funds to be held on as contingency for extra TIL costs. Interest Accrued. Remedial work completed and signed off in December 2007.
PT278/46/135 *32	Northwood	10A Sandy Lodge Way, Northwood 54671/APP/2002/54	7,458.07	7,458.07	2,458.00	2,458.00	0.00	5,000.07	0.00	Improvement of visibility for junction of Sandy Lodge Way & Woodridge Way. ECU fees have been claimed and £5,000 security remains. Works substantially complete 12 month maintenance period, ended 16 September 2006. Final certificate has been prepared. Security held to part offset outstanding education contribution which is being sought via legal proceedings.
PT278/47	Various	Refunds Various	37,804.67	37,804.67	15,938.10	15,938.10	0.00	21,866.57	0.00	Funds transferred to here as refunds related to the Heinz, Hayles Park and former BT site, Glencoe Road, Yeading developments, not yet taken up by developer or owners. Also £10.79 from Wimpey Site Beaconsfield Road and £232.96 from Former Magnatex Site Bath Road which is residual interest omitted from refunds related to those schemes. Officers looking into appropriate recipients for refunds.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/09/11	TOTAL INCOME AS AT 30/06/11	TOTAL EXPENDITURE AS AT 30/09/11	TOTAL EXPENDITURE AS AT 30/06/11	2011 / 2012 EXPENDITURE To 30/09/11	BALANCE OF FUNDS AS AT 30/09/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/09/11	COMMENTS (as at mid November 2011)
P1278/48	Various	No Legal Agreement Various	87,420.60	80,820.60	48,331.60	48,331.60	0.00	39,089.00	0.00	No Legal Agreement - consultancy fees. £14,000 to be transferred to a PPR/reference for 1st quarter 08/09 report as these funds are for construction training secured from the s106 agreement for Budgens Site, South Ruislip. Expenditure due to ECU fees claimed in relation to Bishop Ramsey school S278 works. £5,200 security deposit received for car park at Mount Vernon Hospital. Security deposit returned following satisfactory completion of highway works at Mount Vernon Hospital. £7,100 received as security deposit for footpath works at honey hill.
P1278/49/117 *23	Yeading	Grand Union Village Southall 327/APP/2000/2106	77,331.55	77,331.55	55,222.89	55,222.89	43,775.69	22,108.66	0.00	Security deposit (£5K + interest) for highways works involving traffic calming to the junction with Glencoe Rd and a cycleway/footway on Broadmead Rd to Hayes Bypass. £52,363.10 for TIL costs for Broadmead Road Toucan Crossing proposed as part of works. Additional income is £1K of engineering fees. Detailed plans of works and design agreed. Consultation undertaken during February 2007 for traffic calming and toucan crossing. Officers chasing TIL for implementation. Following consultation Cabinet member agreed to works to be carried out. Works completed Aug 09. Further £11,447 received for LBH fees. £43,775.89 paid towards TIL signal costs.
P1278/55/10A *14 (Formerly PT/31)	Uxbridge North	Land at Sanderson Site and Braybourn / 35347/APP/2000/1294 & 1296	166,491.05	166,491.05	463.10	463.10	0.00	166,027.95	0.00	Funds held (£140,070 plus interest) as a deposit sum - fully refundable subject to the due and proper execution of the Highways Works by developer (road widening, the provision of a mini-roundabout, two new bus stops, extension of a right hand turn lane on Oxford Rd into Sanderson Road, and removal of existing parking bays). Engineering fees were paid direct to HEC and did not pass through s106/278 accounts. Works complete. Some outstanding remedial items, which are subject of on-going discussions with the developer. Funds to be returned following issue of final certificate. £463.10 additional engineering fees received - claimed by HEC. Interest accrued.
P1278/57/140 A	Pinkwell	MOD Records Office Stockley Road Hayes 18398/APP/2004/2284	419,128.68	419,128.68	325,719.61	325,719.61	0.00	93,409.07	0.00	£188,737.70 (including £170,027.34 for Transport For London signals unit) for installation of two sets of traffic signals, one at the entrance to the site the other at Lavender Rise on Stockley Road and £190,686.91 received in respect of the Council's costs for supervision of the works (to be carried out by the owner). Works complete. Stage 3 road safety audit now agreed await completion of remedial works. Remedial works completed. Additional item of works being sought by officers who are chasing the developer for this. Council's costs of £205,686.71 claimed. TTS invoice for signals at Lavender Rise turn lane) and BT cabling received. Design work and public consultation completed. Removal of right turn lane completed Sept 09. Scheme in maintenance period awaiting financial completion.
P1278/60/147A *42	West Drayton	Former DERA site, Kingston Lane West Drayton 45658/APP/2002/3012	1,568.98	1,568.98	0.00	0.00	0.00	1,568.98	0.00	£1,500 The Council's costs for the design, administration and supervision of the works to the public highways surrounding the site to be performed by the developer. £15,000 held as security for the due and proper execution of the works. Await progress on site before commencement of these off-site highways works. Highway works started on site and were due to be substantially complete in September 2007. Maintenance period complete. Bond plus interest returned. Remaining balance LBH fees due.
P1278/60/147B	West Drayton	DERA Site, Kingsdon Lane, West Drayton - Highways 45658/APP/2002/3012	56,816.26	56,816.26	0.00	0.00	0.00	56,816.26	0.00	£55,000 was received towards the total cost of highway works for the purchase and installation of traffic signals at Station Road/Porters Way Junction and any such other incidental work as identified by the Council to support the development. Funds not spent by 19 February 2014 are to be refunded together with interest accrued. £125.85 interest accrued. These works to be performed by developer of RAF Porters Way (see PT278/62/148A). Funds to be retained as a contingency for these works.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME		TOTAL EXPENDITURE AS AT 30/09/11	TOTAL EXPENDITURE AS AT 30/6/11	2011 / 2012 EXPENDITURE To 30/09/11	BALANCE OF FUNDS		COMMENTS (as at mid November 2011)
			AS AT 30/09/11	AS AT 30/6/11				AS AT 30/09/11	AS AT 30/9/11	
P1278/62/149A *51	Bolwell	Hayes Goods Yard 10057/APP/2004/2996&2999	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.00	The Council's costs due upon lodgement of documents by the developer for the design, administration and supervision of the works to the public highways surrounding the site to be performed by the developer. £5,000 received as a security deposit for the due and proper execution of the highways works by the developer.
P1278/63/175A *49	South Ruislip	BFPO, R.A.F Northolt 189/APP/2006/2091	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	£5k received as the security deposit for the due and proper implementation of junction works at the White House Gate entrance to the development. Signals complete and in operation. Currently within 12 month maintenance period. Date of final completion to be confirmed.
P1278/64/173	Eastcote & East Ruislip	R.A.F. Eastcote 10189/APP/2004/1781	19,200.00	19,200.00	12,201.13	12,201.13	0.00	6,998.87	0.00	Engineers fees paid prior to the execution of an agreement to secure access works associated with this application. Waiting restriction in Lime Grove undertaken. Elm Ave/Lime Grove junction improvement pending. Elm Ave Pedestrian crossing technical approval pending (£5,500) design fees received plus further £6,700 for temporary footpath works carried out by LBH. £7,500 engineering fees claimed. Funds spent towards temporary looppan works. Further £5,000 security deposit for proper execution of highway works.
P1278/65/182 *52	Heathrow Villages	Longford Roundabout - Fifth Arm, 63369/APP/2007/2294	9,521.00	9,521.00	4,521.00	4,521.00	0.00	5,000.00	0.00	Remaining balance is a security deposit for developer implementation of bus only access to Terminal 5 Heathrow. Spend on supervision costs. Works complete, security to be refunded following maintenance period.
P1278/66/183	Pinkwell	Shepiston Lane - Petrol Station Development	32,000.00	32,000.00	16,000.00	16,000.00	0.00	16,000.00	0.00	Funds received as security for highways improvements being performed by the developer in lieu of a banker's bond. Works completed and part of the monies has been refunded. Remaining balance to be refunded following satisfactory completion of the maintenance period. Further £16,000 security returned to developer. Remaining balance to be returned following final completion of works.
P1278/67/231A *66	West Ruislip	R.A.F. West Ruislip (Ickenham Park) Design check on S278 Designs 38402/APP/2007/1072	53,986.57	53,986.57	27,486.57	27,486.57	0.00	26,500.00	0.00	Fees received for design checks, Pelican crossing and signals on Long Lane. S278 agreement and technical approval pending. Further £18,000 returnable deposit received to ensure reinstatement of temporary crossover on Alysham Drive. Further fees received towards inspection fees and traffic orders. Spend towards fees & inspection.
P1278/67/3	South Ruislip	R.A.F. Northolt., South Ruislip Main Gate 189/APP/2007/1321	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	Fees received for design checks. Junction improvements at West End Road/ Bridgewater Road. S278 agreement and technical approval pending.
P1278/67/4/209C	Yiewsley	Proposed Tesco development, Trout Road, Yiewsley 609/APP/2007/3744	120,300.26	120,300.26	117,300.26	117,300.26	0.00	3,000.00	0.00	Fees received for design checks for proposed junction works and carriageway widening at Trout Road. S278 agreement and technical approval pending. Further fees received & claimed for inspection works.
P1278/67/5/218A	Harefield	The Harefield Academy, Harefield 1109/A/PP/2006/625	72,011.08	72,011.08	48,309.99	48,587.99	3,338.40	23,701.09	0.00	Fees received for design checks. Alteration to Academy entrance and proposed zebra crossing S278 agreement and technical approval pending. Fees received for design checks for pedestrian crossing. £68,011.08 received for provision of zebra crossing on Northwood Road. Scheme complete, awaiting invoices.
P1278/67/6/199A *60	Uxbridge	Former Gas Works site (Kier Park), Cowley Mill Road, Uxbridge 3114/APP/2008/2497	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received as a security deposit for due and proper execution of highways improvements. S278 agreement.
P1278/67/7/197 *62	Ruislip Manor	Windmill Hill Public House, Pembroke Road, Ruislip 1192/A/PP/2632	24,000.00	24,000.00	1,000.00	1,000.00	0.00	23,000.00	0.00	Fees received for design checks (£1,000). £23,000 received as a security deposit to ensure works are carried out to a satisfactory standard. £1,000 engineering fees claimed.
P1278/67/8/238G *76	West Ruislip	Fmr Mill Works, Bury Street, Ruislip 6157/A/PP/2009/2069	19,782.00	19,782.00	0.00	0.00	0.00	19,782.00	0.00	Fees received for design checks and monitoring & supervision. £5,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard.
		SECTION 278 SUB - TOTAL	2,339,311.14	2,332,711.14	967,981.21	966,259.21	47,114.29	1,371,329.93	0.00	
		SECTION 106								
		PORTFOLIO: PLANNING TRANSPORTATION AND RECYCLING								

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/09/11	TOTAL INCOME AS AT 30/06/11	TOTAL EXPENDITURE AS AT 30/09/11	TOTAL EXPENDITURE AS AT 30/06/11	2011 / 2012 EXPENDITURE To 30/09/11	BALANCE OF FUNDS AS AT 30/09/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/09/11	COMMENTS (as at mid November 2011)
PT/05/04a *2	Heathrow Villages	BA World Cargo / 50045A/95/1043	339,111.08	339,111.08	140,168.00	70,084.00	70,084.00	198,943.08	0.00	The balance is for improvements to public transport serving the south side of London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum sought in determining any scheme. No time limits. BAA lead proposal for upgrade of bus services serving the south side of Heathrow being discussed. S106 prime, these services. £210,000 allocated to enhancements to 350 and 423 bus services. (Cabinet Member decision 21/10/09). Enhanced services commenced December 09. £70,084 payment to London Buses (bus service agreement 09/10). Year 2 payment to London buses (£70,084).
PT/05/04b *2	Heathrow Villages	BA World Cargo / 50045A/95/1043	406,331.57	406,331.57	173,645.35	173,645.35	0.00	232,686.22	0.00	The balance is for improvements to public transport serving London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum are to be sought in determining any scheme to be funded. See update to PT/05/04a above regarding the remainder of the balance. No time limits.
PT/24/55 (see E/08) *28	Pinkwell	Former Arlington Hotel, Shepiston Lane, Harlington - Highway Works 392/BH/97/0714	23,639.34	23,639.34	6,052.54	2,409.96	6,052.54	17,586.80	0.00	Highway Improvement Works according to the 3rd Schedule of the agreement (13.141K). Excess funds are to be refunded to the developer following the date of the Final Account. Conflict between works specified in agreement and works required in association with application for Harlington Community School Sports Centre (see PT/27/851). Works (to right hand turn lane) have been carried out as part of the Harlington Community School development. Reasonable time for spend has elapsed. Owners permission obtained to complete any outstanding works as required under the agreement. Funds allocated (Cabinet Member decision 30/12/2011). External highway works completed 31/3/11. Awaiting invoices.
PT/25/66 *24	South Rublip	J Sainsbury, 11 Long Drive, Ruslip 33687/197/0684	37,425.09	37,425.09	0.00	0.00	0.00	37,425.09	0.00	Highway improvements adjacent to the site. Legal advice stated that because of time that has elapsed, it would not be reasonable to proceed without Sainsbury's agreement. Officers investigating the potential to utilise these funds for traffic congestion mitigation at that junction to complement current works that have been commissioned for that location. A portion of land owned by Sainsbury's would need to be dedicated as public highway for the scheme to be feasible. Traffic congestion mitigation scheme is fully funded. Officers investigating whether improvements could be tied into 114 bus route project. Excess funds are to be refunded to the developer following the date of the Final Account.
PT/37/40B-C *53 (see PPR/29)	Botwell	Land at Thorn EMI Complex - Highways Works & Environmental Improvements 51588/APP/2000/366&1418	559,443.43	559,443.43	372,015.36	372,015.36	0.00	187,428.07	0.00	Project 40B- Environmental improvements in Blyth Road. Funds committed to highways works on Blyth Road and subway CCTV. Unspent funds at 6 months of occupation to be refunded. Ongoing discussions with developers. Project 40C- Council's costs in the implementation, and supervision & administration fees related to the highway works. Unspent funds following final account to be refunded. Awaiting developer regarding implementation of phase 3 highways works.
PT/37/40E *47	Botwell	Land at Thorn EMI Complex - Parking 51588/APP/2000/366&1418	32,805.42	32,805.42	0.00	0.00	0.00	32,805.42	0.00	Project 40E - £30,000 received for controlled parking in Blyth Road area. There are no immediate plans to consult with the residents of the area around Blyth Road on the introduction of a residents parking scheme. These funds may be required to address additional parking pressure on the surrounding residential roads once the development has been completed and is fully occupied. Officers continue to monitor the parking situation. Unspent to be refunded 5 years following implementation (date yet to be confirmed).
PT/37/40F	Botwell	Land at Thorn EMI Complex. 51588/APP/2000/366&1418	100,000.00	100,000.00	99,161.52	94,803.84	907.68	838.48	0.00	Funds received towards the funding of environmental improvements in Dawley Road (to include pedestrian safety) Unspent funds to be returned within 5 years of implementation (Jan 2013). Funds allocated towards scheme of improvements (Cabinet Member decision 19/2/10). Scheme completed Sept 2010. Final invoice received.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/09/11	TOTAL INCOME AS AT 30/06/11	TOTAL EXPENDITURE AS AT 30/09/11	TOTAL EXPENDITURE AS AT 30/06/11	2011 / 2012 EXPENDITURE To 30/09/11	BALANCE OF FUNDS AS AT 30/09/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/09/11	COMMENTS (as at mid November 2011)
PT/42/41	Heathrow Villages	Temp Stockpiling at Bedford Court. 47853/SPP/2003/113	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	£50,000 for landscape enhancement on specified land around the development. Unexpended funds at 19 June 2006 were to be repaid to the developer. Following consultations with BAA it has been agreed to spend the funds as part of the Colne Valley project. Deed of variation has been secured to remove time limits.
PT/44/03	Various	S278 Surplus	164,436.89	164,137.04	95,045.86	93,821.08	7,540.14	69,391.03	0.00	Income is from underspends on s278 projects where surplus funds do not have to be refunded. First priority for use of funds is to address otherwise irresolvable deficits from overspent projects. A further £1,391.64 transferred to reconcile overspend on PT/278/26/127. £1,945.35 used towards zebra crossing scheme at PT/105/175B. Balance transferred from PT/21/39A (£2,165.41). Spend towards consultants for cycle scheme at PT/103/174A and footpath scheme at PT/88/140B.
PT/54/21C	Botwell	Former EMI Site, Dawley Road - Landscaping 6198/BS/98/1343	57,000.00	57,000.00	0.00	0.00	0.00	57,000.00	0.00	£50,000 for Landscaping on adjacent land and £7,000 for maintenance of the landscaping works. Funds to be held for landscaping in accordance with the agreement subject to Crossrail. No time constraints.
PT/54/21D	Botwell	Former EMI Site, Dawley Road - HGV Signage 6198/BS/98/1343	39,738.91	39,738.91	35,931.70	35,931.70	0.00	3,807.21	0.00	£15,000 for HGV signage in the area - officers working towards developing a scheme. Officers have carried out a Freight Audit of the area and secured funding from TfL for HGV route signs. Subject to Cabinet Member approval, the £ 15,000 to be pooled with TfL funding to implement a comprehensive HGV route signage scheme. Directional signage scheme approved and officers implementing the scheme in accordance with the £15k allocation. No time constraints. Scheme implemented Jan 09. Spend towards design and implementation of new signage.
PT/61/89B (see: E/35)	West Drayton	LHR Training Centre, Stockley Close / 51458/97/1537	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	£25,000 for improvements at the junction of Stockley Road & Stockley Close / Lavender Rise, West Drayton. Scheme provided using TfL funding. Further improvements to area have been implemented as part of the MOD development. Funds to be held as contingency for any works required to the junction arising out of the MOD development. No time constraints.
PT/65/74A (see EYL/40, E/20 & E/21)	Uxbridge North	Land at Johnson's Yard (former garage site) Redford Way, Uxbridge - Street Lighting 53936/APP/2002/1357	18,893.88	18,893.88	17,871.38	17,871.38	0.00	1,022.50	0.00	Street lighting according to the agreement drawing. No time constraints. Expenditure due to commencement of project for street lighting on Redford Way at Johnson's Yard. Columns & lanterns installed and working. Unable to install column in loopback leading to the high Street. Last column installed. Connection by Southern Electric were programmed for July 07. Columns all connected but require painting. Officers chasing painting contractor to progress. Painting completed - final invoices paid. Final balance to be confirmed after closure of 08/09 financial year accounts.
PT/71/99	Uxbridge South	UB1 Vine Street Uxbridge 11005/AG/97/360	250,000.00	250,000.00	248,521.47	248,521.47	0.00	1,478.53	0.00	To facilitate enhancements of the Old Uxbridge Conservation Area and the Town Centre - committed to Windsor Street scheme. Consultations undertaken. High St works programmed to be implemented late 2006 - complete. Further consultations for Windsor Street, Granges Yard and Market Square completed and Cabinet Member approval received for scheme to include resurfacing, plaques, signage and parking. Works programmed for summer 09/10 financial year to spend this balance and the balance at PT/96/164. No time constraints. Scheme in progress; phase 1 completed November 09. Phase 2 completed March 2010. Minor works outstanding.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/09/11	TOTAL INCOME AS AT 30/06/11	TOTAL EXPENDITURE AS AT 30/09/11	TOTAL EXPENDITURE AS AT 30/06/11	2011 / 2012 EXPENDITURE To 30/09/11	BALANCE OF FUNDS AS AT 30/09/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/09/11	COMMENTS (as at mid November 2011)
P1776/119	Northwood	Land at 64 Ducks Hill Road Northwood/ 26900L/99/1077	35,253.56	35,253.56	28,119.15	25,226.23	2,892.92	7,134.41	0.00	To provide a speed camera, anti-skid surface and associated road markings in Ducks Hill Road. Speed camera cannot be installed in this location, as the accident rate in this location is below the threshold established by TfL. Deed of variation not required site included in vehicle activated sign (VAS) forward programme. Officers looking into feasibility of Driver Feedback Sign. Implementation due Spring 2007, subject to feasibility. Quotes being sought with the view to possible purchase of signs. Interest accrued. No time constraints. Utilities works completed Nov/08. Scheme programmed for implementation April/May 2010. Spend towards the provision of anti skid and electrical work. VAS signs installed, scheme complete, awaiting invoices.
P1780/112 (formerly P17278/05)	Uxbridge South	Grand Union Park, Packet Boat Lane, site ref. 1197 (various applications)	47,774.85	47,774.85	2,228.56	2,228.56	0.00	45,546.29	0.00	No time constraints. Officers looking into project for spend of balance at junction of Packet Boat Lane & Cowley High Street. Cabinet Member for P&T concerned with affect of proposal and blind road bend heading towards Uxbridge. Funds to be held until sight lines are resolved.
P1782/114 (formerly P17278/23)	Uxbridge South	Waterloo Road, Uxbridge - Highway Works / 332BD/99/2069	13,169.44	13,169.44	11,577.00	11,577.00	0.00	1,592.44	0.00	Highway Works for alternative traffic management on Waterloo Road. No time limits. Cabinet Member for Planning & Transportation has approved use of funds to extend the Uxbridge South Parking Management Scheme approved. Implementation occurred in the Autumn. £11k spend on Waterloo Road from the Parking Revenue Account to be recharged to this case for next quarter. Recharge complete.
P1784/87B-D (formerly part of P17278/44)	Brunel	Brunel s106 16 April 04 532/SPP/2002/2237	27,596.36	27,596.36	2,345.30	2,345.30	0.00	25,251.06	0.00	£3,000 + interest for monitoring of landscape management plan (87B), £10,000 + interest for monitoring of green travel and public transport obligations (87D), and £200 + interest initial payment associated with footpath works to be undertaken by Council (87C). Engineers inspected site to ascertain whether works are required & whether further payments are due late Jan 2006. Officers chasing Brunel to provide a disabled ramp from the back of the privately owned footway at Hillington Hill. Interest accrued. £10k plus interest received for improvements (including lighting) to the footpath alongside the River Pinn linking 'Site 2' to Uxbridge Road transferred from PT278/44 and held as security for Brunel to implement the footpath works as above. Spend towards monitoring Landscape management Plan.
P1788/140 B	Pinkwell	MOD Records Office, Stockley Road, Hayes - Offsite Footpath 18399/APP/2004/2284	3,207.23	3,207.23	3,207.23	3,207.23	2,797.73	0.00	0.00	£3,000 is the of-site public footpath contribution for the provision of a footpath in the location specified in the legal agreement. Work to commence following completion of construction phase of the development which is underway. Unspent funds to be repaid following 7 years of receipt (i.e. 14 October 2012). Funds allocated to appropriate scheme (Cabinet Member decision 5/01/2011). Scheme complete 31/3/2011.
P1788/140C *38	Pinkwell	MOD Records Office, Stockley Road, Hayes - Public Transport 18399/APP/2004/2284	754,743.82	754,743.82	3,049.77	3,049.77	0.00	751,694.05	0.00	Funds received as first, second and third instalments (plus indexation payment) of the public transport contribution to enhance the level of public transport to and from the area of the development site. TfL has been approached with regard to extending the U4 bus route. TfL has advised that if feasible a scheme could be implemented once development of the housing units are complete and estate roads are adopted expected in 9 months time. Double yellow lines required for bus route through site. TMO approved TfL in consultation with developer regarding location of bus shelter. Unspent funds to be repaid following 7 years of receipt (i.e. 14 October 2012 for 1st instalment; 19 March 2014 for the 2nd instalment and 30 April 2015 for the 3rd instalment). All funds now received. Spend towards implementation of yellow lines to allow bus to run.

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PT/188/140F *46	Pinkwell	MOD Records Office, Stockley Road, Hayes - Parking 18399/APP/2004/2284	73,774.40	73,774.40	0.00	0.00	0.00	73,774.40	0.00	Funds received for parking management system in Bourne Avenue and surrounding streets of the new and existing estate roads utilised within the residential part of the development. There are currently no plans to consult with residents of the area on a Parking Management Scheme. However, any residential objections to increases in commuter parking on residential roads generated by the MOD development may give reason to spend these funds. Officers continue to monitor the parking situation. Funds must be spent within 7 years following date of receipt i.e. 11/12/2013.
PT/192/154	Pinkwell	5, 7, 7a & 10, Westlands Industrial Estate 1902/APP/2005/2370	41,527.00	41,527.00	0.00	0.00	0.00	41,527.00	0.00	Funds received for cycle network improvements. Cycleway and local safety scheme identified for the junction of Station Road and North Hyde Road. Entire scheme now to be funded TIL. Officers looking into alternative options. Interest bearing account, funds must be spent within 7 years following date of receipt i.e. 06/12/2013.
PT/193/147C	West Drayton	DERA Site, Kingston Lane, West Drayton - Traffic Calming 45658/APP/2002/3012	20,660.46	20,660.46	0.00	0.00	0.00	20,660.46	0.00	To be applied towards traffic calming measures in Kingston Lane. Traffic calming measures are already in place in Kingston Lane. Officers are investigating options for spend within the terms of the legal agreement in combination with funds at PT/93/147D. Funds not spent by 19 February 2014 are to be refunded.
PT/193/147D	West Drayton	DERA Site, Kingston Lane, West Drayton - Cycle Network 45658/APP/2002/3012	33,056.72	33,056.72	0.00	0.00	0.00	33,056.72	0.00	To be applied towards the cycle improvements for the London Cycle Network including such works for the Heathrow to Hillingdon Hill cycle way adjacent to the Land. Officers are investigating options for spend within the terms of the legal agreement in combination with funds at P/193/147C. Funds not spent by 19 February 2014 are to be refunded.
PT/195/161A	West Drayton	Former Honeywell Site, Trout Road, West Drayton - Footpath 335/APP/2002/2754	18,155.95	18,155.95	0.00	0.00	0.00	18,155.95	0.00	To be applied towards the provision of a footpath from the site crossing over the Grand Union Canal along Trout Road to the High Street. Unexpended funds after 7 years of receipt (31 January 2014) are to be refunded including interest. Funds to be held until outcome of Tesco site determined.
PT/196/164	Uxbridge South	36-38 Windsor Street (Westcombe House), Uxbridge 1354/APP/2005/81	10,516.65	10,516.65	4,422.38	4,422.38	0.00	6,094.27	0.00	For environmental enhancement on Windsor Street and the surrounding area. Funds not spent by 1 April 2014 are to be refunded. See updates on P/177/199. Spend towards purchase of benches and information boards. Further spend towards installation of historic plaques.
PT/100/169D	Uxbridge South	Colham House Side Alley Re-surfacing 27298/APP/2006/875	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received for the resurfacing of the side alley located immediately adjoining the site. Funds not spent by July 2012 are to be returned. Officers looking to include funding as part of a scheme of improvements for Bakers Yard.
PT/101/170A	Bowwell	111 - 21 Clayton Road, Hayes 58840/APP/2004/630	30,527.21	30,527.21	0.00	0.00	0.00	30,527.21	0.00	Funds received for parking management in the area. Funds held to be used in combination with those at case ref. PT/37/40E should any scheme be required. Funds not spent by 31 August 2014 are to be refunded.
PT/102/161D	Yiewsley	Honeywell Site, Trout Road Yiewsley 335/APP/2002/2754	77,151.50	77,151.50	0.00	0.00	0.00	77,151.50	77,151.50	Funds received towards public transport and community facilities initiatives. Funds not spent by 20 September 2014 are to be repaid.
PT/103/174A	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.00	Funds received for the West Drayton to Heathrow Cycle Scheme. Funds not spent by 16 November 2015 are to be repaid.
PT/104/147H	West Drayton	DERA Site, Kingston Lane, West Drayton 45658/APP/2002/3012	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received for the installation and maintenance of CCTV cameras on the site as specified in the relevant planning permission. Cameras to be installed by the developer. Funds to be retained as security. No time constraints.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2011 / 2012 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2011)
			AS AT 30/09/11	AS AT 30/09/11	AS AT 30/09/11	AS AT 30/09/11	To 30/09/11	AS AT 30/09/11	AS AT 30/09/11	
PT/108/149E	Pinkwell	Hayes Goods Yard 10057/APP/2005/2996 & 2999	119,402.15	119,402.15	0.00	0.00	0.00	119,402.15	94,402.15	Funds received towards enhancements to the London Cycle Network, route 88A or any other cycle route that is likely to be used by the occupiers of the development. Funds to be spent by Oct 2015. £25k allocated for cycle access improvements at Hayes Town Centre as part of canal-side improvement scheme (Cabinet Member decision 22/7/2011). See PPR/52/148G.
PT/108/155E	West Drayton	Former RAF Porters, West Drayton. 5107/APP/2005/2082	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	Funds received to provide a local walking bus scheme. Funds to be spent within 3 years of receipt (Jan 2012). Funds allocated towards the development of a walking bus scheme in association with West Drayton Primary school (Cabinet Member decision 5/01/2011).
PT/109/194A	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18732/APP/2006/1217	10,000.00	10,000.00	2,627.18	2,586.48	2,627.18	7,372.82	0.00	Funds received towards street lighting in the vicinity of the site. No time limits. Funds earmarked towards a lighting scheme for the public footpath which runs adjacent to the site. £5,300 allocated towards footpath scheme (Cabinet Member decision 5/01/2011). Scheme implemented 31/3/2011. Awaiting
PT/110/198B *61	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge - Bond 3114/APP/2008/2497	14,240.00	14,240.00	0.00	0.00	-1,734.20	14,240.00	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the travel plan. To be refunded after 10 years.
PT/111/204A *63	Uxbridge	106, Oxford Road, Uxbridge. 28198/APP/2008/2338	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Travel Plan Bond received to ensure compliance by the tenant of its monitoring and reporting obligations in accordance with the travel plan. Returnable.
PT/112/205A	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	7,502.15	7,502.15	550.00	550.00	0.00	6,952.15	0.00	Contribution towards improvements to the London cycle network within a radius of 1500m of the site. Funds to be spent by September 2013. Funds allocated (26/10/2010) towards the provision of a cycle shelter as part of Eastcote Station improvements.
PT/113/198C	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge Public Transport 3114/APP/2008/2497	24,410.43	24,410.43	0.00	0.00	0.00	24,410.43	24,410.43	Contribution towards the provision of public transport improvements in the vicinity of the land. Funds to be spent within 7 years of receipt (Nov 2016).
PT/114/209A *67	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the Travel Plan. To be refunded five years following first occupation.
PT/115/209B	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	4,850.00	4,850.00	0.00	0.00	0.00	4,850.00	4,850.00	Contribution received for the purpose of setting up a car club. Funds to be spent within 5 years of receipt (March 2013).
PT/116/210A	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49996/APP/2008/3561	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	Contribution received towards the cost of upgrading two bus shelters in the vicinity of the development. Funds to be spent within 5 years of receipt (March 2015).
PT/117/231B	Ruislip	Former RAF West Ruislip (Ickenham Park), High Road, Ickenham. 38402/APP/2007/1072	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	30,000.00	Funds received towards improvements to cycle route 89/network 93 as part of the London Cycle Network. Funds to be spent within 5 years of receipt (Nov 2015).
PT/119/209D	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	Funds received for the purpose of the provision of 3 upgraded or replacement bus shelters within the vicinity of the site. Funds to be spent within 5 years of receipt (March 2016).
PT/120/241A	Ruislip	28 & 28a Kingsend, Ruislip. 5740/APP/2008/1214	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00	Funds received towards the undertaking of a TA to assess the cumulative traffic impact of flatted developments in Kingsend. Funds to be spent within 5 years of receipt (April 2016).
PT/121/242A	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	34,000.00	34,000.00	0.00	0.00	0.00	34,000.00	0.00	Funds received towards the cost of providing new and improved bus stops/shelters in the vicinity of the development. No time limit on spend.
PT/122/248A	Uxbridge	97 Oxford Road, Highbridge Park, Uxbridge. 38074/APP/2008/1418	54,486.29	0.00	0.00	0.00	0.00	54,486.29	0.00	Contribution received towards street scene improvements within the vicinity of the land. Funds to be spent within 5 years of receipt (July 2016).
PT/123/219B	Yeading	Land rear of 1-6 Sydney Court, Perth Avenue, Hayes. 6593/APP/2010/883	41,020.00	41,020.00	0.00	0.00	0.00	41,020.00	0.00	Funds transferred from EYU/131. Contribution received towards the cost of providing traffic calming measures for the direct benefit of Brookside primary School. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2011 / 2012 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2011)
			AS AT 30/09/11 3,859,351.78	AS AT 30/06/11 3,804,565.64	AS AT 30/09/11 1,245,539.75	AS AT 30/06/11 1,164,297.09	To 30/09/11 91,167.99	AS AT 30/09/11 2,612,812.03	AS AT 30/09/11 272,341.08	
		PLANNING TRANSPORTATION & RECYCLING SUB - TOTAL	6,198,662.92	6,137,276.78	2,214,520.96	2,130,556.30	138,282.28	3,984,141.96	272,341.08	
		PLANNING TRANSPORTATION & RECYCLING TOTAL								
PORTFOLIO: CULTURE, SPORT AND LEISURE										
CSL/1/13 (formerly EYL/15/13)	Townfield	Sainsbury-Minet D. / 40601H/91/1970	1,432,700.15	1,433,000.00	1,432,700.15	1,432,700.15	0.00	0.00	0.00	The balance is committed to providing secure parking and perimeter fencing at Minet Country Park in accordance with the agreement. Work undertaken in parallel with Goals 5 a side development. Work complete. Funds allocated to galing on perimeter fencing. There are no time constraints for expenditure. Remaining funds spent towards movable barriers. Project complete, remaining balance (£299.85) transferred to PT/44 this quarter.
CSL/2/147E	West Drayton	DERA Site, Kingsdon Lane, West Drayton - Community Facility 49658/APP/2002/3012	94,015.15	94,015.15	53,830.08	53,830.08	0.00	40,185.07	0.00	To be applied towards communal facility improvements in the West Drayton area and which will benefit the occupiers of the Development. £151,786.77 transferred to EYL/77/147F as they were received for school places and were originally allocated to this case reference erroneously. Funds not spent by 19 February 2014 are to be refunded. Officers looking to commit these funds to the West Drayton Youth Centre expansion. Funds allocated to the "Skizd" project at West Drayton Young People's Centre (Cabinet Member decision 21/10/09). Phase 1 complete. Phases 2 & 3 deferred to 2011/12.
CSL/6/189A	Ruislip	30 Kings End, Ruislip. 46299/APP/2006/2165	7,674.48	7,674.48	0.00	0.00	0.00	7,674.48	0.00	Towards the provision of community facilities in the immediate vicinity of the land. No time limits. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.
CSL/7/195A	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2494	9,578.00	9,578.00	0.00	0.00	0.00	9,578.00	0.00	Funds received towards the improvement of community facilities in the vicinity of the site. No time constraints on the expenditure of funds. Contribution allocated towards a programme of improvements at Highgrove Pool. Cabinet Member approval received 1/09/2011.
CSL/9/199A	Ruislip	41, Kingsend, Ruislip. 2792/APP/2006/3451	9,338.43	9,338.43	0.00	0.00	0.00	9,338.43	0.00	Funds received towards the provision of community facilities in the Borough. No time constraints. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.
CSL/10/200B	Manor	Former Ruislip Manor Library, Victoria Road, Ruislip. 14539/APP/2008/2102	5,200.00	5,200.00	0.00	0.00	0.00	5,200.00	0.00	Funds received towards improvements to nearby by community facilities. Earmarked towards Ruislip Manor Library and Community Resources Centre. Subject to formal allocation of funding.
CSL/11/205B	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	277,131.54	277,131.54	161,988.37	143,676.06	113,484.57	115,143.17	0.00	Contribution towards the provision or improvement of leisure, youth and/or cultural services within Eastcote and East Ruislip ward boundary. Funds to be spent by September 2014. £265k from this contribution has been allocated towards Highgrove pool improvement programme. Cabinet Member approval received 1/09/2011.
CSL/12/215A	Ruislip	5 - 11, Reservoir Road, Ruislip 61134/APP/2006/260	13,338.00	13,338.00	0.00	0.00	0.00	13,338.00	13,338.00	Contribution received towards the provision of community facilities in the locality. No time limits on spend. Earmarked towards the provision of a new community facility at the former RAF Ruislip, Lime Grove. Subject to formal allocation.
CSL/13/219A	Yeading	Rear of Synew Court, Perth Avenue, Hayes. 65936/APP/2010/883	414.00	414.00	0.00	0.00	0.00	414.00	414.00	Funds received towards the provision or improvement to library facilities and or library books within the Borough. No time limits.
CSL/14/220	Townfield	Tresscott House, Hayes. 36281/APP/2010/215	1,599.00	1,599.00	0.00	0.00	0.00	1,599.00	1,599.00	Funds received towards additional or improved library facilities in the vicinity of the site. No time limits.
CSL/15/231D		Former RAF Ruislip (Ickenham Park), High Road, Ickenham 35402/APP/2007/1072	269,750.00	269,750.00	0.00	0.00	0.00	269,750.00	0.00	Funds received towards the construction of a new facility or the extension of an existing facility to provide for improvement of leisure, elderly, youth and/or cultural services within the locality of the land. Funds to be spent by November 2015. Funds earmarked towards improvements to the Compass Theatre, subject to an eligible scheme and formal allocation.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2011 / 2012 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2011)
			AS AT 30/09/11	AS AT 30/06/11	AS AT 30/09/11	AS AT 30/06/11	To 30/09/11	AS AT 30/09/11	AS AT 30/09/11	
CSL/16/161F	Yiewsley	Honeywell Site, Trout Road, Yiewsley. 335/APP/2002/2754	77,151.49	77,151.49	0.00	0.00	0.00	77,151.49	77,151.49	Funds received towards the provision of community facilities. Funds not spent by 20 September 2014 are to be repaid.
CSL/17/238A	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	31,645.25	31,645.25	0.00	0.00	0.00	31,645.25	31,645.25	Funds received as 50% of the community facilities contribution towards community facilities, schemes or measures within the Borough. Funds to be spent by February 2018. Further £16,135.84 received as remaining 50% of community facilities contribution. Funds earmarked towards the provision of a new community facility at the former RAF Ruislip, Lime Grove. Subject to formal allocation.
CSL/18/238B	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	3,268.46	3,268.46	0.00	0.00	0.00	3,268.46	3,268.46	Funds received towards the provision of library facilities and/or library books within the Borough. Funds to be spent by February 2018.
CSL/19/237A	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	24,130.14	24,130.14	0.00	0.00	0.00	24,130.14	24,130.14	Funds received towards environmental improvements and community facilities within a 3 mile radius of the site. Funds to be spent by February 2016. Funds earmarked towards the provision of a new community facility at the former RAF Ruislip, Lime Grove. Subject to formal allocation.
CSL/20/239A	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	22,350.00	22,350.00	0.00	0.00	0.00	22,350.00	0.00	Funds received towards the provision or improvement of leisure, elderly, youth and/or cultural services or facilities within the Borough. No time limits. Funds allocated towards Highgrove Pool improvement programme. Cabinet Member approval received 1/09/2011.
CSL/21/209F	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	63,050.00	63,050.00	0.00	0.00	0.00	63,050.00	63,050.00	Funds received for the purpose of improving existing community facilities within the Yiewsley area. Funds to be spent by March 2016.
CSL/22/241B	Ruislip	28 & 28a Kingsend, Ruislip. 5740/APP/2008/1214	3,250.00	3,250.00	0.00	0.00	0.00	3,250.00	3,250.00	Funds received towards the expansion of local community facilities in the area of the development. Funds to be spent within 5 years of receipt (April 2016).
CSL/23/243A	South Ruislip	Former Tally Ho P.H., West End Road, Ruislip. 8418/APP/2006/913&914	14,300.00	14,300.00	0.00	0.00	0.00	14,300.00	14,300.00	Funds received towards the cost of providing community facilities in the vicinity of the development. Funds to be spent within 7 years of receipt (June 2018).
CSL/24/244A	Townfield	505 to 509 Uxbridge Road, Hayes. 9912/APP/2009/1907	2,150.96	2,150.96	0.00	0.00	0.00	2,150.96	2,150.96	Funds received towards the provision of or improvement to library facilities and/or library books within LBH. Funds to be spent by June 2018.
CSL/25/249A	Townfield	Fmr Glenister Hall, Minnet Drive, Hayes. 40169/APP/2011/243	4,167.60	0.00	0.00	0.00	0.00	4,167.60	4,167.60	Funds received towards the provision of or improvement to library facilities and/or library books within LBH. No time limits.
CSL/26/249B	Townfield	Fmr Glenister Hall, Minnet Drive, Hayes. 40169/APP/2011/243	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00	Funds received towards the provision of necessary capacity enhancements at the Townfield Community Centre. No time limit for spend.
CSL/27/210D	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49996/APP/2008/3561	12,485.00	0.00	0.00	0.00	0.00	12,485.00	12,485.00	Contribution received towards the provision of library facilities in the borough of Hillingdon. Funds to be spent within 5 years of receipt (Sept 2016).
		CULTURE, SPORT AND LEISURE SUB - TOTAL	2,398,687.65	2,362,334.90	1,648,518.60	1,630,206.29	113,484.57	750,169.05	250,949.90	
PORTFOLIO: EDUCATION AND CHILDREN'S SERVICES										
EYL/30/30	Yiewsley	Former Bridges Works, Benlincck Road WDI/20610/APP/2002/2407	161,898.00	161,898.00	0.00	0.00	0.00	161,898.00	0.00	161,898.00 contribution for the provision of secondary school places in the West Drayton/Yiewsley area. No LEA. Secondary school in West Drayton. Now allocated to primary school expansion in West Drayton by way of re-impurement - i.e. it can be demonstrated that equivalent funding from the Council had been spent to provide sufficient secondary school places at Stockley Academy (the nearest secondary school). Time constraint no longer applicable. Funds earmarked towards Cotham Manor primary school expansion, subject to formal approval (Part of phase 1 of the school expansion programme).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/09/11	TOTAL INCOME AS AT 30/06/11	TOTAL EXPENDITURE AS AT 30/09/11	TOTAL EXPENDITURE AS AT 30/06/11	2011 / 2012 EXPENDITURE To 30/09/11	BALANCE OF FUNDS AS AT 30/09/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/09/11	COMMENTS (as at mid November 2011)
EYL038/104 see: PT278/22	West Drayton	Defence Research Agency, West Drayton - New Nursery & W Drayton Primary School Improvements / 49542F/98/1509	394,890.45	394,890.45	389,607.96	389,607.96	0.00	5,282.49	0.00	Nursery construction and school improvements at West Drayton Primary School. Earmarked for West Drayton area primary expansion. No time constraints.
EYL66/144	Northwood	68 Ducks Hill Road 11900/APP/2005/1087	183,044.65	183,044.65	99,819.57	99,819.57	0.00	83,225.08	0.00	Towards the costs of providing primary and secondary school places in the Borough. No time constraints. £16,400 spent on Ruislip High School. £75,852.85 spent towards Ruislip High School costs. Earmarked for Primary School expansions in north Ruislip/Northwood areas. Further £1,423 spent towards Ruislip High School. £5,000 spent towards Sacred Heart Primary School modernisation.
EYL67/145	West Drayton	6A Swan Road West Drayton 9037/APP/2005/2945	21,928.87	21,928.87	0.00	0.00	0.00	21,928.87	0.00	Towards the costs of providing primary and secondary school places in the Borough. Earmarked for West Drayton area primary expansion. No time constraints.
EYL76/163	West Drayton	18a Colham Ave. West Drayton 29679/APP/2006/1048	18,939.00	18,939.00	8,826.00	8,826.00	0.00	10,113.00	0.00	To be applied towards primary and secondary school places within 3 miles of the development. £10,113.43 is earmarked for West Drayton area primary expansion. No time limits. Remainder to be used at Uxbridge High School construction project. Balance earmarked towards Colham Manor school expansion, subject to formal approval (part of phase 1 of the school expansion programme).
EYL78/161B (see also: EYL66/161B)	Yiewsley	Former Honeywell Site, Trout Road, West Drayton 335/APP/2002/2754	243,320.37	243,320.37	186,447.40	186,447.40	0.00	56,872.97	0.00	25% of the total education contribution to be applied towards the provision of new school places and the improvement of existing education facilities at all primary schools within the Yiewsley, West Drayton and Cowley area and secondary schools within 3 miles of the site. Funds earmarked for West Drayton area primary expansion. Unexpended funds after 7 years of receipt are to be refunded (31 January 2014) including interest. £186,447.40 spent towards Longmead Primary School expansion.
EYL79/140G	Pinkwell	MOD Records Office Stockley Road/Bourne Avenue, Hayes (Kings Oak) 18398/APP/2004/2284	791,811.37	791,811.37	0.00	0.00	0.00	791,811.37	0.00	To be applied towards the costs of providing educational places at any local educational facilities within a 2 mile radius of the development for primary and a 3 mile radius in relation to secondary. Funds earmarked towards primary school expansions at William Byrd (£592k) and Pinkwell schools (£200k), subject to formal approval (part of phase 1 of the school expansion programme). Funds not spent by 1 February 2014 are to be repaid.
EYL80/165	Yiewsley	Land Rear of 4-20 Acacia Avenue, Yiewsley 39054/APP/2004/2894	78,701.05	78,701.05	39,350.50	39,350.50	0.00	39,350.55	0.00	To be applied to the provision of additional and improved educational facilities within a three mile radius of the Land to accommodate the child yield arising from the Development. Earmarked for West Drayton area primary expansion. Funds not spent by 1 May 2014 are to be repaid. £39,350.50 spent towards Longmead Primary School expansion project.
EYL84/149B	Botwell	Hayes Goods Yard 10057/APP/2005/2996 & 2999	550,559.37	550,559.37	192,000.00	192,000.00	0.00	358,559.37	0.00	First contribution (£252,605.55) received for the provision of educational places in the Borough as necessitated by the development. Funds not spent by 1 August 2012 are to be repaid. Second contribution (£240,000) and additional contribution (£44,314) received towards the same purpose. Second contribution to be spent by June 2016. £192,000 from the first contribution allocated and spent towards Pinkwell school expansion (Cabinet Member decision 18/4/2011). Further £205,500 earmarked towards Cranford Park primary school expansion, subject to formal approval (part of phase 1 of the school expansion programme).
EYL85/170B	Botwell	11-21, Clayton Rd, Hayes 56840/APP/2004/630	100,370.26	100,370.26	0.00	0.00	0.00	100,370.26	0.00	For the provision of educational places within the area. Funds not spent by 31 August 2014 are to be repaid. Earmarked for Hayes area Primary School expansions.
EYL87/143B	Harefield	Dairy Farm, Breakspear Rd, Harefield 27314/APP/2005/844	103,122.52	103,122.52	74,935.52	74,935.52	0.00	28,187.00	28,187.00	For the provision of educational places in the Borough. Funds not spent by 25 August 2014 are to be repaid. Earmarked for primary School expansions in north Ruislip/Northwood areas. Funds spent towards Sacred Heart Primary School modernisation. Further £28,187 received as an additional contribution for provision of educational places in the borough. No time limits on spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/09/11	TOTAL INCOME AS AT 30/06/11	TOTAL EXPENDITURE AS AT 30/09/11	TOTAL EXPENDITURE AS AT 30/06/11	2011 / 2012 EXPENDITURE To 30/09/11	BALANCE OF FUNDS AS AT 30/09/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/09/11	COMMENTS (as at mid November 2011)
EYL090/178A	Botwell	85-95, Botwell Crescent, planning ref. 33623/APP/2004/2343	26,294.63	26,294.63	0.00	0.00	0.00	26,294.63	0.00	Funds received for works at Rosedale College, Hayes. For the provision of additional and improved education facilities to accommodate child yield arising from the development. No time limit on spend. Funds earmarked towards expansion of Rosedale College, subject to formal allocation (part of phase 1A of the school expansion programme).
EYL091/179A	Botwell	555-559 & r/o 51-553 Uxbridge Road, Hayes planning ref. 41390/APP/2006/1346	77,928.00	77,928.00	0.00	0.00	0.00	77,928.00	0.00	Funds received towards the cost of providing educational places within the borough. To be used for primary school expansions in the Hayes area. No time limit. Earmarked for Hayes area primary school expansions at Grange Park School, subject to formal allocation (part of phase 1 of the school expansion programme).
EYL094/186A	Yiewsley	92-104, High St, Yiewsley 59169/APP/2005/3476	79,722.27	79,722.27	0.00	0.00	0.00	79,722.27	0.00	Funds received towards the cost of providing additional education facilities within the borough. Funds not spent by 20/04/2015 must be returned. earmarked towards Colham Manor Primary School expansion, subject to formal allocation approval (part of phase 1 of the school expansion programme).
EYL100/191	Uxbridge	15, Fairfield Road, Uxbridge 59469/APP/2007/1756	7,721.62	7,721.62	3,559.06	3,559.06	0.00	4,162.56	0.00	Towards the provision of primary school places (£4,122.56) and secondary school places (£3,559.06) in the borough. No time limits. £3,559.06 spent towards Uxbridge High School construction project. Balance earmarked towards phase 1 of the primary school expansion programme at Whitehall School, subject to formal allocation.
EYL102/196	Herefield	19, Vernon Drive, Herefield. 57498/APP/2008/3031	739.00	739.00	0.00	0.00	0.00	739.00	739.00	Funds received towards the provision of nursery school places in the Borough. No time limits.
EYL103/197A	Ruislip Manor	Windmill Public House, Pembroke Road, Ruislip. 11924/APP/2632	66,689.00	66,689.00	34,980.79	34,980.79	0.00	33,708.21	33,708.21	Funds received towards the provision of education facilities within the locality. Funds to be spent within 5 years of receipt (Feb 2014). £34,980.79 spent towards Ruislip High School.
EYL104/194C	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18732/APP/2006/1217	146,131.00	146,131.00	52,190.00	52,190.00	0.00	93,941.00	0.00	Funds received towards the cost of providing nursery school place (£34,160). Primary school places (£59,781). Secondary school places (£52,190) in the Borough of Hillingdon. No time limits. Secondary school contribution (£52,190) allocated towards Abbotsfield School. (Cabinet Member decision 14/10/2010). £52,190.00 spent towards Abbotsfield School. Balance earmarked towards phase 1 of the primary expansion at Whitehall school, subject to formal allocation.
EYL105/199B	Ruislip	41, Kingsend, Ruislip. 2792/APP/2006/3451	37,459.20	37,459.20	37,419.20	37,419.20	0.00	40.00	0.00	Funds received towards the cost of providing education places within the Borough. No time limits on spend. Funds allocated towards the provision of an additional form of entry and sixth form centre at Ruislip High school. (Cabinet Member decision 21/10/2010). £37,419.20 spent towards Ruislip High School.
EYL107/201A	Barnhill	360, Uxbridge Road, Hayes. 7517/APP/2007/1186	77,414.00	77,414.00	0.00	0.00	0.00	77,414.00	35,015.00	Funds received towards nursery places (£2,291), primary school places (£40,108), and secondary school places (£35,015) within a 3 mile radius of the development. Funds not spent by June 2016 must be returned. Primary and nursery contributions earmarked towards Grange Park primary expansion, subject to formal allocation (part of phase 1 of the primary expansion programme).
EYL108/202	Ickenham	179, Swalesbys Road, Ickenham. 52293/APP/2006/2360	8,037.00	8,037.00	0.00	0.00	0.00	8,037.00	8,037.00	Funds received towards the provision of additional or improved education facilities within a 3 mile radius of the site. No time limit on spend.
EYL109/206A	Yiewsley	111-117, High St, Yiewsley. 6948/A/PP/2007/1326	25,000.00	25,000.00	12,810.00	12,810.00	0.00	12,190.00	0.00	Funds received for primary and secondary education facilities within the London Borough of Hillingdon in order to meet increased demand as a result of the development. Funds to be spent within 5 years of receipt (August 2014). £12,810 allocated towards Abbotsfield School (Cabinet Member decision 14/10/2010). £12,810 spent towards Abbotsfield School. Balance earmarked towards primary expansion at Colham Manor school, subject to formal allocation (part of the phase 1 of the school expansion programme).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2011 / 2012 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2011)
			AS AT 30/09/11	AS AT 30/06/11	AS AT 30/09/11	AS AT 30/06/11	To 30/09/11	AS AT 30/09/11	AS AT 30/09/11	
EYL110/205C	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	3,734,767.17	1,830,551.09	973,339.50	386,728.57	626,494.46	2,761,427.67	2,729,553.09	First and second instalments towards the cost of providing educational places in or improvements to nursery, primary or secondary schools in the North Secondary Planning Area. Nursery (£421,026.76), primary (£750,525.95) and secondary (£658,998.39). Funds to be spent within 7 years of receipt of the first contribution (September 2016). Secondary contribution (£658,998) allocated towards the provision of an additional form of entry and sixth form centre at Ruislip High school. (Cabinet Member decision 21/10/2010). £342,000 from the Nursery contribution allocated towards Deansfield Early Years Centre. (Cabinet Member decision 28/10/2010). Third and final instalment received this quarter towards the same purpose. Nursery (£437,000), Primary (£779,000) and secondary (£684,000). Spend this quarter towards Ruislip High & Deansfield projects.
EYL111/207	Brunel	100-104, Harrington Road, Uxbridge. 33663/APP/2007/8721	5,247.60	5,247.60	0.00	0.00	0.00	5,247.60	0.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site. No time limits. Funds earmarked towards primary expansion programme at Colham Manor School, subject to formal allocation (part of phase 1 of the school expansion programme).
EYL112/208	Northwood	110, Green Lane, Northwood 46543/APP/2005/2697	4,085.75	4,085.75	0.00	0.00	0.00	4,085.75	4,085.75	Funds received towards additional or improved education facilities in the Northwood area. No time limits.
EYL113/211	Ickenham	1a, Woodstock Drive, Ickenham. 69754/APP/2009/200	8,953.00	8,953.00	0.00	0.00	0.00	8,953.00	8,953.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site. No time limits.
EYL115/218B	Ruislip	5 to 11 Reservoir Road, Ruislip. 61134/APP/2006/260	22,087.13	22,087.13	0.00	0.00	0.00	22,087.13	22,087.13	Funds received towards the provision of education facilities within the Borough of Hillingdon. No time limits on spend.
EYL116/210B	Bolwell	Hayes Stadium, Judge Heath Lane, Hayes. 49986/APP/2008/3561	586,484.00	270,000.00	0.00	0.00	0.00	586,484.00	316,484.00	£135,000 received as first instalment towards the provision of education facilities and places within a 2 mile radius of the development (details of parameters for spend are set out in the legal agreement). Funds to be spent within 5 years of receipt (March 2015). Second contribution of £135,000 received towards the same purpose. Funds to be spent by March 2015. £270K earmarked towards primary expansion programme at Rosedale College, subject to formal allocation (part of phase 1A of the school expansion programme). Third and final contribution received towards the same purpose. Funds to be spent by Sept 2016.
EYL117/213	Northwood	1, Oakhurst, Northgate, Northwood. 30779/APP/2009/2036	4,441.00	4,441.00	0.00	0.00	0.00	4,441.00	4,441.00	Funds received towards additional or improved education facilities to accommodate primary and nursery places within a 3 mile radius of the development. No time limits.
EYL118/214B	Uxbridge	Hillingdon House Farm. 2543/A/PP/2005/870	256,399.34	256,399.34	0.00	0.00	0.00	256,399.34	135,321.00	Funds received as first instalment towards the cost of providing nursery (£59,351), primary (£102,085) and secondary (£75,970) school places within the London Borough of Hillingdon. First contribution to be spent before April 2014. Primary contribution earmarked towards expansion at Whitehall School, subject to formal allocation (part of phase 1 of the school expansion programme).
EYL119/216	Charville	119 to 137 Charville Lane, Hayes. 38250/APP/2006/2501	56,316.00	56,316.00	0.00	0.00	0.00	56,316.00	0.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site to accommodate nursery primary and secondary child yield arising from the development. No time limits. Funds earmarked towards primary school expansion at Grange Park School, subject to formal allocation (part of phase 1 of the school expansion programme).
EYL120/217A	Harefield	34 High Street, Harefield. 259/APP/2009/2391	7,193.00	7,193.00	0.00	0.00	0.00	7,193.00	7,193.00	Funds received towards the provision of additional or improved education facilities within a 3 mile radius of the site. No time limit on spend.
EYL121/221	Ruislip Manor	2, Windmill Hill, Ruislip. 35555/APP/2008/2951	6,438.00	6,438.00	0.00	0.00	0.00	6,438.00	6,438.00	Funds received towards the provision of additional nursery and primary school places in the vicinity of the site. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME		TOTAL EXPENDITURE	TOTAL EXPENDITURE	2011 / 2012 EXPENDITURE	BALANCE OF FUNDS		BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2011)
			AS AT 30/09/11	AS AT 30/06/11				AS AT 30/09/11	AS AT 30/09/11		
EYL122/222	West Drayton	Land adjacent to 125, Mulberry Crescent, West Drayton. 66012/APP/2010/676	11,653.00	11,653.00	0.00	0.00	0.00	11,653.00	0.00	Funds received towards additional or improved educational facilities within a 3 mile radius of the site. No time limits. Funds earmarked towards primary expansion programme at Colham Manor School, subject to formal allocation (part of phase 1 of the school expansion programme).	
EYL123/223	Bolwell	Land rear of 1&2 Voltaire Way, Hayes. 66046/APP/2009/1095	11,760.00	11,760.00	0.00	0.00	0.00	11,760.00	0.00	Funds received towards additional or improved educational facilities within a 3 mile radius of the site. No time limits. Funds earmarked towards primary expansion programme at Rosedale School, subject to formal allocation (part of phase 1A of the school expansion programme).	
EYL124/224	West Drayton	Land behind 65 Mulberry Crescent, West Drayton. 65172/APP/2009/696	17,400.00	17,400.00	0.00	0.00	0.00	17,400.00	0.00	Funds received towards additional or improved educational facilities within a 3 mile radius of the site. No time limits. Funds earmarked towards primary expansion programme at Colham Manor School, subject to formal allocation (part of phase 1 of the school expansion programme).	
EYL125/225	Yeading	Land adjacent to 20, Norwood Gardens, Hayes. 65925/APP/2009/687	37,522.00	37,522.00	0.00	0.00	0.00	37,522.00	0.00	Funds received towards improvements to educational facilities in the vicinity of the site. No time limit on spend. Funds earmarked towards primary school expansion at Brookside School, subject to formal allocation (part of phase 1 of the school expansion programme).	
EYL126/226	Bolwell	Site rear of 29-43 Sycamore Avenue, Hayes. 66048/APP/2009/1097	17,462.00	17,462.00	0.00	0.00	0.00	17,462.00	0.00	Funds received towards additional or improved educational facilities within a 3 mile radius of the site. No time limits. Funds earmarked towards primary expansion at Rosedale College, subject to formal allocation (part of phase 1A of the school expansion programme).	
EYL127/227	Barnhill	Land adjacent to 1-6 Devonshire Way, Hayes. 66009/APP/2010/32	20,955.00	20,955.00	0.00	0.00	0.00	20,955.00	0.00	Funds received towards improvements to educational facilities in the vicinity of the site. No time limits. Funds earmarked towards primary expansion programme at Grange Park School, subject to formal allocation part of phase 1 of the school expansion programme).	
EYL128/228	Barnhill	Adjacent to 19 & 20 Burns Close, Hayes. 66006/APP/2009/970	19,469.00	19,469.00	0.00	0.00	0.00	19,469.00	0.00	Funds received towards improvements to educational facilities in the vicinity of the site. No time limits. Funds earmarked towards primary expansion programme at Grange Park School, subject to formal allocation (part of phase 1 of the school expansion programme).	
EYL129/229	Yiewsley	91 Pinewood & 52, Beechwood Avenue, Hillingdon. 66014/APP/2009/983	11,653.00	11,653.00	0.00	0.00	0.00	11,653.00	0.00	Funds received towards capacity enhancements and local education facilities in the Authority Area. No time limits. Funds earmarked towards primary expansion programme at Colham Manor School, subject to formal allocation (part of phase 1A of the school expansion programme).	
EYL130/230	Pinkwell	Moston Close, Harlington. 66007/APP/2009/972	24,447.00	24,447.00	0.00	0.00	0.00	24,447.00	0.00	Funds received towards the cost of additional or improved education facilities within the Borough of Hillingdon. Funds earmarked towards primary expansion programme at William Byrd School, subject to formal allocation (part of phase 1 of the school expansion programme).	
EYL132/232	Hillingdon	23, Sweetcroft Lane, Hillingdon. 8816/APP/2004/3045	42,280.88	42,280.88	0.00	0.00	0.00	42,280.88	42,280.88	Funds to be used towards the costs of providing additional primary school facilities (£22.573) & secondary school facilities (£19,707) relating to the development. Funds to be spent within 7 years of receipt (October 2017).	
EYL133/233	Ickenham	6, Warren Road, Ickenham 65990/APP/2009/934	15,492.00	15,492.00	0.00	0.00	0.00	15,492.00	15,492.00	Funds received towards the provision of additional or improved education facilities within a 3 mile radius of the site to accommodate the nursery, primary & secondary school child yield arising from the development. No time limit on spend.	
EYL134/234	Ruislip	125a, High Street, Ruislip. 2061/APP/2009/2175	5,054.00	5,054.00	0.00	0.00	0.00	5,054.00	5,054.00	Funds received towards the provision of additional or improved educational facilities within a 3 mile radius of the site to accommodate the primary and/or secondary school child yield arising from the development. No time limits.	
EYL135/235	South Ruislip	325, Victoria Road, Ruislip 63602/APP/2009/2288	12,896.00	12,896.00	0.00	0.00	0.00	12,896.00	12,896.00	Funds received towards the provision of additional or improved educational facilities within a 3 mile radius of the site to accommodate the child yield arising from the development. No time limits.	

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME		TOTAL EXPENDITURE	2011 / 2012 EXPENDITURE		BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2011)
			AS AT 30/09/11	AS AT 30/06/11		To 30/09/11	AS AT 30/09/11			
EYL136/236	Harefield	Casa De Boa Vista, Belfry Avenue, Harefield, 64613/APP/2009/2180	16,216.00	16,216.00	0.00	0.00	16,216.00	16,216.00	Funds received towards additional improved educational facilities within a 3 mile radius of the site to accommodate nursery, primary and secondary child yield arising from the development. No time limits.	
EYL137/237B	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	426,346.97	426,346.97	0.00	0.00	426,346.97	426,346.97	Funds received towards the costs of providing primary education places to primary schools in Primary Area 3. Funds to be spent by February 2016.	
EYL138/238C	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	512,742.69	512,742.69	0.00	0.00	512,742.69	512,742.69	Funds received as 50% of the education contribution towards the cost of providing nursery, primary and secondary facilities in the Borough (See legal agreement for details of funding split). Funds to be spent by February 2018. Further £261,446.35 received as remaining 50% education contribution.	
EYL139/239B	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	64,920.00	64,920.00	0.00	0.00	64,920.00	64,920.00	Funds received towards the costs of providing educational improvements or facilities in the Borough. No time limits.	
EYL140/209G	Yiewsley	Tesco, Trout Road, Yiewsley 60929/APP/2007/3744	107,367.71	107,367.71	0.00	0.00	107,367.71	107,367.71	Funds received as 50% of the education contribution towards the cost of providing secondary school places and the improvement of existing facilities within a 3 mile radius of the site and primary school places and improvement of existing facilities within 2 miles of the site (see legal agreement for details of funding split). Funds to be spent within 5 years of the final instalment (yet to be received).	
EYL141/240	Uxbridge North	92-96, Keith Park Road, Hillingdon. 43000/APP/2010/1779	73,067.00	73,067.00	0.00	0.00	73,067.00	73,067.00	Funds received towards the provision of additional or improved educational facilities within a 3 mile radius of the site to accommodate the child yield arising from the development. Funds to be spent within 5 years of receipt (March 2016).	
EYL142/245	Brunel	Redmead House, Uxbridge Road, Hillingdon. 46403/APP/2009/2353	11,566.00	11,566.00	0.00	0.00	11,566.00	11,566.00	Funds received towards improvements to education facilities in the vicinity of the site arising from the needs of the development. Funds to be spent within 5 years of receipt (April 2016).	
EYL143/241C	Ruislip	28 & 28a Kingsend, Ruislip. 5740/APP/2008/1214	6,063.75	6,063.75	0.00	0.00	6,063.75	6,063.75	Funds received towards the provision of additional or improved educational facilities to accommodate child yield arising from the development. Funds to be spent by April 2016.	
EYL144/246A	Botwell	561 & 563, Uxbridge Road, Hayes. 63060/APP/2007/1385	49,993.74	49,993.74	0.00	0.00	49,993.74	49,993.74	Funds received towards the cost of providing educational places within LBH. No time limit for spend.	
EYL145/243B	South Ruislip	Former Tally Ho P.H., West End Road, Ruislip. 8418/APP/2006/913&914	75,989.00	75,989.00	0.00	0.00	75,989.00	75,989.00	Funds received towards the provision of additional educational facilities in the borough. Funds to be spent within 7 years of receipt (June 2018).	
EYL146/244B	Townfield	505 to 509 Uxbridge Road, Hayes. 9912/APP/2009/1907	76,596.32	76,596.32	0.00	0.00	76,596.32	76,596.32	Funds received towards the costs of providing educational improvements in the Authority's area (see legal agreement for details). Funds to be spent within 7 years of receipt (June 2018).	
EYL147/251	South Ruislip	Land between 10 & 16 Manor Gardens, Ruislip. 63737/APP/2008/1963	10,769.00	10,769.00	0.00	0.00	10,769.00	10,769.00	Contribution received towards additional or improved education facilities within a 3 mile radius of the site to accommodate child yield arising from the development. No time limits.	
EYL148/249C	Townfield	Fmr Glenister Hall, Minet Drive, Hayes. 40169/APP/148/249C	469,246.00	469,246.00	0.00	0.00	469,246.00	469,246.00	Funds received towards the costs of providing education or educational improvements or facilities in the authorities area (see legal agreement for details). No time limits for spend.	
EYL149/252	South Uxbridge	Old Mill House Estate, Old Mill Lane, Cowley. 2819/APP/2004/2873	37,217.03	37,217.03	0.00	0.00	37,217.03	37,217.03	Contribution received towards the cost of providing additional nursery, primary and secondary school places in the Borough. Funds to be spent within 7 years of receipt (July 2018).	

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2011 / 2012 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2011)
			AS AT 30/09/11	AS AT 30/06/11	AS AT 30/09/11	AS AT 30/06/11	To 30/09/11	AS AT 30/09/11	AS AT 30/09/11	
EYL/150/253	Pinkwell	97 Dawley Road & 1a, Waltham Avenue, Hayes. 12572/APP/2009/2233	62,460.00	0.00	0.00	0.00	0.00	62,460.00	62,460.00	Contribution received towards the cost of providing educational improvements within a 3 mile radius of the land. (see legal agreement for details). No time limit for spend.
EYL/151/254	West Drayton	8, Walnut Avenue, West Drayton 13205/APP/2006/2480	41,842.00	0.00	0.00	0.00	0.00	41,842.00	41,842.00	Contribution received towards the cost of providing educational improvements within a 3 mile radius of the land. (see legal agreement for details). No time limit for spend.
EYL/152/255	South Ruislip	Land between 11 Brackenhillock Drive & 48 Whitebutts Road, Ruislip. 56805/APP/2011/436	66,038.00	0.00	0.00	0.00	0.00	66,038.00	66,038.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
EYL/153/256	Harefield	Former garages site, rear of 34-44 Sullivan Crescent, Harefield. 60653/APP/2011/907	46,347.00	0.00	0.00	0.00	0.00	46,347.00	46,347.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
EYL/154/257	North Uxbridge	Rear of 85 & 87 Manor Waye, Uxbridge. 67593/APP/2011/329	10,607.00	0.00	0.00	0.00	0.00	10,607.00	10,607.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
EYL/155/258	Botwell	Site adjacent to 45 & 46 Corwell Gardens, St. Jeromes Grove, Hayes. 66930/APP/2010/758	21,744.00	0.00	0.00	0.00	0.00	21,744.00	21,744.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
EYL/156/259	Townfield	Land forming part of 26 Wheatley Crescent, Hayes. 43028/APP/2011/62	11,874.00	0.00	0.00	0.00	0.00	11,874.00	11,874.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
EYL/157/260	Brunel	Garage site adjacent to 1 St.Helen Close, Cowley. 56865/AP/2011/31	22,138.00	0.00	0.00	0.00	0.00	22,138.00	22,138.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
		EDUCATION, YOUTH AND LEISURE SUB - TOTAL	10,365,328.71	7,344,346.60	2,105,285.50	1,518,674.57	626,494.46	8,260,043.21	5,637,116.27	
PORTFOLIO: FINANCE AND CORPORATE SERVICES										
		FINANCE & CORPORATE SERVICES SUB - TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
PORTFOLIO: IMPROVEMENT, PARTNERSHIPS AND COMMUNITY SAFETY										
PPR08/42	Townfield	Abbess Warehouse, Hayes / 49614B/96/110	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	Employment training support associated with the Hayes Opportunity Centre. No time limit. Balance allocated for Hayes Partnership but not committed to a specific project. Officers looking into potential schemes. The Hayes Opportunity Centre did not materialise. A deed of variation required following agreement from owner before funds can be committed. A deed of variation is being sought with the view to allocating the funds to construction training. Awaiting confirmation from developer. No time constraints.
PPR36/153A	Heathrow Villages	Polar Park, Bath Road, Harmondsworth 2964/APP/2002/1436 & 1437	26,750.00	26,750.00	3,250.00	3,250.00	0.00	23,500.00	0.00	For local employment training initiatives in the vicinity of the property. There are no time constraints upon the expenditure of the monies. £3,250 spent towards a Brunel run training course at Hayes titled 'Business skills for self employed Women'. Second and final instalment (£13,500) received. 21/10/08 Balance of £23,500 allocated towards the Council's Construction and Apprenticeship Training Programme. (Cabinet Member decision 27/10/2010)

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2011 / 2012 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2011)
			AS AT 30/09/11	AS AT 30/09/11	AS AT 30/09/11	AS AT 30/09/11	To 30/09/11	AS AT 30/09/11	AS AT 30/09/11	
PPR/42/149C	Bolwell	Hayes Goods Yard 10057/APP/2004/2996 & 2999	80,162.75	80,162.75	55,810.71	64,128.87	3,046.88	24,352.04	0.00	Funds received for Construction Training in relation to the development. Funds allocated to a Junior Construction programme running from April 2008 to Sept 09. The Learning Skills Council have confirmed their match funding. Balance of £28,939.20 earmarked to pump-prime Construction Workplace Co-ordinator post (further funding for this post from PPR/43/169E £10K). Funds not spent by 1 August 2012, are to be repaid. Spend towards Tf Apprenticeship programme.
PPR/47/26A	Bolwell	Trident Site, Phase 3 Stockley Park - Hayes Hub/H50 & Bolwell Common Road Zebra Crossing 37977/P/94/335	2,601,600.00	2,601,600.00	1,808,071.42	1,808,071.42	0.00	793,528.58	0.00	See Cabinet report 18 December 2003. Balance allocated to Hayes & Harrington Station Improvements and associated interchange initiatives. Project on hold due to design issues. Officers investigating alternative improvements to area around the station. No time limits.
PPR/49/174C	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	300,000.00	300,000.00	123,100.00	109,100.00	14,000.00	176,900.00	0.00	Contribution towards the Local Labour Strategy, as defined in the agreement. No time limits. Second instalment £100,000 received 1/12/09. Balance allocated to the delivery of the Heathrow Local Labour Strategy as outlined in Allocation report. (Cabinet Member decision 27/10/2010). Third instalment of £100,000 received towards same purpose 31/3/2011. £14,000 spent towards accelerate 50% match funding to support long term unemployed into work.
PPR/50/183	Heathrow Villages	Hammondsworth Detention Centre 8190/APP/2008/1050	39,375.00	39,375.00	0.00	0.00	0.00	39,375.00	0.00	Towards construction training initiatives in the Borough. No time limits. Funds allocated towards the Council's Construction Training and Apprenticeship Programme. (Cabinet Member decision 27/10/2010)
PPR/51/184F	Uxbridge	Frays Adult Education Centre, Harefield Road, Uxbridge. 18752/APP/2006/4217	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received towards the cost of providing construction training in the Borough. No time limits. Funds allocated towards the Council's Construction Training and Apprenticeship Programme. (Cabinet Member decision 27/10/2010).
PPR/52/149G	Bolwell	Former Hayes Goodyard site. 10057/APP/2005/2996&2999	75,360.00	75,360.00	742.93	0.00	742.93	74,617.07	0.00	Funds received towards improvements to open space to the canal towpath opposite the site. Any remainder to be expended towards purchasing new equipment for the YMCA Youth Centre as necessitated as a result of the development. Funds not spent within 7 years (May 2016) to be returned. Funds allocated towards Western View canal side improvement scheme (Cabinet Member decision 22/7/2011). Scheme started on site Oct 2011.
PPR/53/149H	Bolwell	Former Hayes Goodyard site. 10057/APP/2005/2996&2999	6,000.00	6,000.00	2,000.00	2,000.00	0.00	4,000.00	0.00	£2,000 received towards the maintenance and operation by the Council of the station approach cameras. Funds spent towards operation of station cameras 09/10. Further £4,000 received as 2nd & 3rd annual instalments.
PPR/54/204B	Uxbridge	106, Oxford Road, Uxbridge. 26198/APP/2008/2339	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	50,000.00	Funds received towards street scene improvements within the vicinity of the site. Funds to be spent by July 2014.
PPR/55/206B	Yiewsley	111-117 High St, Yiewsley. 6948/A/PP/2007/1326	10,713.00	10,713.00	0.00	0.00	0.00	10,713.00	0.00	Funds received for the provision of economic development training and employment facilities within London Borough of Hillingdon. Funds to be spent by August 2014. Funds allocated to the Council's Construction Training and Apprenticeship Programme. (Cabinet Member decision 27/10/2010)
PPR/56/198D	Uxbridge	Former Gas Works site (Kier Park), Cowley Mill Road, Uxbridge 3114/A/PP/2008/2497	12,205.22	12,205.22	0.00	0.00	0.00	12,205.22	12,205.22	Contribution towards the employment training initiatives promoted by the Council to encourage employment in the vicinity of the land. Funds to be spent within 7 years of receipt (Nov 2016).
PPR/57/238D	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	20,679.21	20,679.21	0.00	0.00	0.00	20,679.21	20,679.21	Contribution towards construction training initiatives within the Borough. Funds to be spent within 7 years of receipt (February 2018).
PPR/58/239C	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	9,667.50	9,667.50	0.00	0.00	0.00	9,667.50	9,667.50	Contribution received towards construction training and the provision of a work place co-ordinator within the Borough. No time limits.
PPR/59/208J	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	Contribution received towards improvements of the public realm in Yiewsley and West Drayton Town Centres. Funds to be spent within 5 years of receipt (2016).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2011 / 2012 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2011)
			AS AT 30/09/11	AS AT 30/06/11	AS AT 30/09/11	AS AT 30/06/11	To 30/09/11	AS AT 30/09/11	AS AT 30/09/11	
PPR60/209E	Yiewsley	Tesco, Trout Road Yiewsley. 60929/APP/2007/3744	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.00	Contribution received for the purposes of providing additional CCTV facilities and/or additional safety measures within the vicinity of the site. Funds to be spent within 5 years of receipt (March 2016).
PPR61/247	Townfield	Former Hayes Sports and Social Club, 143 Church Road, Hayes. 65797/APP/2010/1176	7,663.99	7,663.99	0.00	0.00	0.00	7,663.99	7,663.99	Contribution received towards the cost of providing construction training courses delivered by the provision of a construction work place co-ordinator within the Authority's Area. Funds to be spent within 10 years of receipt (June 2021).
PPR62/231C	Ruislip	Former RAF West Ruislip (Ickenham Park), High Road, Ickenham. 38402/APP/2007/1072	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.00	Funds received towards the installation of 3 CCTV cameras and associated infrastructure within the vicinity of the development. Funds to be spent within 5 years of receipt (Nov 2015). Funds transferred from PT/118/231C.
PPR63/248B	Uxbridge	97 Oxford Road, Highbridge Park, Uxbridge 3807/APP/2008/1418	21,794.51	0.00	0.00	0.00	0.00	21,794.51	21,794.51	Contribution received towards the purpose of providing construction training schemes for Hillingdon. Funds to be spent within 5 years of receipt (July 2016).
		PERFORMANCE, PARTNERSHIPS & REGENERATION SUB - TOTAL	3,456,971.18	3,435,176.67	1,992,975.06	1,986,550.29	17,789.81	1,463,996.12	122,010.43	
PORTFOLIO: FINANCE PROPERTY & BUSINESS SERVICES										
E/02/18	West Drayton	Old Mill House, Thorney Mill Road, West Drayton 41706C/91/1804	59,556.42	59,556.42	52,577.45	52,577.45	0.00	6,978.97	0.00	Revenue cost (12K) spent. The balance is required for the establishment and management of a nature reserve on nearby land. Works identified and now awaiting quotations from contractors. Officers have liaised with London Wildlife Trust and contractors with regards to phasing of the works (access and conservation improvements) required to improve the nature reserve. Works have now been scheduled by the area officer. Spend towards tree and footpath works. Further spend towards maintenance works. There are no time constraints upon the expenditure of the funds.
E/10/85 (see: PT/36)	Heathrow Villages	A4 Heathrow Corridor scheme - Match Funding for Heathrow Villages Chysalis Projects	25,000.00	25,000.00	3,017.00	3,017.00	0.00	21,983.00	0.00	For Environmental Improvements on A4/M4 corridor. Balance allocated to improvements scheme at Berkeley Meadows using funds at E/26/93. Trees are being scheduled for planting during the upcoming planting season. Officers chasing prices for other works. Spend reduced due to rectification of miscoding. No time constraints. A programme of works has been drawn up for this site. Formal allocation of funds to be sought.
E/17/26D (see: PT/56 & PPR/16)	Botwell	Trident Site, Phase 3 Stockley Park - Lake Farm & Botwell Green Play Area 3797/TP/94/535	1,323,400.00	1,323,400.00	1,187,301.83	1,187,301.83	0.00	136,098.17	0.00	Balance for Lake Farm. Friends of Lake Farm now agreed scope of works. Engineering Consultancy have been commissioned to commence works to enhancing slope of BMX track. Botwell Green Play area complete. See Cabinet report 18 December 2003. Spend due to engineering consultancy fees and drawings. Planning permission for skate park granted. Spend for consultancy fees preparing the tender document and CDM (Construction and demolition management preparation). No time limits.
E/21/74C (see: PT/65, EYL40 & E/20)	Uxbridge North	Land at Johnson's Yard - Uxbridge TC CCTV 53936/APP/2002/1357	5,389.15	5,389.15	5,180.57	5,180.57	0.00	208.58	0.00	Funds received for the Uxbridge Town Centre CCTV initiative. No time constraints. Improvement works completed April 2005. No additional works have been identified to date that would be in accordance with the terms of the legal agreement. Interest accrued.
E/22/97B (see: PT/69)	Botwell	Land at West Drayton Depot Stockley Road West Drayton - Monitoring of Noise & Dust Emissions 2760/APP/2003/2816	5,622.02	5,622.02	5,622.02	4,841.41	780.61	0.00	0.00	Monitoring of Noise and Dust emissions. Interest accrued. Funds spent towards noise and dust emissions monitoring. Unspent funds at 4 May 2011 to be refunded.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2011 / 2012 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2011)
			AS AT 30/09/11	AS AT 30/06/11	AS AT 30/09/11	AS AT 30/06/11	To 30/09/11	AS AT 30/09/11	AS AT 30/09/11	
E/24/62 (See also PT/60 & PPR23)	Brunel	Land at Lyon Industrial Estate, High Rd, Cowley - Uxbridge Cowley Initiative (Employment Training, Air Quality & Highway Works) 5/1095/APP/2000/1004	14,368.39	14,368.39	12,937.46	12,752.79	605.99	1,430.93	0.00	Towards Uxbridge/Cowley Initiative. Allocated to Air Quality Action Plan projects. This is a portion of a £30k contribution to be applied towards all or some of 4 different project areas. £1K income transferred to PPR23. Interest accrued. No time constraints. Spend towards operation of air quality monitoring stations in the borough.
E/26/93 (Formerly PT/33)	Heathrow Villages	H.S.A Land, Bath Road 4/1687/S/98/16	12,396.46	12,396.46	8,441.07	8,441.07	0.00	3,955.39	0.00	Available for Environmental Improvements in Bath Rd area. Balance allocated to improvements scheme at Berkeley Meadows also using funds at E/10/85. See update at E/10/85. Interest accrued. No time constraints. Spend towards tree planting.
E/28/71 (Formerly PT/40)	Botwell	Land at Hendrick Lovell, S.W of Dawley Road, Hayes 4/3554/C/92/787	12,692.00	12,692.00	267.81	267.81	0.00	12,424.19	0.00	Landscaping works (12.69K). Limited to specific area of land. Delays caused by land being in Stockley Park Consortium ownership. Green Spaces team is looking into the potential for a scheme within the parameters of the legal agreement. Site overgrown preventing planting trees in preferred location. The trees officer has suggested two locations on the site where they could be planted instead. Officers currently considering feasibility. No time constraints. Spend showing against wrong cost centre. To be transferred for next quarter.
E/32/01 (Formerly PT/43/01)	Townfield	Sainsbury Mine Site - Grapes Junction / 40601/H/91/1970	1,005,500.00	1,005,500.00	1,005,951.10	1,005,951.10	0.00	2,548.90	0.00	The balance has been included in s106 dated 10 May 2004 for Lombardy Retail Park, Goldharbour Lane for the Council to use the funds for the following specified improvements: (i) provision of CCTV coverage on the land (ii) provision of safety enhancements (iii) provision of environmental improvements to Uxbridge Rd (iv) provision of either CCTV within the wider area of the land, junction improvements at Springfield Road/Uxbridge Road, or installation of bollards and lighting along Springfield Road, or other similar schemes in the vicinity of the site to be agreed in writing by the developer. Sainsbury has given approval for a scheme in Lombardy Park. Playground works are complete. Spend towards design works to install lighting along main footpath. Unspent funds to be repaid by 12 January 2011. Scheme complete.
E/38/153B	Heathrow Villages	Polar Park, Bath Road, Hemmingsworth 2964/APP/2002/1436 & 1437	10,000.00	10,000.00	7,764.09	7,764.09	0.00	2,235.91	0.00	Funds received towards Air Quality initiatives within the vicinity of the site. No time constraints. Funds allocated towards two monitoring stations in vicinity of the site. (Cabinet Member Decision 22/6/2010). £7,764.09 spent towards air quality monitoring.
E/42/140J	Pinkwell	MOD Records Office Stockley Road/Bourne Avenue, Hayes 18339/APP/2004/2284	104,308.09	104,308.09	25,156.76	25,156.76	0.00	79,151.33	0.00	To be applied towards the provision and maintenance of open space and recreational facilities within the area of the site. £25,000 allocated to Bourne Park Playing Fields. Balance allocated to Pinkwell Park. Drainage works to the Bourne Park Playing Fields are now complete. Funds not spent including interest within 7 years of receipt (i.e. 3 January 2014) are to be repaid. A programme of works is being drawn up by the area officer, including path works and play equipment. £1,996 spend towards play equipment transferred to E/45 due to miscoding.
E/44/174B	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	25,000.00	25,000.00	24,158.13	23,928.55	229.58	841.87	0.00	Funds received towards the implementation and monitoring of the Council's Air Quality Action Plan. Funds not spent by 16 November 2015 are to be repaid. Funds allocated towards two monitoring stations in the vicinity of the site. (Cabinet Member Decision 22/6/2010). Spend towards operation of air quality monitoring stations in the Borough.
E/46/176B	Northwood	Former True Lovers' Knot Public House, Rickmansworth Road, Northwood 27717/APP/2007/1440	21,195.00	21,195.00	0.00	0.00	0.00	21,195.00	0.00	Funds received towards the costs of providing environmental improvements at "The Gravel Pits" within the vicinity of the Development or other green space within the Borough. No time constraints. Area officer is drawing up a programme of works to be implemented at this site. Funds allocated towards scheme of improvements at The Gravel Pits. (Cabinet Member Decision 3/9/2010).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/09/11	TOTAL INCOME AS AT 30/06/11	TOTAL EXPENDITURE AS AT 30/09/11	TOTAL EXPENDITURE AS AT 30/06/11	2011 / 2012 EXPENDITURE To 30/09/11	BALANCE OF FUNDS AS AT 30/09/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/09/11	COMMENTS (as at mid November 2011)
E/47/177B	Manor	41-55, Windmill Hill, Ruislip planning ref. 48283/APP/2006/2353	38,258.39	38,258.39	0.00	0.00	0.00	38,258.39	0.00	Funds received towards open green space and recreational open space within a 3 mile radius of the land. This sum includes approximately £8k for bins and benches and £30k for children's play space. Funds not spent within 5 years of receipt (24 December 2012) are to be refunded. Officers currently drawing up a programme of works for Warrender Park. Funds allocated towards a scheme of improvements at Warrender Park (Cabinet Member Decision 3/9/2010).
E/48/181A	West Ruislip	Bury Wharf, Bury Street Ruislip. Planning ref. 19033/APP/2007/3289	2,030.70	2,030.70	1,315.31	1,315.31	0.00	715.39	0.00	Funds received for an interpretation sign to be located in the nearby plot of land known as Murphy's field, more particularly described as Public Open Space to the south of the development site immediately adjoining Ducks Hill Road. Interest accrued must be applied to the above purpose. Funds not spent prior to 8 February 2013 are to be refunded. Project complete, awaiting invoices. Spend against revenue account, costs to be journalised to show for March quarter. Journal completed.
E/49/179B	Botwell	555-559 & 1/6 51-553 Uxbridge Road, Hayes planning ref. 41900/APP/2006/7346	33,912.00	33,912.00	17,755.00	17,755.00	0.00	16,157.00	0.00	Funds received towards improvement to the open space facilities at Rosedale Park adjoining the land. No time limits. Spend towards improvements to Park Pavilion.
E/50/180B	Northwood Hills	16 Watford Rd and 36, Brookend Drive, Northwood planning ref. 62535/APP/2007/2726	20,253.00	20,253.00	20,000.00	0.00	20,000.00	253.00	0.00	Funds received towards the costs of providing local open space facilities at Firthwood Park within the vicinity of the development or other green spaces within the borough of Hillingdon. No time limits. Officers looking at programme of improvements for Firthwood Park. Funds allocated towards the provision of a new play area at Firthwood Park. (Cabinet Member Decision 3/9/2010). Scheme completed April 2011.
E/51/186C	Yiewsley	92-104, High St., Yiewsley 59189/APP/2005/3476	60,616.20	60,616.20	38,061.21	38,061.21	0.00	22,554.99	0.00	Funds received towards open space improvements at Yiewsley Recreation Ground. Funds unspent at 20/04/2015 to be returned. Spend towards footpath works completed Dec 09. Remaining funds to be spent towards play builder scheme. Completed June 2010.
E/52/190B	Uxbridge	Armstrong House & The Pavilions 43742/APP/2006/252	104,000.00	104,000.00	41,561.81	37,858.71	0.00	62,438.19	0.00	Funds received towards improvements to open space /recreation facilities at Fasnidge Park and/or cycle links to the park. Funds unspent as at 29/7/2015 must be returned. Funds allocated towards a scheme of improvements at Fasnidge Park (Cabinet Member decision 21/10/09). Spend towards improvements to bowling green. Spend towards provision of the Adzcone (£14,989 total), opened March 2011.
E/53/192B	Uxbridge	126/127, Waterloo Road Uxbridge 2325/A/PP/2006/3452	20,913.64	20,913.64	11,271.70	11,271.70	0.00	9,641.94	0.00	Funds received towards provision of public open space in the locality of the site. Officers looking at a programme of improvements to Rockingham Recreation Ground. No time limits. Funds to be spent towards playbuilder scheme, due to commence spring 2010. Playbuilder scheme completed August 2010. Awaiting invoices.
E/54/194D	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge 18732/APP/2006/1217	44,509.05	44,509.05	41,536.22	41,536.22	0.00	2,972.83	0.00	Funds received towards the provision of open space facilities within the Borough of Hillingdon. No time limits. Funds allocated to Hillingdon Court Park (reconstruction of the bowling green). Cabinet Member decision 20/7/09. Scheme completed October 09, awaiting financial completion.
E/55/203	Townfield	Tarmac Site, Pump Lane Hayes. 18377/APP/2007/3089 & 2008/893	30,000.00	30,000.00	10,000.00	0.00	10,000.00	20,000.00	0.00	Funds received towards an air quality management study in the surrounding land (to be conducted only after the planning permission has been implemented). Funds allocated towards air quality study. (Cabinet Member Decision 22/6/2010). Study commissioned & monitoring began on site August 2011.
E/56/200C	Manor	Former Ruislip Manor Library, Victoria Road, Ruislip. 14539/APP/2008/2102	5,652.00	5,652.00	0.00	0.00	0.00	5,652.00	0.00	Funds received towards improvements to nearby open space facilities. No time limits for spend. Funds allocated towards improvements at Bessingby Park Complex. (Cabinet Member Decision 3/6/2010).
E/57/205D	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	118,803.95	118,803.95	0.00	0.00	0.00	118,803.95	118,803.95	Contribution received towards the provision or improvement of outdoor sports and /or pitch facilities within a 3000m radius of the land. Funds to be spent by September 2014.
E/58/205E	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	28,275.50	28,275.50	0.00	0.00	0.00	28,275.50	0.00	Contribution received to improve the High Grove Nature Reserve and upgrade the path network. Works are specified in the agreement. Following a Deed of variation funds are now to be spent by Sept 2012.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2011 / 2012 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2011)
			AS AT 30/09/11	AS AT 30/09/11	AS AT 30/09/11	AS AT 30/09/11	To 30/09/11	AS AT 30/09/11	AS AT 30/09/11	
E69/155F	West Drayton	Former RAF - Porters Way, West Drayton 5107/APP/2005/2082	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received towards the maintenance of play facilities at Stockley Recreation Ground (Mulberry Parade). Funds to be spent by Dec 2012.
E60/215C	Ruislip	5 - 11 Reservoir Road, Ruislip. 61134/APP/2006/260	28,994.76	28,994.76	0.00	0.00	0.00	28,994.76	28,994.76	Contribution received towards open space/recreation improvements or other green spaces in the locality. No time limits on spend.
E61/217B	Harefield	34, High Street, Harefield. 259/APP/2009/2391	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	7,000.00	Funds received towards additional or improved recreation/open space facilities within a 3 mile radius of the site. No time limit.
E62/231E	Ruislip	Former RAF Ruislip (ickenhams park), High Road, Ickenham. 38402/APP/2007/1072	146,879.75	146,879.75	0.00	0.00	0.00	146,879.75	0.00	Funds received as a commuted sum towards the maintenance of the playing fields as part of the scheme for a period of 10 years. Spend subject to conditions as stipulated in the legal agreement.
E63/231F	Ruislip	Former RAF Ruislip (ickenhams park), High Road, Ickenham. 38402/APP/2007/1072	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	30,000.00	Funds to be used for works to improve that part of the Hillingdon Trail which lies outside the boundaries of the development. Funds are to be spent within 5 years of receipt (November 2015).
E64/238E	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	60,125.97	60,125.97	0.00	0.00	0.00	60,125.97	60,125.97	Funds received as 50% of the open space contribution towards the provision of open space or open space facilities in the vicinity of the land. First contribution to be spent by February 2018. Further £30,658.10 received as remaining 50% of open space contribution.
E65/237C	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	80,431.31	80,431.31	0.00	0.00	0.00	80,431.31	0.00	Funds received towards the off site provision of formal recreational open space in the vicinity of the site. Funds to be spent by February 2016.
E66/239D	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Contribution received towards the cost of enhancement and/or nature conservation works at Highgrove Woods. No time limits.
E67/209H	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	33,640.70	33,640.70	0.00	0.00	0.00	33,640.70	0.00	Contribution received for the purposes of expanding the existing facilities at Yiewsley Recreation Ground. Funds to be spent by March 2016.
E68/241D	Ruislip	28 & 28a Kingsend, Ruislip. 5740/APP/2008/1214	8,478.00	8,478.00	0.00	0.00	0.00	8,478.00	8,478.00	Contribution received towards open space provision within the vicinity of the development. Funds to be spent within 5 years of receipt (April 2016)
E69/246B	Botwell	561 & 563 Uxbridge Road, Heyes. 63060/APP/2007/1385	20,175.83	20,175.83	0.00	0.00	0.00	20,175.83	0.00	Contribution received towards the cost of improving Roseade Park which adjoins the land. No time limit on spend.
E70/243C	South Ruislip	Fmr Tally Ho PH, West End Road, Ruislip. 8418/APP/2006/913&914	28,967.00	28,967.00	0.00	0.00	0.00	28,967.00	28,967.00	Funds received towards open space and recreational open space in the vicinity of the development. Funds to be spent within 7 years of receipt (June 2018).
E71/250	South Ruislip	Land adjacent to Downe Barns Farm, West End Road, West End Road, Northolt. 2292/APP/2006/2475	15,000.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00	Funds received as maintenance instalments to assist with the management of Ten Acres Wood Nature Reserve including, staffing, tree & river Maintenance and volunteers' tools & equipment. Funds to be spent within 11 years of receipt (August 2021).
		FINANCE PROPERTY & BUSINESS SERVICES SUB -	3,624,345.28	3,609,345.28	2,519,876.54	2,484,978.58	31,616.18	1,104,468.74	297,369.68	
PORTFOLIO: SOCIAL SERVICES, HEALTH AND HOUSING										
H/1/152C	Brunel	Middlesex Lodge, 189 Harrington Road, Hillingdon. 12484/APP/2005/1791	8,903.60	8,903.60	0.00	0.00	0.00	8,903.60	0.00	Funds received to provide for healthcare facilities and places. The PCT has started work on moving a GP to a new site that will allow them to increase the provision of services. PCT to send details to allow a decision to be made as to whether allocation of these s106 funds is appropriate. No time limit on expenditure.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/09/11	TOTAL INCOME AS AT 30/06/11	TOTAL EXPENDITURE AS AT 30/09/11	TOTAL EXPENDITURE AS AT 30/06/11	2011 / 2012 EXPENDITURE To 30/09/11	BALANCE OF FUNDS AS AT 30/09/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/09/11	COMMENTS (as at mid November 2011)
H/3/155A *41	West Drayton	Fmr RAF West Drayton, Porters Way, West Drayton 5107/APP/2005/2082	149,904.56	149,904.56	76,404.56	76,404.56	0.00	73,500.00	0.00	Funds received as half of the contribution. To be used solely for the provision of general practitioner services within a 2 mile radius of the Site. The PCT has identified potential use of funds to expand an existing GP surgery within walking distance of Porters Way. PCT to send details to allow a decision to be made as to whether allocation of these s106 funds is appropriate. Time limit on expenditure 3 years following receipt i.e. 05/12/2009. Second half of contribution received 9/12/08. Funds to be spent by Dec 2011. £76,404.56 (1st half of contribution) transferred to PCT to cover costs towards expansion of GP services in the local area.
H/4/140H *43	Pinkwell	MOD Records Office Stockley Road/Bourne Avenue, Hayes 18399/APP/2004/2284	53,495.95	53,495.95	0.00	0.00	0.00	53,495.95	0.00	To be applied towards the costs of providing primary health care facilities within the Borough. Funds not spent including interest within 7 years of receipt (3 January 2014) are to be repaid. Funds allocated towards the expansion of HESA health Centre (Cabinet Member Decision 6/4/2011).
H/5/161C *44	Yiewsley	Former Honeywell Site, Trout Road, West Drayton 335/APP/2002/2754	51,117.73	51,117.73	0.00	0.00	0.00	51,117.73	0.00	To be applied only towards the provision of new health care facilities within premises to be constructed at the corner of High Street and St Stephens Road, Yiewsley. The PCT is working on a project to re-house 3 GP practices in the Yiewsley High Street area to allow for additional GP services to be provided and capacity expanded. New community nursing services will also be available. PCT to send details to allow a decision to be made as to whether allocation of these s106 funds is appropriate. Unexpended funds after 7 years of receipt (7 March 2014) are to be refunded including interest.
H/6/170C *48	Botwell	11-21, Clayton Rd., Hayes 58840/APP/2004/630	30,527.21	30,527.21	0.00	0.00	0.00	30,527.21	0.00	To be applied towards the costs of providing primary health care facilities within the Borough. Funds not spent by 31 August 2012 are to be repaid. Funds allocated towards the expansion of the HESA Health Centre (Cabinet Member Decision 6/4/2011).
H/7/149D *50	Botwell	Hayes Goods Yard 10057/APP/2004/2996 & 2999	180,795.00	180,795.00	0.00	0.00	0.00	180,795.00	0.00	£2,953.08 received for primary health care facilities in the Borough as necessitated by the development. Unspent funds at 29 November 2014 are to be repaid. Further £156,801.92 received (Oct 08) towards same purpose. Unspent funds as at Oct 2015 are to be repaid. Further additional funds received (Jun 09) towards the same purpose (£21,040). Unspent funds as at Jun 2016 are to be repaid. Funds allocated towards the expansion of the HESA Health Centre (Cabinet Member Decision 4/6/2011).
H/8/186D *54	Yiewsley	92-105, High St., Yiewsley 59189/APP/2005/3476	15,549.05	15,549.05	0.00	0.00	0.00	15,549.05	0.00	Funds received towards the cost of providing additional primary health facilities in the Borough. Funds not spent by 20/04/2015 must be returned.
H/9/184C *55	West Ruislip	31-46, Pembroke Rd, Ruislip 59816/APP/2006/2896	21,675.10	21,675.10	0.00	0.00	0.00	21,675.10	0.00	Funds received towards primary health care facilities within a 3 mile radius of the development. Funds not spent by 01/07/2015 must be returned to the developer.
H/10/190D *56	Uxbridge	Armstrong House & The Pavilions. 43742/APP/2006/252	43,395.00	43,395.00	0.00	0.00	0.00	43,395.00	0.00	Funds received towards primary health care facilities in the borough. Funds not spent by 29/7/2015 are to be returned to the developer.
H/11/195B *57	Ruislip	Highgrove House, Escote Road, Ruislip. 10622/APP/2006/2494	3,156.00	3,156.00	0.00	0.00	0.00	3,156.00	0.00	Funds received towards the provision of local health care facilities in the vicinity of the site. No time limits.
H/12/197B *58	Ruislip	Windmill Public House, Pembroke Road, Ruislip. 11924/APP/2006/2632	11,440.00	11,440.00	0.00	0.00	0.00	11,440.00	0.00	Funds received for the provision of health care facilities in the Uxbridge area. Funds to be spent within 5 years of receipt (Feb 2014).
H/13/194E *59	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18732/APP/2006/1217	12,426.75	12,426.75	0.00	0.00	0.00	12,426.75	0.00	Funds received towards the provision of healthcare facilities in the Borough. No time limits.
H/14/206C *64	Yiewsley	111 to 117 High St, Yiewsley. 6948/A/PP/2007/1326.	10,651.50	10,651.50	0.00	0.00	0.00	10,651.50	0.00	Funds received towards the provision of health care facilities in the borough. Funds to be spent by 2014.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2011 / 2012 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2011)
			AS AT 30/09/11	AS AT 30/09/11	AS AT 30/09/11	AS AT 30/06/11	To 30/09/11	AS AT 30/09/11	AS AT 30/09/11	
H/15/205F *65	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	184,653.23	184,653.23	0.00	0.00	0.00	184,653.23	0.00	Funds received towards the cost of providing primary healthcare facilities within the Eastcote and East Ruislip ward boundary. Funds to be spent by September 2014.
H/16/210C *68	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49996/APP/2008/3561	99,518.00	49,759.00	0.00	0.00	0.00	99,518.00	0.00	£49,759 received as the first instalment of the healthcare contribution towards the cost of providing additional facilities to meet increased patient numbers in the local area. Funds to be spent by March 2015. Second & final instalment (£49,728) received towards the same purpose.
H/17/214C *69	Uxbridge	Hillingdon House Farm. 2543/APP/2005/870	74,276.46	74,276.46	0.00	0.00	0.00	74,276.46	0.00	Contribution received towards the provision of primary healthcare facilities in the Uxbridge area. Funds to be spent within 7 years of receipt (April 2017). Contribution (£74,276.46) allocated towards proposed new Park Way Medical Centre (Cabinet Member Decision 6/4/2011).
H/18/219C *70	Yeading	Land rear of Sydney Court, Perth Avenue, Hayes. 6593/APP/2010/883	3,902.00	3,902.00	0.00	0.00	0.00	3,902.00	0.00	Funds received towards the cost of providing health facilities in the Authorities Area. No time limits.
H/19/231G *71	Ruislip	Former RAF Ruislip (Ickenham Park), High Road, Ickenham. 38402/APP/2007/1072	193,305.00	193,305.00	0.00	0.00	0.00	193,305.00	0.00	Funds received towards the costs of providing primary health care facilities within a 3 mile radius of the development. Funds to be spent within 7 years of receipt. (November 2017).
H/20/238F *72	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2008/2069	31,441.99	31,441.99	0.00	0.00	0.00	31,441.99	0.00	£15,409 received as 50% of the health contribution towards providing health facilities in the Borough (see legal agreement for further details). First instalment to be spent by February 2018. £16,032 received as remaining 50% health contribution. Funds to be spent by June 2018.
H/21/237D *73	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	22,455.88	22,455.88	0.00	0.00	0.00	22,455.88	0.00	Funds received towards the provision of primary health care facilities in the Uxbridge area. Funds to be spent by February 2016.
H/22/239E *74	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2494 & 10622/APP/2008/2504	7,363.00	7,363.00	0.00	0.00	0.00	7,363.00	0.00	Funds received towards the cost of providing health facilities in the Borough (see legal agreement for further details). No time limits.
H/23/209K *75	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	35,505.00	35,505.00	0.00	0.00	0.00	35,505.00	0.00	Contribution received towards the provision of local health service infrastructure in the Yiewsley, West Drayton, Cowley area. Funds to be spent by March 2016.
H/24/184A	West Ruislip	31-46 Pembroke Road, Ruislip 59816/APP/2006/2896	49,601.53	49,601.53	0.00	0.00	0.00	49,601.53	0.00	Funds have been earmarked towards the dining centre for Northwood and Ruislip elderly persons association. Funds not spent by 1/07/2015 to be returned. Funds transferred to Social Services, Health & Housing Portfolio from CSL/5/184A.
H/25/244C *77	Townfield	505-509 Uxbridge Road, Hayes. 9912/APP/2009/1907	20,269.97	20,269.97	0.00	0.00	0.00	20,269.97	0.00	Funds received towards the cost of providing health facilities in the Authority's area (see legal agreement for details). Funds to be spent within 7 years of receipt (June 2018).
H/26/249D *78	Townfield	Former Glenister Hall, 119 Minnet Drive, Hayes. 40169/APP/2011/243	33,219.40	0.00	0.00	0.00	0.00	33,219.40	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.
		SOCIAL SERVICES HEALTH & HOUSING SUB-TOTAL	1,348,548.91	1,265,570.51	76,404.56	76,404.56	0.00	1,272,144.35	0.00	
		SECTION 106 SUB - TOTAL	25,053,233.51	21,821,339.60	9,589,600.01	8,861,111.38	880,553.01	15,463,633.50	6,579,787.36	
		GRAND TOTAL ALL SCHEMES	27,392,544.65	24,154,050.74	10,557,581.22	9,827,370.59	927,667.30	16,834,963.43	6,579,787.36	
NOTES										
The balance of funds remaining must be spent on works as set out in each individual agreement.										

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